

Town of Wayne Board of Selectmen

MEMBERS: Gary Kenny, Stephanie Haines, Don Welsh, Jon Lamarche and Trent Emery

Meeting Agenda

Date: Tuesday, October 18, 2016

Time: 6:30 PM

Place: Wayne Elementary School – Gymnasium

Call Meeting to Order.

Pledge of Allegiance.

Selectmen Present / Quorum.

Meeting Minutes.

- a. Consider approving of meeting minutes of the Wayne Board of Selectmen – October 4, 2016.**
Manager Recommendation: Move the Board to approve meeting minutes of the Wayne Board of Selectmen – October 4, 2016.
- b. Consider approving of meeting minutes of the Wayne Board of Selectmen – October 13, 2016.**
Manager Recommendation: Move the Board to approve meeting minutes of the Wayne Board of Selectmen – October 13, 2016.

Warrants.

- a. Consider approving of Payroll Warrant #16.**
Manager Recommendation: Move the Board to approve Payroll Warrant #16.
- b. Consider approving of Payroll Warrant #17.**
Manager Recommendation: Move the Board to approve Payroll Warrant #17.
- c. Consider approving of Accounts Payable Warrant #18.**
Manager Recommendation: Move the Board to approve Accounts Payable Warrant #18.

Business Agenda.

- a. Approve Resolution adopting the 2016 Kennebec County Revised Hazard Mitigation Plan.**

Manager Recommendation: Move the Board to approve resolution adopting the 2016 Kennebec County Revised Hazard Mitigation Plan.

- b. Consider advertising for bids for Mowing, Trimming and Lawn Care Maintenance for Town Properties.**

Manager Recommendation: Move the Board to authorize the Town Manager to advertise for bids for Mowing, Trimming and Lawn Care Maintenance for Town Properties.

**Town of Wayne, Maine
Select Board Meeting Minutes
Tuesday October 4, 2016
Wayne Elementary School**

Call Meeting to Order/ Selectmen Present

Gary Kenny determined quorum and called meeting to order at 6:30 PM with the following members present: Gary Kenny, Stephanie Haines, Don Welsh, Jonathan Lamarche and Trent Emery.

Others Present: Aaron Chrostowsky, Town Manager

Audience: Mark Birtwell, Peter Davis, Peter Emery, Calle Lamarche, Kai Lamarche, Samuel Saunders and Robert Stephenson

Pledge of Allegiance

Meeting Minutes

- a. The Board was moved to approve meeting minutes of the Board of Selectmen for September 20, 2016. (Haines/Lamarche) (3/2 (abstaining Gary and Stephanie because they were absent)).

Warrants

- a. The Board approved Warrant #14 (Payroll) in the amount of \$6,560.24. (Welsh/Lamarche) (5/0).
- b. The Board approved Warrant #15 (Accounts Payable) in the amount of \$406,017.50. (Welsh/Lamarche) (5/0).

Business Agenda

- a. The Board moved to open the public hearing at 6:35 PM to adopt the Maine Municipal Association Model Ordinance General Assistance Appendix A-F for the period of October 1, 2016 to September 30, 2017, as revised. (Welsh/Lamarche) (5/0).

Peter Davis believes this public hearing was not sufficiently noticed so that residents might be able to comment on changes to Ordinance.

The Board moved to close the public hearing at 6:41 PM to adopt the Maine Municipal Association Model Ordinance General Assistance Appendix A-F for the period of October 1, 2016 to September 30, 2017, as revised. (Welsh/Haines) (5/0).

- b. The Board moved to adopt the Maine Municipal Association Model Ordinance General Assistance Appendix A-F for the period of October 1, 2016 to September 30, 2017, as revised. (Lamarche/Haines) (5/0).

- c. The Board moved to approve Aging-at-Home Committee directive and appoint members. (Welsh/Haines) (5/0).
- d. Move the Board to authorize the Town Manager and Aging-at-Home Committee to advertise and fill Aging-At-Home Survey Outreach Coordinator position paid through grant funds. (Haines/ Welsh) (5/0).
- e. Move the Board to appoint Margaret Lane to the Open Space Committee. (Haines/ Welsh) (5/0).
- f. Move the Board to direct Open Space Committee to consider T. Lee Howard's proposal. (Haines/ Welsh) (5/0).
- g. Move the Board to table approving resolution adopting the 2016 Kennebec County Revised Hazard Mitigation Plan until next meeting. (Haines/ Lamarche) (5/0).
- h. Authorize the Town Manager to advertise for bids for Mowing, Trimming and Lawn Care Maintenance for Town Properties. The Board agreed to cap the increase at 5 percent but must include mowing fire stations.
- i. Move the Board to approve and authorize the Treasurer and Town Manager sign and return Audited Financial Statements for Fiscal Year Ending June 30, 2016. (Welsh/ Haines) (5/0).
- j. Finalize details Board retreat for Prioritizing Board Goals/ Strategies from the Comprehensive Plan. The Board requested a light dinner for the meeting at the Williams House on Thursday October 13, 2016 at 6:00 PM.
- k. Consider reviewing Code of Ethics, discuss adopting a Conflict of Interest Policy. Gary Kenny recommended reviewing the municipal officers manual. The Board suggested I contact MMA for more information.

Abatements/Supplements:

The Board moved to approve Michael Wilson abatement, M15, L17, Heat listing error in the amount of \$8.90 (Welsh/ Haines) (5/0).

The Board moved to approve Jean Dorson's abatement, M12, L9, Veteran Exemption missed in the amount of \$88.98. (Lamarche/ Haines) (5/0).

Town Manager Report:

None.

Board Member Reports:

None.

Public Comments:

None.

Adjourn.

Motion to Adjourn at 7:50 PM. (Haines/Welsh) (5/0)

The next Select Board Meeting is scheduled for Tuesday, October 18, 2016 at 6:30 p.m. at the Wayne Elementary School Gymnasium.

Select Board Members

Recorded by:
Aaron Chrostowsky, Town Manager

Gary Kenny

Stephanie Haines

Don Welsh

Jonathan Lamarche

Trent Emery

c. Discuss Animal Control Officer Appointment process.

Manager Recommendation: Move the Board authorize the Town Manager form an interview panel to conduct interviews for the animal control officer position.

d. Appoint two Planning Board alternates.

Manager Recommendation: Move the Board to appoint _____ and _____ Planning Board alternates.

e. Appoint one Board of Appeals member.

Manager Recommendation: Move the Board to appoint Stan Davis to the Board of Appeals.

f. Lovejoy Regional Recycling & Solid Waste Facility Agreement.

Manager Recommendation: Discussion Only.

Supplements and Abatements.

Town Manager Report.

Board Member Reports.

Public Comments.

Adjourn.

The next regularly scheduled **Board of Selectmen Meeting** is scheduled for **Tuesday November 1, 2016 at 6:30 PM** at the Wayne Elementary School - Gymnasium.

**Town of Wayne, Maine
Select Board Meeting Minutes
Thursday October 13, 2016
Williams House**

Call Meeting to Order/ Selectmen Present

Gary Kenny determined quorum and called meeting to order at 6:00 PM with the following members present: Gary Kenny, Don Welsh, Jonathan Lamarche and Trent Emery.

Others Present: Doug Stevenson, Moderator and Aaron Chrostowsky, Town Manager
Audience: None

Business Agenda

This Board workshop was moderated by Doug Stevenson. The Selectboard reviewed and rated the Comprehensive Plan Goals and Strategies for importance and attention needed. They completed the Public Facilities and Services section and Municipal Finances section. The Board agreed this was a good exercise and would like to hold another meeting in a couple of weeks to finish the ratings.

Adjourn.

Motion to Adjourn at 8:10 PM. (Lamarche/Welsh) (4/0)

The next Select Board Meeting is scheduled for Tuesday, October 18, 2016 at 6:30 p.m. at the Wayne Elementary School Gymnasium.

Recorded by:
Aaron Chrostowsky, Town Manager

Select Board Members

Gary Kenny

Stephanie Haines

Don Welsh

Jonathan Lamarche

Trent Emery

Town of Wayne

P.O. Box 400; 48 Pond Road

Wayne, ME 04284

Phone: (207) 685-4983 Fax: (207) 685-3836

<http://www.waynemaine.org>

2016 Kennebec County Revised Hazardous Mitigation Plan

RESOLUTION

Whereas, natural and man-made disasters may occur at any time, we recognize that to lessen the impacts of these disasters, we will save resources, property and lives in Kennebec County;

Whereas, the creation of a Hazardous Mitigation Plan is necessary for the development of a risk assessment and effective mitigation strategy;

Whereas, the 25 towns, the 4 cities of Kennebec County as well as Kennebec County (on behalf of Unity Township) are committed to the mitigation goals and measures as presented in this plan;

Therefore, the Augusta City Council, Gardiner City Council, Hallowell City Council, Waterville City Council, the Boards of Selectmen of the 25 Incorporated Towns and Kennebec County, acting on behalf of Unity Township hereby adopt the 2016 Kennebec County Revised Hazard Mitigation Plan.

Town of Wayne Board of Selectmen:

Gary Kenny

Stephanie Haines

Don Welsh

Jon Lamarche

Trent Emery

Signed this 4th day of October 2016

To: Selectboard
From: Aaron Chrostowsky, Town Manager
Re: Mowing Contract
Date: October 18, 2016

<u>Current</u>	<u>2016</u>
Fire Stations (J.D. Maintenance)	\$1,440
Town Properties (Norton)	\$6,631
Total	\$8,071

<u>Norton's Proposal</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
Fire Stations (5%)	\$1,510	\$1,510	\$1,510
Rocks @ Ladd Rec.	\$500	\$500	\$500
Town Properties (5%+)	\$6,963	\$7,311	\$7,678
Total	\$8,973	\$9,321	\$9,688

Recommendation:
Advertise to bid

TOWN OF WAYNE, MAINE
MOWING, TRIMMING, AND LAWN CARE MAINTENANCE
FOR TOWN PROPERTIES

Bid Specifications for a
Three-Year Contract Term: April 1, 2017 through October 30, 2020

This contract is between the **Town of Wayne, Maine**, by and through its Municipal Officers, the Board of Selectmen (referred to as "Board of Selectmen"), and (#####), which is a partnership / corporation (and referred to as "Contractor"). When the contract refers to "Contractor" it includes your employees and agents. The subject of this contract is Mowing, Trimming, and Lawn Care for Town Properties.

