

Town of Wayne Board of Selectmen

MEMBERS: Gary Kenny, Carroll Paradis, Stephanie Haines, Stephen Saunders and Peter Ault

Regular Meeting Agenda

Date: Tuesday, May 6, 2014

Time: 6:30 PM

Place: Wayne Elementary School - Gymnasium

Call Meeting to Order.

Pledge of Allegiance.

Selectmen Present / Quorum.

Meeting Minutes.

- a. **Consider approving of meeting minutes of the Board of Selectmen – April 22, 2014.**

MOTION: Move the Board to approve meeting minutes of the Board of Selectmen – April 22, 2014.

Warrants.

- a. **Consider approving of Warrant #38 (Payroll).**

MOTION: Move the Board to approve Warrant #38 (Payroll).

- b. **Consider approving of Warrant #39 (Accounts Payable).**

MOTION: Move the Board to approve Warrant #39 (Accounts Payable).

Business Agenda.

- a. **Cemetery Committee Update**

MOTION: Discussion and take any action necessary.

- b. **Discuss Animal Control and Barking Dog Ordinance.**

MOTION: Discussion and take any action necessary.

- c. **Review Draft Annual Town Meeting Warrant.**

MOTION: Discussion and take any action necessary.

- d. **Consider consolidating a number of Special Revenue and Capital Reserve Accounts.**

MOTION: Discussion and take any action necessary.

- e. **Consider authorizing the Town Manager to sign Town Mowing Contract.**

MOTION: Move the Board to consider authorizing the Town Manager to sign Town Mowing Contract.

- f. Consider authorization the Town Manager to submit an online grant application to the Stephen & Tabitha King Foundation for fire safety improvement project.**

MOTION: Discussion Only.

- g. Appoint Election Clerks.**

MOTION: Move the Board to appoint Election Clerks for a term of two-years.

- h. Appoint Timothy Mills as Election Warden for the June Election.**

MOTION: Move the Board to appoint Timothy Mills as Election Warden for the June Election.

- i. Authorize Gary Kenny, Chair of the Board of Assessors to sign "Ratio Declaration & Reimbursement Application Form".**

MOTION: Move the Board to authorize Gary Kenny, Chair of the Board of Assessors to sign "Ratio Declaration & Reimbursement Application Form".

Supplements / Abatements.

Town Manager Report.

Board Member Reports.

Public Comments.

Adjourn.

The next regularly scheduled **Board of Selectmen Meeting** is scheduled for **Tuesday, May 20, 2014 at 6:30 PM** at the **Wayne Elementary School - Gymnasium.**

**Town of Wayne, Maine
Select Board Meeting Minutes
Tuesday April 22, 2014
Wayne Elementary School**

Call Meeting to Order/ Selectmen Present

Chairman Kenny determined quorum and called meeting to order at 6:30 PM with the following members present: Peter Ault, Stephanie Haines, Gary Kenny, Carroll Paradis, and Stephen Saunders.

Others Present: Aaron Chrostowsky, Town Manager and Cathy Cook, Town Clerk

Audience: Mary Farnham, Bruce Mercier, Robert Stephenson, and Taylor Stevenson

Pledge of Allegiance

Meeting Minutes

- a. A motion was made to approve the meeting minutes of the April 8, 2014 Board of Selectmen meeting. (Paradis/Haines) (5/0)

Warrants

- b. The Board approved Warrant #39 (Payroll) in the amount of \$5,651.43. (Paradis/Saunders) (5/0)
- c. The Board approved Warrant #40 (Accounts Payable) in the amount of \$24,206.10. (Paradis/Haines) (5/0)

Business Agenda

- a. The Board voted to approve the Maranacook Class of 2016 5K Road Race on May 24th. (Paradis/Haines) (5/0)
- b. The Board awarded the Mowing Contract for Town Properties to Bud Norton, for \$6,250. for the 1st year, \$6,438, for the 2nd year, and \$6,631. for the 3rd year. (Paradis/Saunders) (5/0)
- c. The Board authorized the Town Manager to sign PSAP Call Handling Agreement with Somerset County Communications Center. (Paradis/ Haines) (5/0)
- d. The Board appointed Mary Farnham as a community representative to the Wayne-Readfield Solid Waste Committee. (Paradis/ Haines) (5/0)

Supplements / Abatements: None

Town Manager News:

The RSU #38 Annual Meeting has changed to May 14, 7pm at the Maranacook High School gym.

Reminder, RSU #38, Annual Budget Meeting will be held on May 7, 2014 at 7:00 PM at the Maranacook Community High School. Members of the RSU #38 School Board will explain the warrant articles within the budget and the citizens of the four towns will vote on those warrant articles. The warrant articles will be

explained in the RSU #38 Annual Report which should arrive in the mail within the week. Childcare will be provided for this meeting by members of the Maranacook National Honor Society. This budget represents 59% of property tax bill in Wayne.

During the month of May, the Town of Wayne will be using the services of the Ellis Construction to conduct street sweeping. They will be sweeping all roadways and town lots. Please do all your spring clean-up prior to our street sweeping.

The Comprehensive Plan Committee will be meeting on Wednesday May 15, 2014, at 6:00 PM at the Wayne Elementary School Library to discuss goals and strategies. The Comprehensive Plan Committee is looking to set up a public community forum seeking public input on a tentative draft in July 2014.

The Board of Selectmen is looking to fill a vacancy on Readfield – Wayne Solid Waste Committee. They meet quarterly to discuss the overall operation and management of the Readfield Transfer Station. If you are interested please don't hesitate to contact the Town Office.

The Town would like to thank all Town residents who paid their taxes. Any accounts with unpaid balances after May 15th, 2014, will receive a 30-Day Notice of Tax Lien in May 2014. Taxes may be paid in the office or online.

It's Spring cleaning time! The Town will be participating in an Annual Household Hazardous Waste Disposal Event on Saturday May 17, 2014 from 9 AM to 12 PM at the Augusta Public Works complex, 55 North Street, Augusta, ME. Along with household hazardous waste, we will be collecting unwanted medication and e-waste (old tv's and computers) at no cost. In order to participate and for more information, please contact the Town Office.

In observation of Memorial Day, Monday May 26, 2014, the Town Office will be closed. This Memorial Day on Monday May 26, 2014, the Annual Memorial Day Parade will begin at the Wayne Community Church at 10:45 AM with the formal program beginning at 11:00 AM in Memorial Park.

The Town's Assessor Agent Matt Caldwell from RJD Appraisal will be available by appointment on Tuesday May 27, 2014 to answer any questions you might have about your assessment or tax bill. Please contact, the Town Office to schedule an appointment.

Mark your calendars! Wayne Annual Town Meeting – Election of Officers, Tuesday June 10, 2014, 8:00 AM to 8:00 PM at the Ladd Recreation Center; Annual Town Meeting – Budget Meeting, Wednesday June 11, 2014, 6:00 PM at the Ladd Recreation Center. Absentee ballots will be available at the Town Office. If you have not registered to vote, please stop by the Town Office to register to vote

Public Comments

Board Member Reports:

1. Steve Saunders suggested the Town Manager contact the Kennebec Journal newspaper to have Wayne listed in the local government town office hours and public meeting notices.

2. Carroll Paradis said Chuck Milazzo requested a Dead End sign be placed at the top of the Kents Hill Road, as the GPS devices do not show the correct route at this point.
3. Stephanie Haines noted that Bill Pepper has been charging the Town for transporting cold patch, and asked the Town Manager to look at the total costs associated with this company.
4. Stephanie Haines asked for an update about the Pettengill Property. The Town Manager stated Lee Bragg said he is waiting to hear from Mr. Pettengill's attorney.

Public Comments:

1. Tammy Birtwell, Besse Road is requesting several items from the Town to better ensure traffic safety on Besse Road due to the new Farm stand opening up on the road this summer. The following items are: 1) replace Dead End sign; 2) lower speed limit; 3) place mirror out on Route 133 intersection at Besse Road. (See attached email)

I have to order several traffic signs, so I can easily replace missing Dead End sign. However, it is my understanding setting speed limit on Town-ways is the province of MaineDOT, we are not a qualifying municipality (see handout). And, placing the mirror on the state road, I almost certain it is the state's responsibility. However, I have investigating this matter with MaineDOT's Regional Traffic Engineer Dave Allen. Also, I have another idea with improving the line of sight at the intersection. I will explain at the meeting. I will need to talk to land owners and get approval from the state.

2. Heidi Bunnell, North Wayne Road explained that she was concerned about Earl Welch Jr's property. I explained to her that I just noticed the problem. And, I am working with the Town's Code Enforcement Officer Ken Pratt. Both Ken and I have documented Mr. Welch's property. And, we have been in touch with Town's Land-Use Attorney Mike Hodgins (Bernstein Shur) to begin enforcement proceedings. (see pictures)
3. Ellie Ault, Old Winthrop Road is unhappy with the speed on the Old Winthrop Road. I will schedule several traffic details in Wayne for May and June. And, I will ask Dennis to replace several "Children at Play" signs and "25 MPH" signs with newer more reflective material. She requested that we install a "speed bump." (see pictures)
4. Bob Stephenson said the land on the back side of the Town Meeting House has heaved over the winter, causing some cracking of the new plaster job, and Bob is looking into finding someone to jack up that end of the building in order to properly level it.

Adjourn.

Motion to Adjourn at 7:15 PM. (Paradis/Haines) (5/0)

The next Select Board Meeting is scheduled for Tuesday, May 6, 2014 at 6:30 p.m. at the Wayne Elementary School Gym.

Recorded by:
Cathy Cook, Town Clerk

Select Board Members

Gary Kenny

Carroll Paradis

Peter Ault

Stephanie Haines

Stephen Saunders

TOWN of WAYNE
Request for Bids
Mowing, Trimming, and Lawn Care Maintenance for Town-owned Cemeteries
Contract Term: April 1, 2014 to October 30, 2016
Three-Year Contract

The Town of Wayne, Maine is requesting bids for a 3-Year Mowing, Trimming, and Lawn Care Maintenance Contract for Town-owned Cemeteries. Bid specifications are available at the Town Office (685-4983) or on the Town website at www.waynemaine.org. Bids are due **Friday May 16, 2014** no later than **3:00 PM** to the **Wayne Town Office, P.O. Box 400/ 48 Pond Road, Wayne, ME 04284**. The contractor shall submit a certificate of insurance, with bid proposal form demonstrating insurability in a sealed envelope. No fax or email bids accepted. Mark outside of envelope "**Mowing Bid**". Bids will be opened at the **Wayne Town Office, 48 Pond Road, Wayne, ME 04284** on **Friday May 16, 2014 at 3:00 PM**. Contract will be awarded on **Tuesday May 20, 2014, Board of Selectmen Meeting at 6:30 PM** at the **Wayne Elementary School - Gymnasium, 48 Pond Road, Wayne, ME 04284**. The Board of Selectmen reserves the right to waive formalities or reject any or all bids when such action is in the best interest of the Town. The Board of Selectmen reserves the right to accept or reject any and / or all bid proposals.

