

# Town of Wayne Board of Selectmen

**MEMBERS:** Gary Kenny, Stephanie Haines, Peter Ault, Don Welsh and Jon Lamarche

## Meeting Agenda

**Date:** Tuesday, December 15, 2015

**Time:** 6:30 PM

**Place:** Wayne Elementary School – Gymnasium

**Call Meeting to Order.**

**Pledge of Allegiance.**

**Selectmen Present / Quorum.**

**Meeting Minutes.**

- a. **Consider approving of meeting minutes of the Wayne Board of Selectmen – December 1, 2015.**  
Manager Recommendation: Move the Board to approve meeting minutes of the Wayne Board of Selectmen – December 1, 2015.

**Warrants.**

- a. **Consider approving of Payroll Warrant #24.**  
Manager Recommendation: Move the Board to approve Payroll Warrant #24.
- b. **Consider approving of Accounts Payable Warrant #25.**  
Manager Recommendation: Move the Board to approve Accounts Payable Warrant #25.

**Business Agenda.**

- a. **Mid-Year Review of Town Financials and Budget Development**  
Manager Recommendation: Discussion Only.
- b. **Comprehensive Plan Submittal Form.**  
Manager Recommendation: Move the Board to authorize the Chair, Selectboard to sign Comprehensive Plan Submittal Form.
- c. **Discuss Proposed Scope of Work for Wayne Downtown Plan**  
Manager Recommendation: Discussion Only
- d. **Discuss Mill Pond Park Improvement Project.**  
Manager Recommendation: Discussion Only.
- e. **Hardscrabble Road Culvert upgrade.**  
Manager Recommendation: Discussion Only.
- f. **Wayne Recreational Sports Committee appoints**

Manager Recommendation: Move the Board to make appointments to the Recreational Sports Committee.

**g. Fire Department Thank You Letter**

Manager Recommendation: Move the Board to sign Fire Department Thank You Letter

**h. Final Update on Clean-up of Former Earl Welch Jr. property**

Manager Recommendation: Discussion Only.

**i. Executive Session: Pettengill Property.**

(Executive Session, if needed, 1 MRSA §405 (6) C Real Estate)

Manager Recommendation: Move the Board to enter into Executive Session, 1 MRSA §405 (6) C Real Estate.

Manager Recommendation: Move the Board to exit into Executive Session, 1 MRSA §405 (6) C Real Estate.

Manager Recommendation: Any motion as a result of executive session.

**Supplements / Abatements.**

None

**Town Manager Report.**

**Board Member Reports.**

**Public Comments.**

**Adjourn.**

The next regularly scheduled **Board of Selectmen Meeting** is scheduled for **Tuesday January 12, 2016 at 6:30 PM** at the Wayne Elementary School - Gymnasium.

**Town of Wayne, Maine  
Select Board Meeting Minutes  
Tuesday December 1, 2015  
Wayne Elementary School**

**Call Meeting to Order/ Selectmen Present**

Gary Kenny determined quorum and called meeting to order at 6:30 PM with the following members present: Peter Ault, Stephanie Haines, Gary Kenny, Jonathan Lamarche, and Don Welsh.

Others Present: Aaron Chrostowsky, Town Manager; Cathy Cook, Town Clerk.

Audience: Mary Farnham

**Pledge of Allegiance**

**Meeting Minutes**

- a. A motion was made to approve the meeting minutes of the Board of Selectmen on November 17, 2015. (Haines/Lamarche) (5/0)

**Warrants**

- a. The Board approved Warrant #22 (Payroll) in the amount of \$5,749.68. (Welsh/Haines) (5/0)
- b. The Board approved Warrant #23 (Accounts Payable) in the amount of \$370,993.46. (Welsh/Haines) (5/0)

**Business Agenda**

- a. Bruce Mercier, Fire Chief presented the new Fire Truck to the Board.
- b. The Board moved to approve the Recreational Sports Coordinator Job Description. (Welsh/Lamarche) (5/0)

**Abatements/Supplements: None**

**Town Manager Report:**

- a. Town Manager received the final bill for clean-up of the former Welch property.
- b. Town Manager stated he will be meeting with Peter Nielson on Wednesday December 2 to further discuss and tour Transfer Station.
- c. Readfield Town Manager sent email inviting Board members to the Transfer Station for two meetings with scale companies to discuss purchasing a scale for the facility.
- d. Road Striping was done today in North Wayne around the fire access road.

**Board Member Reports: None**

**Public Comments: None**

**Business Agenda (continued)**

c. **Executive Session: Pettengill Property**

The Board moved to enter into Executive Session, 1 MRSA 405 (6) C Real Estate, 7:22 pm

The Board moved to exit into Executive Session, 1 MRSA 405 (6) C Real Estate, 8:29 pm

The Board appreciates Mr. Pettengill's thoughtful response to the Board's First offer dated 3/25/14.

- The Board voted to counter Mr. Pettengill's offer with full payment of back taxes in the amount of \$32,352.96. (Haines/Lamarche) (5/0)
- The Board voted to counter Mr. Pettengill's offer with him paying all survey costs associated sale and subdivision. (Welch/Haines) (5/0)
- The Board voted to counter Mr. Pettengill's offer by moving Kennebec Land Trust maintain parking lot to original location. (Welch/Haines) (5/0)
- The Board voted stating that this is the Town's final offer and final written decision must be received by Wayne Town office by December 31, 2015 at 12 noon. (Welsh/Haines) (5/0)

**Adjourn.**

Motion to Adjourn at 8:35 PM. (Welsh/Haines) (5/0)

The next Select Board Meeting is scheduled for Tuesday, December 15, 2015 at 6:30 p.m. at the Wayne Elementary School Gymnasium.

Recorded by:  
Cathy Cook, Town Clerk

Select Board Members

\_\_\_\_\_  
Gary Kenny

\_\_\_\_\_  
Stephanie Haines

\_\_\_\_\_  
Peter Ault

\_\_\_\_\_  
Don Welsh

\_\_\_\_\_  
Jonathan Lamarche

To: Board of Selectmen

From: Aaron Chrostowsky, Town Manager

Re: Mid-Year Review of Town Financials

Date: 12/11/2015

**General Fund**

**Expense:**

Total Budget:	\$3,133,388
Year to Date:	\$1,635,693.69
Unexpended Balance:	\$1,497,694.31
Percent Spent:	52.20%

**Revenue:**

Total Revenue:	\$465,208
Year to Date:	\$217,453.53
Uncollected Balance:	\$247,754.47
Percent Collected:	46.74%

General Fund Undesignated Fund Balance (as of 7/1/15)	\$1,085,863.71
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Cash-on Hand:	\$988,359.63
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	Population	Total Taxable Valuation	Total Assessments	Total Deductions	Tax for Commitment	Mill Rate	Certified Ratio
Belgrade	3,237	\$ 556,448,100	\$ 8,757,801	\$ 1,120,269	\$ 7,595,517	\$ 13.65	100%
Wayne	1,189	\$ 181,375,900	\$ 3,118,388	\$ 465,208	\$ 2,642,647	\$ 14.57	100%
Fayette	1,140	\$ 160,605,200	\$ 2,713,911	\$ 309,024	\$ 2,409,078	\$ 15.00	100%
Winthrop	6,092	\$ 609,993,010	\$ 17,540,624	\$ 8,210,284	\$ 9,330,340	\$ 15.28	100%
Monmouth	4,104	\$ 423,106,690	\$ 7,925,226	\$ 1,323,865	\$ 6,601,361	\$ 15.60	110%
Mount Vernon	1,640	\$ 237,116,855	\$ 4,213,575	\$ 452,551	\$ 3,746,446	\$ 15.80	100%
Manchester	2,580	\$ 308,334,400	\$ 5,782,277	\$ 831,590	\$ 4,917,934	\$ 15.95	100%
Livermore	2,095	\$ 168,236,218	\$ 3,625,239	\$ 664,344	\$ 2,987,895	\$ 16.00	
Leeds	2,326	\$ 160,107,300	\$ 3,157,178	\$ 542,628	\$ 2,617,754	\$ 16.35	100%
Smithfield	1,041	\$ 105,186,900	\$ 2,023,540	\$ 284,100	\$ 1,746,103	\$ 16.60	
Readfield	2,598	\$ 239,528,996	\$ 5,643,559	\$ 1,252,941	\$ 4,330,684	\$ 18.08	100%
Livermore Falls	3,187	\$ 164,952,850	\$ 4,216,005	\$ 817,194	\$ 3,398,811	\$ 21.10	

