

Town of Wayne, Maine
Select Board Meeting Minutes
July 15, 2025
Ladd Recreation Center

Call Meeting to Order/ Select Board Present:

Henry Steck determined quorum and called the meeting to order at 6:30 PM with the following members present: Marianne Butak, Lloyd Irland, Tom Moran, and Hazel Stevenson.

Shannon McDonnell, Town Manager, was also present.

Consider additional business: Chair Henry Steck asked to consider adding under 8.c. Appointment Policy: Consider filling one of the two vacant Planning Board vacancies in advance of formalizing a board and appointment policy. No objections.

Conflicts: None.

Minutes.

- a. The Board approved the Annual Town Meeting minutes. (Butak/Stevenson) (5-0).
- b. The Board approved meeting minutes for July 1st, 2025. (Butak/Stevenson) (5-0).

Warrants/Donations

- a. The Board approved Payroll #1 in the amount of \$8,388.07 (Steck/Ireland) (5-0).
- b. The Board approved Accounts Payable #57 in the amount of \$52,193.16 (Irland/Moran) (5-0).
- c. The Board approved Accounts Payable #2 in the amount of \$274,413.83 (Stevenson/Ireland) (5-0).
- d. The Board approved acceptance of a donation in the amount of \$4,185.00 to supplement the existing appropriation for Ladd Recreation Center Programs. (Butak/Stevenson) (5-0).

Old Business:

- a. The Board discussed updates to the Town of Wayne Ethics Policy. TABLED.
- b. The Board approved revisions from the right-hand column, as presented, to the Town of Wayne Bylaws. (Steck/Butak) (5-0).
- c. The Board discussed the appointment of Andrew Gorrill to complete Tom Moran's Planning Board term.
- d. The Board discussed Board and Committee Appointment Policy. TABLED.
- e. The Board moved to accept the Road Committee Charge with modifications in purpose and authority paragraph to reflect the committee will serve and advise the Town Manager versus the Select Board. (Steck/Stevenson) (5-0).
- f. The Board voted to reissue the real estate appraisal request for proposals for the 100-acre wood property, Tax Map 3 Lot 37 with an extended deadline. (Moran/Butak) (5-0).

New Business:

- a. The Board approved appointment for Lynn Trapanese to serve as the Town of Wayne Tax Collector/Treasurer. (Butak/Stevenson) (5-0).
- b. Review of Expense/Revenue Report for FY24/25.
- c. Discussion of Town Manager performance objectives, goals and priorities. TABLED.

Town Manager Report.

- a. New, full office staff hired. Staff and Manager will be engaged in training over the next few weeks.
- b. Strawberry Festival on July 12th was successful. Roads/parking will need to be blocked off next year.

Select Board Comment.

- a. Marianne Butak stated the Household Hazardous Waste event went very smooth, another successful event. She would like to see better advertising next year.
- b. Tom Moran commented on the Strawberry Festival; the organization should have a narrative describing Sustain Wayne and prompted discussion on Select Board approval and town liability.
- c. Henry Steck proposed a Special Events Ordinance be developed.
- d. Lloyd Irland stated a Marijuana Ordinance also needs to be developed.

Public Comment.

- a. None.

Motion to adjourn at 8:19 PM. (Butak/Steck) (5-0).

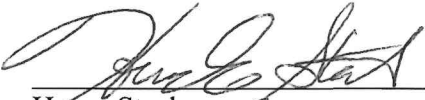
The next regular Select Board Meeting is scheduled for Tuesday, August 5th, at 6:30 p.m. by Hybrid format.

Recorded by:


Shannon McDonnell, Town Manager

Select Board Members

Marianne Butak



Henry Steck



Lloyd Irland



Hazel Stevenson



Tom Moran