A. SERVICES: What, When, Where.

Contractor agrees to provide all the labor, materials, and equipment necessary to perform the mowing, trimming, and lawn care maintenance for the Town Properties as outlined in the attached mowing specifications from April 1, 2017 through October 30, 2020. The properties within the community which need to be maintained are as follows:

Fire Stations

Wayne Village Fire Station, Main Street
North Wayne Fire Station, Kents Hill Road

Historic Properties

North Wayne Building "old Town Office" and area beside North Wayne Dam, Lovejoy Pond Road
North Wayne Schoolhouse, Kents Hill Road
Wayne Town House, Main Street

Ladd Recreation Center

Ladd Recreation Center, Gott Road

Parks

Memorial Park
Roderick Park
Job Fuller Park
Mill Stream Lot

Traffic Islands

Rte. 133 intersection with Old Winthrop Road
Rte. 133 intersection with Memorial Park Lane

B. INDEPENDENT CONTRACTOR.

Contractor and his agents and employees, during the performance of this contract shall act in an independent capacity and not as officers or employees of the Town of Wayne. Any and all

workers needed to fulfill the obligations of this contract shall be employed by the Contractor and the Contractor shall be solely responsible for complying with applicable state and federal laws including, but not limited to, workman's compensation law, employment security law, and minimum wage law. As an independent contractor, Contractor is responsible for maintaining the Contractor's equipment in a safe, operable, and legal condition.

The Contractor and his agents and employees, will have no one under 16 years of age may operate power driven machinery.

C. PERFORMANCE REQUIREMENTS.

General Specifications (apply to all properties)

1. Mowing will begin on or about April 15th each year and continue until on or about October 15th each year or until mowing is no longer required.
2. All grass will be mowed at a height of three inches (3"), but in no case will the maximum height exceed four inches (4").
3. Mowing will take place during any portion of the year when the grass is above the 3 – 4 inch maximum.
4. Trimming, racking and removing (limbs brush and grass) will be completed on an as needed basis to maintain a neat and clean appearance at all times.
5. All trash discovered upon the grounds will be picked up and disposed of properly at the Readfield Transfer Station.
6. All areas will be mowed / trimmed to the property lines and or pins.
7. The Contractor agrees to do a "Spring Clean-up" of all areas. Clean up includes limbing, pruning and removal of any trees, limbs or brush damaged or fallen during the winter and raking of grass areas needed to remove excess sand, trash and other debris prior to the first mowing.

Parks Special Specifications

1. Special attention will be given to the mowing around the fencing to allow for easy egress on both sides of the fencing and provide for a neat appearance.
2. The parks will be in optimal condition for Memorial Day.

Ladd Special Specifications

1. Mow and trim all lawns, fields and playgrounds on the Ladd Recreation Center property.

2. The Contractor mowing schedule will not interfere with any scheduled games and/ or activities that will be held on the Ladd Recreation Center property. Contractor will receive a list of all scheduled games and/ or activities from Ladd Recreation Center Director.
3. All swale areas will be maintained by the contractor (at least annually).

D. INSURANCE.

The Contractor agrees to purchase and maintain commercial general liability insurance in an amount of one million (\$1,000,000) dollars for personal injury, death or property damage claims, automobile liability, and worker's compensation liability which may arise from mowing operations under the contract. The Contractor further agrees to indemnify, assume the defense of and save harmless the Town of Wayne, its agents and employees from liability, actions, claims or damage for wrongful death, personal injuries or property damage suffered by any person or association, which results from the willful or negligent action or inaction of the Contractor in the performance of duties and the work performed under the contract.

E. INDEMNIFICATION.

The Contractor agrees to hold the Town of Wayne harmless from any claim of death, injury, property damage or other loss that may result from the Contractor's performance of mowing operations under the contract. In the event that such a claim is made against the Town of Wayne, the Contractor shall defend the Town of Wayne, and shall pay any amount (indemnify) for which the Town of Wayne may be held liable in a legal action for such claims.

F. SUPERVISION AND CONTROL.

The Contractor, as an independent contractor, has a right and duty to supervise and control their own employees, agents and equipment. The Town of Wayne Board of Selectmen or their designees has a right to inspect mowing operations and notify you of any problems, errors or non-performance. The Board of Selectmen may order that work be done in a satisfactory manner to be determined by them.

G. BILLS AND CLAIMS.

Contractor, as an independent contractor, is responsible for all costs and bills for labor, materials, equipment, fuel, and other items incurred in the performance of this contract. The Town of Wayne will not pay such bills.

I. BREACH OF CONTRACT.

If the Contractor is in violation of any terms of the contract, or if a majority of the Board of Selectmen vote that the work described in the contract is being performed unsatisfactorily, the Town of Wayne shall immediately give oral notice to the Contractor. Upon receipt of such notice, the Contractor shall be given reasonable time ("Reasonable Time" may vary depending on the nature of the breach, and weather conditions) to comply with the terms and conditions of the contract or rectify the unsatisfactory work. In the event that the Contractor still does not (for whatever reason) perform duties of the contract to the satisfaction of the Board of

Selectmen, or if the Contractor is not in compliance with the terms of the contract, the Town of Wayne shall have the following options:

1. Terminate the Contract: The Board of Selectmen may terminate the contract by sending the Contractor a written notice, stating the reason for the termination. Contractor shall be paid for all work that is satisfactorily done by that time, but the remainder of the money due under the contract may be used to obtain another contractor to conduct mowing operations.
2. Substitution: The Board of Selectmen may hire a substitute contractor to conduct specified mowing operations for any period of time considered necessary.
3. The Board of Selectmen shall also seek any other legal remedies available to enforce the contract.

J. PAYMENT SCHEDULE.

The Town of Wayne will pay the contractor in seven (7) equal installments, as follows:

Year 1 / Year 2 / Year 3 / Year 4*

___ / ___ / ___ / ___ second warrant in April of each contract year.

___ / ___ / ___ / ___ second warrant in May of each contract year.

___ / ___ / ___ / ___ second warrant in June of each contract year.

___ / ___ / ___ / ___ second warrant in July of each contract year.

___ / ___ / ___ / ___ second warrant in August of each contract year.

___ / ___ / ___ / ___ second warrant in September of each contract year.

___ / ___ / ___ / ___ second warrant in October of each contract year.

___ / ___ / ___ / ___ **Total Contract Amount**

* = Renewal Option

K. RENEWAL.

~~Three months prior to the expiration of this contract, Contractor shall have the option to renew with the consent of the Board of Selectmen, inclusive of a five percent (5%) increase for each successive year for the next three (3) seasons. The Town reserves the right and is the option to extend this contract for one (1) additional year, at the terms and conditions set forth herein. The Town must exercise its option by sending written notice thereof to the Contractor no later than three months prior to the expiration of this contract.~~

L. ASSIGNMENT, AMENDMENT, SEVERABILITY, AND JURISDICTION.

The Contractor's rights and duties under this contract cannot be assigned or transferred by the Contractor to another person or entity without the express written consent of the Board of Selectmen. This contract may be amended only by written consent of the Board of Selectmen. If any part of this contract is declared by a court to be void and unenforceable, the rest of the contract continues to be valid and effective. This contract is governed by the laws of the State of Maine.

In witness whereof, the parties, or their duly authorized agents, execute this agreement on the **15th** day of **November, 2016**.

FOR THE TOWN OF WAYNE

FOR THE CONTRACTOR

Aaron Chrostowsky, Town Manager

BID PROPOSAL FORM
TOWN of WAYNE
Mowing, Trimming, and Lawn Care Maintenance
For Town Properties
Contract Term: April 1, 2017 to October 30, 2020
Three-Year Contract

BIDDER NAME: _____
& ADDRESS _____

PHONE # _____

Submit bid proposal form in a sealed envelope. No fax or email bids accepted. Mark outside of envelope "Mowing Bid for Town Properties". Bids opened at the Thursday, November 3, 2016.

SEND TO: TOWN of WAYNE **DUE DATE:** Thursday, November 3, 2016
 P.O. Box 400; 48 Pond Road No later than 1:00 PM
 Wayne, ME 04284

The Board of Selectmen reserves the right to waive formalities or reject any or all bids when such action is in the best interest of the Town. The Board of Selectmen reserves the right to accept or reject any and / or all bid proposals.

In compliance with your Request for Bids and having carefully examined the specifications and having become acquainted and familiarized with the conditions of the specifications for the mowing contract for the Town of Wayne, I, the undersigned submit this bid proposal form provided by the Town of Wayne.

Cost per contract year for all work specified in the specifications, terms and conditions:

Year/ Properties	Year 1 4/1/17 -10/30/18	Year 2 4/1/18 -10/30/19	Year 3 4/1/19 -10/30/20	Year 4* 4/1/20 -10/30/21
Fire Stations	\$ _____	\$ _____	\$ _____	\$ _____
Historic Properties	\$ _____	\$ _____	\$ _____	\$ _____
Ladd Recreation Center	\$ _____	\$ _____	\$ _____	\$ _____
Parks	\$ _____	\$ _____	\$ _____	\$ _____
Traffic Islands	\$ _____	\$ _____	\$ _____	\$ _____
Total	\$ _____	\$ _____	\$ _____	\$ _____

* = Renewal Option

The undersigned agrees, if awarded the contract, to sign a contract and deliver the necessary Certificate of Insurance within 60 days of signing a contract.