**TOWN OF WAYNE, MAINE
MOWING, TRIMMING, AND LAWN CARE MAINTENANCE
FOR TOWN-OWNED CEMETERIES**

**Bid Specifications for a
Three-Year Contract Term: April 1, 2014 through October 30, 2016**

This contract is between the **Town of Wayne, Maine**, by and through its Municipal Officers, the Board of Selectmen (referred to as "Board of Selectmen"), and "**Contractor**", which is a partnership / corporation (and referred to as "Contractor"). When the contract refers to "Contractor" it includes your employees and agents. The subject of this contract is Mowing, Trimming, and Lawn Care for Town-owned Cemeteries.

A. SERVICES: What, When, Where.

Contractor agrees to provide all the labor, materials, and equipment necessary to perform the mowing, trimming, and lawn care maintenance for the Town-owned Cemeteries as outlined in the attached mowing specifications from April 1, 2014 through October 30, 2016. The properties within the community which need to be maintained are as follows:

Town-owned Cemeteries

Beech Hill Cemetery, Strickland Ferry Road

Evergreen Cemetery, Fairbanks Road

Gordon Cemetery, Berry Road

Lake Shore Cemetery, Lake Shore Road

North Wayne Cemetery, North Wayne Road

Revolutionary War Cemetery, Berry Road

Private Cemeteries (Not part of Town contract)

Mount Pleasant Cemetery, Gott Road

Wing Cemetery, Pond Road

B. INDEPENDENT CONTRACTOR.

Contractor and his agents and employees, during the performance of this contract shall act in an independent capacity and not as officers or employees of the Town of Wayne. Any and all workers needed to fulfill the obligations of this contract shall be employed by the Contractor and the Contractor shall be solely responsible for complying with applicable state and federal laws including, but not limited to, workman's compensation law, employment security law, and minimum wage law. As an independent contractor, Contractor is responsible for maintaining the Contractor's equipment in a safe, operable, and legal condition.

The Contractor and his agents and employees, will have no one under 16 years of age may operate power driven machinery.

C. PERFORMANCE REQUIREMENTS.

General Specifications (apply to all properties)

1. Mowing will begin on or about April 15th each year and continue until on or about October 15th each year or until mowing is no longer required.
2. All grass will be mowed at a height of three inches (3"), but in no case will the maximum height exceed four inches (4").
3. Mowing will take place during any portion of the year when the grass is above the 3 – 4 inch maximum.
4. Trimming, racking and removing (limbs brush and grass) will be completed on an as needed basis to maintain a neat and clean appearance at all times.
5. All trash discovered upon the grounds will be picked up and disposed of properly at the Readfield Transfer Station.
6. All areas will be mowed / trimmed to the property lines and or pins.
7. The Contractor agrees to do a "Spring Clean-up" of all areas. Clean up includes limbing, pruning and removal of any trees, limbs or brush damaged or fallen during the winter and raking of grass areas needed to remove excess sand, trash and other debris prior to the first mowing.
8. All swale areas will be maintained by the contractor (at least annually).

Cemetery Special Specifications

1. All grass shall be trimmed around major grave monuments, headstones, footstones, fences and other obstacles to provide a uniform appearance along with the mowing.
2. All grass cuttings shall be removed from monument bases, headstones and footstones after each mowing and carefully remove grasses cuttings that are sprayed onto the vertical surfaces of grave monuments by the mowers or trimmers. Special care should be taken during mowing and trimming operations while the grass is damp to prevent the grass from going against monuments causing a discoloration of stones.
3. The Contractor shall empty the trash barrels as necessary to prevent them from overflowing. All trash shall be removed from the cemetery grounds and disposed of at the Readfield Transfer Station. The barrels shall be emptied prior to Memorial Day, other necessary times and again in the fall.
4. Special attention shall be given to the appearance of each cemetery immediately prior to Memorial Day, the day on which family and friends visit loved ones who passed away.
5. Special attention will be given to the mowing around the fencing to allow for easy egress on

both sides of the fencing and provide for a neat appearance.

D. INSURANCE.

The Contractor agrees to purchase and maintain commercial general liability insurance in an amount of one million (\$1,000,000) dollars for personal injury, death or property damage claims, automobile liability, and worker's compensation liability which may arise from mowing operations under the contract. The Contractor further agrees to indemnify, assume the defense of and save harmless the Town of Wayne, its agents and employees from liability, actions, claims or damage for wrongful death, personal injuries or property damage suffered by any person or association, which results from the willful or negligent action or inaction of the Contractor in the performance of duties and the work performed under the contract.

The contractor shall give the Town an insurance certificate indicating at a minimum the contractor's business automobile, worker's compensation, and general liability insurance coverage. The Town of Wayne is to be named as an additional insured. The Contractor shall furnish, to the municipality, a certificate of insurance, with bid form demonstrating insurability. The failure to provide this certificate will constitute a breach of the Contract and may, in the discretion of the municipality, result in termination of the Contract.

E. INDEMNIFICATION.

The Contractor agrees to hold the Town of Wayne harmless from any claim of death, injury, property damage or other loss that may result from the Contractor's performance of mowing operations under the contract. In the event that such a claim is made against the Town of Wayne, the Contractor shall defend the Town of Wayne, and shall pay any amount (indemnify) for which the Town of Wayne may be held liable in a legal action for such claims.

F. SUPERVISION AND CONTROL.

The Contractor, as an independent contractor, has a right and duty to supervise and control their own employees, agents and equipment. The Town of Wayne Board of Selectmen or their designees has a right to inspect mowing operations and notify you of any problems, errors or non-performance. The Board of Selectmen may order that work be done in a satisfactory manner to be determined by them.

G. BILLS AND CLAIMS.

Contractor, as an independent contractor, is responsible for all costs and bills for labor, materials, equipment, fuel, and other items incurred in the performance of this contract. The Town of Wayne will not pay such bills.

I. BREACH OF CONTRACT.

If the Contractor is in violation of any terms of the contract, or if a majority of the Board of Selectmen vote that the work described in the contract is being performed unsatisfactorily, the Town of Wayne shall immediately give oral notice to the Contractor. Upon receipt of such notice, the Contractor shall be given reasonable time ("Reasonable Time" may vary depending

on the nature of the breach, and weather conditions) to comply with the terms and conditions of the contract or rectify the unsatisfactory work. In the event that the Contractor still does not (for whatever reason) perform duties of the contract to the satisfaction of the Board of Selectmen, or if the Contractor is not in compliance with the terms of the contract, the Town of Wayne shall have the following options:

1. Terminate the Contract: The Board of Selectmen may terminate the contract by sending the Contractor a written notice, stating the reason for the termination. Contractor shall be paid for all work that is satisfactorily done by that time, but the remainder of the money due under the contract may be used to obtain another contractor to conduct mowing operations.
2. Substitution: The Board of Selectmen may hire a substitute contractor to conduct specified mowing operations for any period of time considered necessary.
3. The Board of Selectmen shall also seek any other legal remedies available to enforce the contract.

J. PAYMENT SCHEDULE.

The Town of Wayne will pay the contractor in seven (7) equal installments, as follows:

Year 1 / Year 2 / Year 3

\$ ___ / \$ ___ / \$ ___ second warrant in April of each contract year.

\$ ___ / \$ ___ / \$ ___ second warrant in May of each contract year.

\$ ___ / \$ ___ / \$ ___ second warrant in June of each contract year.

\$ ___ / \$ ___ / \$ ___ second warrant in July of each contract year.

\$ ___ / \$ ___ / \$ ___ second warrant in August of each contract year.

\$ ___ / \$ ___ / \$ ___ second warrant in September of each contract year.

\$ ___ / \$ ___ / \$ ___ second warrant in October of each contract year.

K. RENEWAL.

Three months prior to the expiration of this contract, Contractor shall have the option to renew with the consent of the Board of Selectmen, inclusive of a five percent (5%) increase for each successive year for the next three (3) seasons.

L. ASSIGNMENT, AMENDMENT, SEVERABILITY, AND JURISDICTION.

The Contractor's rights and duties under this contract cannot be assigned or transferred by the Contractor to another person or entity without the express written consent of the Board of

Selectmen. This contract may be amended only by written consent of the Board of Selectmen. If any part of this contract is declared by a court to be void and unenforceable, the rest of the contract continues to be valid and effective. This contract is governed by the laws of the State of Maine.

In witness whereof, the parties, or their duly authorized agents, execute this agreement on the **20th** day of **May, 2014**.

FOR THE TOWN OF WAYNE

FOR THE CONTRACTOR

Aaron Chrostowsky, Town Manager

BID PROPOSAL FORM

TOWN of WAYNE

Mowing, Trimming, and Lawn Care Maintenance for Town-owned Cemeteries

Contract Term: April 1, 2014 to October 30, 2016

Three-Year Contract

**BIDDER NAME:
& ADDRESS**

PHONE #

The contractor shall submit a certificate of insurance, with bid proposal form demonstrating insurability in a sealed envelope. No fax or email bids accepted. Mark outside of envelope "Mowing Bid". Bids will be opened at the **Wayne Town Office, 48 Pond Road, Wayne, ME 04284** on **Friday May 16, 2014 at 3:00 PM**.

SEND TO:

TOWN of WAYNE
BOARD of SELECTMEN
P.O. Box 400; 48 Pond Road
Wayne, ME 04284

DUE DATE:

Friday, May 16, 2014
No later than 3:00 PM

Contract will be awarded on **Tuesday May 20, 2014, Board of Selectmen Meeting at 6:30 PM** at the **Wayne Elementary School - Gymnasium, 48 Pond Road, Wayne, ME 04284**.

The Board of Selectmen reserves the right to waive formalities or reject any or all bids when such action is in the best interest of the Town. The Board of Selectmen reserves the right to accept or reject any and / or all bid proposals.

In compliance with your Request for Bids and having carefully examined the specifications and having become acquainted and familiarized with the conditions of the specifications for the mowing contract for the Town of Wayne, I, the undersigned submit this bid proposal form provided by the Town of Wayne.

Cost per contract year for all work specified in the specifications, terms and conditions:

<u>Year</u>	<u>Cemeteries</u>
4/1/2014 – 10/30/2014	\$ _____
4/1/2015 – 10/30/2015	\$ _____
4/1/2016 – 10/30/2016	\$ _____

The undersigned agrees, if awarded the contract, to sign a contract.

Signed: _____

Date: _____

Title: _____

**TOWN OF WAYNE
ANIMAL CONTROL ORDINANCE
ADOPTED June 9, 1999**

Part I - DEFINITIONS

Animal - shall be intended to mean every living, sentient creature not a human being.

Owner - shall be intended to mean any person or persons, firm, association, or corporation, owning, keeping, harboring, or in possession of, or having control of, a dog or other animal.

At Large - shall be intended to mean off the premises of the animal's owner and not under control and restraint either by leash, cord, chain, "at heel", or under voice command, by personal presence and detention as will control the animal except when used for hunting.

Kennel - shall be intended to mean one pack or collection of dogs kept under one ownership in a single premise for breeding, hunting, show, training, field trials and exhibition purposes.

Dangerous Dog - means a dog which has bitten a person or has caused abrasion of the skin; or a dog which has caused a reasonable fear of bodily injury to any person acting in a peaceable manner by attacking or threatening to attack the person; or a dog which has attacked another persons dog or other domestic animal.