# Expense Summary Report

Fund: 1  
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
<b>100 - General Admin</b>	<b>228,109.00</b>	<b>122,108.93</b>	<b>106,000.07</b>	<b>53.53</b>
<b>01 - Salaries</b>	<b>147,219.00</b>	<b>60,586.45</b>	<b>86,632.55</b>	<b>41.15</b>
01 - Selectmen	7,162.00	0.00	7,162.00	0.00
05 - Town Manager	46,752.00	21,580.80	25,171.20	46.16
15 - Treasurer	3,000.00	0.00	3,000.00	0.00
20 - Tax Collector	21,805.00	10,591.51	11,213.49	48.57
25 - Town Clerk	22,619.00	11,059.56	11,559.44	48.89
35 - Meeting Clerk	1,257.00	0.00	1,257.00	0.00
70 - Med/Fica	7,907.00	3,224.48	4,682.52	40.78
75 - Health Insurance	33,360.00	13,895.10	19,464.90	41.65
80 - Retirement	2,480.00	0.00	2,480.00	0.00
81 - Income Protection plan	877.00	235.00	642.00	26.80
<b>02 - Operating Expense</b>	<b>27,250.00</b>	<b>21,372.74</b>	<b>5,877.26</b>	<b>78.43</b>
01 - Office Expense	4,000.00	2,147.80	1,852.20	53.70
05 - Travel expenses	2,000.00	697.24	1,302.76	34.86
10 - Training Expense	3,000.00	757.69	2,242.31	25.26
20 - Dues	2,300.00	2,570.00	-270.00	111.74
25 - Computer Repairs	1,500.00	1,481.47	18.53	98.76
30 - Computer Software	8,500.00	9,436.32	-936.32	111.02
35 - Website	750.00	641.76	108.24	85.57
40 - Town Report	1,000.00	0.00	1,000.00	0.00
45 - Sunshine Fund	200.00	43.90	156.10	21.95
50 - Tax Administration	4,000.00	3,596.56	403.44	89.91
<b>03 - Contractual</b>	<b>50,840.00</b>	<b>37,583.01</b>	<b>13,256.99</b>	<b>73.92</b>
01 - Legal Services	15,000.00	7,179.50	7,820.50	47.86
05 - Audit Services	5,040.00	4,540.00	500.00	90.08
07 - Bookkeeping Assistance	1,000.00	0.00	1,000.00	0.00
15 - Insurance	20,000.00	15,152.00	4,848.00	75.76
20 - Rent	6,700.00	6,656.00	44.00	99.34
25 - Copier lease	3,100.00	4,055.51	-955.51	130.82
<b>05 - Utilities</b>	<b>2,800.00</b>	<b>1,257.23</b>	<b>1,542.77</b>	<b>44.90</b>
01 - Telephone	2,800.00	1,257.23	1,542.77	44.90
<b>65 - Unclassified</b>	<b>0.00</b>	<b>1,309.50</b>	<b>-1,309.50</b>	<b>----</b>
01 - Contigent	0.00	1,309.50	-1,309.50	----
<b>101 - Debt Service</b>	<b>103,785.00</b>	<b>103,774.38</b>	<b>10.62</b>	<b>99.99</b>
<b>15 - Debt Service</b>	<b>103,785.00</b>	<b>103,774.38</b>	<b>10.62</b>	<b>99.99</b>
05 - North Wayne Road Bond	37,155.00	37,144.39	10.61	99.97
15 - Old Winthrop Road Bond	66,630.00	66,629.99	0.01	100.00
<b>102 - Elections &amp; Hearings</b>	<b>2,500.00</b>	<b>563.61</b>	<b>1,936.39</b>	<b>22.54</b>
<b>01 - Salaries</b>	<b>1,500.00</b>	<b>450.00</b>	<b>1,050.00</b>	<b>30.00</b>
41 - Elections clerk	1,500.00	450.00	1,050.00	30.00
<b>02 - Operating Expense</b>	<b>1,000.00</b>	<b>113.61</b>	<b>886.39</b>	<b>11.36</b>
01 - Office Expense	1,000.00	113.61	886.39	11.36
<b>103 - General Assistance</b>	<b>3,000.00</b>	<b>529.00</b>	<b>2,471.00</b>	<b>17.63</b>
<b>10 - Social Services/Community Serv</b>	<b>3,000.00</b>	<b>529.00</b>	<b>2,471.00</b>	<b>17.63</b>
85 - General Assistance	2,500.00	529.00	1,971.00	21.16
87 - Ladd Alternative GA	500.00	0.00	500.00	0.00
<b>104 - Fire Department</b>	<b>53,995.00</b>	<b>9,751.34</b>	<b>44,243.66</b>	<b>18.06</b>

# Expense Summary Report

Fund: 1  
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
<b>104 - Fire Department/COMFD</b>				
<b>01 - Salaries</b>	<b>13,995.00</b>	<b>0.00</b>	<b>13,995.00</b>	<b>0.00</b>
50 - Chief Officers stipends	6,000.00	0.00	6,000.00	0.00
52 - Firefighter stipends	7,000.00	0.00	7,000.00	0.00
70 - Med/Fica	995.00	0.00	995.00	0.00
<b>02 - Operating Expense</b>	<b>40,000.00</b>	<b>9,751.34</b>	<b>30,248.66</b>	<b>24.38</b>
60 - Fire Operations	22,000.00	8,540.62	13,459.38	38.82
61 - Fire Communications	4,000.00	1,210.72	2,789.28	30.27
62 - Fire Equipment	14,000.00	0.00	14,000.00	0.00
<b>105 - Assessing</b>	<b>22,000.00</b>	<b>9,000.00</b>	<b>13,000.00</b>	<b>40.91</b>
<b>02 - Operating Expense</b>	<b>1,800.00</b>	<b>1,800.00</b>	<b>0.00</b>	<b>100.00</b>
75 - GIS Maps	1,800.00	1,800.00	0.00	100.00
<b>03 - Contractual</b>	<b>20,200.00</b>	<b>7,200.00</b>	<b>13,000.00</b>	<b>35.64</b>
30 - Assessing/Mapping	14,400.00	7,200.00	7,200.00	50.00
35 - Quarterly review	5,800.00	0.00	5,800.00	0.00
<b>106 - Animal Control</b>	<b>5,180.00</b>	<b>945.26</b>	<b>4,234.74</b>	<b>18.25</b>
<b>01 - Salaries</b>	<b>3,230.00</b>	<b>0.00</b>	<b>3,230.00</b>	<b>0.00</b>
55 - Animal control officer	3,000.00	0.00	3,000.00	0.00
70 - Med/Fica	230.00	0.00	230.00	0.00
<b>10 - Social Services/Community Serv</b>	<b>1,950.00</b>	<b>945.26</b>	<b>1,004.74</b>	<b>48.47</b>
90 - Humane Society	1,950.00	945.26	1,004.74	48.47
<b>107 - Code Enforcement</b>	<b>16,214.00</b>	<b>6,105.92</b>	<b>10,108.08</b>	<b>37.66</b>
<b>01 - Salaries</b>	<b>12,514.00</b>	<b>5,875.92</b>	<b>6,638.08</b>	<b>46.95</b>
56 - Code Enforcement Officer	11,625.00	5,458.32	6,166.68	46.95
70 - Med/Fica	889.00	417.60	471.40	46.97
<b>02 - Operating Expense</b>	<b>2,700.00</b>	<b>0.00</b>	<b>2,700.00</b>	<b>0.00</b>
20 - Dues	2,700.00	0.00	2,700.00	0.00
<b>65 - Unclassified</b>	<b>1,000.00</b>	<b>230.00</b>	<b>770.00</b>	<b>23.00</b>
30 - Ordinance & Mapping	1,000.00	230.00	770.00	23.00
<b>108 - Public Safety</b>	<b>32,920.00</b>	<b>19,075.72</b>	<b>13,844.28</b>	<b>57.95</b>
<b>03 - Contractual</b>	<b>26,420.00</b>	<b>15,679.61</b>	<b>10,740.39</b>	<b>59.35</b>
40 - Ambulance	9,810.00	4,904.63	4,905.37	50.00
45 - Sheriff Dept	4,000.00	3,220.00	780.00	80.50
50 - PSAP Dispatching	12,610.00	7,554.98	5,055.02	59.91
<b>05 - Utilities</b>	<b>6,500.00</b>	<b>3,396.11</b>	<b>3,103.89</b>	<b>52.25</b>
20 - Street lights	6,500.00	3,396.11	3,103.89	52.25
<b>109 - Roads</b>	<b>306,343.00</b>	<b>179,586.59</b>	<b>126,756.41</b>	<b>58.62</b>
<b>03 - Contractual</b>	<b>163,593.00</b>	<b>60,121.15</b>	<b>103,471.85</b>	<b>36.75</b>
55 - Parking Lot Plowing	3,600.00	800.00	2,800.00	22.22
60 - Road Plowing	155,493.00	57,013.95	98,479.05	36.67
75 - Roadside mowing	3,500.00	2,307.20	1,192.80	65.92
80 - Landfill mowing	1,000.00	0.00	1,000.00	0.00
<b>05 - Utilities</b>	<b>500.00</b>	<b>116.72</b>	<b>383.28</b>	<b>23.34</b>
05 - Electricity	500.00	116.72	383.28	23.34
<b>25 - ROADS</b>	<b>142,250.00</b>	<b>119,348.72</b>	<b>22,901.28</b>	<b>83.90</b>
01 - Roads Administration	2,000.00	1,116.61	883.39	55.83

