

Town of Wayne, Maine
Select Board Meeting Minutes
July 1, 2025
Ladd Recreation Center

Call Meeting to Order/ Select Board Present:

Lloyd Irland determined quorum and called the meeting to order at 6:30 PM with the following members present: Marianne Butak, Tom Moran, Henry Steck, and Hazel Stevenson.

Shannon McDonnell, Town Manager, was also present.

Select Board Officer Nominations for FY26.

- a. **Selectperson Irland opened the floor for Chair nominations. The Board approved Selectperson Steck to serve as Chair (Stevenson/Moran) (5-0).**
- b. **Select Board Chair, Henry Steck opened the floor for Vice-Chair nominations. The Board approved Selectperson Irland to serve as Vice-Chair (Stevenson/Butak) (5-0).**
- c. **The Board reviewed the Ethics Policy. Town manager was directed to locate other previously updated Ethics Policies and update policy, as discussed.**
- d. **The Board reviewed the Board Bylaws. Town manager was directed to update bylaws, as discussed.**

Minutes.

- a. **The Board tabled the Annual Town Meetings for the July 15th, 2025 Select Board meeting.**
- b. **The Board approved meeting minutes for June 24th, 2025. (Steck/Butak) (3-0-2, Butak and Moran abstained).**

Warrants/Donations

- a. **The Board approved acceptance of a donation in the amount of \$20,010 to supplement the existing appropriation for Ladd Recreation Center Programs. (Stevenson/Butak) (5-0).**
- b. **The Board approved acceptance of a donation in the amount of \$1,000 to supplement the existing appropriation for the Wayne Athletic League. (Stevenson/Irland) (5-0).**

Old Business:

- a. **The Board approved Community Action Grant Award Contract in the amount of \$75,000 and appropriated to the Conservation Commission for the purpose of conducting a Town of Wayne hydrology vulnerability assessment. (Butak/Moran) (5-0).**

New Business:

- a. **The Board approved update to the Policy for Approval of Treasurer's Disbursement Warrants for State Fees Collected by the Municipality (Stevenson/Butak) (5-0).**

- b. **The Board approved update to the Policy for Approval of Treasurer’s Disbursement Warrants for Employee Wages and Benefits. (Butak/Stevenson) (5-0).**
- c. **The Board reviewed and discussed the list of Board and Committee appointments.**

Public Comment.

- a. Betsy Clark stated Board and Committee appointments should have term limits.

Town Manager Report.

- a. Appraisal RFP has gone out.
- b. Town Clerk’s last day Thursday, July 3rd. Office closed Friday for July 4th holiday.
- c. Office will be closed the following week on Wednesday and Thursday for training and administration.

Select Board Comment.

- a. Selectperson Butak mentioned Household Hazardous Waste Day is Sunday, July 13th, 9am-12pm. Sign up and forms at the Town Office.
- b. Selectperson Irland added items to “Loose ends” list: perambulating the boundaries of the town, addressing low-income/affordable housing, adding Town Manager to Maine Town and City magazine.
- c. Selectperson Butak added to the list, “review of lakeside septic systems into a database” and Farmers Market relations to the town.
- d. Selectperson Stevenson would like to review and put together goals, priorities, and tasks with the Town Manager.
- e. Selectperson Steck would like to work with Roads Committee to develop a paving Request for Proposal.

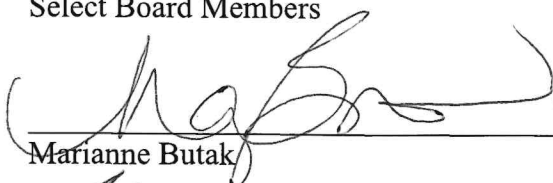
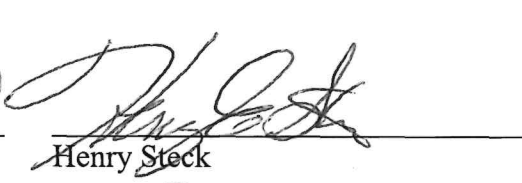
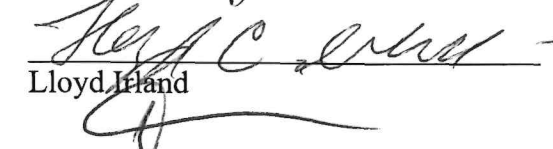
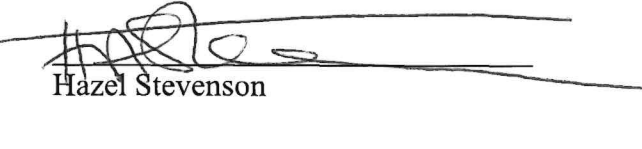

Motion to adjourn at 8:34 PM. (Stevenson/Butak) (5/0).

The next regular Select Board Meeting is scheduled for Tuesday, July 15th, at 6:30 p.m. by Hybrid format.

Recorded by:

Shannon McDonnell, Town Manager

Select Board Members

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|---|--|
|  _____ Marianne Butak |  _____ Henry Steck |
|  _____ Lloyd Irland |  _____ Hazel Stevenson |
|  _____ Tom Moran | |