

Town of Wayne, Maine
Select Board Meeting Minutes
August 19, 2025
Ladd Recreation Center

Call Meeting to Order/ Select Board Present:

Henry Steck determined quorum and called the meeting to order at 6:32 PM with the following members present: Lloyd Irland, Tom Moran, and Hazel Stevenson.

Shannon McDonnell, Town Manager, and Lynn Trapanese, Tax Collector/Treasurer were also present.

Consider additional business: None.

Conflicts: Lloyd Irland asked about his position on the Conservation Commission. Board determined consensus of no conflict.

Minutes.

- a. The Board approved the Select Board Meeting Minutes for August 5th, 2025 with a change under Additional Business: Planning Board Member Jeannie Burnett would be filling the remaining term of Tom Moran expiring in 2027. (Stevenson/Moran) (4-0).

Warrants/Donations

- a. The Board approved Accounts Payable #7 in the amount of \$444,998.86 (Stevenson/Moran) (4-0).
- b. The Board approved Payroll #6 in the amount of \$18,724.31 (Irland/Moran) (4-0).
- c. The Board approved acceptance of a donation in the amount of \$3,080.80 to supplement the existing appropriation for Ladd Recreation Center Programs. (Steck/Stevenson) (4-0).

Old Business:

- a. The Board moved to approve the real estate appraisal proposal from Sewall Forestry and enter into agreement for the amount of \$8,200 to conduct a real estate appraisal of the 100-acre wood property. (Irland/Moran) (4-0)
- b. The Board voted to TABLE the Town of Wayne Ethics Policy to the September 2nd meeting, of which they will then act upon it. (Steck/Moran) (4-0).
- c. The Board approved the Board, Commission, and Committee appointments with the revision to Jeannie Burnette's term. (Irland/Stevenson) (4-0)
- d. The Board discussed the Town of Wayne Appointments and Board Vacancies Policy. Henry Steck stated he is not in favor of an open application process. Hazel Stevenson made a motion to TABLE the discussion and consideration to the September 16th meeting. (Stevenson/Irland) (4-0). Tom Moran made a point of order for a status check on the progress of the policy revisions at the next meeting, September 2nd.

New Business:

- a. The Board discussed General Code. Henry Steck stated he wants General Code to make a presentation to the Board explaining their contract with the town and what it provides.
- b. The Board discussed an update to the 2016 Comprehensive Plan. The Board proposed a meeting with the Planning Board before the September 18th Planning Board meeting.
- c. The Board reviewed and discussed the Town Manager Evaluation Template. Hazel Stevenson acknowledged the work of the Town Manager Hiring Committee and how their work attributed to the performance evaluation template. She and the town manager will to condense the template. Town manager goals will be discussed at the second meeting in September.
- d. The Board reviewed and discussed the Action Items List. The list will be itemized into a table with completion dates to prioritize at an upcoming meeting.

Public Comment.

- a. Carol Ladd discussed the Land and Water Conservation Fund closeout and requested gravel in the courts parking lot.
- b. Mark Birtwell requested the Select Board organize their priorities by most costly budget item.
- c. Ken Spalding discussed the appointments process and noted basic volunteer management principles.

Tax Collector/Treasurer Report.

- a. Provided an overview and brief discussion of the Expense/Revenue Summary Report for July/August.
- b. 71 Tax liens were mailed out. Of that amount, 20 payments have been made.

Town Manager Report.

- a. Will be meeting to discuss the LWCF closeout on Friday morning
- b. Met with the Roads Committee last week: Paving RFP was sent out. Also met with Community Action Grant Committee: Hydrology Vulnerability Assessment RFP was sent out. Those are expected to be presented for award at the next meeting, September 2nd.
- c. Tax bills were sent out.
- d. Calcium chloride was put down on roads after rain last Thursday.
- e. Residents had concerns with lake levels in Pocasset; the dam keeper met with residents and addressed their concerns. The catwalk will need to be repaired and tree growth removed.
- f. Broad-Winged Hawk in Wayne tested positive for West Nile Virus. Mosquito prevention, repellent fact sheets, and more information is available on the town website.
- g. Town Manager will be out of the office next Tuesday, August 26th.

Select Board Comment.

- a. Lloyd Irland asked Select Board members about a conflict of interest. No determination made.
- b. Henry Steck requested the Town develop a letter to the DOT regarding shoulder markings on Route 133.

Motion to adjourn at 8:28 PM. (Irland/Moran) (4-0).

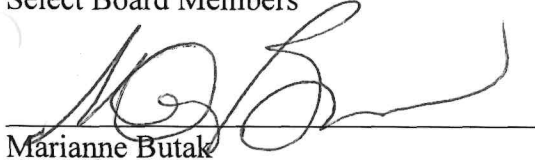
The next regular Select Board Meeting is scheduled for Tuesday, September 2nd, at 6:30 p.m. by Hybrid format.

Recorded by:

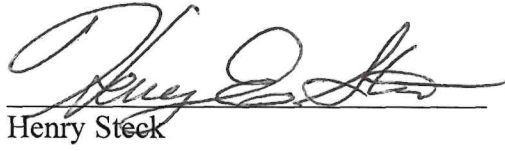
Select Board Meeting Minutes – August 19, 2025

Shannon McDonnell, Town Manager

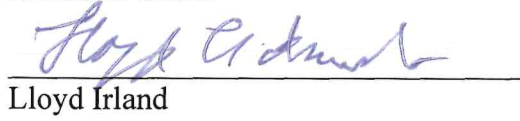
Select Board Members




Marianne Butak



Henry Steek



Lloyd Irland



Hazel Stevenson



Tom Moran