# Expense Summary Report

Fund: 1  
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
<b>109 - Roads CONT'D</b>				
05 - Brush/Tree removal	13,000.00	15,872.98	-2,872.98	122.10
10 - Calcium chloride	8,000.00	7,212.45	787.55	90.16
15 - Sweeping	3,500.00	125.00	3,375.00	3.57
20 - Patching	4,000.00	3,451.65	548.35	86.29
30 - Signs	3,000.00	3,976.33	-976.33	132.54
35 - Painting	750.00	0.00	750.00	0.00
40 - Culverts	15,000.00	7,698.29	7,301.71	51.32
45 - Gravel	25,000.00	22,582.26	2,417.74	90.33
46 - Winter salt	20,000.00	6,383.15	13,616.85	31.92
70 - Grading	8,000.00	7,490.00	510.00	93.63
75 - Ditching	40,000.00	38,527.00	1,473.00	96.32
80 - Catch Basin	0.00	4,913.00	-4,913.00	---
<b>110 - Transfer Station</b>	<b>118,498.00</b>	<b>51,636.83</b>	<b>66,861.17</b>	<b>43.58</b>
<b>02 - Operating Expense</b>	<b>4,250.00</b>	<b>1,575.00</b>	<b>2,675.00</b>	<b>37.06</b>
80 - Hazardous waste	1,000.00	0.00	1,000.00	0.00
85 - TS Backhoe Rental	3,250.00	1,575.00	1,675.00	48.46
<b>03 - Contractual</b>	<b>114,248.00</b>	<b>50,061.83</b>	<b>64,186.17</b>	<b>43.82</b>
65 - Transfer Station Operations	107,998.00	50,061.83	57,936.17	46.35
66 - Transfer Station CIP	6,250.00	0.00	6,250.00	0.00
<b>111 - Outside Agencies</b>	<b>25,698.00</b>	<b>15.59</b>	<b>25,682.41</b>	<b>0.06</b>
<b>10 - Social Services/Community Serv</b>	<b>25,698.00</b>	<b>15.59</b>	<b>25,682.41</b>	<b>0.06</b>
01 - Library	6,000.00	0.00	6,000.00	0.00
10 - Archival board	600.00	15.59	584.41	2.60
15 - Messenger	2,000.00	0.00	2,000.00	0.00
20 - Cemetery Association	3,500.00	0.00	3,500.00	0.00
25 - Rural Community Action	3,700.00	0.00	3,700.00	0.00
30 - Senior Spectrum	1,004.00	0.00	1,004.00	0.00
35 - Hospice	1,000.00	0.00	1,000.00	0.00
40 - Family Violence	1,000.00	0.00	1,000.00	0.00
45 - Maine Public Broadcasting	100.00	0.00	100.00	0.00
50 - Kennebec Valley Behavioral Hea	1,600.00	0.00	1,600.00	0.00
60 - Red Cross	1,200.00	0.00	1,200.00	0.00
65 - Sexual Assault Crisis Support	417.00	0.00	417.00	0.00
66 - Crisis & Counseling Center	1,977.00	0.00	1,977.00	0.00
67 - Community Health and Counselin	100.00	0.00	100.00	0.00
94 - Winthrop Food Pantry	1,500.00	0.00	1,500.00	0.00
<b>112 - Recreation</b>	<b>18,233.00</b>	<b>8,849.16</b>	<b>9,383.84</b>	<b>48.53</b>
<b>02 - Operating Expense</b>	<b>4,300.00</b>	<b>0.00</b>	<b>4,300.00</b>	<b>0.00</b>
90 - Ladd Operational expenses	4,300.00	0.00	4,300.00	0.00
<b>03 - Contractual</b>	<b>5,583.00</b>	<b>3,149.16</b>	<b>2,433.84</b>	<b>56.41</b>
70 - Park Mowing	2,244.00	1,265.72	978.28	56.40
71 - Ladd Mowing	3,339.00	1,883.44	1,455.56	56.41
<b>10 - Social Services/Community Serv</b>	<b>8,350.00</b>	<b>5,700.00</b>	<b>2,650.00</b>	<b>68.26</b>
91 - Kennebec Land Trust	250.00	0.00	250.00	0.00
92 - Friends of Cobbossee Watershe	1,300.00	0.00	1,300.00	0.00
93 - Memorial Day	300.00	200.00	100.00	66.67
96 - Athletic League	500.00	0.00	500.00	0.00
97 - Andro Lake Improve Corp	1,500.00	1,500.00	0.00	100.00
98 - Andro Yacht club	500.00	0.00	500.00	0.00

# Expense Summary Report

Fund: 1  
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
<b>112 - Recreation CONT'D</b>				
99 - 30 Mile Watshed	4,000.00	4,000.00	0.00	100.00
<b>113 - Land and Buildings</b>	<b>2,540.00</b>	<b>2,190.09</b>	<b>349.91</b>	<b>86.22</b>
<b>02 - Operating Expense</b>	<b>1,600.00</b>	<b>1,660.37</b>	<b>-60.37</b>	<b>103.77</b>
15 - Maintenance and Repairs	1,000.00	1,429.35	-429.35	142.94
95 - NW Schoolhouse	200.00	62.20	137.80	31.10
96 - NW Building	200.00	78.10	121.90	39.05
97 - Town House	200.00	90.72	109.28	45.36
<b>03 - Contractual</b>	<b>940.00</b>	<b>529.72</b>	<b>410.28</b>	<b>56.35</b>
72 - Historic Property Mowing	940.00	529.72	410.28	56.35
<b>114 - Capital Reserves transfers</b>	<b>117,000.00</b>	<b>0.00</b>	<b>117,000.00</b>	<b>0.00</b>
<b>52 - CAPITAL RESERVE</b>	<b>117,000.00</b>	<b>0.00</b>	<b>117,000.00</b>	<b>0.00</b>
05 - Fire Truck	25,000.00	0.00	25,000.00	0.00
45 - Land and Buildings	2,500.00	0.00	2,500.00	0.00
50 - Road Recon. & Pav. Project	50,000.00	0.00	50,000.00	0.00
65 - Town Office	15,000.00	0.00	15,000.00	0.00
70 - Village Improvement Projects	2,500.00	0.00	2,500.00	0.00
75 - Technology Replacement Plan	2,000.00	0.00	2,000.00	0.00
85 - Water Quality	5,000.00	0.00	5,000.00	0.00
90 - Former Pettengill Property Leg	15,000.00	0.00	15,000.00	0.00
<b>115 - School RSU #38</b>	<b>1,871,059.00</b>	<b>935,529.46</b>	<b>935,529.54</b>	<b>50.00</b>
<b>60 - INTER GOVERNMENT</b>	<b>1,871,059.00</b>	<b>935,529.46</b>	<b>935,529.54</b>	<b>50.00</b>
15 - RSU #38	1,871,059.00	935,529.46	935,529.54	50.00
<b>116 - County Tax</b>	<b>183,969.00</b>	<b>183,968.47</b>	<b>0.53</b>	<b>100.00</b>
<b>60 - INTER GOVERNMENT</b>	<b>183,969.00</b>	<b>183,968.47</b>	<b>0.53</b>	<b>100.00</b>
20 - Kennebec County Tax	183,969.00	183,968.47	0.53	100.00
<b>117 - Cobbossee Watershed District</b>	<b>2,345.00</b>	<b>1,563.34</b>	<b>781.66</b>	<b>66.67</b>
<b>60 - INTER GOVERNMENT</b>	<b>2,345.00</b>	<b>1,563.34</b>	<b>781.66</b>	<b>66.67</b>
25 - Cobbossee Watershed District	2,345.00	1,563.34	781.66	66.67
<b>118 - Overlay</b>	<b>15,000.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.00</b>
<b>60 - INTER GOVERNMENT</b>	<b>15,000.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.00</b>
30 - Overlay	15,000.00	0.00	15,000.00	0.00
<b>120 - Selectboard Contingency</b>	<b>5,000.00</b>	<b>500.00</b>	<b>4,500.00</b>	<b>10.00</b>
<b>65 - Unclassified</b>	<b>5,000.00</b>	<b>500.00</b>	<b>4,500.00</b>	<b>10.00</b>
01 - Contigent	5,000.00	500.00	4,500.00	10.00
<b>Final Totals</b>	<b>3,133,388.00</b>	<b>1,635,693.69</b>	<b>1,497,694.31</b>	<b>52.20</b>

# Revenue Summary Report

Fund: 1  
ALL

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
<b>100 - General Admin</b>	<b>392,926.00</b>	<b>2,797,325.50</b>	<b>-2,404,399.50</b>	<b>741.92</b>
01 - Banking Interest	0.00	252.31	-252.31	----
03 - Lien costs	5,000.00	1,118.31	3,881.69	22.37
04 - Interest on taxes	12,000.00	4,285.12	7,714.88	35.71
05 - MV Agent fees	4,000.00	2,186.00	1,814.00	54.65
06 - IFW Agent fees	500.00	154.00	346.00	30.80
07 - Motor Vehicle excise	200,000.00	120,251.48	79,748.52	60.13
08 - Boat Excise	2,000.00	1,102.80	897.20	55.14
09 - Vitals	500.00	309.40	190.60	61.88
13 - Cable TV Franchise	4,200.00	0.00	4,200.00	0.00
14 - Misc revenue	10,000.00	1,860.11	8,139.89	18.60
15 - Surplus	100,000.00	0.00	100,000.00	0.00
20 - Insurance Dividends/Reimbusem	0.00	1,224.00	-1,224.00	----
21 - State revenue sharing	44,726.00	21,934.70	22,791.30	49.04
25 - Tax Commitment	0.00	2,642,647.27	-2,642,647.27	----
26 - Supplemental Taxes	10,000.00	0.00	10,000.00	0.00
<b>103 - General Assistance</b>	<b>1,250.00</b>	<b>0.00</b>	<b>1,250.00</b>	<b>0.00</b>
01 - GA Reimbursement	1,250.00	0.00	1,250.00	0.00
<b>105 - Assessing</b>	<b>31,500.00</b>	<b>31,513.30</b>	<b>13.30</b>	<b>100.04</b>
01 - Tree Growth	4,000.00	3,914.30	85.70	97.86
02 - Homestead Exemption	26,000.00	26,136.00	-136.00	100.52
03 - Veteran reimbursement	1,500.00	1,463.00	37.00	97.53
<b>106 - Animal Control</b>	<b>750.00</b>	<b>208.00</b>	<b>542.00</b>	<b>27.73</b>
01 - Dog fees	750.00	205.00	545.00	27.33
02 - Dog late fees	0.00	3.00	-3.00	----
<b>107 - Code Enforcement</b>	<b>2,000.00</b>	<b>206.00</b>	<b>1,794.00</b>	<b>10.30</b>
01 - Building permits	2,000.00	205.00	1,795.00	10.25
02 - Yard Sale Permit	0.00	1.00	-1.00	----
<b>109 - Roads</b>	<b>30,532.00</b>	<b>30,848.00</b>	<b>-316.00</b>	<b>101.03</b>
01 - Local Road Assist Program	30,532.00	30,848.00	-316.00	101.03
<b>110 - Transfer Station</b>	<b>6,250.00</b>	<b>0.00</b>	<b>6,250.00</b>	<b>0.00</b>
15 - Transfer from Cap. Reserve Fnd	6,250.00	0.00	6,250.00	0.00
<b>Final Totals</b>	<b>465,208.00</b>	<b>2,860,100.80</b>	<b>-2,394,892.80</b>	<b>614.80</b>