Nuisance - means the causing of litter or property damage, the chasing of automobiles, motorcycles, bicycles or other vehicles.

Part II - PROVISIONS

Section 1. Animal Control Officer

The Selectmen shall appoint an Animal Control Officer for the purpose of enforcement of the provisions of this Ordinance and State Law relating to animals. The Animal control Officer may be any person or persons, constable, or Police Officer duly appointed and shall be authorized to issue compliance orders and court summons as required by this Ordinance.

Section 2. Licensing of Dogs

a. A suitable tag showing the year such license is issued, and bearing such other data as may be required shall be given with each license and must be worn at all times by the dog for which the license was issued as provided in M.R.S.A. Title 7 Section 3451. Failure to comply with this order shall result in a fine of up to \$100.00.

b. The owner or keeper of any unlicensed dog may, in addition to the compliance order, be summonsed to court as provided in M.R.S.A. Title 7, Section 3702.

Section 3. Dogs Running At Large

a. No owner or keeper of a dog, whether licensed or unlicensed, shall suffer or permit such dog to run at large within the Town of Wayne. Any dog found running at large shall be picked up and taken to a humane shelter.

b. No animal, licensed or unlicensed, shall be permitted on School Property unless part of school curriculum. See Section 7 for penalty details.

c. The owner or keeper of any dog running at large shall pay a pick-up fee to the Town of Wayne, such fee to be paid to the Animal Control Officer. The pick-up fee shall be \$20.00 for the first offense and \$30.00 for subsequent offenses. The owner or keeper shall also be subject to other fees and charges for the care and custody by the veterinarian or humane society if the dog was transported there from Wayne.

d. In addition to other fees, the owner or keeper of any dog found running at large shall be subject to the penalties provided in M.R.S.A. Title 12, Section 3060.

Section 4. Sick or Injured Animals

a. Any person finding a sick or injured dog or cat within the Town of Wayne may take such animal to the Animal Control Officer, who shall take said animal to any veterinarian or humane society shelter, in accordance with M.R.S.A. Title 7, Section 3406.

b. The owner of such dog or cat may be required to pay any veterinarian or shelter fees.

Section 5. Noise, Disturbances Prohibited; Complaint; Notice to Abate; Penalty

a. No owner or person having custody of any dog kept within the legal limits of the Town shall allow such dog to unnecessarily annoy or disturb any person by continued or repeated barking or making other loud or unusual noises.

b. Upon complaint, the Animal Control Officer, Wayne Constables, Board of Selectmen, or a legal designee shall investigate and having witnessed the disturbance shall give notice to the owner or keeper of such dog that such annoyance or disturbance must cease.

c. Therefore, upon continuation of such annoyance or disturbance such owner or keeper shall be subject to a fine of \$15.00 for the first offense and \$25.00 for each subsequent offense.

Section 6. Confinement of Dangerous Dogs

a. After written notice from the Animal Control Officer, any owner or keeper of a dangerous dog, as defined in this ordinance shall be required, at all times to keep the dog confined in a secure enclosure or building, or on a chain when outside the enclosure or building, the chain to be not less than a #4 dog chain. The owner or keeper shall also, within 48 hours of receipt of that notice, purchase a muzzle which the dog is required to wear when on a chain outside a secure enclosure or building, when on a leash and at all other times the dog is taken outside the owners premises.

b. Any owner or keeper who fails to so confine, chain or muzzle the dog at any time following notice from the Board of Selectmen shall be subject to a fine of \$25.00 for the first offense, \$50.00 for a second offense, and \$100.00 for a third or subsequent offense. The owner of a dangerous dog which is found running at large, or found unconfined without a muzzle shall be subject to a fine of not more than \$100.00 and the court may order the dog to be destroyed immediately.

Section 7. Dog Causing a Nuisance

The owner or keeper of a dog which is found running at large who knows or has been advised that the dog has caused a nuisance, as defined in this Ordinance, and has failed to keep the dog on his premises or under his control shall be subject to a fine of \$25.00 for the first offense and \$50.00 for the second and subsequent offenses.

Part III - PENALTIES

a. All fines imposed for violation of this ordinance shall be recovered to the use of the Town of Wayne to be used for animal control and animal welfare purposes.

Part IV - VALIDITY - EFFECTIVE DATE

a. Should any section or part thereof of this Ordinance be held by the courts to be invalid, the same shall not affect the validity of this Ordinance as a whole, or any part thereof, other than the part so declared to be invalid.

b. This Ordinance shall take effect upon its passage at a Town meeting and will replace all previously adopted Animal Control Ordinances.

c. In keeping with State law, municipal officers, with the assistance of the Animal Control Officer, will develop ordinance changes as needed, present them for review at public hearing, and present them for adoption by voters at a regularly scheduled Town Meeting.

TOWN OF WAYNE
2014 ANNUAL TOWN MEETING WARRANT

STATE OF MAINE
KENNEBEC, SS

To Cathy Cook, a resident in the Town of Wayne, County of Kennebec, and State of Maine:

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the voters in the Town of Wayne, in said County, qualified by law to vote in Town Affairs, to meet at the Ladd Recreation Center on Tuesday June 10, 2014 at 8:00 AM to elect a Moderator to preside at said meeting, and to elect Town Officers for the ensuing years. Polls are to be opened from 8:00 AM to 8:00 PM. The meeting will recess after the ballot count. The residents of the Town of Wayne, qualified to vote in Town Affairs, are hereby also warned to assemble at the Ladd Recreation Center at 26 Gott Rd, Wayne, Maine 04284 at 6:00 PM on Wednesday June 11, 2014 to act on Article 3 to end of Warrant.

ARTICLE 1. To elect a Moderator to preside at said meeting.

ARTICLE 2. To proceed with the voting, by secret ballot, as directed by statute, on the election of Town Officers for the ensuing years.

- Two Selectman, 3-year terms
- One Budget Committee, 5-year terms
- One Regional School Unit Board of Trustee Member, 3 year-term
- One Regional School Unit Board of Trustee Member, 1 year remaining
- One Local School Committee, 3-Year term

ARTICLE 3. To see if the Town will authorize interest on taxes due, but not yet paid by each installment date, at a rate of 7% per year.

ARTICLE 4. To see if the Town will allow the Tax Collector to accept money for taxes before taxes are committed.

ARTICLE 5. To see if the Town will establish a 3% interest payment for tax abatements (per annum).

ARTICLE 6. To see if the Town will authorize the Selectboard, on behalf of the Town, to enter into contracts for ambulance, assessing, auditing and dispatching services, and to enter into contracts for terms not to exceed five years for roadside mowing, park and lots maintenance and snowplowing, on such terms and conditions as they deem appropriate.

ARTICLE 7. To see if the Town will vote to appropriate all funds received from the State of Maine for snowmobile registrations during the current fiscal year, to the Thirty-Mile Snowmobile Club for the purpose of maintaining their snowmobile trails within the Town, and to authorize the municipal officers to enter into an agreement with the Club for that purpose, under such terms and conditions as the municipal officers may deem advisable, including the condition that the trails will be open to the public as long as the trails are frozen and adequately covered in snow.

ARTICLE 8. To see what sum of money the Town will raise and appropriate for GENERAL ADMINISTRATION.

General Admin.	Approved FY 13 / 14	BUDGET FY 14 / 15
Selectmen's Stipend	\$7,162	\$7,162
Town Manager Salary	\$44,500	\$45,390
Tax Collector wages	\$20,800	\$20,050
Town Clerk wages	\$20,800	\$21,216
Meeting Recording Clerk wages	\$1,156	\$1,179
Office Clerk wages	\$1,000	\$1,000
Special Project wages	\$2,000	\$0
Treasurer stipend	\$3,000	\$3,000
Bookkeeper stipend	\$6,500	\$0
Social Security/ Medicare Match	\$8,026	\$7,573
Disability	\$751	\$863
Retirement	\$3,265	\$4,430
Health Insurance	\$30,964	\$31,905
Dues (MMA & KVCOG)	\$2,200	\$4,826
Contingent	\$4,000	\$5,000
Legal	\$15,000	\$15,000
Office Expense	\$4,000	\$4,000
Travel Expense	\$2,500	\$2,000
Training Expense	\$4,000	\$4,000
Audit Reporting	\$4,800	\$7,100
Monthly Bank Fees	\$500	\$0
Telephone	\$ 2,800	\$ 2,800
Tax Administration	\$2,500	\$4,000
Capital	\$4,000	\$0
Insurance	\$19,044	\$20,000
Computer maintenance	\$4,000	\$2,000
Website management	\$750	\$750
Computer software (Trio)	\$7,000	\$8,000
Copier lease & maintenance	\$2,500	\$2,000
Maintenance & Repair	\$2,000	\$1,000
Town Report	\$1,200	\$1,000
Sunshine Fund	\$200	\$200
Town Office Rent	\$6,900	\$6,700
Subtotal	\$239,818	\$234,144

Select Board Recommends: \$234,144
 Budget Committee Recommends: \$234,144

ARTICLE 9. Shall the Town (1) approve a capital project consisting of road reconstruction and repair, including transaction costs and other expenses reasonably related thereto; (2) appropriate the sum of \$300,000 to fund the project; (3) authorize the Town Treasurer and the Chair of the Selectboard to issue general obligation securities of the Town (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed \$250,000 to fund the appropriation; and (4) delegate to the Treasurer and the Chair of the Selectboard the authority and discretion to fix the dates, maturities, interest rates, denominations, calls for redemption (with or without premium), form, and other details of said securities, including authority to execute and deliver the securities on behalf of the Town?

FINANCIAL STATEMENT

Total Town Indebtedness:

A.	Outstanding balance of bonds previously issued:	\$170,000
B.	Bonds authorized and unissued:	\$-0-
C.	Anticipated amount of bonds to be issued:	<u>\$300,000</u>
	Total:	\$470,000

Costs: At an estimated net interest rate of 2.5% for a five (5) year maturity, the estimated cost of this bond issue will be:

Total Principal	\$300,000.00
Interest:	<u>\$ 18,000.00</u>
Total Debt Service:	\$318,000.00

Validity: The validity of the bonds and the voter's ratification of the bonds may not be affected by any errors in the above estimates, the ratification by the voters is nonetheless conclusive and the validity of the bonds is not affected by reason of the variance.

Treasurer
Town of Wayne

ARTICLE 10: To what sum of money the Town will raise and appropriate for DEBT SERVICE.

Debt Service	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Village Dam Payment	\$ -	\$ -
Pond Road Reconstruction Bond	\$ -	\$ -
North Wayne Road Reconstruction Bond	\$ 60,000	\$ 34,000
Old Winthrop Road Reconstruction Bond	\$ -	\$ 65,000
Subtotal	\$ 60,000	\$ 99,000

Select Board Recommends: \$99,000
Budget Committee Recommends: \$99,000

ARTICLE 11. To see what sum of money the Town will raise and appropriate for HEARINGS AND ELECTIONS.

Elections/ Hearings	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Election / Ballot Clerks wages	\$1,900	\$1,800
Social Security/ Medicare Match	\$145	\$138
Election Supplies	\$2,200	\$2,000
Subtotal	\$4,245	\$3,938

Select Board Recommends: \$3,938
 Budget Committee Recommends: \$3,938

ARTICLE 12. To see what sum of money the Town will raise and appropriate for GENERAL ASSISTANCE.