Signed: _____ Date: _____
 Title: _____

Town of Wane, Maine
Mowing Contract
3-Year Contract Term: April 1st, 2014 to October 30th, 2016

PAYMENT SCHEDULE

Vendor: Britt Norton Vendor Number: 0223
P.O. Box 13
Wayne, ME 04284
Phone: (207) 685-9475
Email: budnorton@aol.com

Payment Date

Year 1: (April 1, 2014 through October 30, 2014)

**Payments Due: April 2014; May 2014; June 2014;
July 2014; August 2014; September 2014; October 2014**

• Historic Properties:	113-03-70	\$128.57
• Town Parks: ...	112-03-70	\$307.14
• Ladd Recreation Center:	112-03-71	\$457.15
• Traffic Islands:	109-03-70	\$0
Check Amount:		\$892.86

Year 2: (April 1, 2015 through October 30, 2015)

**Payments Due: April 2015; May 2015; June 2015;
July 2015; August 2015; September 2015; October 2015**

• Historic Properties:	113-03-70	\$132.43
• Town Parks: ...	112-03-70	\$316.43
• Ladd Recreation Center:	112-03-71	\$470.86
• Traffic Islands:	109-03-70	\$0
Check Amount:		\$919.72

Year 3: (April 1, 2016 through October 30, 2016)

**Payments Due: April 2016; May 2016; June 2016;
July 2016; August 2016; September 2016; October 2016**

• Historic Properties:	113-03-70	\$136.43
• Town Parks: ...	112-03-70	\$325.86
• Ladd Recreation Center:	112-03-71	\$485.00
• Traffic Islands:	109-03-70	\$0
Check Amount:		\$947.29

To: Selectboard
From: Aaron Chrostowsky, Town Manager
Re: Animal Control Officer Vacancy
Date: 10/15/2016

As you know Mark Birtwell resigned from his position of Animal Control Officer on September 16, 2016. I appointed Taylor Stevenson as an Interim Animal Control Officer with your confirmation on September 20, 2016. I created a job description and job announcement for the position of Animal Control Officer. I received interest in the position from three individuals.

Animal Control Officer Candidates

- Taylor Stevenson, Wayne
- Baylee Bachelder, Wayne
- Patrick Wheeler, Fayette/ Chesterville

I am recommending the following process – similar to other hiring processes at the town. The Interview Panel reviews resumes/ letters of interest and interviews candidates. This Interview Panel will develop consensus and make a recommendation to the Town Manager. The Town Manager will conduct reference and background check considers Interview Panel recommendation and makes final recommendation to Selectboard for final confirmation. Proposed appointment would be November 1, 2016.

Interview Panel

- Selectboard member
- Fire Chief
- Town Clerk
- Town Manager

Town of Wayne

P.O. Box 400; 48 Pond Road
Wayne, ME 04284

Phone: (207) 685-4983 Fax: (207) 685-3836

<http://www.waynemaine.org>

Town of Wayne Animal Control Officer (Part-time)

The Town of Wayne is seeking an individual, who is interested in serving as the Town's Animal Control Officer for the purpose of enforcement of the provisions of the Town's Animal Control Ordinance and State Law relating to domestic animals.

Qualifications: Thorough knowledge of the Wayne community and experience working with animals.

The qualified individual must be at least 21 years old, at a minimum be a high school graduate or equivalent, hold a valid operator's license and must be a Certified Maine Animal Control Officer or be capable of obtaining an Maine Animal Control Officer certification within a reasonable time period (one-year from time of hire). The successful applicant must pass a pre-employment background check.

Applicant must possess physical strength and agility sufficient for performing job duties. Must have a flexible schedule and must be willing to respond to telephone inquiries or complaints during the day, evening, weekend and holiday hours.

Successful applicant must be able to communicate and work well with residents, town or state officials.

Compensation: \$3,000 per year, two equal installments one in December and one in June.

The position will be filled when a suitable candidate is found. Please contact Aaron Chrostowsky, Wayne Town Manager to apply or for more information.

Town of Wayne, Maine
Position Description

Position Description: Animal Control Officer
Reports To: Town Manager

Department: Animal Control
Pay Classification: Non-Exempt

NATURE OF WORK:

This is primary field work enforcing State statutes and Town ordinances relating to the regulation and control of dogs and other animals.

Employee of this class is responsible for the enforcement of various animal control ordinances. Work involves constant and varied contact with the public and potentially dangerous animals; maintaining records and reports; monitoring licensure and incident reports and assisting the officers of the department as needed. Work is carried out in accordance with established rules and procedures and is reviewed through reports and observation of results achieved.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Investigates complaints concerning the regulation, licensing and control of dogs and other animals

Determines if any State laws or municipal ordinances have been violated and takes appropriate action such as catching, confining or quarantining dogs or other animals

Responds to complaints about loose or stray animals, and attempts to collect them

Issues warnings, or citations, to animal owners and appears as a witness in District Court as necessary

Delivers captured animals to the Animal Hospital or Humane Society

Rescues, or aids in the rescue of trapped, wounded, sick or injured animals

Maintains all necessary reports and records on incidents involving stray or wild animals

Conducts public education sessions as may be required

Performs related work as may be required

REQUIREMENTS OF WORK

Knowledge of the principles, practices and equipment used in animal handling

Knowledge of the geography of the Town

Knowledge of the applicable State statutes and Town ordinances

Ability to acquire working knowledge of applicable court procedures

Ability to prepare and maintain records and reports

Ability to deal courteously, but firmly, with the general public

Ability to communicate well, both orally and in writing

Skill in the handling of animals, both domestic and wild

WORKING HOURS / CONDITIONS / DEMANDS

Must possess physical strength and agility sufficient for performing job duties

Must have a flexible schedule will include a mix of day, evening, weekend and holiday hours

Exterior environment subject to extremes in temperature, noise, odors, etc

Interior office environment not subject to extremes in temperature, noise, odors, etc

Uses computer keyboard requiring eye-hand coordination and finger dexterity

Must reside within 30 minutes of the Town of Wayne

TRAINING AND EXPERIENCE REQUIRED

Must be 21 years of age

Graduation from an accredited high school or equivalent

Considerable experience in handling animals

Must possess and maintain a valid State of Maine motor vehicle Class A or B Commercial Driver's License (CDL) or Class C operator's license. Employee shall be insurable under the Town's vehicle insurance coverage

Must have an accident free driving record for the 18 months previous to applying for the position and no moving citations in the past 12 months

Experience in law enforcement desirable preferred. Maine Criminal Justice Academy certified either as a regular police officer or reserve police officer or through reciprocity with another state highly desirable. Comparable combination of training and experience may be considered in lieu of educational requirements

Must pass pre-employment background check

Must have no criminal record

The above statements are intended to describe the general nature and level of work being performed by people assigned to this job. The above is not intended to be an exhaustive list of all responsibilities and duties required.

External and internal applicants, as well as incumbents who become disabled as defined under the Americans with Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.

DATE: October 4, 2016

Baylee Phillips Bachelder
382 Old Winthrop Road
Wayne, Maine 04284
207-458-2209

September 26, 2016

Aaron Chrostowsky
Wayne Town Manager
Town of Wayne
PO Box 400
Wayne, ME 04284

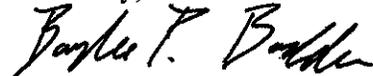
Dear Mr. Chrostowsky:

I am writing to apply for the position of Animal Control Officer for the Town of Wayne.

As stated in my recent e mail to you, I think my knowledge, experience, and dedication would be a huge asset to the Town of Wayne. I am a licensed veterinary technician and have both an associates and a bachelors in Animal Science. I have close ties with my former employer, Annabessacook Veterinary Clinic in Monmouth and can provide recommendations from Veterinarians who have close ties with Animal Welfare. I am prepared to dedicate myself to this position around my 8-5 full time job working at the Maine State Crime Lab as a Forensic Chemist.

Please find attached my Resume and proof of license and degrees. I really hope to hear from you soon and thank you for taking the time to consider me for this position.

Sincerely,


Baylee Phillips Bachelder

Baylee Phillips Bachelder

382 Old Winthrop Rd
Wayne, ME 04284

baylee.phillips88@gmail.com
(207) 458-2209

Objective

I am seeking a job which will provide challenges as well as increase my knowledge and gain new experiences in the field of Animal Welfare.

Education

AS Veterinary Science, Becker College, Leicester, MA (Deans List)	May, 2009
BS Veterinary Science, University of Maine, Orono (Deans List)	May, 2012

Professional Experience

Maine State Crime Laboratory, Augusta, Maine (May 2016-present)

- Forensic Chemist
- Processing of forensic evidence, serology, court testimony

Maine Department of Transportation – Environmental Office, Augusta, Maine (Sept 2015-May 2016)

- Planning and Research Assistant
- Field visits, fish tagging, data recording, document review, ordering and invoicing, administrative support, use of ArcMapGIS and Projex, data entry

Office of the Chief Medical Examiner, Augusta, Maine (October 2014 – September 2015)

- Senior Forensic Medicine Technician
- Autopsy Lab Supervisor. Handling and organizing intake and send outs of specimens/bodies, giving tours/informational talks, record keeping, training, and also continuing the same duties as an assistant.