# General Ledger Summary Report

Fund(s): ALL  
ALL

Account	Beg Bal	Y T D		Net	Pending Activity	Balance Net
	Net	Debits	Credits			
<b>General Fund</b>	<b>1,180,860.34</b>	<b>4,795,779.70</b>	<b>3,554,084.08</b>	<b>1,241,695.62</b>	<b>692.85</b>	<b>2,423,248.81</b>
<b>Assets</b>						
100-00 Cash / Checking	1,045,091.47	1,835,599.28	1,938,802.68	-103,203.40	1,990.22	943,878.30
110-00 Debit Card Account-Androscogg	1,377.44	0.00	0.00	0.00	0.00	1,377.44
110-01 Cash Drawers	400.00	0.00	0.00	0.00	0.00	400.00
110-03 Andro Savings 1600191314	243,025.32	0.00	0.00	0.00	0.00	243,025.32
116-00 NSF CHECK	2,611.50	303.76	2,747.26	-2,443.50	0.00	168.00
121-00 PAYROLL TAXES RECEIVABLE	1,277.60	0.00	0.00	0.00	0.00	1,277.60
150-05 2005 Real Estate Taxes	0.00	0.00	0.00	0.00	0.00	0.00
150-12 2012 Real Estate Taxes	5,612.92	0.00	0.28	-0.28	0.00	5,612.64
150-13 2013 Real Estate Taxes	3.86	0.00	3.76	-3.76	0.00	0.10
150-14 2014 Real Estate Taxes	82,601.05	2,316.64	84,721.35	-82,404.71	0.00	196.34
150-15 2015 Real Estate Taxes	-6,286.39	2,632,011.66	1,160,238.74	1,471,772.92	-1,207.37	1,464,279.16
150-16 2016 Real Estate Taxes	0.00	0.00	532.03	-532.03	0.00	-532.03
155-04 2004 pp Taxes	1,268.36	0.00	0.00	0.00	0.00	1,268.36
155-05 2005 pp Taxes	168.81	0.00	0.00	0.00	0.00	168.81
155-06 2006 pp Taxes	250.19	0.00	0.00	0.00	0.00	250.19
155-07 2007 pp Taxes	261.03	0.00	0.00	0.00	0.00	261.03
155-08 2008 pp Taxes	421.05	0.00	0.00	0.00	0.00	421.05
155-09 2009 pp Taxes	554.20	0.00	0.00	0.00	0.00	554.20
155-10 2010 pp Taxes	880.67	0.00	0.00	0.00	0.00	880.67
155-11 2011 pp Taxes	1,504.76	0.00	0.01	-0.01	0.00	1,504.75
155-12 2012 pp Taxes	1,761.53	0.00	0.01	-0.01	0.00	1,761.52
155-13 2013 pp Taxes	2,154.16	0.00	0.02	-0.02	0.00	2,154.14
155-14 2014 pp Taxes	6,082.73	0.00	0.07	-0.07	0.00	6,082.66
155-15 2015 pp Taxes	-0.04	10,930.47	6,292.49	4,637.98	0.00	4,637.94
155-16 2016 pp Taxes	0.00	0.00	0.02	-0.02	0.00	-0.02
160-09 2009 Liens	5,411.87	0.00	0.00	0.00	0.00	5,411.87
160-10 2010 Liens	5,611.57	0.00	0.00	0.00	0.00	5,611.57
160-11 2011 Liens	5,611.57	0.00	0.00	0.00	0.00	5,611.57
160-12 2012 Liens	-20.51	20.51	0.00	20.51	0.00	0.00
160-13 2013 Liens	44,161.95	0.00	25,031.76	-25,031.76	0.00	19,130.19
160-14 2014 Liens	0.00	54,207.65	2,531.66	51,675.99	0.00	51,675.99
165-00 Write off	0.00	0.00	0.00	0.00	0.00	0.00
199-02 Due to/from Ladd Rec	-26,196.69	48,011.87	29,708.50	18,303.37	-90.00	-7,983.32
199-03 Due to/from Special Revenues	-11,978.79	10,391.36	1,907.15	8,484.21	0.00	-3,494.58
199-04 Due to/from Capital Projects	-225,651.49	201,271.56	300,000.00	-98,728.44	0.00	-324,379.93
199-05 Due to/from Trust Funds	-7,111.36	714.94	1,566.30	-851.36	0.00	-7,962.72
<b>Liabilities</b>	<b>94,996.63</b>	<b>85,674.06</b>	<b>86,122.07</b>	<b>448.01</b>	<b>-4,374.50</b>	<b>91,070.14</b>
310-01 BMV	2,235.45	50,757.17	53,072.72	2,315.55	-3,026.50	1,524.50
310-03 State Vital Fees	0.00	0.00	49.60	49.60	0.00	49.60
310-15 IFW	4,123.00	8,799.42	4,939.24	-3,860.18	0.00	262.82
310-30 Dog License State	-4.00	225.00	276.00	51.00	22.00	69.00
310-35 State Plumbing Fee 25%	286.25	0.00	412.50	412.50	-60.00	638.75
310-36 DEP Plumbing Fee \$15.00	15.00	0.00	75.00	75.00	-372.50	-282.50
320-05 LPI Plumbing Fee 75%	-436.25	0.00	1,237.50	1,237.50	-937.50	-136.25
330-10 Federal withholding	0.00	20,038.60	20,038.60	0.00	0.00	0.00
330-25 State withholding	0.00	2,565.64	2,562.99	-2.65	0.00	-2.65
330-40 Retirement withholding	0.00	1,082.58	1,082.58	0.00	0.00	0.00
330-50 MMEHT with holding	18.65	2,205.65	2,375.34	169.69	0.00	188.34

# General Ledger Summary Report

Fund(s): ALL

ALL

Account	Beg Bal Net	----- Y T D -----		Pending Activity	Balance Net
		Debits	Credits	Net	
<b>1 - General Fund/CONT'D</b>					
400-00 Deferred Tax Revenues	88,758.53	0.00	0.00	0.00	88,758.53
<b>Fund Balance</b>	<b>1,085,863.71</b>	<b>4,751,882.64</b>	<b>5,993,130.25</b>	<b>1,241,247.61</b>	<b>0.00 2,327,111.32</b>
500-00 Expense control	0.00	1,618,359.34	3,133,445.00	1,515,085.66	0.00 1,515,085.66
510-00 Revenue control	0.00	465,343.30	2,859,685.25	2,394,341.95	0.00 2,394,341.95
520-00 Undesignated fund balance	1,085,863.71	2,668,180.00	0.00	-2,668,180.00	0.00 -1,582,316.29
<b>2 - Land Rec Operations</b>					
<b>Assets</b>	<b>26,196.69</b>	<b>29,708.50</b>	<b>48,011.87</b>	<b>-18,303.37</b>	<b>90.00 7,983.32</b>
199-01 Due to/from	26,196.69	29,708.50	48,011.87	-18,303.37	90.00 7,983.32
<b>Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 0.00</b>
<b>Fund Balance</b>	<b>26,196.69</b>	<b>48,011.87</b>	<b>29,708.50</b>	<b>-18,303.37</b>	<b>0.00 7,893.32</b>
500-00 Expense Control	0.00	48,011.87	135.00	-47,876.87	0.00 -47,876.87
510-00 Revenue Control	0.00	0.00	29,573.50	29,573.50	0.00 29,573.50
520-00 Fund Balance	26,196.69	0.00	0.00	0.00	0.00 26,196.69
<b>3 - Special Revenues</b>					
<b>Assets</b>	<b>14,586.76</b>	<b>1,907.15</b>	<b>10,391.36</b>	<b>-8,484.21</b>	<b>0.00 6,102.55</b>
120-01 No. Wayne School House KSB	2,607.97	0.00	0.00	0.00	0.00 2,607.97
199-01 Due to/from	11,978.79	1,907.15	10,391.36	-8,484.21	0.00 3,494.58
<b>Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 0.00</b>
<b>Fund Balance</b>	<b>14,586.76</b>	<b>10,391.36</b>	<b>1,907.15</b>	<b>-8,484.21</b>	<b>0.00 6,102.55</b>
500-00 Expense Control	0.00	10,391.36	0.00	-10,391.36	0.00 -10,391.36
510-00 Revenue Control	0.00	0.00	1,907.15	1,907.15	0.00 1,907.15
525-00 Animal Control	2,100.03	0.00	0.00	0.00	0.00 2,100.03
531-00 Farmers Market	754.52	0.00	0.00	0.00	0.00 754.52
532-00 Wayne History Project	3,973.42	0.00	0.00	0.00	0.00 3,973.42
534-00 TOWN BOAT LAUNCH	-542.15	0.00	0.00	0.00	0.00 -542.15
535-00 Soccer	1,881.59	0.00	0.00	0.00	0.00 1,881.59
536-00 Softball	635.48	0.00	0.00	0.00	0.00 635.48
537-00 Baseball	452.36	0.00	0.00	0.00	0.00 452.36
539-00 Community Directory	70.00	0.00	0.00	0.00	0.00 70.00
540-00 No. Wayne School House	2,607.97	0.00	0.00	0.00	0.00 2,607.97
541-00 Water Quality	2,653.54	0.00	0.00	0.00	0.00 2,653.54
<b>4 - Capital Reserves</b>					
<b>Assets</b>	<b>242,103.85</b>	<b>300,000.00</b>	<b>201,271.56</b>	<b>98,728.44</b>	<b>0.00 340,832.29</b>
109-00 Fire Truck - WAFCU - 24852-00	25.00	0.00	0.00	0.00	0.00 25.00
110-00 Fire Truck - WAFCU - 24852-64	16,427.36	0.00	0.00	0.00	0.00 16,427.36
199-01 Due to/from	225,651.49	300,000.00	201,271.56	98,728.44	0.00 324,379.93

