

Town of Wayne Board of Selectmen

MEMBERS: Gary Kenny, Stephanie Haines, Peter Ault, Don Welsh and Jon Lamarche

Meeting Agenda

Date: Tuesday, March 22, 2016

Time: 6:30 PM

Place: Wayne Elementary School – Gymnasium

Call Meeting to Order.

Pledge of Allegiance.

Selectmen Present / Quorum.

Meeting Minutes.

- a. **Consider approving of meeting minutes of the Wayne Board of Selectmen – March 8, 2016.**
Manager Recommendation: Move the Board to approve meeting minutes of the Wayne Board of Selectmen – March 8, 2016.

Warrants.

- a. **Consider approving of Payroll Warrant #38.**
Manager Recommendation: Move the Board to approve Payroll Warrant #38.
- b. **Consider approving of Accounts Payable Warrant #39.**
Manager Recommendation: Move the Board to approve Accounts Payable Warrant #39.

Business Agenda.

- a. **Consider RJD Appraisal Proposal for Assessor's Agent Services for July 1, 2016 through June 30, 2019.**
Manager Recommendation: Move the Board to authorize Town Manager to sign Contract for RJD Appraisal for Assessor's Agent Services for July 1, 2016 through June 30, 2019.
- b. **Consider RHR Smith & Company Proposal for Independent Auditor for July 1, 2016 through June 30, 2019.**
Manager Recommendation: Move the Board to accept RHR Smith & Company Proposal for Independent Auditor for July 1, 2016 through June 30, 2019.
- c. **Consider filling the Vacancy on the RSU#38 Board of Directors**
Manager Recommendation: Move the Board to fill the vacancy right of away and appoint Joan Farrar.
- d. **Consider Town of Fayette Inclusion Options to the Readfield – Wayne Transfer Station**
Manager Recommendation: Board vote as necessary
- e. **Consider Road Paving Specifications**
Manager Recommendation: Board vote as necessary

Supplements / Abatements.

None

Town Manager Report.

Board Member Reports.

Public Comments.

Adjourn.

The next regularly scheduled **Board of Selectmen Meeting** is scheduled for **Tuesday April 5, 2016 at 6:30 PM** at the Wayne Elementary School - Gymnasium.

**Town of Wayne, Maine
Select Board Meeting Minutes
Tuesday March 8, 2016
Wayne Elementary School**

Call Meeting to Order/ Selectmen Present

Gary Kenny determined quorum and called meeting to order at 6:30 PM with the following members present: Peter Ault, Stephanie Haines, Gary Kenny, Jonathan Lamarche and Don Welsh.
Others Present: Aaron Chrostowsky, Town Manager; Cathy Cook, Town Clerk.

Audience: Robert Stephenson, Bob Pettengill, Robert Pettengill, Becca Reynolds

Pledge of Allegiance

Meeting Minutes

- a. A motion was made to approve the meeting minutes of the Board of Selectmen on February 23, 2016, with minor correction. (Welch/Lamarche) (5/0)
- b. A motion was made to approve the special meeting minutes of the Board of Selectmen on February 29, 2016. (Haines/Lamarche) (5/0)

Warrants

- a. The Board approved Warrant #36 (Payroll) in the amount of \$5,939.57. (Welsh/Haines) (5/0)
- b. The Board approved Warrant #37 (Accounts Payable) in the amount of \$195,845.49. (Welsh/Haines) (5/0)

Business Agenda

- a. The Board moved to authorize the Town Manager to fill the vacancy of Recreational Sports Coordinator. (Welsh/Haines) (5/0)
- b. Discussion Snowmobile Club request. Town Manager to follow up with the Club about the insurance issue.
- c. The Board moved to authorize the Town Manager to purchase sign and complete the Playground Inspection. (Welsh/Haines) (5/0)
- d. The Board moved to confirm the Town Manager's appointment of Taylor Stevenson as Deputy Animal Control Officer. (Haines/Welsh) (5/0)
- e. The Board moved to authorize the Town Manager to complete paperwork to bid out Paving and Road Construction projects. (Haines/Welsh) (5/0)

Abatements/Supplements: None

Town Manager Report

- a. The State offer giving radar speed feedback display signs to many towns at no charge, and Wayne is expecting to receive one as well.