Office of the Chief Medical Examiner, Augusta, Maine (April 2014 – October 2014)

- Assistant to the Medical Examiner
- Assist with autopsies, phlebotomy, histology, fingerprinting, photography, multitasking, sending and receiving lab samples, proper sterile technique, heavy lifting, organizing, file review

Maine Department of Transportation, Augusta, Maine (Oct 2013 – April 2014)

- Front Desk Receptionist
- Customer service, data entry, correspondence tracking, answering phones

Maine Department of Labor, Augusta, Maine (Aug 2013 – Oct 2013)

- Office Assistant II
- Customer service, data entry, answering phones

Annabessacook Veterinary Clinic, Monmouth, Maine (May, 2008 – Aug 2013)

- Vet Technician for small animals
- Phlebotomist, lab work, radiology, microscopy, triage and other medical treatment required

Practical Skills

- Taking and reading blood samples
- Radiography
- Microscopy/Lab work
- Proper handling of evidence



State of Maine
 DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
 OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
 BOARD OF VETERINARY MEDICINE

License Number TC10010662

Be it known that

BAYLEE P. BACHELDER

has qualified as required by Title 32 MRSA Chapter 71-A and is licensed as:

VETERINARY TECHNICIAN

Anne L. Head
 Commissioner

ISSUE DATE
 August 1, 2016

EXPIRATION DATE
 September 30, 2017

✂ Detach



STATE OF MAINE
 DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
 OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
 BOARD OF VETERINARY MEDICINE

License Number TC10010662
BAYLEE P. BACHELDER
 VETERINARY TECHNICIAN

ISSUED 08/01/2016

EXPIRES 09/30/2017

STATE OF MAINE
 DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
 35 State House Station
 Augusta, Maine 04333-0035
 (207) 624-8603

Anne L. Head
 Commissioner

Becker College

Upon the recommendation of the Faculty and by the authority
of the Board of Trustees hereby confers upon

Gayle Jeanne Phillips
the degree of

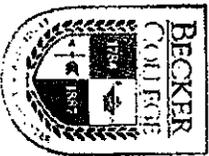
Associate of Science
Veterinary Science

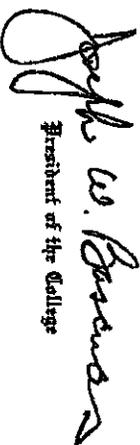
Honors

with all the rights and privileges pertaining thereto.

In witness whereof we have hereunto affixed our signatures and
the Seal of the College in the State of Massachusetts,
this ninth day of May, two thousand and nine.


Chairman, Board of Trustees




President of the College

UNIVERSITY OF MAINE

To all who see these presents, Greeting:
On recommendation of the President and Faculty, the
Trustees of the University of Maine System have conferred upon

Barplee Jeanne Phillips

the degree of

Bachelor of Science

Animal and Veterinary Sciences

cum laude

with all the Rights and Honors thereunto pertaining.
In testimony whereof, this diploma is granted at Orono
on the fourth day of May in the year 2012.

M. McClellan Throck

Chair of the Board of Trustees

James H. Poirer
Chancellor of the University of Maine System



Paula [Signature]
President of the University

**TOWN OF CHESTERVILLE
409 DUTCH GAP ROAD
CHESTERVILLE ME 04938
(207)778-2433 OFFICE
(207)778-3003 FAX**

October 14, 2016

Aaron,

I am faxing the copies of what we have on record here in Chesterville for Animal Control information.

I have been a continuous Animal Control Officer for Fayette since 2006.

I have been the Animal Control Officer for Chesterville since 2013.

I also do Wildlife Services for the State of Maine, and have been since 2006.

When needed, I have filled in for the Towns of Readfield, and Livermore Falls.

Any questions, please feel free to call me on my cell phone @ 778-1422.

Hope to hear from you soon,

Patrick Wheeler

OUTDOOR EDUCATION COURSE

Sponsored by

Dystr Chapel

Certificate of Training

This is to certify that

Patrick E. Wheeler

has successfully completed

MS TS 008 / 2006/020

Course #

Given at Dystr Chapel

Given at

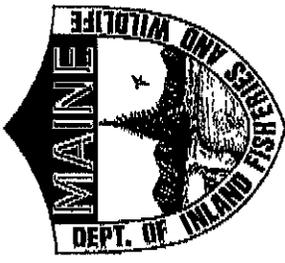
4/15/06

Date

[Signature]

Chief Instructor

Maine Department of Inland Fisheries and Wildlife





FOR DEPARTMENT USE ONLY

Id Number: _____ ACO R LOA Comm USDA
 Date Issued: _____

Maine Department of Inland Fisheries and Wildlife
 284 State Street, Station 41
 Augusta, ME 04333
 Animal Damage Control Cooperator
Registration Form

Name Wheeler Patrick E Date of Birth 03/16/1965
Last First MI Month Day Year

Mailing Address 268 Dutch Gap Road Chesterville ME 04938
Street City State Zip

Residence Chesterville Telephone 778-0157 685-3891
Town Warden Section Region Home Work

Cellphone 778-1244 email: none

Occupation Fayette Highway Dept. Soc Sec #:

I am an ACO Yes No for town of Fayette I am a professional PCO Yes No

I am/will be a landowner agent (LOA) Yes No. If yes, list agencies, towns, companies, landowners, etc. for which you will be LOA.

What is/are your main ADC interest(s): (Check all that apply)

- House & Garden Pest Control
- Large Land Animal Trapping/Hunting
- Beaver Damage Control
- Coyote Snaring
- Bear Damage Control
- Wild Turkey Control
- Bear w/hounds
- Other (Specify) _____

Are you generally available to respond to ADC complaints within 8-12 hours? Yes No

What towns are you willing to handle complaints in? Be Specific, Name Towns. Fayette, Mount Vernon, Vienna, Chesterville, Wilton, Strong, Readfield, Wayne, Leeds, Canton, Livermore and Jay

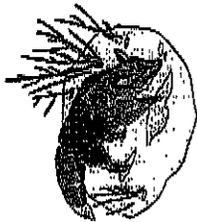
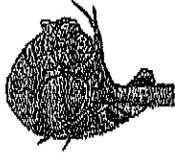
Do you believe you can work well with game wardens and department wildlife biologists? Yes No
 Best time to Call you a.m. seven p.m. seven Be time specific

Have you been convicted of a felony? Yes No Is there pending against you, or have you been convicted of, a major hunting or trapping violation under Title 12 MRSA? Yes No If yes, give date and explain.

I fully understand and agree that, as a registered ADC Cooperator, I may not trap or hunt out of season or act in any way contrary to state laws or department regulations without specific instructions and authorization from a department official pursuant to Title 12 MRSA, Section 7035; and if I am a private or commercial pest control operator, LOA or municipal ACO I must comply with Title 12 MRSA and all applicable department regulations. I acknowledge that my certification status depends on my filing of accurate and timely reports, and fulfilling the necessary recertification requirements as needed. I further understand that my ADC Registration may be revoked or limited at the discretion of the Commissioner of Inland Fish and Wildlife.

Applicant Signature Patrick E. Wheeler Date Signed 4-26-06

Name: (Printed) _____ (Signed) _____
 Biologist Name (Printed) KEVIN KEMPER (Signed) _____



Maine Animal Control Association

hereby certifies that

Patrick Wheeler

has received 8 hours of instruction at the Annual Training Convention in:

- Handling Aggressive Animals Safely**
- Animal First Aid & Hands On Animal First Aid**
- Rabies Update**
- Animal Welfare Update**

April 14, 2007 - Bangor, Maine

Cindy Dunton, State Director

CERTIFICATE OF APPRECIATION

This certificate is awarded to

PAT WHEELER

in recognition of valuable contributions to

KENNEBEC VALLEY HUMANE SOCIETY



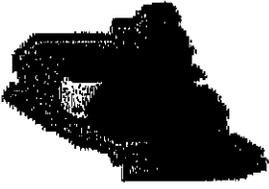
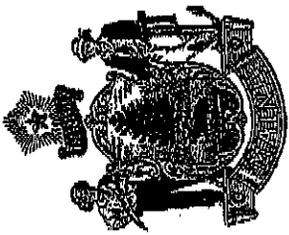
Robert R. Haley
Signature

5-29-07
Date

Robert Haley
Executive Director

5-29-07
Date

Mandy Moore
Signature
Mandy Moore
Director of Operations



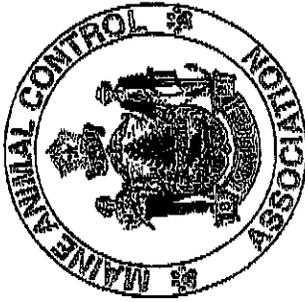
**State of Maine
Department of Agriculture
Animal Welfare Program**

**Certificate of completion of
Advanced Animal Control Officer Training
8 hours**

**To
Patrick Wheeler**

Norma J. Worley

Norma J. Worley, Director



Maine Animal Control Association

hereby certifies that

Patrick Wheeler

has received 8 hours of instruction at the Annual Training Convention in:

Law Updates

What About Service Dogs

Shelter Issues

Ethics/Dangerous Animals

April 2, 2016 - Bangor, Maine

Susan Milligan, President



Maine Animal Control Association

hereby certifies that

Pat Wheeler

has received 8 hours of instruction at the Annual Training Convention in:

Law Updates

Town Expectations / Issues

Rabies Updates, Algorithm and Bite Cases

Resources Available, Feral Pig Program

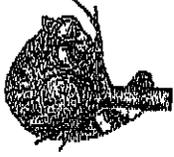
Wildlife Issues

Meth Lab Safety

Ex-Parte, Searches and the 4th Amendment

April 4, 2015 - Bangor, Maine

Susan Milligan, President



Maine Animal Control Association

hereby certifies that

Pat Wheeler

has received 8 hours of instruction at the Annual Training Convention in:

- Maine Specific Laws & Questions**
- Evidence Identification, Collection & Preservation**
- Animal Sex Crimes**
- Canine Breed Identification**

April 5, 2014 - Bangor, Maine

Kevin C. Upton, President

To: Selectboard
From: Aaron Chrostowsky, Town Manager
Re: Board Vacancies

Wayne Messenger Town News Article September 2016

The Selectboard is actively seeking residents interested in serving their community on several Town Boards or Committees. Through positive volunteerism and dedicated work, you can be the conduit that energizes your community. We want you to be a part of your Town. The following Boards and Committees have vacancies: **Planning Board, Board of Appeals, and Conservation Commission**. If you are interested, please don't hesitate to contact the Town Office.

Planning Board alternates

Candidates:

- Kristin Angell
- Laura Briggs
- Anne Huntington

Board of Appeals

Candidates:

- Stan Davis

Wayne Town Manager

From: Kristin Angell <kristinangell17@hotmail.com>
Sent: Monday, June 06, 2016 8:13 PM
To: townmanager@waynemaine.org
Subject: got your message

Hi Aaron,

I got your voice mail and very much appreciate hearing from you. I will stop in to the town office tomorrow to talk to you and in the meantime I wanted to follow up via email about the vacancy in the planning committee. I would be interested in submitting my name for consideration. Please let me know what else you would need from me in order to move forward.