# General Ledger Summary Report

Fund(s): ALL  
ALL

Account	Beg Bal Net	----- Y T D -----		Net	Pending Activity	Balance Net
		Debits	Credits			
<b>Capital Reserves CONT'D</b>						
<b>Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund Balance</b>	<b>242,103.85</b>	<b>201,271.56</b>	<b>300,000.00</b>	<b>98,728.44</b>	<b>0.00</b>	<b>340,832.29</b>
500-00 Expense Control	0.00	201,271.56	0.00	-201,271.56	0.00	-201,271.56
510-00 Revenue Control	0.00	0.00	300,000.00	300,000.00	0.00	300,000.00
521-00 Transfer Station	43,572.00	0.00	0.00	0.00	0.00	43,572.00
522-00 Voting Machine	6,500.00	0.00	0.00	0.00	0.00	6,500.00
523-00 Roads	47,314.15	0.00	0.00	0.00	0.00	47,314.15
524-00 Fire Truck	16,427.36	0.00	0.00	0.00	0.00	16,427.36
525-00 Sand Salt Shed	2,918.64	0.00	0.00	0.00	0.00	2,918.64
526-00 Footbridge	3,767.44	0.00	0.00	0.00	0.00	3,767.44
529-00 Building maintenance	152.50	0.00	0.00	0.00	0.00	152.50
530-00 Fire Station	1,591.74	0.00	0.00	0.00	0.00	1,591.74
531-00 Lord Road Paving	30,410.48	0.00	0.00	0.00	0.00	30,410.48
532-00 Hardscrabble Road	2,810.53	0.00	0.00	0.00	0.00	2,810.53
533-00 Lovejoy Pond Dam	18,183.53	0.00	0.00	0.00	0.00	18,183.53
534-00 Land/Building	4,327.61	0.00	0.00	0.00	0.00	4,327.61
535-00 Cemetery Stone Cleaning	9,900.00	0.00	0.00	0.00	0.00	9,900.00
536-00 Town Office	32,250.00	0.00	0.00	0.00	0.00	32,250.00
537-00 Besse Road Chip Seal	4,800.00	0.00	0.00	0.00	0.00	4,800.00
538-00 Fire Equipment	6,246.00	0.00	0.00	0.00	0.00	6,246.00
539-00 Village Improvements	2,281.29	0.00	0.00	0.00	0.00	2,281.29
540-00 Technology	717.58	0.00	0.00	0.00	0.00	717.58
541-00 GIS Map	1,100.00	0.00	0.00	0.00	0.00	1,100.00
542-00 Emergency Management	5,200.00	0.00	0.00	0.00	0.00	5,200.00
543-00 Fire Pond/Dry Hydrant	1,633.00	0.00	0.00	0.00	0.00	1,633.00
544-00 North Wayne School House	0.00	0.00	0.00	0.00	0.00	0.00
<b>5 Trust Funds</b>						
<b>Assets</b>	<b>0.00</b>	<b>2,281.24</b>	<b>2,281.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Assets</b>	<b>75,537.40</b>	<b>1,566.30</b>	<b>714.94</b>	<b>851.36</b>	<b>0.00</b>	<b>76,388.76</b>
101-00 Jaworski Andro 45107709	1,140.06	0.00	0.00	0.00	0.00	1,140.06
103-00 Ruth Lee Andro 45107645	8,473.68	0.00	0.00	0.00	0.00	8,473.68
104-00 Ladd Worthy Poor Andro 4510761	21,120.12	0.00	0.00	0.00	0.00	21,120.12
105-00 Ladd WAFUCU 25542-ID 00	25.04	0.00	0.00	0.00	0.00	25.04
106-00 Ladd WAFUCU 25542-ID 10	14,788.35	0.00	0.00	0.00	0.00	14,788.35
107-00 Ladd WAFUCU 25542-ID 64	22,878.79	0.00	0.00	0.00	0.00	22,878.79
199-01 Due to/from	7,111.36	1,566.30	714.94	851.36	0.00	7,962.72
<b>Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund Balance</b>	<b>75,537.40</b>	<b>714.94</b>	<b>1,566.30</b>	<b>851.36</b>	<b>0.00</b>	<b>76,388.76</b>
500-00 Expense Control	0.00	714.94	0.00	-714.94	0.00	-714.94
510-00 Revenue Control	0.00	0.00	1,566.30	1,566.30	0.00	1,566.30
521-00 Jaworski Fund Balance	1,140.06	0.00	0.00	0.00	0.00	1,140.06
522-00 Ladd Recreation Capital FB	41,477.18	0.00	0.00	0.00	0.00	41,477.18
523-00 Ruth Lee FB	8,473.68	0.00	0.00	0.00	0.00	8,473.68
524-00 Ladd Worthy Poor FB	24,446.48	0.00	0.00	0.00	0.00	24,446.48
<b>Final Totals</b>	<b>0.00</b>	<b>10,226,908.08</b>	<b>10,226,908.08</b>	<b>0.00</b>	<b>5,157.35</b>	<b>5,157.35</b>

**COMPREHENSIVE PLAN SUBMITTAL FORM**

**Municipal Planning Assistance Program  
Department of Agriculture, Conservation & Forestry**

---

**I. Municipality:** **Town of Wayne**  
**Contact Person:** **Aaron Chrostowsky**  
**Title:** **Town Manager**  
**Address:** **P.O. Box 400; 48 Pond Road**  
**Wayne, ME 04284**

**Phone:** **207-685-4983**  
**Email:** **townmanager@waynemaine.org**

Place where comprehensive plan will be available for public inspection:

Town Office  
Address: 48 Pond Road  
Wayne, ME 04284  
Hours: M,1:30-5:30PM;T,1-6PM;W,1:30-5:30PM;Th,7:30AM-12:30PM;1:30-4:30PM

**II. Certification**

I (we) certify that this comprehensive plan was prepared with the intent of complying with the Growth Management Act (30-A M.R.S.A. § 4312 - 4350.), that it includes all of the applicable required elements of the Maine Comprehensive Plan Review Criteria Rule (07-105 CMR 208), and that it is true and accurate.

A paper or electronic copy of the plan has been sent to the following regional planning organization for review and comment: Kennebec Valley Council of Government (KVCOG)

**Required Signatures:**

\_\_\_\_\_  
**Chief Elected Official**

Gary Kenny, Chair  
Printed/Typed Name

Date: 12/15/15

\_\_\_\_\_  
**Chairperson, Comprehensive Planning Committee**

Lloyd Irland, Chair  
Printed/Typed Name

Date: 12/15/15

**Please be sure that your submission includes:**

- The completed and signed Comprehensive Plan Submittal Form
- One paper copy of entire Comprehensive Plan, complete with all maps
- One digital copy of entire Comprehensive Plan, complete with all maps.

[The digital copy, preferably in the form of a single Adobe Acrobat (.pdf) or Microsoft Word (doc/.docx) file, may be submitted via CD, web link or email attachment.]

**Please contact us if a digital copy of the Plan cannot be provided.**

**To be accepted for review, the submitted comprehensive plan must include:**

- A vision statement
- A summary of public participation demonstrating compliance with 30-A MRSA §4324
- A regional coordination program
- A future land use plan with associated map(s)
- An implementation section

Please submit materials to:

**Department of Agriculture, Conservation & Forestry  
Municipal Planning Assistance Program  
18 Elkins Lane  
22 State House Station  
Augusta, Maine 04333-0022**

**Email:**

**phil.carey@maine.gov**

**or**

**MacGregor.Stocco@maine.gov**

## *Proposed Scope of Work for Wayne Downtown Plan*

This proposal describes the process for developing a new Downtown Plan for the Town of Wayne.