Select Board Meeting Minutes 03-08-2016

Board Member Reports:

- a. Stephanie Haines asked what happened to the Lord Road project and Town Manager said the project got dropped because of issues with landowners giving permission and discrepancies with deeds. Town Manager stated he will begin talking with landowners again soon.

Public Comments

- a. Bob Pettengill asked for update on Former Pettengill property and Gary Kenny stated that the Board decided to begin the Quiet Title search, and was not sure at this point what the Board wants to recommend at the Annual Town Meeting. Bob Pettengill expressed disappointment stating he assumed at the last Selectboard meeting that though he wanted to pay only part of survey, that he would, by default, have to pay for all survey costs and he wasn't aware that the proposal had been dropped.
- b. Robert Stephenson showed Board members a dedication plaque to honor the late Ed Kallop to be displayed at the Cary Memorial Library.

Adjourn.

Motion to Adjourn at 7:25 PM. (Haines/Lamarche) (5/0)

The next Select Board Meeting is scheduled for Tuesday, March 22, 2016 at 6:30 p.m. at the Wayne Elementary School Gymnasium.

Recorded by:
Cathy Cook, Town Clerk

Select Board Members

Gary Kenny

Stephanie Haines

Peter Ault

Don Welsh

Jonathan Lamarche

a. Consider RJD Appraisal Proposal for Assessor's Agent Services for July 1, 2016 through June 30, 2019.

Manager Recommendation: Move the Board to authorize Town Manager to sign Contract for RJD Appraisal for Assessor's Agent Services for July 1, 2016 through June 30, 2019.

FY 13/14	Assessing Services	\$13,600
FY 13/14	Annual Quarter Review	\$5,600
FY 14/15	Assessing Services	\$14,000
FY 14/15	Annual Quarter Review	\$5,700
FY 15/16	Assessing Services	\$14,400
FY 15/16	Annual Quarter Review	\$5,800
FY 16/17	Assessing Services	\$14,750
FY 16/17	Annual Quarter Review	\$5,800
FY 17/18	Assessing Services	\$15,000
FY 17/18	Annual Quarter Review	\$6,000
FY 18/19	Assessing Services	\$15,250
FY 18/19	Annual Quarter Review	\$6,200

b. Consider RHR Smith & Company Proposal for Independent Auditor for July 1, 2016 through June 30, 2019.

Manager Recommendation: Move the Board to accept RHR Smith & Company Proposal for Independent Auditor for July 1, 2016 through June 30, 2019.

FY 13/14	Independent Auditor	\$4,800
FY 14/15	Independent Auditor	\$4,920
FY 15/16	Independent Auditor	\$5,040
FY 16/17	Independent Auditor	\$5,300
FY 17/18	Independent Auditor	\$5,300
FY 18/19	Independent Auditor	\$5,300

Contract for Assessor's Agent Services

July 1, 2016 through June 30, 2019

This contract for Assessor's Agent services is entered into between the Town of Wayne, Maine by its Selectmen, hereinafter referred to as the "Town" and by Robert J Duplisea Jr. CMA, vice president, representing RJD Appraisal hereinafter referred to as "RJD"

The parties agree as follows:

RJD agrees as follows:

1. Perform annual updating of valuations to include new construction, alterations, and additions to all properties as of April 1st annually.
2. Take digital photo at time of visit and attach to corresponding Trio account.
3. To set/schedule a minimum of one day per month, during regular office hours. The scheduling will be determined between RJD and the Town Manager.
4. Process all deeds, from recent transactions, and determine straight transfers or lot splits.
5. Straight transfers will be processed by confirming ownership and lot(s) being transferred, then updating record(s) in Trio. Make all data entries to complete ownership transfer. Remove any exemptions if warranted.
6. Lot splits will be processed by creating new record cards for all new lots. Make necessary valuation changes in Trio. Remove any exemptions if warranted.
7. Draft, to scale, all land splits, subdivisions, and map corrections onto the Town's tax maps.
8. Draft mapping changes on Towns tax map mylars.
9. Provide Town with one set (full size) 24"x36" and two sets of 11"x17" tax maps.
10. Use existing land and building schedules for calculating property values.
11. Monitor land transfers for the possibility of Tree Growth, Farmland, and Open Space violations and calculate necessary removal penalties.
12. Process all new Homestead, Veteran, and Blind exemptions.
13. Process all new current use applications.
14. Process all Tax Exemption applications.
15. Process all annual Business Equipment Tax Exemption (BETE) and Business Equipment Reimbursement (BETR) applications.
16. Process annual Homestead Exemption Reimbursement application in a timely manner.