Thank you so much,

Kristin Angell
207-577-6008

Wayne Town Manager

From: Laura Briggs <llbsquared@hotmail.com>
Sent: Thursday, July 28, 2016 10:36 AM
To: townmanager@waynemaine.org
Subject: Re: Alternate position, Wayne Planning Board

Dear Aaron,

Pursuant to our recent telephone conversation, I am writing to resign my current position on the Wayne Board of Appeals.

I would also like to express my interest in the alternate position presently open on the Wayne Planning Board. As you may know, prior to this resignation I served on the Wayne Board of Appeals for many years. I am a retired attorney who dealt with certain land use issues during some of the years of my active practice. I have lived in Wayne since 1978.

Thank you for your attention.

Sincerely,

Laura Briggs

Wayne Town Manager

From: Anne Huntington <annehuntington173@gmail.com>
Sent: Monday, August 01, 2016 6:47 PM
To: Aaron Chrostowski
Subject: Planning Board alternate

After talking with Theresa I have decided that I could serve as a Planning Board Alternate as long as people understand that I can't commit to attending all meetings during the summer months. I believe that membership would facilitate my ability to assist with ongoing ordinance revisions. Is there anything else I need to do to apply for consideration?

Anne

Wayne Town Manager

From: Stan Davis <stanleyfdavis@gmail.com>
Sent: Tuesday, August 02, 2016 12:41 PM
To: Wayne Town Manager
Subject: Appeal bd?

Hi Aaron, I hear there's an appeal board vacancy. I would like to apply for it. Stan Davis

Readfield/Wayne Lovejoy Regional Recycling & Solid Waste

Facility

Terms of Agreement

I. Legal Basis

The Towns of Fayette, Readfield and Wayne are municipalities duly organized and existing under the laws of the State of Maine. The communities are contiguous and are located in Kennebec County, Maine. The legal basis for the establishment and authority of this interlocal Agreement is Chapter 115 "Interlocal Cooperation" of Title 30-A of the Maine Revised Statutes, as the same may be amended from time to time.

II. Name

The name of the entity subject to this Agreement shall be the Readfield/Wayne Lovejoy Regional Recycling & Solid Waste Facility.

III. Purpose of Agreement

~~Readfield and Wayne currently operate their own separate landfills. The landfills are subject to closure within the near future by operation of state law. Readfield owns and will operate a recycling and solid waste transfer station (the "Facility"). Wayne is interested in sharing the Readfield facility. It is the expectation of the parties hereto that a cooperative sharing of the Facility will work for the long-term and short-term financial benefit of our respective citizens and taxpayers. We will save each community precious tax dollars by avoiding the duplication of expensive facilities and will lower the expenses incurred by either town. Because neither community has any prior experience with transfer stations, and is uncertain as to volume of waste produced by their citizens, the towns believe that a sharing of costs based upon a percentage of overall operating expense provides the best protection against the risk of unknown costs.~~

The Towns of Readfield and Wayne currently operate a facility and share operational expenses and revenues for the Transfer Station equally. Capital expenses are borne by the host town of Readfield unless otherwise negotiated. In July of 2016 the Town of Fayette began utilizing the facility on a short-term basis in accordance with a one-year contract and fee schedule. It is the expectation of the parties hereto that a cooperative sharing of the Facility by the towns of Fayette, Readfield, and Wayne will work for the long-term benefit of our respective citizens and taxpayers:

- We will provide more and better services by working cooperatively.
- We will ensure that each town has a meaningful role in managing the costs, benefits, and service levels of their shared Facility.
- We will maintain stability in the provision of waste management for the towns.
- We will equitably balance the expense of operating the Facility between the towns.
- We will save each town precious tax dollars by avoiding the duplication of costly facilities and services.

D. All payments for services and goods for the Facility shall be approved by a majority of the Select Board of the Town of Readfield.

V. Financing and Budgeting of the Facility

A. Division of Operating Expenses. The member towns shall share equally in the operating expenses of the Facility. Equal share shall be reported as a percentage carried to three decimal places and shall be determined by dividing the most recent State of Maine real property valuation for each member town by the total State of Maine real property valuation of all member towns. Operating expenses shall include all expenses associated with the Facility, except for ~~existing debt service for the acquisition and construction of the transfer station, which shall continue to be the sole obligation of the Town of Readfield~~ capital expenses. Such operating expenses include (but are not limited to): waste disposal fees, hauling fees, recycling fees, wages of employees, utilities, security costs, insurance, office and administrative expenses, ordinary maintenance of equipment, and replacement of equipment that has a life expectancy of less than two years. ~~Neither town shall be required to make an expenditure for equipment that has useful life in excess of two years without further agreement between the Select Board of the Towns as to the division of the initial capital expense and disposition of the equipment upon termination.~~

B. Division of Capital Expenses. In order to deliver planned capital investments and buffer against unanticipated capital expenses the member towns shall share equally in the capital expenses of the Facility through annual contributions to a capital reserve managed by the Town of Readfield. Equal share shall be reported as a percentage carried to three decimal places and shall be determined by dividing the most recent State of Maine real property valuation for each member town by the total State of Maine real property valuation of all member towns. Capital Expenses shall include all Facility improvements and equipment with an expected useful life in excess of two years or a cost in excess of \$5,000. Such capital expenses include (but are not limited to): compactors, recycling cans, backhoe, scales, buildings and permanent structures, pavement and earthworks, holding tanks, and storage containers. Combined annual contribution by the member towns to the reserve shall be initially set at ten percent of the budgeted net operating expense of the Facility and may be adjusted by mutual agreement of the Select Boards of the member towns.

No town shall be required to make additional capital expenditures without further agreement between the Select Boards of the member towns as to the division of the initial capital expense and disposition of the equipment upon termination.

B.C. Fee Income. All income generated by the Facility from waste disposal fees, permit fees, etc. (whatever or whoever the source) shall be retained by the Facility and used to reduce the operating expenses thereof. Each community shall be empowered to issue permits for use of the Facility at such fees as ~~both Towns~~ all member towns shall mutually agree upon.

VII. Adoption and Amendment

This Agreement shall become effective upon (a) approval by ordinance, resolution, or other action by the governing body of each member town; (b) the filing of this Agreement with the Maine Secretary of State; and (c) the filing of this Agreement with the Clerk of each member town. Following adoption, the Agreement may be amended only by majority vote of the Select Board of each member town. If any portion of this Agreement is found to be contrary to law (or is invalidated by subsequent change in the enabling state legislation), such invalidation shall not invalidate other portions, and the parties shall amend the Agreement to remedy the invalidated portion hereof.

December 1998
Amended 10/12/2010

In Witness Whereof, the duly authorized Selectmen of the Town of Fayette, the Town of Readfield, and of the Town of Wayne do hereby set their hands and seals as approved on this 12th _____ day of October, 2010.
_____, 2017.

Town of Fayette, Maine, by:

Town of Readfield, Maine, by:

Town of Wayne, Maine, by:

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
100 - General Admin	234,985.00	77,238.25	157,746.75	32.87
01 - Salaries	156,169.00	42,162.57	114,006.43	27.00
01 - Selectmen	7,162.00	0.00	7,162.00	0.00
05 - Town Manager	50,000.00	15,379.20	34,620.80	30.76
10 - Bookkeeper	0.00	100.00	-100.00	----
15 - Treasurer	3,000.00	0.00	3,000.00	0.00
20 - Tax Collector	22,241.00	7,310.95	14,930.05	32.87
25 - Town Clerk	23,071.00	7,327.80	15,743.20	31.76
35 - Meeting Clerk	1,282.00	49.29	1,232.71	3.84
70 - Med/Fica	8,167.00	2,286.80	5,880.20	28.00
75 - Health Insurance	35,396.00	8,833.14	26,562.86	24.96
80 - Retirement	4,830.00	734.39	4,095.61	15.20
81 - Income Protection plan	1,020.00	141.00	879.00	13.82
02 - Operating Expense	27,260.00	17,267.86	9,992.14	63.35
01 - Office Expense	4,000.00	3,030.31	969.69	75.76
05 - Travel expenses	2,000.00	600.23	1,399.77	30.01
10 - Training Expense	2,000.00	458.50	1,541.50	22.93
20 - MMA Dues	2,310.00	0.00	2,310.00	0.00
25 - Computer Repairs	1,500.00	275.00	1,225.00	18.33
30 - Computer Software	9,500.00	9,908.14	-408.14	104.30
35 - Website	750.00	450.00	300.00	60.00
40 - Town Report	1,000.00	0.00	1,000.00	0.00
45 - Sunshine Fund	200.00	0.00	200.00	0.00
50 - Tax Administration	4,000.00	2,545.68	1,454.32	63.64
03 - Contractual	48,956.00	17,180.79	31,775.21	35.09
01 - Legal Services	15,000.00	2,412.04	12,587.96	16.08
05 - Audit Services	5,300.00	4,940.00	360.00	93.21
15 - Insurance	18,000.00	7,881.00	10,119.00	43.78
20 - Rent	6,656.00	0.00	6,656.00	0.00
25 - Copier lease	4,000.00	1,947.75	2,052.25	48.69
05 - Utilities	2,600.00	627.03	1,972.97	24.12
01 - Telephone	2,600.00	627.03	1,972.97	24.12
101 - Debt Service	167,580.00	168,272.43	-692.43	100.41
15 - Debt Service	167,580.00	168,272.43	-692.43	100.41
05 - North Wayne Road Bond	36,366.00	36,396.66	-30.66	100.08
10 - Kings Highway	65,905.00	66,570.00	-665.00	101.01
15 - Old Winthrop Road Bond	65,309.00	65,305.77	3.23	100.00
102 - Elections & Hearings	1,750.00	0.00	1,750.00	0.00
01 - Salaries	1,250.00	0.00	1,250.00	0.00
41 - Elections clerk	1,250.00	0.00	1,250.00	0.00
02 - Operating Expense	500.00	0.00	500.00	0.00
01 - Office Expense	500.00	0.00	500.00	0.00
103 - General Assistance	3,000.00	0.00	3,000.00	0.00
10 - Social Services/Community Serv	3,000.00	0.00	3,000.00	0.00
85 - General Assistance	2,500.00	0.00	2,500.00	0.00
87 - Ladd Alternative GA	500.00	0.00	500.00	0.00
104 - Fire Department	53,995.00	5,178.93	48,816.07	9.59
01 - Salaries	13,995.00	0.00	13,995.00	0.00