General Assistance	APPROVED FY 13 / 14	BUDGET FY 14 / 15
General Assistance Officer stipend	\$1,000	\$0
Social Security/ Medicare Match	\$77	\$0
General Assistance	\$6,000	\$5,000
Subtotal	\$7,077	\$5,000

Select Board Recommends: \$5,000
 Budget Committee Recommends: \$5,000

ARTICLE 13. To see what sum of money the Town will raise and appropriate for the FIRE DEPARTMENT.

Fire Department	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Chief Officers' stipends	\$6,000	\$6,000
Firefighters' stipends	\$0	\$7,000
Social Security/ Medicare match	\$459	\$995
Operations	\$22,000	\$22,000
Communications	\$4,000	\$4,000
Capital	\$14,000	\$14,000
Subtotal	\$46,459	\$53,995

Select Board Recommends: \$53,995
 Budget Committee Recommends: \$53,995

ARTICLE 14. To see what sum of money the Town will raise and appropriate for ASSESSING.

Assessing Mapping	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Assessing/ Mapping	\$13,600	\$14,000
Quarter Review	\$5,600	\$5,700
Tax Maps	\$300	\$0
Ordinance Work	\$0	\$0
Subtotal	\$19,500	\$19,700

Select Board Recommends: \$ 19,700
 Budget Committee Recommends: \$ 19,700

ARTICLE 15. To see what sum of money the Town will raise and appropriate for ANIMAL CONTROL.

Animal Control	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Animal Control Officer stipend	\$3,000	\$3,000
Social Security/ Medicare match	\$230	\$230
Humane Society	\$1,900	\$1,900
Subtotal	\$5,130	\$5,130

Select Board Recommends: \$ 5,130
 Budget Committee Recommends: \$ 5,130

ARTICLE 16. To see what sum of money the Town will raise and appropriate for CODE ENFORCEMENT & LAND USE BOARDS SUPPORT.

Code Enforcement & Land-Use Board Support	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Code Enforcement Officer stipend	\$11,397	\$11,625
Social Security/ Medicare match	\$872	\$889
Planning Board	\$300	\$0
Board of Appeals	\$300	\$0
Conservation Commission	\$300	\$0
Ordinance/ Mapping	\$0	\$1,000
Subtotal	\$13,169	\$13,514

Select Board Recommends: \$13,514
 Budget Committee Recommends: \$13,514

ARTICLE 17. To see what sum of money the Town will raise and appropriate for PUBLIC SAFETY.

Public Safety	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Street Lights	\$7,000	\$6,000
Ambulance Service	\$8,917	\$9,512
Sheriff's Department	\$4,000	\$4,000
PSAP & Dispatching contracts	\$11,731	\$11,850
Subtotal	\$31,648	\$31,362

Select Board Recommends: \$31,362

Budget Committee Recommends: \$31,362

ARTICLE 18. To see what sum of money the Town will raise and appropriate for the ROADS.

Roads	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Road Administration	\$3,000	\$2,000
Roadside Mowing	\$3,500	\$4,000
Brush/ Tree Removal	\$14,000	\$15,000
Calcium Chloride	\$9,000	\$9,000
Grading	\$12,000	\$15,000
Sweeping	\$5,000	\$4,000
Patching	\$3,500	\$5,000
Ditching	\$30,000	\$40,000
Prep for paving	\$25,000	\$0
Catch basin cleaning	\$1,000	\$1,000
Washouts	\$4,000	\$4,000
Signs & posts	\$3,000	\$3,000
Crosswalk painting	\$750	\$750
Culverts	\$6,500	\$20,000
Gravel	\$15,500	\$20,000
Mow landfill	\$1,000	\$1,000
Winter Plowing	\$149,533	\$152,503
Winter Salt	\$18,000	\$21,000
Plowing lots	\$1,900	\$3,100
Footbridge	\$200	\$0
Sand/ Salt Shed lights	\$400	\$500
Crack sealing	\$11,000	\$2,000
Subtotal	\$322,783	\$318,853

Select Board Recommends: \$318,853

Budget Committee Recommends: \$318,853

ARTICLE 19. To see what sum of money the Town will raise and appropriate for the TRANSFER STATION.

Transfer Station	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Transfer Station	\$108,000	\$106,959
Backhoe	\$3,500	\$3,000
Hazardous Waste	\$1,000	\$1,000
Subtotal	\$112,500	\$110,959

Select Board Recommends: \$110,959

Budget Committee Recommends: \$110,959

ARTICLE 20. To see what sum of money the Town will raise and appropriate for OUTSIDE AGENCIES.

Outside Agencies	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Library	\$5,000	\$6,000
Library Renovation Fund	\$5,000	\$0
Archival Board	\$500	\$600
Messenger	\$1,200	\$1,200
Cemetery Association	\$3,500	\$3,500
Rural Community Action	\$3,300	\$3,300
Senior Spectrum	\$1,004	\$1,004
Hospice	\$1,000	\$1,000
Healthy Futures	\$500	\$0
Family Violence	\$1,025	\$0
Maine Public Broadcasting	\$100	\$100
Kennebec Valley Mental Health	\$1,600	\$1,600
Red Cross	\$1,100	\$1,200
Crisis Support Center	\$755	\$416
United Cerebral Palsy	\$1,000	\$0
Big Brothers/ Big Sisters	\$500	\$0
Winthrop Food Pantry	\$0	\$400
Subtotal	\$27,084	\$20,320

ARTICLE 21. To see what sum of money the Town will raise and appropriate for RECREATION:

Recreation	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Memorial Day	\$300	\$300
Town Parks - Mowing	\$2,700	\$2,150
LRC - Programs	\$3,300	\$3,300
LRC - Lawn Mowing Services	\$2,300	\$3,200
LRC - Sport Field Maintenance	\$1,000	\$1,000
Wayne Athletic League	\$500	\$500
Lake Protection Projects	\$500	\$5,000
Androscoggin Lake Improvement	\$1,000	\$1,500
Androscoggin Yacht Club - Docks	\$500	\$500
30 Mile River Watershed Association	\$3,000	\$4,000
Kennebec Land Trust	\$250	\$250
Friends of Cobbossee Watershed - Wilson Pond Boat Inspection	\$1,000	\$1,300
Subtotal	\$16,350	\$23,000

Select Board Recommends: \$23,000
 Budget Committee Recommends: \$23,000

ARTICLE 22. To see what sum of money the Town will raise and appropriate for LAND & BUILDINGS.

Land & Buildings	APPROVED FY 13 / 14	BUDGET FY 14 / 15
North Wayne Schoolhouse Utilities	\$200	\$200
North Wayne Building Utilities	\$600	\$200
Wayne Town House Utilities	\$200	\$200
Historic Properties Mowing	\$0	\$900
Subtotal	\$1,000	\$1,500

Select Board Recommends: \$1,500
 Budget Committee Recommends: \$1,500

ARTICLE 23. To see what sum of money the Town will raise and appropriate for the CAPITAL RESERVE ACCOUNTS.

Capital Reserve	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Fire Truck	\$15,000	\$20,000
Fire "Small Capital Equipment"		\$5,000
Footbridge Replacement Fund	\$1,500	\$0
Cemetery Stone Cleaning Fund	\$2,500	\$2,500
Land and Buildings	\$10,500	\$10,000
Town Hall Building	\$15,000	\$15,000
Village Center Improvement Projects		\$5,000
Technology Replacement Plan		\$3,000
GIS Mapping System		\$18,000
Road Reconstruction & Paving	\$30,000	\$60,000
Subtotal	\$74,500	\$138,500

Select Board Recommends: \$138,500

Budget Committee Recommends: \$138,500

ARTICLE 24. To see what sum of money the Town will vote to apply from various sources to the 2014-2015 tax commitment, thereby reducing the amount to be raised from property taxes.

Revenues	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Lien Costs	\$2,000	\$2,000
Interest on taxes	\$10,000	\$10,000
Checking Interest	\$1,300	\$1,000
Investment Income	\$500	\$0
MV Agent Fees	\$4,000	\$4,000
IF&W Agent Fees	\$1,000	\$500
MV Excise	\$187,000	\$200,000
Boat Excise	\$4,000	\$2,000
Vitals	\$300	\$250
Building Permits	\$1,600	\$1,000
Dog license fee	\$700	\$750
Dog license - late fee	\$300	\$0
Cable TV franchise	\$4,300	\$4,300
Misc. Revenues	\$10,000	\$10,000
Transfer from Transfer Station Cap. Reserve	\$0	\$30,000
Transfer from Undesignated Fund Balance "Surplus"	\$20,000	\$100,000
Tree Growth	\$4,100	\$4,000
Veteran Reimbursement	\$900	\$900
General Assistance	\$3,000	\$2,500
State Revenue Sharing	\$47,769	\$44,079
Road Assistance	\$34,476	\$33,292
BETE Reimbursement	\$ -	\$ -
Homestead Exemptions	\$25,000	\$25,000
TOTAL	\$361,976	\$475,571

Select Board Recommends: \$475,571
 Budget Committee Recommends: \$475,571

ARTICLE 25. To see if the Town will collect and appropriate the following categories of funds for the specified uses:

- Plumbing Permit Fees, for plumbing permit administration
- Dog License Fees, for animal control expenses
- Ladd Center Revenue, for operation and maintenance of Ladd Rec. Center

ARTICLE 26. To see if the Town will vote to transfer \$30,000 from Transfer Station Capital Reserve Account to the General Fund, thereby reducing the amount to be raised from property taxes.

Select Board Recommends: \$30,000
 Budget Committee Recommends: \$30,000

Given under our hands this 6th day of May, 2014

Gary Kenny

Carroll Paradis

Stephen Saunders

Stephanie Haines

Peter Ault

Board of Selectmen

Attest: A true copy of a warrant entitled "Town of Wayne 2014 Annual Town Meeting Warrant", as certified to me by the municipal officers of Wayne on the 6th day of May, 2013.

Wayne Town Clerk

Town of Wayne
Joint Budget Committee and Board of Selectmen

Regular Meeting Minutes

Date: Tuesday, April 29, 2014

Time: 6:03 PM

Place: Wayne Elementary School - Library

Call Meeting to Order/ Budget Committee and Board of Selectmen Present

Chairman Folk determined quorum and called meeting to order at 6:02 PM with the following members present:

- **Budget Committee Present:** Dallas Folk, Jim Perkins, Susan Reynolds, David Stevenson, and Don Welsh.
- **Board of Selectmen Present:** Peter Ault, Stephanie Haines, Gary Kenny, Carroll Paradis, and Stephen Saunders
- **Others Present:** Aaron Chrostowsky, Town Manager and Bruce Mercier, Town Treasurer

Meeting Minutes

A motion was made to approve the meeting minutes of the April 1, 2014 Budget Committee and Board of Selectmen meeting. (Paradis/Haines) (9/0/1) (Kenny abstained)

Review Revenue Budget

Consensus (unanimous) was made by both the Budget Committee and the Board of Selectmen to Transfer \$30,000 from Transfer Station Capital Reserve to General Fund, thereby reducing the amount to be raised from property taxes.