**Purpose of the Plan** - The purpose of the Plan is to be a Roadmap for implementing the community's desire for an economically and socially robust downtown village area that compliments the unique character of the town as a whole.

**Emphasis & Goals of the Plan** – The emphasis is on Action Items and Funding Strategies in order to improve economic, social and recreational opportunities. The goals for the roadmap are to develop a cohesive, incremental, practical strategy to bring new business and public activities to the downtown village, improve deteriorated buildings, streetscapes and public infrastructure, and better market the historic downtown

This scope of services includes a description of work products and assignments designed to ensure that KVCOG and the Town, through its applicable Planning Committee will complete the Wayne Downtown Plan in the most cost-effective manner.

### Data Collection and Analysis

The activities in this section represent a cooperative effort to arrive at the products necessary to the plan while remaining within both schedule and budget. The consultant's budget does not allow for exhaustive treatment of each plan component. Hence, KVCOG proposes that the following strategy be employed for completion of the Inventory and Analysis Phase. KVCOG will provide an overall framework for the Town's use in guiding data collection.

#### Base Scope

- Determine and map Master Plan study area boundaries
- Inventory and analysis of housing and income data
- Inventory historic preservation
- Inventory and analysis of retail/commercial space
- Inventory and analysis of Infrastructure
- Land and lakefront uses in the village
- Details of current Regulations
- Assess redevelopment potential of the village's land and buildings
- Identify areas of "spot blight" including buildings and infrastructure

A series of easily measurable data sets will be identified that can be used as economic indicators and therefore utilized as measures of success going forward. A baseline level for each of these indicators will then be created so that the same data can be collected in future years to track changes and progress.

## Goal, Policy and Strategy Formulation

Using the findings of the Inventory and Analysis, coupled with the results of the public participation, the Committee with KVCOG assistance will develop a vision for Wayne's future and a set of goals, policies, and strategies designed to guide the Town in that direction over the next five to ten years.

## **Public Involvement**

KVCOG will provide guidance in the development of a local public / business opinion survey. This guidance will be limited to advising the town concerning question selection, survey formatting, and distribution.

## **General Goals, Policies and Implementation Recommendations**

KVCOG will assist the appropriate committee in developing an overall vision and Goals for the downtown Village area of Wayne.

KVCOG will assist the town in drafting the policy and implementation elements of the plan including the following areas:

- Revitalization Strategies
  - Basic Design
  - Economic Development (Restructuring)
  - Marketing & Promotion
  - Organization & Communication

## **Development of an Action Plan**

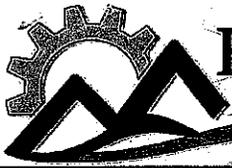
KVCOG will assist the appropriate committee in developing an Action Plan including the following base sections:

- Priorities
- Strategies & Implementation Phasing
- Capital Investment Plan
- Funding

## Timetable

KVCOG proposes an approximate 12 month timetable for development of the plan. We will attend up to 10 committee meetings / information gathering visits related to plan development. KVCOG proposes the following timetable for completion of the plan, based on a duration of 12 months:

July - August, 2015	Committee / town staff organization and direction. Analysis of local information availability, mapping needs. Basic Demographic analyses.
August - November, 2015	Data collection and Analysis. Development of chapter-by-chapter stage of the plan.
December - February, 2016	Public Outreach development / implementation
March - May, 2016	Formulation of Goals, Policies and Implementation Recommendations. Action plan Development
May - June 2016	Public review and comment on plan draft; additional revisions.
July 2016	Plan to be complete



# KENNEBEC VALLEY COUNCIL OF GOVERNMENTS

## Memorandum

**To:** KVCOG Municipalities  
**From:** Rosie Vanadestine, Executive Director  
**Date:** February 2015  
**Re:** KVCOG Services List

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Kennebec Valley Council of Governments (KVCOG) currently serves 62 municipalities, 6 plantations and numerous entities within the Unorganized Territory in our region of Kennebec, Somerset and western Waldo counties. Our professional staff of eight provides exceptional services, allowing municipalities to have access to affordable expertise in planning, economic and community development, grant writing and business assistance.

KVCOG's membership dues, only 15% of our total budget, are used as local match for additional regional funding. Dues have leveraged an additional \$2,337,050 in grant funds over five years. Without membership dues for match, the technical service and other benefits provided by those grant funds would not be available to our region.

Listed below are services KVCOG provides, many of which are free to communities enjoying membership with KVCOG. GREEN, BOLD, AND ITALICIZED TEXT indicates services ***available only to member towns***.

### **\* Enhanced Services**

While many of the member only services are free at the basic level, KVCOG has the capacity to scale up for projects and activities of greater size, duration and complexity. **These enhanced services are marked with an asterisk and are available on a contract basis.** Examples include: comprehensive planning, local RLF administration, TIF assistance, grant writing and administration, etc. KVCOG is developing code enforcement, assessing and economic development expertise to be contracted on a sub-regional (2+ towns) basis.

### **Community and Regional Planning**

- ◆ ***Professional planning assistance, e.g. drafting of ordinances and regulations, assistance with development review, town planning services***
- ◆ ***Comprehensive plans\****
- ◆ ***Area and topical plans, e.g. open space plans, joint services plans, bike plans, village and streetscape plans\****
- ◆ ***On-site training workshops and capacity building for local boards and committees***
- ◆ Coastal regional planning, i.e. resiliency planning
- ◆ Technical assistance with land use and development issues, e.g. subdivision law, shoreland zoning, ordinance interpretation, code enforcement
- ◆ Demographic and statistical data reporting and analysis

**Environmental Services Note: If your community's population is over 7,500, environmental services are not available without membership.**

- ◆ *RFP drafting assistance*
- ◆ *Design assistance with transfer stations and waste systems\**
- ◆ *DOL regulatory compliance, OSHA compliance*
- ◆ *Assistance with contract negotiation to obtain the best rates for members*
- ◆ *Technical and compliance assistance for municipal environmental programs*
- ◆ Solid waste planning and technical assistance
- ◆ Operator training
- ◆ Household Hazardous and Universal Waste Collection coordination
- ◆ Facilitate collection of materials for transfer stations and recycling centers
- ◆ Compliance reviews for transfer stations and landfill efficiency

### **Mapping**

- ◆ *Basic GIS-generated maps*
- ◆ *GIS-generated maps for planning or municipal projects\**
- ◆ *Integrated census/economic data with mapping\**
- ◆ Data center for federal, State, and local economic and labor statistics
- ◆ Map archiving (existing paper maps)

### **Joint Purchasing and Discounted Services Note: KVCOG members participating in 2014 realized a combined savings of \$51,000, approximately 43% of their cost of membership.**

- ◆ *Highway products: road salt, weight and bump signs, flake calcium chloride, culverts, geotextiles*
- ◆ *2015: snow plow blade edges and a one-time purchase of emergency generators*
- ◆ *Website design preferred pricing*
- ◆ *Aerial photography preferred pricing*
- ◆ Compost bin and tote purchasing program

### **Economic Development**

- ◆ *Strategic and economic development planning\**
- ◆ *Research and development\**
- ◆ *Assistance with local economic and community development committees\**
- ◆ *Facilitation services*
- ◆ Site searches
- ◆ U.S. EDA and USDA supported infrastructure investment projects
- ◆ Comprehensive Economic Development Strategy (CEDS)

### **TIF Assistance**

- ◆ *Creation of TIF application\**
- ◆ *Project development\**
- ◆ *Planning and implementation assistance\**

### **Community Project Development\***

- ◆ *Basic search and identification of funders (federal, State and private foundations)*

- ◆ *Grant review*
- ◆ *Grant writing assistance\**
- ◆ *Grant administration and reporting\**
- ◆ *Downtown and neighborhood revitalization\**
- ◆ *Housing development projects\**
- ◆ *Demographic survey planning*
- ◆ *Demographic survey implementation\**
- ◆ Technical assistance (EDA, CDBG, USDA Brownfields, Northern Border Regional Commission)

**Business Assistance and Financing**

- ◆ Comprehensive business management assistance
- ◆ FREE one on one business counseling for existing or startup businesses
- ◆ Business startup and acquisition
- ◆ Marketing and cash flow analysis
- ◆ Operations and personnel management
- ◆ International trade
- ◆ QuickBooks training
- ◆ Workforce training needs
- ◆ Workshops and seminars geared towards small business
- ◆ Financing assistance through KVCOG's Revolving Loan Fund(RLF) program

KVCOG's goal is to provide high quality professional services that will directly lower municipal expenses.

Our staff is here to serve and assist you. Please call us whenever you have a project or a need. It is important that your department heads are also connected to KVCOG for services and assistance. Please share this memo with them, so we can provide the best value for your membership.

It is our honor to provide professional assistance at affordable costs to municipalities within our region.

## Mill Pond Park Revitalization Project

### Purpose:

The intended purpose of this project is to revitalize the Roderick Park. Roderick Park is the center for Memorial Day festivities. Currently, the park ground is

### Project Description:

This project includes grading, landscaping and site work of Roderick Park.

