

**Town of Wayne, Maine**  
**Select Board Meeting Minutes**  
**November 4th, 2025**  
**Wayne Elementary School**

**Call Meeting to Order/ Select Board Present:**

Henry Steck determined quorum and called the meeting to order at 6:32 PM with the following members present: Lloyd Irland, Tom Moran, and Hazel Stevenson.

Shannon McDonnell, Town Manager, was also present.

**Consider Additional Business:** None.

**Conflicts:** None.

**Minutes:**

The Board approved the Select Board Meeting Minutes for October 21<sup>st</sup>, 2025 **(Stevenson/Moran) (4-0)**.

**Warrants/Donations:**

- a. The Board approved Payroll Warrant #15 in the amount of \$12,498.29 **(Stevenson/Moran) (4-0)**.
- b. The Board approved Accounts Payable Warrant #16 in the amount of \$393,174.93 **(Stevenson/Steck) (4-0)**.
- c. The Board approved acceptance of donations in the amount of \$815.00 to supplement the existing appropriation for Ladd Recreation Center Programs. **(Stevenson/Moran) (4-0)**.
- d. The Board approved acceptance of donations in the amount of \$3,050.00 to be used for the Aging At Home program. **(Stevenson/Moran) (3-1, Steck opposed)**.

**Old Business:**

- e. The Board approved the Infrastructure Committee Charge in the form presented with the following modification; on line 53 the word “yes“ be inserted to read, “a committee of five requires three members for a quorum and three yes votes to approve any action.” **(Steck/Stevenson) (4-0)**.
- f. The Board approved a motion to dissolve the Roads Committee until the Infrastructure Committee holds the first meeting. The Infrastructure Committee will replace the Roads Committee. **(Steck/Moran) (4-0)**
- g. The Board approved the Building Committee Charge as included in the packet with the following modifications: line 50 the word “yes” will be added between the words “four” and “votes” to read as follows, “a committee of seven requires four members for a quorum and four yes votes to approve any action.” **(Steck/Stevenson) (4-0)**. A motion was made to modify the motion to make an additional change on line 17 to delete the word “annual.” Motion failed.
- h. The Board approved the Comprehensive Plan Committee Charge with the following changes; in line 7 add line “and duration” to read, “purpose and duration;” between line 22 and 23 insert sub-paragraph d that reads, “the work of this committee shall be concluded upon town meeting adoption and state approval of a new or updated comprehensive plan prepared by the committee;” and on line 65 we insert

the word “yes” to read, “the committee shall have seven voting members, it shall require four members for quorum and four yes votes for any action.” **(Steck/Stevenson) (4-0).**

- i. The Board discussed the Draft Board/Commission/Committee Appointments Policy. No changes were made. Henry Steck will send out a version with numbered lines, to be discussed at the next meeting.

**New Business:**

- a. Teresa Kerchner and Eric Stinneford gave a presentation to the Board on a Little Free Pantry, to be located outside the parking lot at the Ladd Recreation Center. Henry Steck made a motion to approve the location on Ladd Recreation Center property provided the volunteers maintain it, pending Code Enforcement approval. **(Steck/Irland) (4-0).**

**Supplements / Abatements:**

- a. The Board approved the abatement application for Joshua & Cassidy Allaire for tax year 2025, denied tax years 2023-2024, and no action on tax year 2022. **(Steck/Irland) (4-0).**

**Public Comment.** None.

**Town Manager Report.**

- a. Current status on taxes, interest and other costs on 100-Acre Wood: working on it.
- b. Projection on updating town website to include revised ordinances: Draft forms of Treasurer, Zoning, Campground are online, need to be updated. Archived meeting minutes: TBD.
- c. Town manager provided a code compliance update on the Fairbanks property.
- d. Town and Ladd Board reconciliation update: reconciliations are within minimal variances; our current balance shows \$43,647 as of October 30<sup>th</sup>. No further reconciliations needed at this time unless LRC requests to revisit.
- e. Confirmed Ch. 28 Parks and Public Lands are to be removed from General Code product.
- f. Strickland Ferry, Besse, and Green True Roads completed paving October 30<sup>th</sup>. Driveway entrances and gravel/tar intersections will be reviewed.
- g. Reminded: WaynePresents! community forum for the algal bloom is scheduled 11/10 at 6:30 PM in the Wayne Community Church and online.
- h. Town Office will be closed Tuesday, November 11<sup>th</sup> for Veterans Day.
- i. Election ongoing – over 430 voters prior to the start of the meeting.
- j. Three applications have been submitted for School Board, due to the town office no later than 11/12 for decision at the next Select Board meeting, 11/18.

**Select Board Comment.**

- a. Tom Moran discussed proposed the list of “loose ends” be added as an agenda item at next meeting.

**The Select Board moved into Executive Session for Personnel matters in accordance with 1 M.R.S.A. § 405(6)(A) - Town Manager Evaluation Workshop. (Stevenson/Moran) (4-0).**

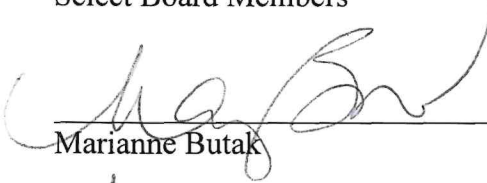
**Motion to adjourn at 8:10 PM. (Stevenson/Moran) (4-0).**


The next regular Select Board Meeting is scheduled for Tuesday, November 18<sup>th</sup>, at 6:30 p.m. by Hybrid format.

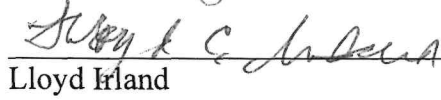
Recorded by:

Shannon McDonnell, Town Manager

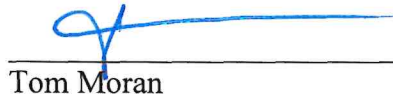
Select Board Members

  
Marianne Butak

  
Henry Steck

  
Lloyd Irland

  
Hazel Stevenson

  
Tom Moran

