

**Town of Wayne, Maine
Select Board Meeting Minutes
July 7th, 2026
Ladd Recreation Center**

Call Meeting to Order/ Select Board Present:

Henry Steck determined quorum and called the meeting to order at 6:30 PM with the following members present: Lauren Metayer, Tom Moran, Steve Saunders and Hazel Stevenson.

Town Manager Shannon McDonnell, and Treasurer/Tax Collector Lynn Trapanese were also present.

**Steve Saunders and Lauren Metayer were sworn in as Select Board members.
All Select Board members provided a brief background introduction.**

Nominations for Chair and Vice-Chair.

- a. Hazel Stevenson was elected as Chair. **(Moran/Saunders) (5-0)**
- b. Tom Moran was elected as Vice-Chair. **(Stevenson/Saunders) (5-0).**

Consider Additional Business: Tom Moran gave a brief update on EcoMaine.

Conflicts: None.

Minutes:

- a. The Board approved the Select Board Meeting Minutes for June 30th, 2026. **(Steck/Moran) (5-0).**

Warrants/Donations:

- a. The Board approved Payroll Warrant #1 in the amount of \$12,612.88 **(Steck/Moran) (5-0).**
- b. The Board accepted donations in the amount of \$2,331.80 to supplement the existing appropriation for Ladd Recreation Center Programs. **(Moran/Steck) (5-0).**
- c. The Board approved donations in the amount of \$100.00 to supplement the existing appropriation for the Aging at Home Program. **(Moran/Steck) (5-0).**

Old Business: None.

New Business:

- a. VHB Consultant Garrison Beck, supported by Community Action Grant Steering Committee Chair Paula Nersesian, provided an overview of their final report on flood vulnerability in Wayne. Garrison explained how the VHB team assessed flood vulnerability of town-owned assets using FEMA flood data and LiDAR terrain data. The project identified approximately 20 priority assets across the town, with particular attention to dead-end roads, community facilities, and specific culverts. The team also conducted detailed modeling of 11 high-priority culverts, finding some were undersized and recommending potential replacements.
- b. Theresa Kerchner, Wayne Elementary School (WES) Local School Committee member, provided an update on the formation of a task force to explore future options for the school and the hiring of

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consultant Connie Brown. The task force is working with an attorney, and applications for the RSU Strategic Planning Committee will be available by Friday. The select board discussed and approved sending a letter to the RSU 38 Board of Directors regarding representation on the strategic planning committee. The letter requests two key changes: that Wayne's representatives be selected by Wayne town officials rather than the RSU, and that each of the four member towns have equal representation on the committee. The board agreed to revise the letter by switching the order of these two main points, with equal representation being listed first, and approved the motion to send the revised letter with signatures from three board members. **(Steck/Moran) (4-0, Steck abstained).**

- c. The Board approved to contract with Poulin Tree LLC for tree limbing and brush removal at the proposed price of \$22,886.88, authorizing payment of that amount from the Road Reserve account and directing the Town Manager to confirm any discrepancies and proceed at Town Manager's discretion. **(Steck/Moran) (5-0).**
- d. The Board approved the Policy for Approval of Treasurer's Disbursement Warrants for State Fees Collected by the Municipality. **(Steck/Moran) (5-0).**
- e. The Board approved the Policy for Approval of Treasurer's Disbursement Warrants for Employee Wage and Benefits. **(Steck/Moran) (5-0).**
- f. Financial Update and Budget Projections. Town Treasurer, Lynn Trapanese, presented a financial update covering the fiscal year ending June 30th, reporting that the undesignated fund balance met the required threshold of \$832,000 with a calculated balance of \$967,000. The presentation included details on bank account positions, revenue and expense summaries, and cash flow projections for the upcoming fiscal year. The Treasurer noted that while there was a projected negative cash flow early in the next fiscal year, this was not a critical concern given the available reserves, and discussed the timing of road construction work being pushed to mid-September.

Public Comment.

- a. Jim Welch presented weight calculations for the proposed fire truck, stating the truck would exceed the manufacturer's gross vehicle weight rating. He recommended including a weight guarantee in the purchase contract and suggested requiring four individual scale weights upon delivery.

Town Manager Report.

- a. Wayne Elementary School Local Committee meeting tomorrow July 8th at 1pm in the Wayne Elementary School.
- b. Town's Code project is now complete and the link will be posted to the town website: <https://ecode360.com/WA6819>
- c. Comprehensive Plan Committee Survey will be distributed via the Wayne email distribution list, town website, and every-door-direct-mail. Respond-by date: August 15th, 2026.
- d. Strawberry Festival on Saturday at Memorial Park, 9am-3pm.
- e. Household Hazardous Waste Day on Sunday, 9am-12pm
- f. Recognized Town Treasurer/Tax Collector Lynn Trapanese for 1-year working at the Town of Wayne.

Select Board Comment.

- a. Hazel Stevenson recognized Henry Steck for his leadership as Chair for the past year on the Select Board.
- b. Henry Steck inquired the Town Manager about a contract for the fire truck.

Motion to adjourn at 8:53 PM. (Moran/) (5-0).

The next regular Select Board meeting is scheduled for Tuesday, **July 21st, at 6:30 p.m.** by Hybrid format.

Recorded by:

Shannon McDonnell, Town Manager

Select Board Members



Lauren Metayer

Tom Moran

Steve Saunders

Henry Steck

Hazel Stevenson

