

4. **Procurement.** Review and provide recommendations and/or revisions to any grant applications, proposed partnerships, interlocal agreements, and requests for bids or proposals and contracts.
5. **Sustainability:** Explore and promote sustainable practices in construction and maintenance, including the use of environmentally friendly materials and techniques.
6. **Public Engagement:** Facilitate community engagement and feedback on projects and issues, ensuring transparency and responsiveness to residents' concerns.
7. **Reporting:** Provide written recommendations and updates to the Select Board at least quarterly, or as requested.

**Membership:** The Committee shall consist of five (5) members appointed by the Select Board, with consideration given to individuals with experience in construction, engineering, public works, planning, finance, or related fields, as well as residents interested in contributing to the Town's well-being. One Select Board Member and the Town Road Commissioner shall serve as ex-officio non-voting members, to liaise and facilitate the Committee with reporting and updating the Select Board. All members will review, sign, and comply with the Town of Wayne Ethics Policy.

**Meetings:** The Committee shall hold meetings that are open to the public and issue notice of meetings, including items of discussion. Meeting minutes will be recorded and made available to the public. A committee of five requires three members for a quorum and three yes votes to approve any action. At the start of each fiscal year, the Committee will hold an organizational meeting to elect a Chair, review policies, and update contact information. Important information regarding items placed on the agenda will be emailed out by the Chair at least two days before each meeting for membership to review.

**Reporting:** The Committee shall maintain written records of meetings, including the results of all motions and votes. One copy of the minutes of each meeting shall be filed