Finalize Town-wide Budget

Consensus (unanimous) was made by both the Budget Committee and the Board of Selectmen on a Final Operating and Capital Budget. The final recommended budget for FY 2014-2015 proposes the following:

- **Total Appropriations, \$3,084,748 (+5.72%):**
 1. Municipal Expenditures, \$1,078,915 (+9.95%);
 2. Intergovernmental Expenditures, \$2,005,833 (+3.58%);
- **Total Non-Property Tax Revenues, \$475,571 (+31.38%):**
 1. Municipal Revenues, \$365,880 (+48.10%);
 2. State Revenues, \$109,771 (-4.53%);
- **Estimated 2014 Tax Commitment: \$2,609,177 (+2.09%)**
- **Estimated 2014 Total Taxable Valuation: \$181,606,466 (+0.90%);**
- **Estimated 2014 Mil Rate: \$14.37 (+1.18%);**
- **LD1 Compliant: (\$40,119 under our Municipal Property Tax Levy Limit);**
- **Percentage of Property Tax Bill: School (58%); Municipal (35%); County (7%);**
- **Proposed FY 2014-2015 Budget Effect on Taxpayer:**
Median Home Value, Wayne, \$182,900, Property taxes: \$2,628, (+\$31)

Public Comments.

None

Adjourn.

Motion to Adjourn at 7:51 PM. (Paradis/Haines) (10/0)

Account Name	Account Number	Balance
Special Revenue Funds	300	
Fire Ponds	321	\$ 1,633.00
Comp. Plan	322	\$ 125.00
Preambulation	323	\$ 966.00
ADA Compliance	324	\$ 1,450.00
Animal Control	325	\$ 2,244.00
Pandemic	326	\$ 5,000.00
Conservation	327	\$ 812.00
Snowmobile	328	\$ 0.81
Wayne Rescue	329	\$ 200.00
Municipal Building	330	\$ 800.00
Farmers Market	331	\$ 708.52
Wayne History Project	332	\$ 3,973.42
Andro Lake	333	\$ 875.54
Boat Launch	334	\$ (4,084.31)
WAL - Soccer	335	\$ 2,060.43
WAL - Baseball		\$ -
WAL - Softball		\$ -
Total		\$ 16,764.41
Capital Reserve Funds	400	
Transfer Station	421	\$ 73,572.00
Voting Machine	422	\$ 6,500.00
Road Reserve	423	\$ 2,515.64
Fire Truck	424	\$ 283,660.46
Sand/ Salt Shed	425	\$ 2,918.64
Footbridge	426	\$ 3,767.44
Paving	427	\$ 51,855.00
Town House	428	\$ -
Building Maintenance	429	\$ 152.50
Fire Station	430	\$ 1,591.74
Lord Road	431	\$ 30,410.48
Hardscrabble	432	\$ 2,810.53
Lovejoy Pond Dam	433	\$ 18,183.53
Land & Building	434	\$ 6,836.03
Cemetery Stone	435	\$ 7,400.00
Future Town Office	436	\$ 15,000.00
Besse Road	437	\$ 4,800.00
Total		\$ 511,973.99
Trust Funds	500	
Jaworski		\$ 1,137.00
Ruth Lee		\$ 8,448.00
Ladd Special		\$ 21,057.00
Ladd Recreation		\$ 32,069.00
Total		\$ 62,711.00

**Town of Wayne
Proposed Consolidation of Capital Special Reserve Funds**

Special Revenue Funds

Account Name	Account Number	Balance	
Emergency Management Special Revenue Fund			
Pandemic	326	\$	5,000.00
Total		\$	5,000.00
Professional Service Special Revenue Fund (Planning, Mapping, Engineering, Legal)			
Preambulation	323	\$	966.00
Comp. Plan	322	\$	125.00
Conservation	327	\$	812.00
Voting Machine	422	\$	6,500.00
Total		\$	8,403.00
Animal Control Special Revenue Fund			
Animal Control	325	\$	2,244.00
Total		\$	2,244.00
Snowmobile Special Revenue Fund			
Snowmobile	328	\$	0.81
Total		\$	0.81
Farmers Market Special Revenue Fund			
Farmers Market	331	\$	708.52
Total		\$	708.52
Wayne History Project Special Revenue Fund			
Wayne History Project	332	\$	3,973.42
Total		\$	3,973.42
Boat Launch Special Revenue Fund			
Andro Lake	333	\$	875.54
Boat Launch	334	\$	(4,084.31)
Total		\$	(3,208.77)
Wayne Athletic League Special Revenue Fund			
WAL - Soccer	335	\$	2,060.43
WAL - Baseball		\$	-
WAL - Softball		\$	-
Total		\$	2,060.43

Town of Wayne
Proposed Consolidation of Capital Special Reserve Funds

Capital Reserve Funds

Account Name	Account Number	Balance	
Transfer Station Capital Reserve Fund			
Transfer Station	421	\$	73,572.00
Total		\$	73,572.00
Fire Small Equipment Capital Reserve Fund			
Fire Station	430	\$	1,591.74
Fire Ponds	321	\$	1,633.00
Wayne Rescue	329	\$	200.00
Total		\$	3,424.74
Fire Truck Capital Reserve Fund			
Fire Truck	424	\$	283,660.46
Total		\$	283,660.46
Footbridge Capital Reserve Fund			
Footbridge	426	\$	3,767.44
Total		\$	3,767.44
Building Capital Reserve Fund			
Land & Building	434	\$	6,836.03
Future Town Office	436	\$	15,000.00
Sand/ Salt Shed	425	\$	2,918.64
Town House	428	\$	-
Building Maintenance	429	\$	152.50
Municipal Building	330	\$	800.00
ADA Compliance	324	\$	1,450.00
Total		\$	27,157.17
Road Reconstruction and Paving Capital Reserve Fund			
Lord Road	431	\$	30,410.48
Hardscrabble	432	\$	2,810.53
Besse Road	437	\$	4,800.00
Road Reserve	423	\$	2,515.64
Paving	427	\$	51,855.00
Total		\$	92,391.65
Dam Capital Reserve Fund			
Lovejoy Pond Dam	433	\$	18,183.53
Total		\$	18,183.53
Cemetery Capital Reserve Fund			
Cemetery Stone	435	\$	7,400.00
Total		\$	7,400.00

TOWN OF WAYNE, MAINE
MOWING, TRIMMING, AND LAWN CARE MAINTENANCE
FOR TOWN PROPERTIES

Bid Specifications for a
Three-Year Contract Term: April 1, 2014 through October 30, 2016

This contract is between the **Town of Wayne, Maine**, by and through its Municipal Officers, the Board of Selectmen (referred to as "Board of Selectmen"), and **Britt Norton, d/b/a "Norton Landscape"**, which is a partnership / corporation (and referred to as "Contractor"). When the contract refers to "Contractor" it includes your employees and agents. The subject of this contract is Mowing, Trimming, and Lawn Care for Town Properties.

A. SERVICES: What, When, Where.

Contractor agrees to provide all the labor, materials, and equipment necessary to perform the mowing, trimming, and lawn care maintenance for the Town Properties as outlined in the attached mowing specifications from April 1, 2014 through October 30, 2016. The properties within the community which need to be maintained are as follows:

Historic Properties

North Wayne Building "old Town Office" and area beside North Wayne Dam, Lovejoy Pond Road

North Wayne Schoolhouse, Kents Hill Road

Wayne Town House, Main Street

Ladd Recreation Center

Ladd Recreation Center, Gott Road

Parks

Memorial Park

Roderick Park

Job Fuller Park

Mill Stream Lot

Traffic Islands

Rte. 133 intersection with Old Winthrop Road

Rte. 133 intersection with Memorial Park Lane

B. INDEPENDENT CONTRACTOR.

Contractor and his agents and employees, during the performance of this contract shall act in an independent capacity and not as officers or employees of the Town of Wayne. Any and all workers needed to fulfill the obligations of this contract shall be employed by the Contractor and the Contractor shall be solely responsible for complying with applicable state and federal laws including, but not limited to, workman's compensation law, employment security law, and

minimum wage law. As an independent contractor, Contractor is responsible for maintaining the Contractor's equipment in a safe, operable, and legal condition.

The Contractor and his agents and employees, will have no one under 16 years of age may operate power driven machinery.

C. PERFORMANCE REQUIREMENTS.

General Specifications (apply to all properties)

1. Mowing will begin on or about April 15th each year and continue until on or about October 15th each year or until mowing is no longer required.
2. All grass will be mowed at a height of three inches (3"), but in no case will the maximum height exceed four inches (4").
3. Mowing will take place during any portion of the year when the grass is above the 3 – 4 inch maximum.
4. Trimming, racking and removing (limbs brush and grass) will be completed on an as needed basis to maintain a neat and clean appearance at all times.
5. All trash discovered upon the grounds will be picked up and disposed of properly at the Readfield Transfer Station.
6. All areas will be mowed / trimmed to the property lines and or pins.
7. The Contractor agrees to do a "Spring Clean-up" of all areas. Clean up includes limbing, pruning and removal of any trees, limbs or brush damaged or fallen during the winter and raking of grass areas needed to remove excess sand, trash and other debris prior to the first mowing.

Parks Special Specifications

1. Special attention will be given to the mowing around the fencing to allow for easy egress on both sides of the fencing and provide for a neat appearance.
2. The parks will be in optimal condition for Memorial Day.

Ladd Special Specifications

1. Mow and trim all lawns, fields and playgrounds on the Ladd Recreation Center property.
2. The Contractor mowing schedule will not interfere with any scheduled games and/ or activities that will be held on the Ladd Recreation Center property. Contractor will receive a list of all scheduled games and/ or activities from Ladd Recreation Center Director.
3. All swale areas will be maintained by the contractor (at least annually).

D. INSURANCE.

The Contractor agrees to purchase and maintain commercial general liability insurance in an amount of one million (\$1,000,000) dollars for personal injury, death or property damage claims, automobile liability, and worker's compensation liability which may arise from mowing operations under the contract. The Contractor further agrees to indemnify, assume the defense of and save harmless the Town of Wayne, its agents and employees from liability, actions, claims or damage for wrongful death, personal injuries or property damage suffered by any person or association, which results from the willful or negligent action or inaction of the Contractor in the performance of duties and the work performed under the contract.

E. INDEMNIFICATION.

The Contractor agrees to hold the Town of Wayne harmless from any claim of death, injury, property damage or other loss that may result from the Contractor's performance of mowing operations under the contract. In the event that such a claim is made against the Town of Wayne, the Contractor shall defend the Town of Wayne, and shall pay any amount (indemnify) for which the Town of Wayne may be held liable in a legal action for such claims.

F. SUPERVISION AND CONTROL.

The Contractor, as an independent contractor, has a right and duty to supervise and control their own employees, agents and equipment. The Town of Wayne Board of Selectmen or their designees has a right to inspect mowing operations and notify you of any problems, errors or non-performance. The Board of Selectmen may order that work be done in a satisfactory manner to be determined by them.

G. BILLS AND CLAIMS.

Contractor, as an independent contractor, is responsible for all costs and bills for labor, materials, equipment, fuel, and other items incurred in the performance of this contract. The Town of Wayne will not pay such bills.