17. Aid Town in calculating municipal tax levy limit, known as LD1.
18. Process annual sales ratio study and Municipal Valuation Return in a timely manner.
19. Process annual Forestry Report in a timely manner.
20. Prepare annual tax commitment in Town's computer.
21. Assist Town Manager and Board of Selectmen in determining mil rate.
22. To appear at any required hearing to defend and offer opinion regarding property assessment within the Town.
23. To perform this work as an independent contractor and not as an employee of the Town.
24. Other undesignated days will be spent at the Town Office to perform all necessary assessing functions in a timely manner.
25. Provide annual report containing expression of opinion regarding proposed changes in municipal valuation.
26. To provide Commercial General Liability Insurance which includes Employers Non- Ownership Automobile Liability with limits of \$2,000,000.00/occurrence and \$4,000,000.00/aggregate.
27. To provide Town with a certificate of insurance noting Town of Wayne as additionally insured.
28. To provide valuable papers insurance with limits of \$40,000.00.
29. To provide worker's compensation insurance to statutory limits.
30. Perform annual on-site review of 25% of the developed parcels in Wayne.
31. During these reviews the record will be reviewed and updated, if necessary, to correct any inaccuracies.
32. As part of this review, changes as the result of these reviews will be reflected in the following year's tax bill.
33. As part of this review, supply Town with a report including a list of all properties with changes and a valuation increase total.

The Town agrees as follows:

1. Provide list of new construction for annual updates.
2. Keep appointment schedule for meeting with taxpayers.
3. Provide new 911 addresses.
4. Provide tax bills, postage, and mailing of tax bills.

The Town and RJD both acknowledge the following:

1. This agreement does not call for any payment for mileage or travel expenses.
2. The specifications in this proposal are for annual duties.

Compensation for Annual Assessing Services

TY16/17 Assessing Service (functions 1 through 27) \$14,750

Assessing service will be billed in equal monthly installments of \$1,133.33

TY16/17 Annual Quarter Review (functions 28 through 31) \$5,800

Annual Quarter Review will be billed in one lump sum upon completion.

TY17/18 Assessing Service (functions 1 through 27) \$15,000

Assessing service will be billed in equal monthly installments of \$1,166.66

TY17/18 Annual Quarter Review (functions 28 through 31) \$6,000

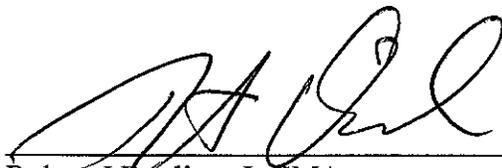
Annual Quarter Review will be billed in one lump sum upon completion.

TY18/19 Assessing Service (functions 1 through 27) \$15,250

Assessing service will be billed in equal monthly installments of \$1,200.00

TY18/19 Annual Quarter Review (functions 28 through 31) \$6,200

Annual Quarter Review will be billed in one lump sum upon completion.



Robert J Duplisea Jr CMA
RJD Appraisal

3/12/16
Date

Aaron Chrostowsky
Town of Wayne

Date

Wayne Town Manager

From: Pamela Gerry <pgerry@rhrsmith.com>
Sent: Friday, March 11, 2016 3:07 PM
To: townmanager@waynemaine.org
Cc: Ron Smith; Chris Smith
Subject: Town of Wayne 2017 Audit

Good Afternoon Aaron,

I spoke to Ron and he gave me an annual audit price of \$5,300 for a three year engagement with the Town of Wayne for the fiscal years ending June 30, 2017, 2018 and 2019. Let me know if this is something the Town is interested in and I can send you an engagement letter for that period of time.

Please feel free to contact me with any questions or if I can help you in any other way.

Pam

Pamela Gerry
Administrative Assistant
pgerry@rhrsmith.com

RHR Smith & Company, CPAs
3 Old Orchard Road, Buxton, Maine 04093

1-800-300-7708; 207-929-4606 ext. 200
Fax: 929-4609

To: Board of Selectmen
From: Aaron Chrostowsky, Town Manager
Re: Board Vacancies
Date: 3/22/2016

Due to the unexpected passing of Stefan Pakulski, there is one vacancy on the RSU#38.