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
104 - Fire Department CONT'D				
50 - Chief Officers stipends	6,000.00	0.00	6,000.00	0.00
52 - Firefighter stipends	7,000.00	0.00	7,000.00	0.00
70 - Med/Fica	995.00	0.00	995.00	0.00
02 - Operating Expense	40,000.00	5,178.93	34,821.07	12.95
60 - Fire Operations	22,000.00	2,572.83	19,427.17	11.69
61 - Fire Communications	4,000.00	657.10	3,342.90	16.43
62 - Fire Equipment	14,000.00	1,949.00	12,051.00	13.92
105 - Assessing	22,350.00	6,600.00	15,750.00	29.53
02 - Operating Expense	1,800.00	1,800.00	0.00	100.00
75 - GIS Maps	1,800.00	1,800.00	0.00	100.00
03 - Contractual	20,550.00	4,800.00	15,750.00	23.36
30 - Assessing/Mapping	14,750.00	4,800.00	9,950.00	32.54
35 - Quarterly review	5,800.00	0.00	5,800.00	0.00
106 - Animal Control	5,230.00	945.26	4,284.74	18.07
01 - Salaries	3,230.00	0.00	3,230.00	0.00
55 - Animal control officer	3,000.00	0.00	3,000.00	0.00
70 - Med/Fica	230.00	0.00	230.00	0.00
10 - Social Services/Community Serv	2,000.00	945.26	1,054.74	47.26
90 - Humane Society	2,000.00	945.26	1,054.74	47.26
107 - Code Enforcement	16,214.00	6,622.83	9,591.17	40.85
01 - Salaries	12,514.00	3,917.28	8,596.72	31.30
56 - Code Enforcement Officer	11,625.00	3,638.88	7,986.12	31.30
70 - Med/Fica	889.00	278.40	610.60	31.32
02 - Operating Expense	2,700.00	2,583.00	117.00	95.67
21 - KVCOG Dues	2,700.00	2,583.00	117.00	95.67
65 - Unclassified	1,000.00	122.55	877.45	12.26
10 - Planning Board	0.00	122.55	-122.55	---
30 - Ordinance & Mapping	1,000.00	0.00	1,000.00	0.00
108 - Public Safety	35,202.00	17,082.97	18,119.03	48.53
03 - Contractual	28,302.00	14,859.48	13,442.52	52.50
40 - Ambulance	10,700.00	5,350.50	5,349.50	50.00
45 - Sheriff Dept	6,000.00	4,160.00	1,840.00	69.33
50 - PSAP Dispatching	11,602.00	5,348.98	6,253.02	46.10
05 - Utilities	6,900.00	2,223.49	4,676.51	32.22
20 - Street lights	6,900.00	2,223.49	4,676.51	32.22
109 - Roads	305,763.00	97,427.71	208,335.29	31.86
03 - Contractual	167,263.00	3,300.00	163,963.00	1.97
55 - Parking Lot Plowing	3,800.00	0.00	3,800.00	0.00
60 - Road Plowing	158,463.00	0.00	158,463.00	0.00
75 - Roadside mowing	5,000.00	3,300.00	1,700.00	66.00
05 - Utilities	500.00	67.24	432.76	13.45
05 - Electricity	500.00	67.24	432.76	13.45
25 - Roads	138,000.00	94,060.47	43,939.53	68.16
01 - Roads Administration	2,000.00	575.75	1,424.25	28.79
05 - Brush/Tree removal	16,000.00	5,677.00	10,323.00	35.48

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
109 - Roads CONT'D				
10 - Calcium chloride	8,000.00	2,697.50	5,302.50	33.72
15 - Sweeping	4,000.00	0.00	4,000.00	0.00
20 - Patching	4,000.00	1,827.85	2,172.15	45.70
30 - Signs	3,000.00	4,739.05	-1,739.05	157.97
35 - Painting	1,000.00	0.00	1,000.00	0.00
40 - Culverts	10,000.00	8,208.01	1,791.99	82.08
45 - Gravel	26,000.00	24,556.25	1,443.75	94.45
46 - Winter salt	15,000.00	0.00	15,000.00	0.00
70 - Grading	9,000.00	455.00	8,545.00	5.06
75 - Ditching	40,000.00	45,324.06	-5,324.06	113.31
110 - Transfer Station	112,908.00	38,693.33	74,214.67	34.27
02 - Operating Expense	3,800.00	810.00	2,990.00	21.32
80 - Hazardous waste	1,500.00	0.00	1,500.00	0.00
85 - TS Backhoe Rental	2,300.00	810.00	1,490.00	35.22
03 - Contractual	109,108.00	37,883.33	71,224.67	34.72
65 - Transfer Station Operations	108,108.00	37,883.33	70,224.67	35.04
80 - Landfill mowing	1,000.00	0.00	1,000.00	0.00
111 - Outside Agencies	24,116.00	1,000.00	23,116.00	4.15
10 - Social Services/Community Serv	24,116.00	1,000.00	23,116.00	4.15
01 - Library	6,000.00	0.00	6,000.00	0.00
10 - Archival board	500.00	0.00	500.00	0.00
15 - Messenger	2,000.00	0.00	2,000.00	0.00
20 - Cemetery Association	3,500.00	0.00	3,500.00	0.00
25 - Rural Community Action	3,700.00	0.00	3,700.00	0.00
30 - Senior Spectrum	1,004.00	0.00	1,004.00	0.00
35 - Hospice	1,000.00	0.00	1,000.00	0.00
40 - Family Violence	1,000.00	1,000.00	0.00	100.00
45 - Maine Public Broadcasting	100.00	0.00	100.00	0.00
50 - Kennebec Valley Behavioral Hea	1,600.00	0.00	1,600.00	0.00
55 - Children Center	595.00	0.00	595.00	0.00
60 - Red Cross	1,200.00	0.00	1,200.00	0.00
65 - Sexual Assault Crisis Support	417.00	0.00	417.00	0.00
94 - Winthrop Food Pantry	1,500.00	0.00	1,500.00	0.00
112 - Recreation	23,303.00	8,490.68	14,812.32	36.44
01 - Salaries	2,153.00	0.00	2,153.00	0.00
67 - Recreation Coordinator	2,000.00	0.00	2,000.00	0.00
70 - Med/Fica	153.00	0.00	153.00	0.00
02 - Operating Expense	4,300.00	0.00	4,300.00	0.00
90 - Ladd Operational expenses	4,300.00	0.00	4,300.00	0.00
03 - Contractual	5,850.00	3,243.44	2,606.56	55.44
70 - Park Mowing	2,350.00	1,303.44	1,046.56	55.47
71 - Ladd Mowing	3,500.00	1,940.00	1,560.00	55.43
10 - Social Services/Community Serv	11,000.00	5,247.24	5,752.76	47.70
80 - 30 Mile River Snowmobile Assoc	650.00	0.00	650.00	0.00
91 - Kennebec Land Trust	250.00	0.00	250.00	0.00
92 - Friends of Cobbossee Watershe	1,300.00	0.00	1,300.00	0.00
93 - Memorial Day	300.00	247.24	52.76	82.41
97 - Andro Lake Improve Corp	3,000.00	0.00	3,000.00	0.00
98 - Andro Yacht club	500.00	0.00	500.00	0.00

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
112 - Recreation CONT'D				
99 - 30 Mile Watershed	5,000.00	5,000.00	0.00	100.00
113 - Land and Buildings	2,600.00	2,221.94	378.06	85.46
02 - Operating Expense	1,600.00	1,676.22	-76.22	104.76
15 - Maintenance and Repairs	1,000.00	1,527.75	-527.75	152.78
95 - NW Schoolhouse	200.00	41.00	159.00	20.50
96 - NW Building	200.00	46.60	153.40	23.30
97 - Town House	200.00	60.87	139.13	30.44
03 - Contractual	1,000.00	545.72	454.28	54.57
72 - Historic Property Mowing	1,000.00	545.72	454.28	54.57
114 - Capital Reserves transfers	147,000.00	3,021.54	143,978.46	2.06
52 - Capital Reserve Funds	147,000.00	3,021.54	143,978.46	2.06
05 - Fire Truck	30,000.00	0.00	30,000.00	0.00
50 - Road Recon. & Pav. Project	100,000.00	0.00	100,000.00	0.00
65 - Town Office	15,000.00	0.00	15,000.00	0.00
75 - Technology Replacement Plan	2,000.00	0.00	2,000.00	0.00
90 - Former Pettengill Property Leg	0.00	3,021.54	-3,021.54	----
115 - School RSU #38	2,033,394.00	677,798.00	1,355,596.00	33.33
60 - Intergovernment	2,033,394.00	677,798.00	1,355,596.00	33.33
15 - RSU #38	2,033,394.00	677,798.00	1,355,596.00	33.33
116 - County Tax	187,625.00	187,624.68	0.32	100.00
60 - Intergovernment	187,625.00	187,624.68	0.32	100.00
20 - Kennebec County Tax	187,625.00	187,624.68	0.32	100.00
117 - Cobbossee Watershed District	2,462.00	820.67	1,641.33	33.33
60 - Intergovernment	2,462.00	820.67	1,641.33	33.33
25 - Cobbossee Watershed District	2,462.00	820.67	1,641.33	33.33
118 - Overlay	10,000.00	0.00	10,000.00	0.00
60 - Intergovernment	10,000.00	0.00	10,000.00	0.00
30 - Overlay	10,000.00	0.00	10,000.00	0.00
120 - Selectboard Contingency	5,000.00	350.00	4,650.00	7.00
65 - Unclassified	5,000.00	350.00	4,650.00	7.00
01 - Contigent	5,000.00	350.00	4,650.00	7.00
Final Totals	3,394,477.00	1,299,389.22	2,095,087.78	38.28