I. BREACH OF CONTRACT.

If the Contractor is in violation of any terms of the contract, or if a majority of the Board of Selectmen vote that the work described in the contract is being performed unsatisfactorily, the Town of Wayne shall immediately give oral notice to the Contractor. Upon receipt of such notice, the Contractor shall be given reasonable time ("Reasonable Time" may vary depending on the nature of the breach, and weather conditions) to comply with the terms and conditions of the contract or rectify the unsatisfactory work. In the event that the Contractor still does not (for whatever reason) perform duties of the contract to the satisfaction of the Board of Selectmen, or if the Contractor is not in compliance with the terms of the contract, the Town of Wayne shall have the following options:

1. Terminate the Contract: The Board of Selectmen may terminate the contract by sending the Contractor a written notice, stating the reason for the termination. Contractor shall be

paid for all work that is satisfactorily done by that time, but the remainder of the money due under the contract may be used to obtain another contractor to conduct mowing operations.

2. Substitution: The Board of Selectmen may hire a substitute contractor to conduct specified mowing operations for any period of time considered necessary.
3. The Board of Selectmen shall also seek any other legal remedies available to enforce the contract.

J. PAYMENT SCHEDULE.

The Town of Wayne will pay the contractor in seven (7) equal installments, as follows:

Year 1 / Year 2 / Year 3

\$892.86 / \$919.72 / \$947.29	second warrant in April of each contract year.
\$892.86 / \$919.72 / \$947.29	second warrant in May of each contract year.
\$892.86 / \$919.72 / \$947.29	second warrant in June of each contract year.
\$892.86 / \$919.72 / \$947.29	second warrant in July of each contract year.
\$892.86 / \$919.72 / \$947.29	second warrant in August of each contract year.
\$892.86 / \$919.72 / \$947.29	second warrant in September of each contract year.
\$892.86 / \$919.72 / \$947.29	second warrant in October of each contract year.

\$6,250.02 / \$6,438.04 / \$6,631.03 Total Contract Amount

K. RENEWAL.

Three months prior to the expiration of this contract, Contractor shall have the option to renew with the consent of the Board of Selectmen, inclusive of a five percent (5%) increase for each successive year for the next three (3) seasons.

L. ASSIGNMENT, AMENDMENT, SEVERABILITY, AND JURISDICTION.

The Contractor's rights and duties under this contract cannot be assigned or transferred by the Contractor to another person or entity without the express written consent of the Board of Selectmen. This contract may be amended only by written consent of the Board of Selectmen. If any part of this contract is declared by a court to be void and unenforceable, the rest of the contract continues to be valid and effective. This contract is governed by the laws of the State of Maine.

In witness whereof, the parties, or their duly authorized agents, execute this agreement on the **6th** day of **May, 2014**.

FOR THE TOWN OF WAYNE

FOR THE CONTRACTOR

Aaron Chrostowsky, Town Manager

Town of Wane, Maine
Mowing Contract
3-Year Contract Term: April 1st, 2014 to October 30th, 2016

PAYMENT SCHEDULE

Vendor: Britt Norton Vendor Number: 0223
P.O. Box 13
Wayne, ME 04284
Phone: (207) 685-9475
Email: budnorton@aol.com

Payment Date

Year 1: (April 1, 2014 through October 30, 2014)

**Payments Due: April 2014; May 2014; June 2014;
July 2014; August 2014; September 2014; October 2014**

• Historic Properties:	113-03-70	\$128.57
• Town Parks: ...	112-03-70	\$307.14
• Ladd Recreation Center:	112-03-71	\$457.15
• <u>Traffic Islands:</u>	<u>109-03-70</u>	<u>\$0</u>
Check Amount:		\$892.86

Year 2: (April 1, 2015 through October 30, 2015)

**Payments Due: April 2015; May 2015; June 2015;
July 2015; August 2015; September 2015; October 2015**

• Historic Properties:	113-03-70	\$132.43
• Town Parks: ...	112-03-70	\$316.43
• Ladd Recreation Center:	112-03-71	\$470.86
• <u>Traffic Islands:</u>	<u>109-03-70</u>	<u>\$0</u>
Check Amount:		\$919.72

Year 3: (April 1, 2016 through October 30, 2016)

**Payments Due: April 2016; May 2016; June 2016;
July 2016; August 2016; September 2016; October 2016**

• Historic Properties:	113-03-70	\$136.43
• Town Parks: ...	112-03-70	\$325.86
• Ladd Recreation Center:	112-03-71	\$485.00
• <u>Traffic Islands:</u>	<u>109-03-70</u>	<u>\$0</u>
Check Amount:		\$947.29

**Stephen and Tabitha King Foundation Grant
Town of Wayne, ME
Fire Safety Improvement Project
April 30, 2014**

Online Application

Organization Name: Town of Wayne, Maine
Contact First Name: Aaron
Contact Last Name: Chrostowsky
Contact Address: P.O. Box 400/ 48 Pond Road
Contact City: Wayne
Contact State: ME
Contact Zip: 04284
Contact Phone: (207) 685-4983
Contact Email: townmanager@waynemaine.org
Project Title: Fire Safety Improvement Project
Amount Requested: \$13,884.30

Please include a brief description of your project:

The Wayne Fire Department is a small rural volunteer fire department with limited manpower and equipment. Two fire trucks are over 30 years old. Under the leadership of the Wayne Board of Selectmen, the Town has developed a truck and equipment replacement plan. The Town is currently setting aside for a new fire truck. And, despite the importance of replacing the department's aged thermal imaging camera, which is no longer serviceable, we haven't been able to replace it or purchase an Automatic External Defibrillator (AED).

The Thermal Imaging Camera will help reduce workplace injuries and provide the Wayne Fire Department with a safer work environment by detecting dangers and making fire suppression more effective. The Camera will detect dangers before they are immediately noticeable allowing firefighters to suppress and eliminate the danger before it spreads and becomes more dangerous fire scene. The Camera will allow firefighters to quickly find lost/ or trapped individuals minimizing the firefighters exposure to hazardous environments.

The Automatic External Defibrillator will allow firefighters assist residents or firefighters at a fire scene. Currently, the Wayne Fire Department has to wait for Winthrop Ambulance to come from Winthrop over 10 minutes away. When a resident or firefighter is in distress minutes count. This would allow firefighters to get to the patient sooner and begin treatment while Winthrop Ambulance is en route.

This grant will improve the capabilities of the Wayne Fire Department as it responds to call both within Wayne and the region.

**Stephen and Tabitha King Foundation Grant
Town of Wayne, ME
Fire Safety Improvement Project
April 30, 2014**

Please include the geographic area and number of people served by this project:

The Town of Wayne is small rural agricultural community with a population of 1,189. During the summer the community triples in size due to the large seasonal population. Despite the increase in residents and calls, the departments resources – manpower and equipment doesn't. The Wayne Fire Department consists of 15 volunteer members under the able leadership of three chief officers who supervise and manage the day-to-day operations of two fire stations, four fire trucks and one rescue boat. The Wayne Fire Department (WFD) is a participating member of Lakes Region Mutual Aid where WFD responds to fire calls regularly in Readfield (2,598), Manchester (2,580), Mount Vernon (1,640), Fayette (1,140), and Vienna (570). Also, Wayne Fire Department responds to fire calls regularly in Winthrop (6,092), Monmouth (4,104), Leeds (2,326) and Livermore Falls (3,187). Wayne Fire Department regularly serves a population of 24,237. The AED and Thermal Imaging Camera will be stored on a mainline fire truck responding to all fire and rescue calls. Both the AED and Thermal Imaging Camera will improve the capabilities of Wayne Fire Department when responding to both local and regional calls.

Please include a time frame for this project:

Both the Wayne Board of Selectmen and the Wayne Fire Department is committed to improving both the workplace safety of its firefighters and improve the capabilities of the firefighters to respond to emergencies. If the Town, was to receive this grant, they would purchase and train on this equipment immediately. The estimated time of completion of this project, end of summer 2014. Without this grant, this Fire Safety Improvement Project would not be completed this year because the Town cannot afford to pay for this equipment alone. The Town would have to raise funds over several fiscal year budgets.

Have you ever applied before? If so, please indicate when and any previous grant amount you received:

The Town of Wayne most recently applied to Stephen and Tabitha King Foundation Grant for funds to preserve the North Wayne School House in 2013. However, we were not awarded funds. It is my understanding that the Town of Wayne has not applied or has been awarded funds from Stephen and Tabitha King Foundation Grant ever.

**Stephen and Tabitha King Foundation Grant
Town of Wayne, ME
Fire Safety Improvement Project
April 30, 2014**

Project Budget

AED

- Lifeline AED Package includes: Lifeline AED, Five Year Battery, Lithium 9V Battery, One set of electrodes, User Manual, Quick Use Card and Five Year Warranty \$1,249.00
- Deluxe Hard Case for Lifeline AED \$179.00

Subtotal **\$1,428.00**

Thermal Imaging Camera

- 1 Bullard T4 Max Thermal Imaging Bundle Package includes:
Two NIMH Rechargeable Batteries,
AC/DC Charger Bullard Power DC Truck Mount and
Two Year Extended Warranty

Subtotal **\$13,999**

Total Grant Request **\$13,884.30**

Town's Contribution toward project (10%) **\$1,542.70**

Total Project **\$15,427.00**

**Stephen and Tabitha King Foundation Grant
Town of Wayne, ME
Fire Safety Improvement Project
April 30, 2014**

Board of Directors

Board of Selectmen (as of 7/1/13)

Gary Kenny, Chair

38 Richmond Mills Road, Wayne, ME 04284
(207) 685-9576
gkenny1515@aol.com

Carroll Paradis, Vice-Chair

607 Main Street, Wayne, ME 04284
(207) 685-3845
cparadis@waynemaine.org

Stephanie Haines

P.O. Box 155, Wayne, ME 04284
(207) 685-9637
sharradon@gmail.com

Steve Saunders

P.O. Box 231, Wayne, ME 04284
(207) 685-4982
steve@waynevillagepottery.com

Peter Ault

157 Morrison Heights Road, Wayne, ME 04284
(207) 685-4220
lpault@roadrunner.com

Town Staff

Aaron Chrostowsky, Town Manager

P.O. Box 400, Wayne, ME 04284
(207) 685-4983
townmanager@waynemaine.org

Bruce Mercier, Fire Chief

P.O. Box 400, Wayne, ME 04284
(207) 685-8116
wmtreas@gmail.com

**FIRE TECH & SAFETY
OF NEW ENGLAND INC.**

27 Industrial Ave.
Chelmsford, Mass 01824

978-244-0555
1-800-331-7900 FAX (978) 250-0822

QUOTATION

PLEASE INDICATE THE ABOVE NUMBER WHEN ORDERING

TO WAYNE FIRE DEPARTMENT

WAYNE MAINE

QUOTATION DATE 3/26/2014	SALESPERSON BOB MANGIN
INQUIRY DATE Same	

ESTIMATED SHIPPING DATE	SHIPPED VIA	FOB	TERMS
4WK/ARO	BEST WAY		Net 30 Days PPD 2% Net 10 days
QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Bullard T4 MAX Thermal Imaging Bundle Package Two NIMH Rechargeable Batteries Ac/Dc Charger Bullard Power House Dc Truck Mount and Two Year Extended Warranty 2x & 4x Zoom, (TT)		\$13,999.00

WE ARE PLEASED TO SUBMIT THE ABOVE QUOTATION FOR YOUR CONSIDERATION. SHOULD YOU PLACE AN ORDER, BE ASSURED IT WILL RECEIVE OUR PROMPT ATTENTION. THIS QUOTATION IS VALID FOR 30 DAYS. THEREAFTER IT IS SUBJECT TO CHANGE WITHOUT NOTICE.