RSU #38 Board of Directors (3-Year Term, Expires 6/30/2018)

Interested Parties:

1. Joan Farrar – Has expressed in the position. She currently serves on the Wayne School Committee.

According to 20-A M.R.S.A. § 1474 (3), the municipal officers of the municipality in which the director resided shall select an interim director for the municipality or subdistrict to serve until next annual municipal election. The interim director shall serve until a successor is elected and qualified.

Options:

Option 1: Fill Vacancy Right of Way; Appoint Joan Farrar.

Option 2: Advertise Notice of Vacancy

Recommendation:

Option 1: Fill Vacancy Right of Way. This would be a temporary appointment until Annual Town Meeting. This is a busy time of year for a vacancy; the Town needs full representation on the RSU#38 Board of Directors during budget season.

Maine Revised Statutes
Title 20-A: EDUCATION
Chapter 103-A: REGIONAL SCHOOL UNITS

§1474. VACANCIES

1. Definition of vacancy. A vacancy on a regional school unit board occurs:

A. When the term of office of a regional school unit board director expires; [2007, c. 240, Pt. XXXX, §13 (NEW).]

B. When a regional school unit board director changes residency from the municipality or subdistrict from which elected. Evidence that an individual is registered to vote in a municipality is prima facie evidence of that individual's residency; [2007, c. 240, Pt. XXXX, §13 (NEW).]

C. On the death of a regional school unit board director; or [2007, c. 240, Pt. XXXX, §13 (NEW).]

D. When a regional school unit board director resigns. [2007, c. 240, Pt. XXXX, §13 (NEW).]

In addition to paragraphs A, B, C and D, except in municipalities having a municipal charter, when a director is absent without excuse from 3 consecutive regular board meetings, the regional school unit board may declare that a vacancy exists.

[2007, c. 240, Pt. XXXX, §13 (NEW) .]

2. Regional school unit board. The regional school unit board shall notify the municipal officers of the municipalities within the regional school unit of a vacancy before the annual town meeting or before the regular municipal election.

[2007, c. 240, Pt. XXXX, §13 (NEW) .]

3. Filling vacancies. A vacancy on a regional school unit board must be filled according to this subsection.

A. The municipal officers of the municipality in which the director resided shall select an interim director for the municipality or subdistrict to serve until the next annual municipal election. The interim director shall serve until a successor is elected and qualified. [2007, c. 240, Pt. XXXX, §13 (NEW) .]

B. The municipal officers shall provide at the next municipal or subdistrict election for the election of a director to fill the vacancy. [2007, c. 240, Pt. XXXX, §13 (NEW).]

[2007, c. 240, Pt. XXXX, §13 (NEW) .]

SECTION HISTORY

2007, c. 240, Pt. XXXX, §13 (NEW).

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Wayne Town Manager

From: Joan Farrar <mainemom@gmail.com>
Sent: Wednesday, March 16, 2016 3:31 PM
To: townmanager@waynemaine.org
Subject: RSU 38 Board

Dear Aaron,

I am writing to express my interest in serving on the RSU 38 Board to fill the position left with the unexpected passing of Stefan Pakulski. I currently serve on the Wayne School Committee and am willing to be more involved. If there is no one else interested I would like to be considered to fill the vacant position.

Thank you,

Joan Farrar

--

685.3554
mainemom@gmail.com

Readfield/Wayne Transfer Station		Fayette paid to Town of Jay				
Current Operations Budget		Current Operations		Tons	Price per Ton	
Expenses	\$ 253,595.00	Recycling Expenses		38.54	\$ 65.00	\$ 2,505.10
Revenues	\$ (37,600.00)	Main Stream Waste (MSW)		374.26	\$ 91.66	\$ 34,304.67
Net Balance	\$ 215,995.00	Access Fee Paid each June		1140	\$ 2.25	\$ 2,565.00
Per Town Cost	\$ 107,997.50	per capita				\$ 39,374.77
Price per Ton	\$ 175.10	Price per Ton		\$ 95.38		
Proposed FY '17						
Proposals to include Fayette						
Expenses	\$ 286,041.00					
Revenues	\$ (32,200.00)					
	\$ 253,841.00					
Price per Community						
Net budget/by State Valuation						
Includes overhead		Price per ton without overhead included				
State Valuation		Recycling Expenses	\$ 40.00	\$ 60.00	\$ 2,400.00	
Readfield 43%	\$ 109,151.63	Main Stream Waste (MSW)	\$ 375.00	\$ 71.00	\$ 26,625.00	
Fayette 26%	\$ 65,998.66	Access Fee Paid each June	\$ 1,140.00	\$ 10.00	\$ 11,400.00	
Wayne 31%	\$ 78,690.71	per capita			\$ 40,425.00	
	\$ 253,841.00					



