

Town of Wayne, Maine
Select Board Meeting Minutes
November 19, 2024
Ladd Recreation Center

Call Meeting to Order/ Selectboard Present

Trent Emery determined quorum and called meeting to order at 6 PM with the following members present: Marianne Butak, Lloyd Irland, and Henry Steck. Hazel Stevenson was absent.

Bryce Cobb, Interim Town Manager, and Cathy Cook, Town Clerk, were also present.

Conflict of interest. None

Executive Session Legal Consultation: 1 M.R.S.A. SS 405 (6) (E).

Motion to enter Executive Session Personnel Matters: 1 M.R.S.A. SS 405 (6) (E). (Irland/Butak) (4/0).

Motion to exit Executive Session Personnel Matters: 1 M.R.S.A. SS 405 (6) (E). (Butak/Irland) (4/0).

No motion was made as a result of the Executive Session.

Minutes.

- a. **The Board approved the Selectboard meeting minutes for October 29, 2024. (Irland/ Steck) (4/0).**

Warrants.

- a. **The Board approved Accounts Payable #19 in the amount of \$55,527.78. (Butak/ Steck) (4/0).**
- b. **The Board approved Payroll Warrant #20 in the amount of \$8,066.50. (Butak/ Steck) (4/0).**
- c. **The Board approved Accounts Payable #21 in the amount of \$334,599.14. (Butak/ Steck) (4/0).**
- d. **The Board approved Payroll Warrant #22 in the amount of \$10,631.36. (Butak/ Steck) (4/0).**

Old Business:

- a. Discussion on the process/procedure to developing interview questions for Hiring Committee, and Bryce Cobb confirmed per consult with Town Employment Attorney, that this can be discussed in executive session. Consensus to discuss draft posting at next meeting when Hazel Stevenson is present.
- b. **Motion to authorize Bryce Cobb to sign Water Treatment System Filter Agreement. (Steck/Irland) (4/0).**
- c. Paula Nersesian and Dayea Shim, of Grow Smart Maine, gave an update on Community Resiliency Partnership Community Action Grant.

New Business:

- a. Discussion on Warrant Disbursement process. The Selectboard asked for a financial report every two weeks.

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- b. **Motion: Allow 30-Mile River Snowmobile Club to conduct the Xmas tree sale at Lot where Farmers Market is located, on dates 11/29 & 11/30, 12/7 & 12/8. (Steck/Butak) (4/0).**
- c. Discussion on upgrading Technology in the Town Office, particularly, there are three computers which need updating. **Motion: Authorize the use of Reserve Funds for up to \$3700. for 3 new desktop computers and monitors, including Installation and Warranty. (Steck/Butak) (4/0).**

Supplements / Abatements:

- a. **Approve Abatement # 2425-09 for Stephen & Angelica Down in the Amount of \$3,053.32. (Steck/Irland) (4/0).**
- b. **Approve Abatement # 2425-10 for Amy Durgin in the Amount of \$35.49. (Steck/Irland) (4/0).**
- c. **Approve Abatement # 2425-11 for LFuzz LLC in the Amount of \$538.27. (Steck/Irland) (4/0).**

Town Manager Report:

- a. The Mowing Contract is up for renewal and will soon be put out for bid.
- b. We have been working on getting roads, ditches and culverts prepared for winter.
- c. Vernice Boyce, part time bookkeeper, has been very helpful. The 2023 Audit has finally been completed and the 2024 Audit is coming up soon.

Board Member Reports:

- a. Henry Steck suggested the Selectboard needs to discuss changes with General Code and Ordinances.
- b. Trent Emery asked about getting updated property tax information on Website, and Bryce Cobb stated the new website will launch in next couple weeks and will need help to scan and upload information data to new Website.


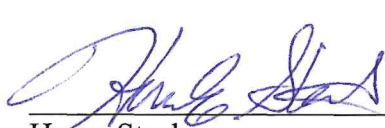
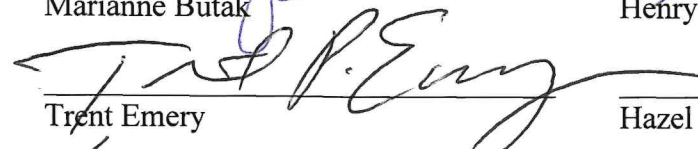
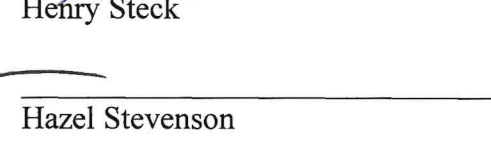
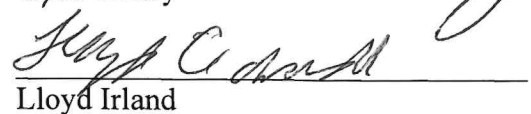
Motion to adjourn at 7:31 PM. (Irland/Butak) (4/0).

The next regular Select Board Meeting is scheduled for Tuesday, December 3, at 6 p.m. by Hybrid format.

Recorded by:

Cathy Cook, Town Clerk

Select Board Members

 <hr/> Marianne Butak	 <hr/> Henry Steck
 <hr/> Trent Emery	 <hr/> Hazel Stevenson
 <hr/> Lloyd Irland	