QUOTED BY: BOB MANGIN ACCEPTED _____ DATE: _____

PLEASE SIGN AND RETURN A COPY WHEN ORDERING.

THANK YOU!



LIFELINE AED Specifications*

DEFIBRILLATOR

Type
Semi-automatic external defibrillator

Model
DDU-100A

Waveform
Biphasic Truncated exponential

Energy
150-Joules (Nominal into 50 ohm load)

Charge Time (typical)
Less than 6 seconds (DBP-2800)
Less than 9 seconds (DBP-1400)

Shock-to-shock Cycle Time
Less than 20 seconds (typical includes analysis and charging time)

Voice Prompts
Extensive voice prompts guide user through operation

Controls
-Lighted ON/Off switch
-Lighted shock button

Indicators
- "check pads"
- "do not touch patient"
- "analyzing"
- AED status LED

SELF TESTS

Automatic
Automatic daily, weekly and monthly circuitry tests

Battery Insertion
System integrity test on battery insertion

User Initiated
Unit and battery pack system test initiated by user

Status Indication
Visual and Audible indication of the unit status

DEFIBRILLATION PADS

Model DDP-100
Type
Single-use, disposable, self-adhesive electrodes with cable and connector

Surface Area
103 cm² (nominal)

Pad Placement
Anterior-Anterior

Cable Length
48 in (122cm)

PATIENT ANALYSIS SYSTEM

Patient Analysis
Automatically evaluates patient impedance for proper pad contact. Monitors signal quality and analyzes patient ECG for shockable/non-shockable rhythms

Sensitivity/Specificity
Meets AAMI-DF-39 specifications and AHA recommendations

EVENT DOCUMENTATION

Internal Event Record
Critical ECG segments and rescue event parameters are recorded and can be downloaded to a removable data card

PC Based Review
ECG with event tag display, and audio playback when available

Removable Storage
Up to 12 hours of ECG and event data storage (no audio) or up to 1:40 of audio, ECG and event storage on a removable data card. Actual length of storage is dependent on card capacity

BATTERY PACK

Model DBP-2800
Power
15V, 2800mAh
Capacity (new @25°C)
300 shocks or 16 hour continuous operation
Standby-Life (typical)
7 Years

Model DBP-1400
Power
15V, 1400mAh
Capacity (new @25°C)
125 shocks or 8 hours continuous operation
Standby-Life (typical)
5 years

TYPE
Lithium/Manganese Dioxide
Disposable, recyclable non-rechargeable

Low Battery Indicators
-Visible
-Audible

ENVIRONMENTAL

Temperature
Operating/Standby:
0-50°C
(32-122°F)

Humidity
Operating/Standby:
5%-95%
(non-condensing)

Altitude
-500 to 15,000 ft. per MIL-STD-810F 500.4

Procedure II
Vibration

Ground
(MIL-STD-810F 514.5 Category 20)

Helicopter
(RTCA/DO-160D, Sec 8, Cat H, Zone 2, Curve G)

Jet Aircraft
(RTCA/DO-160D, Sec 8, Cat H, Zone 2, Curves B&R)

Shock/Drop Abuse
Tolerance
MIL-STD 810F 516.5 Procedure IV (1 meter, any edge, corner, or surface, in stand-by mode)

Sealing/Water Resistance
IEC60529 class IP54; Splash Proof, Dust Protected (Battery Pack Installed.)

ESD
EN61000-4-2: 1998, (open air up to 8kV or direct contact up to 6kV)

EMC (emission)
EN60601-1-2 limits (1993), method EN55011: 1998 Group 1 Level B

EMC (immunity)
EN60601-1-1 limits (1993), method

PHYSICAL

Size
8.5 x 11.8 x 2.7 inches
(22 x 30 x 7 cm)

Weight
(Approximate) with DBP-1400 4.2 lbs.
with DBP-2800 4.4 lbs.



Maine Revenue Services
Augusta, Maine

PERMANENT EXEMPTION CERTIFICATE

This Exemption Certificate
is issued under the provisions of Title 36, Part 3 MRSA

WAYNE TOWN OF
3 LOVEJOY POND RD
WAYNE, ME 04284-3337

Registration Number: E81386
Date Effective: January 1, 2002
Date Issued: December 28, 2005

ACTING EXECUTIVE DIRECTOR

A handwritten signature in black ink, appearing to read 'Jerome D. Doran', written over the printed title 'ACTING EXECUTIVE DIRECTOR'.

Form ST-2
4097620051227

Town of Wayne, Maine – Local Government

EIN: 01-6000424

**Certificate of Appointment
Elections Clerks
Town of Wayne**

Municipality of: **Wayne**

The undersigned municipal officers of the Town of Wayne do hereby vote to appoint and confirm the following persons to serve as **Elections Clerks**, with the terms of office to expire on **April 30, 2016**.

Elections Clerks (2 Year Term) 2014-2016 Title 21-A, Sec. 503

Ault, Wendy (R)
Bate, Ken (D)
Behrendt, Leo (D)
Innes, Arlene (R)
Jackson, Dorothy (D)
Kindig, Linda (R)
Lovejoy, Anita (R)
Murray-James, Kristin (D)
Petell, Bev (D)
Petell, Dave (D)
Spencer, Richard (D)
Vautour, Jean (R)
Young, Dwain (D)

Given under our hands on this 6th day of May, 2014

The persons listed above have been duly appointed and confirmed as **Elections Clerks**, in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

Town Manager

**Certificate of Appointment
Town of Wayne**

Municipality of: **Wayne**

To: **Timothy Mills**

The undersigned municipal officers of the Town of Wayne do hereby vote to appoint and confirm you as **Warden**, effective **May 6, 2014**

Your term of office is to expire on **June 12, 2014**

Given under our hands on this **6th** day of **May, 2014**

Personally appeared the above named **Timothy Mills** who has been duly appointed and confirmed as **Warden**, in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

Town Manager

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
100 - General Admin	239,818.00	184,377.58	55,676.92	76.78
01 - Salaries	149,924.00	114,822.50	35,101.50	76.59
01 - Selectmen	7,162.00	4,774.80	2,387.20	66.67
05 - Town Manager	44,500.00	37,459.38	7,040.62	84.18
10 - Bookkeeper	6,500.00	3,090.00	3,410.00	47.54
15 - Treasurer	3,000.00	2,000.00	1,000.00	66.67
20 - Tax Collector	20,800.00	9,741.57	11,058.43	46.83
25 - Town Clerk	20,800.00	17,886.72	2,913.28	85.99
30 - Office Clerk	1,000.00	9,049.25	-8,049.25	904.93
35 - Meeting Clerk	1,156.00	279.90	876.10	24.21
40 - Special Project Clerk	2,000.00	0.00	2,000.00	0.00
70 - Med/Fica	8,026.00	6,711.59	1,314.41	83.62
75 - Health Insurance	30,964.00	23,380.00	7,584.00	75.51
80 - Retirement	3,265.00	99.05	3,165.95	3.03
81 - Income Protection plan	751.00	350.24	400.76	46.64
02 - Operating Expense	30,350.00	20,919.81	9,430.19	68.93
01 - Office Expense	4,000.00	3,096.40	903.60	77.41
05 - Travel expenses	2,500.00	1,686.87	813.13	67.47
10 - Training Expense	4,000.00	1,861.00	2,139.00	46.53
15 - Maintenance and Repairs	2,000.00	58.99	1,941.01	2.95
20 - Dues	2,200.00	2,131.00	69.00	96.86
25 - Computer Repairs	4,000.00	851.50	3,148.50	21.29
30 - Computer Software	7,000.00	7,647.64	-647.64	109.25
35 - Website	750.00	617.76	132.24	82.37
40 - Town Report	1,200.00	0.00	1,200.00	0.00
45 - Sunshine Fund	200.00	173.95	26.05	86.98
50 - Tax Administration	2,500.00	2,794.70	-294.70	111.79
03 - Contractual	48,744.00	41,025.36	7,718.64	84.16
01 - Legal Services	15,000.00	10,283.71	4,716.29	68.56
05 - Audit Services	4,800.00	4,800.00	0.00	100.00
10 - Banking	500.00	0.00	500.00	0.00
15 - Insurance	19,044.00	16,995.50	2,048.50	89.24
20 - Rent	6,900.00	6,656.00	244.00	96.46
25 - Copier lease	2,500.00	2,290.15	209.85	91.61
05 - Utilities	2,800.00	3,657.78	-857.78	130.64
01 - Telephone	2,800.00	3,657.78	-857.78	130.64
65 - Unclassified	8,000.00	3,715.93	4,284.07	46.45
01 - Contigent	4,000.00	2,562.00	1,438.00	64.05
05 - Capital	4,000.00	1,153.93	2,846.07	28.85
101 - Debt Service	60,000.00	60,000.00	0.00	100.00
15 - Debt Service	60,000.00	60,000.00	0.00	100.00
05 - North Wayne Road	60,000.00	60,000.00	0.00	100.00
102 - Elections & Hearings	4,245.00	992.09	3,252.91	23.37
01 - Salaries	2,045.00	873.30	1,171.70	42.70
41 - Elections clerk	1,900.00	849.17	1,050.83	44.69
70 - Med/Fica	145.00	24.13	120.87	16.64
02 - Operating Expense	2,200.00	118.79	2,081.21	5.40
01 - Office Expense	2,200.00	118.79	2,081.21	5.40
103 - General Assistance	7,077.00	424.35	6,652.65	6.00