DRAFT

TOWN OF READFIELD

8 OLD KENTS HILL ROAD • READFIELD, MAINE 04355

Tel. (207) 685-4939 • Fax (207) 685-3420

Email: Readfield@roadrunner.com

MEMO

To: Readfield & Wayne Boards of Selectmen
From: Eric Dyer, Readfield Town Manager
Aaron Chrostowsky, Wayne Town Manager
Date: March 18, 2016
Re: Town Of Fayette Inclusion Options for the Readfield & Wayne Transfer Station

Background:

In early 2016 Mark Robinson, Manager of the Town of Fayette inquired about the possibility of bringing their solid waste and recycling to the Readfield and Wayne Transfer Station following the anticipated end of their contract with the Town of Jay for these services.

Currently the Town of Fayette pays four distinct fees for these services. Households individually pay an estimated \$300 per year in mandatory collection fees for waste collection and transport to Jay. The Town of Fayette pays an access fee for each resident. The waste is tipped in Jay and the Town of Fayette is billed separately for Solid Waste (MSW) and Recyclables. Residents are able to bring bulky waste to Jay for a fee, or free to a seasonal collection in Fayette. They are also able to deliver Construction and Demolition Debris (CDD) to Jay for a fee. Their cost structure and current costs are included in the table below. The combined costs for services paid to the Town of Jay are \$39,374.77. The cost of collection to households is an estimated \$147,300:

Fee	Units	Unit Cost	Total Cost
Waste Collection	491 Households	\$300/year	\$147,300
MSW	374.26 Tons	\$91.66/ton	\$34,304.67
Recycling	38.54 Tons	\$65.00/ton	\$2,505.10
Access	1140 Residents	\$2.25 /resident	\$2,565
		TOTAL	\$186,647.77

The Towns of Readfield and Wayne currently share operational expenses for the Transfer Station equally. Residents pay for the bulk of these services through taxes but also pay several per item fees. Trash collection is available but not mandatory in these towns and most residents deliver to the Transfer Station to avoid the cost and take advantage of additional services. Residents can deliver bulky waste and CDD for a fee, brush for free, and have access to the "Swap Shop" for depositing and collecting items for re-use. The fee schedule is not included here, but a breakdown of the operating costs for the Readfield and Wayne Transfer Station is estimated to be \$215,995 for the coming fiscal year.

Options:

In considering the options available to the Towns of Wayne and Readfield it seemed appropriate to look at a scenario that would keep Fayette "whole" in that they could maintain the same system they have and pay the same price (or very near it) and also look at a scenario where the Town of Fayette

participated in the Readfield and Wayne Transfer station as a partner, proportionally sharing the cost of operations. The financial breakdown of these scenarios are presented below:

OPTION 1

Fee	Units	Unit Cost	Total Cost
Waste Collection	491 Households	\$300/year	\$147,300
MSW	375 Tons	\$71.00/ton	\$26,625
Recycling	39 Tons	\$60.00/ton	\$2,340
Access	1140 Residents	\$10.00 /resident	\$11,400
		TOTAL	\$187,665

In option 1 the cost of transporting and tipping of waste would be provided at cost to the Town of Fayette so that variations in volumes or disposal costs would not result in a profit or loss for any town, and the Towns of Readfield and Wayne would split a modest revenue to provide the service at the cost currently being Paid by Fayette. However, the option 1 would result in an inequitable distribution of the costs of waste disposal such that residents of Fayette would be paying much less per ton for disposal than residents of the other two towns using the same facility by essentially avoiding most overhead costs. This was a concern for both Managers in Readfield and Wayne and the Joint Solid Waste and Recycling Committee when they considered the various proposals.