Revenue Summary Report

Fund: 1

ALL

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
100 - General Admin	626,469.00	2,789,868.56	-2,163,399.56	445.33
01 - Banking Interest	400.00	253.58	146.42	63.40
03 - Lien costs	5,000.00	1,478.00	3,522.00	29.56
04 - Interest on taxes	12,000.00	2,718.40	9,281.60	22.65
05 - MV Agent fees	4,250.00	1,433.00	2,817.00	33.72
06 - IFW Agent fees	500.00	125.00	375.00	25.00
07 - Motor Vehicle excise	232,000.00	83,604.85	148,395.15	36.04
08 - Boat Excise	2,000.00	918.70	1,081.30	45.94
09 - Vitals	600.00	219.80	380.20	36.63
10 - Cash Short/ Over	0.00	-10.58	10.58	----
13 - Cable TV Franchise	4,200.00	0.00	4,200.00	0.00
14 - Misc revenue	15,000.00	956.91	14,043.09	6.38
15 - Surplus	300,000.00	0.00	300,000.00	0.00
20 - Insurance Dividends/Reimbusem	0.00	1,130.00	-1,130.00	----
21 - State revenue sharing	45,519.00	11,266.82	34,252.18	24.75
25 - Tax Commitment	0.00	2,685,574.08	-2,685,574.08	----
26 - Supplemental Taxes	5,000.00	0.00	5,000.00	0.00
27 - Payment in Lieu of Taxes	0.00	200.00	-200.00	----
103 - General Assistance	1,250.00	0.00	1,250.00	0.00
01 - GA Reimbursement	1,250.00	0.00	1,250.00	0.00
105 - Assessing	31,541.00	35,636.00	-4,095.00	112.98
01 - Tree Growth	4,000.00	0.00	4,000.00	0.00
02 - Homestead Exemption	26,000.00	34,240.00	-8,240.00	131.69
03 - Veteran reimbursement	1,500.00	1,396.00	104.00	93.07
04 - BETE Reimbursement	41.00	0.00	41.00	0.00
106 - Animal Control	800.00	6.00	794.00	0.75
01 - Dog fees	750.00	6.00	744.00	0.80
02 - Dog late fees	50.00	0.00	50.00	0.00
107 - Code Enforcement	2,000.00	1,043.00	957.00	52.15
01 - Building permits	2,000.00	1,036.00	964.00	51.80
02 - Yard Sale Permit	0.00	7.00	-7.00	----
109 - Roads	30,848.00	0.00	30,848.00	0.00
01 - Local Road Assist Program	30,848.00	0.00	30,848.00	0.00
119 - Snowmobile	650.00	0.00	650.00	0.00
01 - State Reimbursement	650.00	0.00	650.00	0.00
Final Totals	693,558.00	2,826,553.56	-2,132,995.56	407.54

General Ledger Summary Report

Fund(s): ALL

ALL

Account	Beg Bal Net	----- Y T D -----		Net	Pending Activity	Balance Net
		Debits	Credits			
General Fund	0.00	16,244,991.60	16,244,991.60	0.00	-4,522.13	-4,522.13
Assets	1,119,946.59	4,727,627.81	3,190,424.76	1,537,203.05	-4,278.66	2,652,870.98
100-00 Cash / Checking	1,035,397.87	1,711,948.01	1,667,837.40	44,110.61	-6,049.50	1,073,458.98
110-00 Debit Card Account-Androscogg	2,000.00	0.00	0.00	0.00	0.00	2,000.00
110-01 Cash Drawers	401.70	0.00	1.70	-1.70	0.00	400.00
110-03 Andro Savings 1600191314	243,374.44	0.00	0.00	0.00	0.00	243,374.44
116-00 NSF CHECK	948.73	1,089.79	797.93	291.86	0.00	1,240.59
120-00 ACCOUNTS RECEIVABLE	772.57	0.00	0.00	0.00	0.00	772.57
121-00 PAYROLL TAXES RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0.00
150-05 2005 Real Estate Taxes	0.00	0.00	0.00	0.00	0.00	-0.01
150-12 2012 Real Estate Taxes	5,612.51	0.00	0.00	0.00	0.00	5,612.51
150-13 2013 Real Estate Taxes	0.10	0.00	0.08	-0.08	0.00	0.02
150-14 2014 Real Estate Taxes	1.31	21.39	1.29	20.10	0.00	21.41
150-15 2015 Real Estate Taxes	76,780.58	886.10	77,585.71	-76,699.61	0.00	80.97
150-16 2016 Real Estate Taxes	-2,436.30	2,675,855.98	1,119,042.50	1,556,813.48	0.00	1,554,377.18
150-17 2017 Real Estate Taxes	0.00	0.00	4.56	-4.56	0.00	-4.56
155-05 2005 pp Taxes	168.81	0.00	0.00	0.00	0.00	168.81
155-06 2006 pp Taxes	250.19	0.00	0.00	0.00	0.00	250.19
155-07 2007 pp Taxes	261.03	0.00	0.00	0.00	0.00	261.03
155-08 2008 pp Taxes	421.05	0.00	0.00	0.00	0.00	421.05
155-09 2009 pp Taxes	554.20	0.00	0.00	0.00	0.00	554.20
155-10 2010 pp Taxes	880.67	0.00	0.00	0.00	0.00	880.67
155-11 2011 pp Taxes	1,504.76	0.00	0.02	-0.02	0.00	1,504.74
155-12 2012 pp Taxes	1,761.53	0.00	256.79	-256.79	0.00	1,504.74
155-13 2013 pp Taxes	2,154.16	0.00	473.15	-473.15	0.00	1,681.02
155-14 2014 pp Taxes	3,270.95	0.00	1,092.66	-1,092.66	0.00	2,178.28
155-15 2015 pp Taxes	6,528.10	0.00	3,746.71	-3,746.71	0.00	2,781.39
155-16 2016 pp Taxes	-0.02	11,950.02	1,991.64	9,958.38	0.00	9,958.37
155-17 2017 pp Taxes	0.00	0.00	0.03	-0.03	0.00	-0.03
160-09 2009 Liens	5,411.87	0.00	0.00	0.00	0.00	5,411.87
160-10 2010 Liens	5,611.57	0.00	0.00	0.00	0.00	5,611.57
160-11 2011 Liens	5,611.57	0.00	0.00	0.00	0.00	5,611.57
160-13 2013 Liens	5,875.95	0.00	0.00	0.00	0.00	5,875.95
160-14 2014 Liens	36,926.13	0.00	11,339.77	-11,339.77	0.00	25,586.36
160-15 2015 Liens	0.00	60,137.84	13,901.45	46,236.39	0.00	46,236.39
199-02 Due to/from Ladd Rec	-1,570.12	33,156.06	50,810.00	-17,653.94	1,770.84	-17,453.22
199-03 Due to/from Special Revenues	-15,363.53	3,717.91	3,825.00	-107.09	0.00	-15,470.62
199-04 Due to/from Capital Projects	-303,165.79	226,942.71	236,341.38	-9,398.67	0.00	-312,564.46
199-05 Due to/from Trust Funds	0.00	1,922.00	1,375.00	547.00	0.00	547.00
Liabilities	111,866.63	62,729.52	56,951.00	-5,778.52	243.47	106,331.58
310-01 BMW	1,591.25	35,526.40	36,188.53	662.13	0.00	2,253.38
310-03 State Vital Fees	0.00	0.00	33.20	33.20	0.00	33.20
310-15 IFW	4,587.25	8,046.44	3,458.19	-4,588.25	0.00	-1.00
310-30 Dog License State	0.00	6.00	6.00	0.00	0.00	0.00
310-35 State Plumbing Fee 25%	346.25	0.00	305.00	305.00	0.00	651.25
310-36 DEP Plumbing Fee \$15.00	-282.50	0.00	75.00	75.00	0.00	-207.50
320-00 Accounts Payable	3,729.13	3,920.33	191.20	-3,729.13	0.00	0.00
320-05 LPI Plumbing Fee 75%	-1,013.75	0.00	1,220.00	1,220.00	0.00	206.25
330-10 Federal withholding	0.00	11,678.38	11,678.38	0.00	0.00	0.00
330-25 State withholding	0.00	1,070.48	1,070.48	0.00	0.00	0.00
330-40 Retirement withholding	0.00	1,020.73	1,020.73	0.00	0.00	0.00

