

**Town of Wayne, Maine
Select Board Meeting Minutes
October 21, 2025
Ladd Recreation Center**

Call Meeting to Order/ Select Board Present:

Henry Steck determined quorum and called the meeting to order at 6:30 PM with the following members present: Marianne Butak, Lloyd Irland, Tom Moran, and Hazel Stevenson.

Shannon McDonnell, Town Manager, and Lynn Trapanese, Tax Collector/Treasurer were also present.

Consider Additional Business: Henry Steck, Select Board Chair,

Conflicts: None.

Executive Session – 1 M.R.S.A. § 405(6)(H): Consultation with Code Enforcement Officer to discuss impending enforcement matter. **No motion to enter was made.** The Code Enforcement Officer provided an update regarding ongoing enforcement at a property located on Fairbanks Road. The use of property violates local plumbing codes. A fire occurred recently on the property and a mobile home burned down. It brought awareness to local health concerns and the town needs to establish a local health ordinance. Public comment was taken from Ed and Cheryl Webber; they expressed appreciation for addressing the matter.

General Code Presentation. Zachary Dumont, New England Account Manager, presented an overview of the process and products developed for the Town of Wayne, in accordance with the contract signed in 2023.

After the presentation, the Board discussed removing the Public Parks portion of the General Code product. Tom Moran made a motion to remove the Public Parks portion of the General Code. **(Moran/Butak) (5-0).**

Minutes:

The Board approved the Select Board Meeting Minutes for October 7th, 2025 **(Stevenson/Butak) (5-0).**

Warrants/Donations:

- a. The Board approved Accounts Payable #14 in the amount of \$23,759.51 **(Butak/Stevenson) (5-0).**
- b. The Board approved acceptance of a donation in the amount of \$30,713.44 to supplement the existing appropriation for Ladd Recreation Center Programs. **(Butak/Moran) (5-0).**

Old Business:

- a. The Board reviewed the Draft Building Committee Charge. Hazel Stevenson discussed the importance of adding “planning” skills under membership and asking the fire department and Ladd Recreation Center Board if interested to include a representative.

- b. The Board reviewed the Draft Infrastructure Committee Charge. Board members discussed including the dam keeper and making recommendations to the Budget Committee.
- c. The Board reviewed the Comprehensive Plan Committee Charge. The Board changed three voting members to four.
- d. The Board TABLED the Draft Board/Commission/Committee Appointments Policy.

New Business:

- a. The Board discussed perambulation of the town boundaries. Lloyd Irland motioned the Board direct the Town Manager to send a perambulation book to adjacent towns and request participation.
(Irland/Butak) (5-0).

Supplements / Abatements:

- a. The Board TABLED the abatement application for Joshua & Cassidy Allaire for tax years 2022-2025, pending a legal review and further discussion with the real estate appraiser.
- b. The Board approved the Supplemental Tax for Donald & Tammy Synes in the amount of \$1,833.79
(Butak/Steck) (5-0).

Public Comment.

Doug Stevenson discussed the WaynePresents! community forum regarding the Lake Androscoggin Algal Bloom. The forum will be held November 10th at 6:30 PM in the Wayne Community Church and online.

Town Manager Report.

Select Board Comment.

- a. No comments.

Motion to adjourn at 9:25 PM. (Butak/Stevenson) (4-0).

The next regular Select Board Meeting is scheduled for Tuesday, November 7th, at 6:30 p.m. by Hybrid format.

Recorded by:


Shannon McDonnell, Town Manager

Select Board Members


Marianne Butak




Henry Steck



Lloyd Irland



Hazel Stevenson



Tom Moran

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