### Project Budget:

Tree & Vine Removal:	Stevenson Solutions	\$900.00
Power to flagpole:	Paul Morgan	\$1,500.00
Site Work (grading, draining installation)	C.H. Stevenson	\$29,000
Landscaping	Gingerbread Perennials	\$1,900
<b>Subtotal</b>		<b>\$33,300</b>
Misc. Contingency (10%)		\$3,330
<b>Total</b>		<b>\$36,630</b>

# Grants for Culvert Upgrades Available

## Apply Today

The Department of Environmental Protection is inviting proposals for projects to implement public infrastructure improvements at stream crossings, including culvert upgrades.

Eligible recipients may apply for grant monies for improvements to public infrastructure. Project proposals must address improvements, modifications, repairs or upgrades to existing culverts or stream crossings.

## Important Dates

### FY1—First Round:

- Applications available — May 29, 2015
- Submission due date — July 15, 2015
- Grants Awarded — Sept. 1, 2015

### Second Round:

- Applications available — Oct. 5, 2015
- Submission due date — Nov. 16, 2015
- Grants Awarded — Jan 5, 2016

### Third Round:

- Applications available — Jan 4, 2016
- Submission due date — Feb. 15 2016
- Grants Awarded — April 4, 2016

### FY2—First Round:

- Applications available — March 28, 2016
- Submission due date — May 9, 2016
- Grants Awarded — June 22, 2016

## Criteria

Applicants must describe how the proposed project meets the following criteria:

- Benefits water quality
- Improves habitat for wildlife, fish and other aquatic life ( such as through the replacement of blocked or poorly sized culverts or stream crossings)
- Improves public safety by reducing risk of infrastructure failure (such as culvert washouts)
- Includes provisions for climate resiliency (such as flood protection, prevention and control at the project site and downstream)

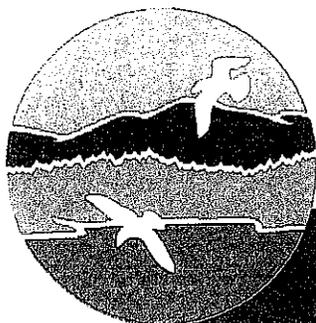
## Eligible Recipients

Eligible recipients for Stream Crossing Public Infrastructure Improvement funds are individuals, businesses, municipalities, unorganized and deorganized townships, counties, soil and water conservation districts, regional planning commissions, watershed districts, and incorporated nonprofit organizations with federal tax exempt status [501(c)(3)]. State and Federal agencies are not eligible recipients. Grant awards cannot be given on culvert replacements that have already occurred.

A portion of the grant money may be used to cover design and engineering services related to the infrastructure improvements, up to a maximum of 8% of the grant award.

## How to Apply

Applications will be available on May 29, 2015. Please visit our web site at: [http://www.maine.gov/dep/land/water\\_bond\\_rfp.html](http://www.maine.gov/dep/land/water_bond_rfp.html) to download a copy. For questions or additional information, please contact Bill Laflamme at [william.n.laflamme@maine.gov](mailto:william.n.laflamme@maine.gov).



## Wayne Town Manager

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**From:** Mary Sheridan <mtsheridan225@yahoo.com>  
**Sent:** Monday, November 16, 2015 9:36 PM  
**To:** Wayne Town Manager  
**Subject:** Wayne Athletic Committee

Hello Aaron,

I would like to continue to help on the Wayne Athletic committee. I would like to see the continued development of organized sports for our children and adults in the town of Wayne.

Let me know if I could be of assistance.

We are missing you in pottery class.

Best,

Mary Sheridan

## **Wayne Town Manager**

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**From:** Rebecca <reynoldswellness@live.com>  
**Sent:** Monday, November 16, 2015 6:59 PM  
**To:** Wayne Town Manager  
**Subject:** Wayne Recreational Sports Committee

Dear Select Board,

This letter is to inform you that I wish to be considered as a member of the Wayne Recreational Sports Committee.

Many thanks,

Becca Reynolds  
620-6075

TO: AARON G. HROSTOWSKI TOWN MNG  
FROM: DAVE WGBB

I RECENTLY SEEN THE ARTICLE IN THE WAYNE  
MESSENGER ABOUT ORGANIZING A WAYNE ATHLETIC  
ASSOCIATION. I WOULD BE INTERESTED IN HELPING  
OUT IF NEEDED.

IN THE PAST I HAVE COACHED T-BALL, BASEBALL,  
SOFTBALL AND SOCCER IN WAYNE, I WAS ALSO VERY  
INVOLVED WITH MARANACOOK YOUTH HOCKEY.

THANK YOU FOR YOUR TIME

DAVE WGBB

665-7388

## Wayne Town Manager

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**From:** Chris Bennett <chris.l.bennett@gmail.com>  
**Sent:** Monday, December 07, 2015 9:21 AM  
**To:** townmanager@waynemaine.org  
**Subject:** letter of intent for Wayne Rec Sports Committee

Aaron,

I am writing to express my interest in serving on the soon-to-be Wayne Recreational Sports Committee. I believe it is an important committee that can help organize formal and informal recreation in Wayne as well as help disseminate information about activities to the citizens in Wayne. In particular, I hope to work with the website for the committee.

Please let me know if there is anything else I can do or questions I can answer.

Respectfully,

Chris Bennett  
65 Kings Hwy  
Wayne, ME 04284  
207.333.1609

## Wayne Town Manager

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**From:** Chase Morrill <ctmorrill@yahoo.com>  
**Sent:** Friday, December 11, 2015 2:31 PM  
**To:** townmanager@waynemaine.org  
**Subject:** wayne rec committee

Hi Aaron,

I would like to be considered to be a member of the Wayne youth sports and rec. committee. (Or whatever it is being called.) Thanks, Chase

# *Town of Wayne*

P.O. Box 400; 48 Pond Road  
Wayne, ME 04284

Phone: (207) 685-4983 Fax: (207) 685-3836

<http://www.waynemaine.org>

December 11, 2015

Wayne Fire Department  
P.O. Box 26  
Wayne, ME 04284

Dear

On behalf of a grateful community, the Wayne Board of Selectmen would like to thank you and the Wayne Fire Department for your service to the community.

It is people like you, who are the unsung heroes for small towns all across America, who give so much to their community, to make it a better place for others to live, play and work. On behalf of a grateful community, thank you for making Wayne better for all of us.

Thank you,

\_\_\_\_\_  
Gary Kenny

\_\_\_\_\_  
Stephanie Haines

\_\_\_\_\_  
Peter Ault

\_\_\_\_\_  
Don Welsh

\_\_\_\_\_  
Jon Lamarche

**Junkyard Cleanup  
Final Tabulation**

<b><u>Vendor</u></b>	<b><u>Description</u></b>	<b><u>Bill Paid</u></b>
Stevenson Solutions	Cleanup	\$1,850
Town of Readfield	Disposal Costs	\$636
Troiano Waste Services	Disposal Costs	\$6,844.67
Kennebec Sheriff Office	Protection Services	\$1,040
Bill Pepper	Excavator	\$400
Bruen Construction	Labor	\$102
<b>Total</b>		<b>\$10,872.67</b>

## Wayne Town Manager

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**From:** Smith, Amanda <[asmith@camdennational.com](mailto:asmith@camdennational.com)>  
**Sent:** Wednesday, December 09, 2015 10:49 AM  
**To:** 'Wayne Town Manager'  
**Cc:** Mike Hodgins  
**Subject:** RE: Welch Foreclosure

Good Morning,

Camden National will remit payment of \$10,872.67 to The Town of Wayne through a check mailed to P.O. Box 400 Wayne ME 04284. If you could please confirm receipt of funds?

Thank you,

Amanda Smith  
Special Assets Group  
Camden National Bank  
190 Water Street  
Gardiner, Me. 04345

Tel: 207-588-8207  
[asmith@camdennational.com](mailto:asmith@camdennational.com)  
[www.CamdenNational.com](http://www.CamdenNational.com)



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**From:** Wayne Town Manager [<mailto:townmanager@waynemaine.org>]  
**Sent:** Monday, December 07, 2015 4:45 PM  
**To:** Smith, Amanda  
**Cc:** Mike Hodgins  
**Subject:** RE: Welch Foreclosure

Amanda-

Here is the final tabulation of the cleanup.  
If you have any questions, please don't hesitate to contact me at (207) 685-4983 or [townmanager@waynemaine.org](mailto:townmanager@waynemaine.org).

Best,  
Aaron

# Town of Wayne

P.O. Box 400; 48 Pond Road  
Wayne, ME 04284

Phone: (207) 685-4983 Fax: (207) 685-3836  
<http://www.waynemaine.org>

December 3, 2015

Robert H. Pettengill  
P.O. Box 85  
North Monmouth, ME 04265

Dear Mr. Pettengill:

The Wayne Board of Selectmen is in receipt of your "Counter Offer to First Offer dated 3/25/2014." The Board appreciates your thoughtful response to the Board's First Offer dated 11/30/2015.

However, the Board's response to your "Counter Offer" and our final offer is as follows:

- Mr. Pettengill will make full payment of back taxes in the amount of \$32,352.96;
- Mr. Pettengill will pay for all survey costs with sale and subdivision;
- Mr. Pettengill will keep the trailhead/ parking lot at the end of the Town maintained House Road as outlined in our First Offer;
- The Board was agreeable to all other terms in your proposal;

The Board has expressed their interest in trying to complete negotiations by their next Selectboard meeting on Tuesday December 15, 2015 at 6:30 PM. However, if you need more time to decide, the Board of Selectmen decided to give you until December 31<sup>st</sup>, 2015 at 12:30 PM to inform us of your decision in writing. ***If we don't hear from you, the Board will be forced to make decisions on its own regarding the property.***

If you have any questions, please don't hesitate to contact me at (207) 685-4983 or [townmanager@waynemaine.org](mailto:townmanager@waynemaine.org).