General Ledger Summary Report

Fund(s): ALL

ALL

Account	Beg Bal Net	----- Y T D -----			Pending Activity	Balance Net
		Debits	Credits	Net		
1 - General Fund CONT'D						
330-50 MMEHT with holding	0.00	1,460.76	1,704.29	243.53	243.47	487.00
400-00 Deferred Tax Revenues	102,909.00	0.00	0.00	0.00	0.00	102,909.00
Fund Balance	1,008,079.96	11,454,634.27	12,997,615.84	1,542,981.57	0.00	2,551,061.53
500-00 Expense control	0.00	1,349,526.99	10,171,051.00	8,821,524.01	0.00	8,821,524.01
510-00 Revenue control	0.00	2,080,685.28	2,826,564.84	745,879.56	0.00	745,879.56
520-00 Undesignated fund balance	1,008,079.96	8,024,422.00	0.00	-8,024,422.00	0.00	-7,016,342.04
2 - Ladd Rec Operations						
Assets	0.00	83,966.06	83,966.06	0.00	-1,770.84	-1,770.84
199-01 Due to/from	1,570.12	50,810.00	33,156.06	17,653.94	-1,770.84	17,453.22
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	1,570.12	33,156.06	50,810.00	17,653.94	0.00	19,224.06
500-00 Expense Control	0.00	33,156.06	0.00	-33,156.06	0.00	-33,156.06
510-00 Revenue Control	0.00	0.00	50,810.00	50,810.00	0.00	50,810.00
520-00 Fund Balance	1,570.12	0.00	0.00	0.00	0.00	1,570.12
3 - Special Revenues						
Assets	0.00	7,542.91	7,542.91	0.00	0.00	0.00
120-01 No. Wayne School House KSB	2,424.83	0.00	0.00	0.00	0.00	2,424.83
199-01 Due to/from	15,363.53	3,825.00	3,717.91	107.09	0.00	15,470.62
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	17,788.36	3,717.91	3,825.00	107.09	0.00	17,895.45
500-00 Expense Control	0.00	3,717.91	0.00	-3,717.91	0.00	-3,717.91
510-00 Revenue Control	0.00	0.00	3,825.00	3,825.00	0.00	3,825.00
525-00 Animal Control	2,100.03	0.00	0.00	0.00	0.00	2,100.03
531-00 Farmers Market	476.52	0.00	0.00	0.00	0.00	476.52
532-00 Wayne History Project	3,973.42	0.00	0.00	0.00	0.00	3,973.42
535-00 Soccer	2,239.09	0.00	0.00	0.00	0.00	2,239.09
536-00 Softball	621.02	0.00	0.00	0.00	0.00	621.02
537-00 Baseball	118.90	0.00	0.00	0.00	0.00	118.90
538-00 Cemetery Lot Sales	275.00	0.00	0.00	0.00	0.00	275.00
539-00 Community Directory	115.00	0.00	0.00	0.00	0.00	115.00
540-00 No. Wayne School House	2,395.84	0.00	0.00	0.00	0.00	2,395.84
541-00 Water Quality	5,473.54	0.00	0.00	0.00	0.00	5,473.54
4 - Capital Reserves						
Assets	0.00	463,284.09	463,284.09	0.00	0.00	0.00
109-00 Fire Truck - WAFCU - 24852-00	25.00	0.00	0.00	0.00	0.00	25.00
110-00 Fire Truck - WAFCU - 24852-64	17,928.79	0.00	0.00	0.00	0.00	17,928.79
199-01 Due to/from	303,165.79	236,341.38	226,942.71	9,398.67	0.00	312,564.46

General Ledger Summary Report

Fund(s): ALL

ALL

Account	Beg Bal	----- Y T D -----			Pending Activity	Balance Net
	Net	Debits	Credits	Net		
4 - Capital Reserves CONT'D						
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	321,119.58	226,942.71	236,341.38	9,398.67	0.00	330,518.25
500-00 Expense Control	0.00	226,942.71	0.00	-226,942.71	0.00	-226,942.71
510-00 Revenue Control	0.00	0.00	236,341.38	236,341.38	0.00	236,341.38
521-00 Transfer Station	43,572.00	0.00	0.00	0.00	0.00	43,572.00
523-00 Roads	83,203.44	0.00	0.00	0.00	0.00	83,203.44
524-00 Fire Truck	42,928.79	0.00	0.00	0.00	0.00	42,928.79
525-00 Sand Salt Shed	2,918.64	0.00	0.00	0.00	0.00	2,918.64
526-00 Footbridge	3,617.44	0.00	0.00	0.00	0.00	3,617.44
528-00 Town House	0.00	0.00	0.00	0.00	0.00	0.00
530-00 Fire Station	1,591.74	0.00	0.00	0.00	0.00	1,591.74
531-00 Lord Road Paving	30,410.48	0.00	0.00	0.00	0.00	30,410.48
532-00 Hardscrabble Road	2,810.53	0.00	0.00	0.00	0.00	2,810.53
533-00 Lovejoy Pond Dam	16,560.53	0.00	0.00	0.00	0.00	16,560.53
534-00 Land/Building	3,083.75	0.00	0.00	0.00	0.00	3,083.75
535-00 Cemetery Stone Cleaning	9,900.00	0.00	0.00	0.00	0.00	9,900.00
536-00 Town Office	47,402.50	0.00	0.00	0.00	0.00	47,402.50
537-00 Besse Road Chip Seal	4,800.00	0.00	0.00	0.00	0.00	4,800.00
538-00 Fire Equipement	6,572.52	0.00	0.00	0.00	0.00	6,572.52
539-00 Village Improvements	2,737.87	0.00	0.00	0.00	0.00	2,737.87
540-00 Technology	8,654.16	0.00	0.00	0.00	0.00	8,654.16
542-00 Emergency Management	5,200.00	0.00	0.00	0.00	0.00	5,200.00
543-00 Fire Pond/Dry Hydrant	1,633.00	0.00	0.00	0.00	0.00	1,633.00
545-00 Fmr. Pettengill Property Legal	3,522.19	0.00	0.00	0.00	0.00	3,522.19
5 - Trust Funds	0.00	3,297.00	3,297.00	0.00	0.00	0.00
Assets	80,400.90	1,375.00	1,922.00	-547.00	0.00	79,853.90
101-00 Jaworski Andro 45107709	1,141.74	0.00	0.00	0.00	0.00	1,141.74
103-00 Ruth Lee Andro 45107645	8,486.39	0.00	0.00	0.00	0.00	8,486.39
104-00 Ladd Worthy Poor Andro 4510761	23,669.40	0.00	0.00	0.00	0.00	23,669.40
105-00 Ladd WAFCU 25542-ID 00	25.04	0.00	0.00	0.00	0.00	25.04
106-00 Ladd WAFCU 25542-ID 10 CD	14,862.67	0.00	0.00	0.00	0.00	14,862.67
107-00 Ladd WAFCU 25542-ID 64 Savings	32,215.66	0.00	0.00	0.00	0.00	32,215.66
199-01 Due to/from	0.00	1,375.00	1,922.00	-547.00	0.00	-547.00
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	80,400.90	1,922.00	1,375.00	-547.00	0.00	79,853.90
500-00 Expense Control	0.00	547.00	0.00	-547.00	0.00	-547.00
510-00 Revenue Control	0.00	1,375.00	1,375.00	0.00	0.00	0.00
521-00 Jaworski Fund Balance	1,141.74	0.00	0.00	0.00	0.00	1,141.74
522-00 Ladd Recreation Capital FB	47,103.37	0.00	0.00	0.00	0.00	47,103.37
523-00 Ruth Lee FB	8,486.39	0.00	0.00	0.00	0.00	8,486.39
524-00 Ladd Worthy Poor FB	23,669.40	0.00	0.00	0.00	0.00	23,669.40
Final Totals	0.00	16,803,081.66	16,803,081.66	0.00	-6,292.97	-6,292.97

Maine Prepares

Drought Resources: Who to Call Guide

The following is a list of resources to contact during a water shortage:

Private Well Owners with Dry Wells

- Contact 2-1-1 to report your dry well. This will allow the state to see how widespread this problem is.
- Contact a well driller to discuss options. Options include well replacement, lowering an existing well pump deeper into the water table, or deepening the well itself. For informational guidance on licensed well drillers in Maine, see the Maine Well Driller's Commission.
- The following resources may be available to qualifying homeowners: Maine State Housing's Home Repair Program and USDA's Single Family Housing Loans and Grants.
- The Water Systems Council is a non-profit organization focused on private wells, and operates the wellcare Hotline, a free service that can answer questions on wells and well water.

Public Water Customers

- Contact your local water district with any questions.
- For more information, the following resources are available: Maine Public Utilities Commission and the Maine Drinking Water Program.

Farmers

- Contact for assistance regarding drought and agriculture: USDA Farm Service Agency - Maine Office. Contacts by county can be found [here](#).
- The following resources may be available during severe water shortages: Farm Service Agency's Disaster Assistance Program (USDA)
- The following resources may be available to lessen vulnerability and mitigate damages in the event of drought:

Water Source Development Grant (Maine DACF)

Agricultural Management Assistance (USDA)



PAUL R. LEPAGE
GOVERNOR
BG DOUG A. FARNHAM
COMMISSIONER

STATE OF MAINE
DEPARTMENT OF DEFENSE, VETERANS AND EMERGENCY MANAGEMENT
MAINE EMERGENCY MANAGEMENT AGENCY
72 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0072

PHONE: 207-624-4400/800-452-8735
FAX: 207-287-3178

BRUCE F. FITZGERALD
DIRECTOR

October 12, 2016

Re: Private Well Owners with Dry Wells

Residents in your municipality may call your office for direction on where to turn in the event of a dry well as a result of the drought conditions Maine is experiencing.

The U.S. Geological Survey reported that nearly the entire state is in some sort of hydrologic drought, with the southern two-thirds of the state showing surface water levels at the lowest ten percent of all data gathered over a period of 60-100 years. Groundwater levels for most of Maine are at the lowest 15 percent of all data gathered over the last 11-35 years.

The Maine Emergency Management Agency website advises the following:
(http://www.maine.gov/mema/prepare/prepare_display.shtml?701117)

- Contact 2-1-1 to report your dry well. This will allow the state to see how widespread this problem is.
- Contact a well driller to discuss options. Options include well replacement, lowering an existing well pump deeper into the water table, or deepening the well itself. For informational guidance on licensed well drillers in Maine, see the [Maine Well Driller's Commission](#).
- The following resources may be available to qualifying homeowners: [Maine State Housing's Home Repair Program](#) and [USDA's Single Family Housing Loans and Grants](#).
- The Water Systems Council is a non-profit organization focused on private wells, and operates the [wellcare Hotline](#), a free service that can answer questions on wells and well water.

Additionally, when responding to calls to our office we are suggesting residents contact their municipal General Assistance Officer regarding General Assistance that may be available under 22 M.R.S.A. § 4308: "A municipality may provide emergency assistance when the municipality determines that an emergency is imminent and that failure to provide assistance may result in undue hardship and unnecessary costs (22 M.R.S.A. § 4308(2))." We note two sections in the statute:

- "emergency" is defined as, "any life threatening situation or a situation beyond the control of the individual which, if not alleviated immediately, could reasonably be expected to pose a threat to the health or safety of a person(22 M.R.S.A. § 4301(4))" and;
- a person who does not have sufficient resources to provide one or more basic necessities in an emergency is eligible for emergency general assistance, even when that applicant has been found ineligible for nonemergency general assistance because the applicant's income exceeds the municipalities standard of need (22 M.R.S.A. § 4308(2)).

**USDA FARM SERVICE AGENCY –
MAINE**

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