Expense Summary Report

Fund: 1

ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
103 - General Assistance CONT'D				
01 - Salaries	1,077.00	15.45	1,061.55	1.43
45 - General Assistance clerk	1,000.00	14.54	985.46	1.45
70 - Med/Fica	77.00	0.91	76.09	1.18
10 - Social Services/Community Serv	6,000.00	408.90	5,591.10	6.81
85 - General Assistance	6,000.00	408.90	5,591.10	6.81
104 - Fire Department	46,459.00	28,031.99	18,427.01	60.34
01 - Salaries	6,459.00	4,305.96	2,153.04	66.67
50 - Chief Officers stipends	6,000.00	3,999.96	2,000.04	66.67
70 - Med/Fica	459.00	306.00	153.00	66.67
02 - Operating Expense	40,000.00	23,706.38	16,293.62	59.27
60 - Fire Dept Operations	22,000.00	20,751.54	1,248.46	94.33
61 - Fire Communications	4,000.00	1,841.68	2,158.32	46.04
62 - Fire Capital	14,000.00	1,113.16	12,886.84	7.95
05 - Utilities	0.00	19.05	-19.05	----
05 - Electricity	0.00	19.05	-19.05	----
105 - Assessing	19,500.00	16,933.30	2,566.70	86.84
02 - Operating Expense	300.00	0.00	300.00	0.00
70 - Tax Maps	300.00	0.00	300.00	0.00
03 - Contractual	19,200.00	16,933.30	2,266.70	88.19
30 - Assessing/Mapping	13,600.00	11,333.30	2,266.70	83.33
35 - Quarterly review	5,600.00	5,600.00	0.00	100.00
106 - Animal Control	5,130.00	3,570.89	1,559.11	69.61
01 - Salaries	3,230.00	2,153.00	1,077.00	66.66
55 - Animal control officer	3,000.00	2,000.00	1,000.00	66.67
70 - Med/Fica	230.00	153.00	77.00	66.52
10 - Social Services/Community Serv	1,900.00	1,417.89	482.11	74.63
90 - Humane Society	1,900.00	1,417.89	482.11	74.63
107 - Code Enforcement	13,169.00	10,960.82	2,208.18	83.23
01 - Salaries	12,269.00	10,633.32	1,635.68	86.67
56 - Code Enforcement Officer	11,397.00	10,006.92	1,390.08	87.80
70 - Med/Fica	872.00	626.40	245.60	71.83
65 - Unclassified	900.00	327.50	572.50	36.39
10 - Planning Board	300.00	97.50	202.50	32.50
15 - Board of Appeals	300.00	0.00	300.00	0.00
20 - Conservation Commission	300.00	230.00	70.00	76.67
108 - Public Safety	31,648.00	23,982.30	7,665.70	75.78
03 - Contractual	24,648.00	19,150.66	5,497.34	77.70
40 - Ambulance	8,917.00	4,458.75	4,458.25	50.00
45 - Sheriff Dept	4,000.00	2,960.91	1,039.09	74.02
50 - PSAP Dispatching	11,731.00	11,731.00	0.00	100.00
05 - Utilities	7,000.00	4,831.64	2,168.36	69.02
20 - Street lights	7,000.00	4,831.64	2,168.36	69.02
109 - Roads	322,783.00	267,730.95	55,052.05	82.94
03 - Contractual	155,933.00	141,276.45	14,656.55	90.60

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
109 - Roads CONT'D				
55 - Parking lot Plowing	1,900.00	2,955.00	-1,055.00	155.53
60 - Road Plowing	149,533.00	134,579.34	14,953.66	90.00
75 - Roadside mowing	3,500.00	3,566.49	-66.49	101.90
80 - Landfill mowing	1,000.00	175.62	824.38	17.56
05 - Utilities	400.00	474.20	-74.20	118.55
05 - Electricity	400.00	474.20	-74.20	118.55
25 - ROADS	166,450.00	125,980.30	40,469.70	75.69
01 - Roads Administration	3,000.00	525.00	2,475.00	17.50
05 - Brush/Tree removal	14,000.00	11,303.50	2,696.50	80.74
10 - Calcium chloride	9,000.00	2,964.95	6,035.05	32.94
15 - Sweeping	5,000.00	0.00	5,000.00	0.00
20 - Patching	8,500.00	4,785.50	3,714.50	56.30
25 - Paving preparation	25,000.00	10,522.00	14,478.00	42.09
30 - Signs	3,000.00	1,944.05	1,055.95	64.80
40 - Culverts	6,500.00	15,697.43	-9,197.43	241.50
45 - Gravel	15,500.00	15,643.90	-143.90	100.93
46 - Winter salt	18,000.00	17,020.22	979.78	94.56
50 - Washouts	4,000.00	1,519.00	2,481.00	37.98
55 - Crack sealing	11,000.00	7,300.00	3,700.00	66.36
60 - Footbridge	200.00	0.00	200.00	0.00
65 - Cross walk painting	750.00	0.00	750.00	0.00
70 - Grading	12,000.00	4,346.00	7,654.00	36.22
75 - Ditching	30,000.00	32,408.75	-2,408.75	108.03
80 - Catch Basin	1,000.00	0.00	1,000.00	0.00
110 - Transfer Station	112,500.00	68,168.13	44,331.87	60.59
02 - Operating Expense	4,500.00	2,364.75	2,135.25	52.55
80 - Hazardous waste	1,000.00	0.00	1,000.00	0.00
85 - Backhoe rental/Transfer station	3,500.00	2,364.75	1,135.25	67.56
03 - Contractual	108,000.00	65,803.38	42,196.62	60.93
65 - Transfer Station	108,000.00	65,803.38	42,196.62	60.93
111 - Outside Agencies	27,084.00	26,512.00	572.00	97.89
10 - Social Services/Community Serv	27,084.00	26,512.00	572.00	97.89
01 - Library	5,000.00	5,150.00	-150.00	103.00
05 - Library Renovation fund	5,000.00	5,000.00	0.00	100.00
10 - Archival board	500.00	278.00	222.00	55.60
15 - Messenger	1,200.00	1,200.00	0.00	100.00
20 - Cemetery Association	3,500.00	3,500.00	0.00	100.00
25 - Community Action	3,300.00	3,300.00	0.00	100.00
30 - Senior Spectrum	1,004.00	1,004.00	0.00	100.00
35 - Hospice	1,000.00	1,000.00	0.00	100.00
40 - Family Violence	1,025.00	1,025.00	0.00	100.00
45 - Public Broadcasting	100.00	100.00	0.00	100.00
50 - Kennebec Mental health	1,600.00	1,600.00	0.00	100.00
60 - Red Cross	1,100.00	1,100.00	0.00	100.00
65 - Crisis Spport	755.00	755.00	0.00	100.00
70 - Big Brother	500.00	500.00	0.00	100.00
75 - United Cerebal	1,000.00	1,000.00	0.00	100.00
80 - Healthy futures	500.00	0.00	500.00	0.00
112 - Recreation	16,350.00	14,125.16	2,224.84	86.39

Expense Summary ReportFund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
112 - Recreation CONT'D				
03 - Contractual	2,700.00	1,775.16	924.84	65.75
70 - Park Mowing	2,700.00	1,775.16	924.84	65.75
10 - Social Services/Community Serv	13,150.00	12,350.00	800.00	93.92
91 - Kennebec Land Trust	250.00	250.00	0.00	100.00
92 - Friends of Cobbossee Watershe	1,000.00	1,000.00	0.00	100.00
93 - Memorial Day	300.00	0.00	300.00	0.00
95 - Ladd Recreation	6,600.00	6,600.00	0.00	100.00
96 - Athletic League	500.00	0.00	500.00	0.00
97 - Andro Lake Improve Corp	1,000.00	1,000.00	0.00	100.00
98 - Andro Yacht club	500.00	500.00	0.00	100.00
99 - 30 Mile Wateshed	3,000.00	3,000.00	0.00	100.00
65 - Unclassified	500.00	0.00	500.00	0.00
25 - Lake Protection	500.00	0.00	500.00	0.00
113 - Land and Buildings	1,000.00	875.53	124.47	87.55
02 - Operating Expense	1,000.00	875.53	124.47	87.55
95 - NW Schoolhouse	200.00	624.97	-424.97	312.49
96 - NW Building	600.00	142.95	457.05	23.83
97 - Town House	200.00	107.61	92.39	53.81
114 - Capital Reserves transfers	74,500.00	74,500.00	0.00	100.00
52 - CAPITAL RESERVE	74,500.00	74,500.00	0.00	100.00
05 - Fire Truck	15,000.00	15,000.00	0.00	100.00
25 - Footbridge Replacement Fund	1,500.00	1,500.00	0.00	100.00
30 - Cemetery Stone Cleaning Fund	2,500.00	2,500.00	0.00	100.00
45 - Land and Buildings	10,500.00	10,500.00	0.00	100.00
50 - ROAD /PAVING/ GRAVEL	30,000.00	30,000.00	0.00	100.00
65 - Future Town Office	15,000.00	15,000.00	0.00	100.00
115 - School RSU #38	1,708,722.00	1,423,934.98	284,787.02	83.33
60 - INTER GOVERNMENT	1,708,722.00	1,423,934.98	284,787.02	83.33
15 - RSU #38	1,708,722.00	1,423,934.98	284,787.02	83.33
116 - County Tax	200,390.00	200,133.30	256.70	99.87
60 - INTER GOVERNMENT	200,390.00	200,133.30	256.70	99.87
20 - Kennebec County Tax	182,790.00	182,789.62	0.38	100.00
21 - six month budget instl 5yr pay	17,600.00	17,343.68	256.32	98.54
117 - Cobbossee Watershed District	2,127.00	2,127.00	0.00	100.00
60 - INTER GOVERNMENT	2,127.00	2,127.00	0.00	100.00
25 - Cobbossee Watershed District	2,127.00	2,127.00	0.00	100.00
118 - Overlay	25,254.55	3,849.44	21,405.11	15.24
60 - INTER GOVERNMENT	25,254.55	3,849.44	21,405.11	15.24
30 - Overlay	25,254.55	3,849.44	21,405.11	15.24
Final Totals	2,917,756.55	2,410,993.01	506,763.54	82.63

Revenue Summary Report

Fund: 1
ALL

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
100 - General Admin	2,847,949.55	2,783,970.25	63,979.30	97.75
01 - Banking Interest	1,800.00	1,007.45	792.55	55.97
02 - xxxxxxx	0.00	0.00	0.00	----
03 - Lien costs	2,000.00	1,490.78	509.22	74.54
04 - Interest on taxes	10,000.00	9,219.10	780.90	92.19
05 - MV Agent fees	4,000.00	3,437.00	563.00	85.93
06 - IFW Agent fees	1,000.00	391.75	608.25	39.18
07 - Motor Vehicle excise	187,000.00	164,520.84	22,479.16	87.98
08 - Boat Excise	4,000.00	1,786.10	2,213.90	44.65
09 - Vitals	300.00	159.40	140.60	53.13
10 - Cash Short/ Over	0.00	-0.13	0.13	----
13 - Cable TV Franchise	4,300.00	4,255.01	44.99	98.95
14 - Misc revenue	10,000.00	7,916.03	2,083.97	79.16
15 - Surplus	20,000.00	0.00	20,000.00	0.00
21 - State revenue sharing	47,769.00	34,007.02	13,761.98	71.19
25 - Tax Commitment	2,555,780.55	2,555,779.90	0.65	100.00
103 - General Assistance	3,000.00	0.00	3,000.00	0.00
01 - GA Reimbursement	3,000.00	0.00	3,000.00	0.00
105 - Assessing	30,915.00	23,666.60	7,248.40	76.55
01 - Tree Growth	4,100.00	4,066.60	33.40	99.19
02 - Homestead Exemption	25,915.00	19,600.00	6,315.00	75.63
03 - Veteran reimbursement	900.00	0.00	900.00	0.00
106 - Animal Control	1,000.00	782.00	218.00	78.20
01 - Dog fees	700.00	757.00	-57.00	108.14
02 - Dog late fees	300.00	25.00	275.00	8.33
107 - Code Enforcement	1,600.00	475.00	1,125.00	29.69
01 - Building permits	1,600.00	475.00	1,125.00	29.69
109 - Roads	33,292.00	33,292.00	0.00	100.00
01 - Local Road Assist Program	33,292.00	33,292.00	0.00	100.00
Final Totals	2,917,756.55	2,842,185.85	75,570.70	97.41