Sincerely,

Aaron Chrostowsky  
Town Manager

Cc: Bob Pettengill, 55 Blaisdell Road, North Monmouth, ME 04265

## Town News – December 2015

This month the **Board of Selectmen** will be meeting on **December 1** and **December 15** at **6:30 PM** at the **Wayne Elementary School Gymnasium**.

Don't forget to license your dog. Dog tags are available at the Town Office. Your dog will be assessed a \$25 late fee on January 1st, 2015. Contact the Town Office for details.

The Town's **Assessor Agent** Matt Caldwell from RJD Appraisal will be available by appointment on **Monday December 28, 2015** to answer any questions you might have about your assessment or tax bill. Please contact, the Town Office to schedule an appointment.

Winter is here! **Winter sand** is available for residents use only (not for commercial purposes) on Fairbank Road near the Town Sand/ Salt Shed, only two buckets per storm.

Due to the holidays; the following changes will be made to the **Town Office** hours of operation.

- **Christmas Eve**, Thurs. Dec. 24, 2015 – Open: 7:30 AM to 12:30 PM
- **Christmas Day**, Fri. Dec. 25, 2015 – Closed
- **New Years' Eve**, Thurs. Dec. 31, 2015 – Open: 7:30 AM to 12:30 PM
- **New Years' Day**, Fri. Jan. 1, 2016 - Closed

Due to the holidays; the following changes will be made to the **Transfer Station** hours of operation.

- **Christmas Eve**, Thurs. Dec. 24, 2015 – Open: 8:30 AM to 12:00 PM
- **Christmas Day**, Fri. Dec. 25, 2015 – Closed
- **New Years' Eve**, Thurs. Dec. 31, 2015 – Open: 8:30 AM to 12:00 PM
- **New Years' Day**, Fri. Jan. 1, 2016 - Closed

In observance, of the holiday season the Board of Selectmen regularly scheduled meeting on **Tuesday December 29<sup>th</sup>, 2015** will be cancelled. There next regularly scheduled meeting **Tuesday January 12, 2016** at 6:30 PM.

The Board of Selectmen and Town Office Staff hope you all have a safe and enjoyable holiday season!

The Town of Wayne Board of Selectmen is actively seeking residents interested in serving their community on a Town Board or Committee. Through positive volunteerism and dedicated work, you can be the conduit that energizes your community. We want you to be a part of your Town. The following Boards and Committees have vacancies: **Wayne Recreational Sports Committee**, was created by the Board of Selectmen for the purpose of management and oversight of Wayne recreational sports including but not limited to soccer, basketball, and baseball/ softball and to advocate for the Wayne children and to communicate with the parents and the community about sport recreational opportunities.

If you are interested in serving on a Town Board or Committee, please don't hesitate to contact the Town Office.

## Town News – January 2016

Winter is here! Winter sand is available for residents use at home Fairbank Road near the Town Sand/ Salt Shed, only two buckets per storm.

This month the **Board of Selectmen** will be meeting on **January 12** and **January 26** at **6:30 PM** at the **Wayne Elementary School Gymnasium**.

In observation of **Martin Luther King Jr. Day**, Monday January 18, 2016, the Town Office will be closed.

The Town's **Assessor Agent** Matt Caldwell from RJD Appraisal will be available by appointment on **Monday January 25, 2016** to answer any questions you might have about your assessment or tax bill. Please contact, the Town Office to schedule an appointment.

Please don't forget to register your dog, you will be assessed a \$25.00 late charge by January 31, 2016. Dog tags are available at the Town Office., if you contact the Town Office for details.

Your second installment of property taxes is **due by January 31, 2016**. Interest will begin to accrue on February 1, 2016 at 7% per annum.

The Board of Selectmen would like to thank the Wayne Fire Department for all their hard work and dedication to the community. If you see one of our volunteer firefighters around town, please say, "thank you!"

Andrew Knight	Bruce Mercier
James Welch	Mark Bachelder
Andy Blais	Steve Booth
Jillian Booth	John Christopher
Elaine Christopher	Bill Coolidge
Pauline Coolidge	Matt Davenport
Jacob Dyer	Taylor Stevenson
Tim Sullivan	

If you are interested in joining or helping the fire department, please don't hesitate to contact Bruce Mercier, Fire Chief at (207) 685-8116 or [wayne.fire@yahoo.com](mailto:wayne.fire@yahoo.com).

**Town of Wayne, Maine  
Assessor Agent  
2016 Schedule**

**Matt Caldwell, CMA, Assessor Agent,  
RJD Appraisal, P.O. Box 99, Pittsfield, ME 04967**

**January 2016**

Mon. January 25, 2016 8 AM – 4 PM

**February 2016**

Mon. February 22, 2016 8 AM – 4 PM

**March 2016**

Mon. March 28, 2016 8 AM – 4 PM

**April 2016**

Mon. April 25, 2016 8 AM – 4 PM

**May 2016**

Mon. May 23, 2016 8 AM – 4 PM

**June 2016**

Mon. June 27, 2016 8 AM – 4 PM

**July 2016**

Mon. July 25, 2016 8 AM – 4 PM

**August 2016**

Mon. August 22, 2016 8 AM – 4 PM

**September 2016**

Mon. September 26, 2016 8 AM – 4 PM

**October 2016**

Mon. October 24, 2016 8 AM – 4 PM

**November 2016**

Wed. November 28, 2016 8 AM – 4 PM

**December 2016**

Mon. December 26, 2016 8 AM – 4 PM

\*Contact Town Office for appointment at (207) 685-4983

\*Schedule subject to change

**Town of Wayne, Maine  
Board of Selectmen  
FY 2015-2016  
Meeting Schedule**

**July 2015**

July 14, 2015

July 28, 2015

**August 2015**

August 11, 2015

August 25, 2015

**September 2015**

September 8, 2015

September 22, 2015

**October 2015**

October 6, 2015

October 20, 2015

**November 2015**

November 3, 2015

November 17, 2015

**December 2015**

December 8, 2015

December 15, 2015

~~December 29, 2015~~

**January 2016**

January 12, 2016

January 26, 2016

**February 2016**

February 9, 2016

February 23, 2016

**March 2016**

March 8, 2016

March 22, 2016

**April 2016**

April 5, 2016

April 19, 2016

**May 2016**

May 3, 2016

May 17, 2016

May 31, 2016

**June 2016**

June 14, 2016

June 28, 2016

All regular meetings will be held at the Wayne Elementary School at 48 Pond Road, Wayne, ME at 6:30 PM. Notices will be posted for all regular, special and emergency meetings at following locations around Town; 1) Wayne General Store; 2) Wayne Post Office; 3) old Town Office in North Wayne; 4) outside new Town Office and the Town website at <http://www.waynemaine.org/>. Please don't hesitate to contact the Town Office at (207) 685-4983, if you have any questions about the agenda or meeting date, time or location.

# Town of Wayne

P.O. Box 400; 48 Pond Road  
Wayne, ME 04284

Phone: (207) 685-4983 Fax: (207) 685-3836

<http://www.waynemaine.org>

## Selectboard FY 2015 - 2016

**Gary Kenny, Chair**  
38 Richmond Mills Road  
Wayne, Maine 04284  
(207) 685-9576  
[gkenny1515@aol.com](mailto:gkenny1515@aol.com)

Term Expires 2017  
(3-Year Term)

**Stephanie Haines, Vice-Chair**  
577 Main Street  
Wayne, Maine 04284  
(207) 685-9637  
[sharradon@gmail.com](mailto:sharradon@gmail.com)

Term Expires 2018  
(3-Year Term)

**Peter Ault**  
157 Morrison Height Road  
Wayne, Maine 04284  
(207) 685-4220  
[lpault@roadrunner.com](mailto:lpault@roadrunner.com)

Term Expires 2016  
(3-Year Term)

**Don Welsh**  
220 Leadbetter Road  
Wayne, Maine 04284  
(207) 685-4117  
[dtwelsh277@gmail.com](mailto:dtwelsh277@gmail.com)

Term Expires 2017  
(3-Year Term)

**Jonathan Lamarche**  
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Term Expires 2018  
(3-Year Term)

### **Staff Contact:**

**Aaron Chrostowsky, Town Manager**  
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# Town of Wayne

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November 12, 2015

Gwendolyn Bowen  
9165 Central Avenue  
Indianapolis, IN 46240

Dear Gwendolyn:

I am writing in response to your letter dated June 13, 2015 where you request that the Town replace several tree damaged by a mower last year. At their September 9, 2015 meeting, the Wayne Board of Selectmen made the following motion:

"The Board moved to go forward with cleanup of Gwendolyn Bowen property but not replace any trees damaged by mower last year, as requested by Gwendolyn, as damage was well within Town's right of way. (Lamarche/Welsh) (4/0)"

The Board agreed to pay a licensed arborist to trim any branches roughly cut in your neighborhood by the Town's contractor in the fall of 2014. Also, the Board agreed to not use this type of machinery in Town again.

If you have any questions, please don't hesitate to contact me at (207) 685-4983 or [townmanager@waynemaine.org](mailto:townmanager@waynemaine.org).

Best,

Aaron Chrostowsky  
Town Manager