Option 2 would provide the residents of Fayette with full access to the Transfer Station at a cost proportional to their share of the net operating expenses of the facility using the State of Maine valuation of each participating Town as a basis. In short, the additional estimated costs of accepting Fayette's waste were added to the anticipated net operating expenses for the Transfer Station and the total was divided by a State Valuation percentage. In this scenario both costs and benefits would be equitably shared by all participating towns. The cost of services for resident of Fayette provided through tax dollars would increase, but the overall cost to Fayette residents could significantly decrease by removing the mandate for paid collection services. If 20% of Fayette households opted to bring their waste to Readfield the net impact would be a savings of \$29,460, which would more than offset the \$26,623.89 increase in municipal fees. In short, residents would have the benefits of access to a full-service transfer station with a small increase in their tax bill (we estimate less than \$30 for the median property assessment) but would have the option of saving \$300.

OPTION 2

Town	Units	Operating Cost	Total Cost
Readfield	43% of total valuation	\$253,841	\$109,151.63
Wayne	31% of total valuation	\$253,841	\$78,690.71
Fayette	26% of total valuation	\$253,841	\$65,998.66
		TOTAL	\$253,841.00

Option 2 would result in a slight increase in the cost of services for Readfield and a sizable decrease in the cost of services for Wayne, each previously paying an estimated \$108,000. The distribution would be fair however, which was a recurring theme in our discussions. The system as a whole would also become more stable with more participation and would make better use of facility resources such as staff. The installation of a scale at the Transfer Station would help in the operation, but would not be required under option 2. Under option 1 a scale would be required.

Recommendation:

The Managers of Wayne and Readfield, as well as the Joint Solid Waste and Recycling Committee unanimously recommend that the Select Boards of Readfield and Wayne present Option 2 to the Select Board of Fayette for consideration and further discussion.

Notes from the 3/21/16 Readfield Select Board Meeting and Follow-up

Eric Dyer, Town Manager, 3/22/16

The Readfield Select Board was interested in Option 2 in the longer term but wanted to see it supplemented to include capital costs as well as operating costs. We do not have a fine understanding of the capital costs currently and this will take a few months to develop. A preliminary estimate is around \$15,000 per year for the facility as a whole, including some projected improvements. The Board wasn't ready to commit to bringing a new partner into the facility in June without more work and a better understanding of what the costs and impacts would be.

They are interested in working with Fayette and suggested a third option be developed and presented in which we set a multiple year agreement to provide waste disposal services under Option 1 in the first year, with a commitment to work towards a modified Option 2 (to include capital and operating costs of the facility) during that time with implementation for the following year.

Estimated capital costs for the facility are as follows:

Capital Asset	Cost Estimate	Life Exp.	Annualized Expense
MSW (trash) Compactor	\$ 30,000	20	\$ 1,500
Recycling Compactor	\$ 30,000	20	\$ 1,500
Recycling Cans (own 2)	\$ 14,000	20	\$ 700
Backhoe (1/2 of cost)	\$ 50,000	20	\$ 2,500
Transfer Station Scale - 40' - PROPOSED	\$ 45,000	20	\$ 2,250
Roof System over MSW / Recycling - PROPOSED	\$ 20,000	25	\$ 800
Security cameras, Computer system	\$ 5,000	5	\$ 1,000
Transfer Station Buildings	\$ 100,000	50	\$ 2,000
Septic Holding Tank	\$ 5,000	30	\$ 167
Paving (main access loop)	\$ 30,000	20	\$ 1,500
Paving (lot)	\$ 20,000	20	\$ 1,000
		SUM	\$ 14,917
Readfield	0.43		\$ 6,414
Wayne	0.31		\$ 4,624
Fayette	0.26		\$ 3,878

"Option 3" would therefore look identical to Option 1 for the first year, and be substantially similar to Option 2 with the addition of \$15,000 to the total facility cost in the second year. Financially, the second year (and presumably subsequent years) would look something like the table below:

Town	Units	Operating Cost	Total Cost
Readfield	43% of total valuation	\$268,841	\$115,602
Wayne	31% of total valuation	\$268,841	\$83,341
Fayette	26% of total valuation	\$268,841	\$69,869
		TOTAL	\$268,841

Administratively, there are many details that would need to be considered in a revised Interlocal agreement in the second year of the process.

**TOWN OF WAYNE
Full Depth Reclamation and Paving
Advertisement for Bids**

The Town of Wayne will be conducting full depth reclamation and paving project on **Mount Pisgah Road**. For complete bid specifications, go online to www.waynemaine.org or contact the Town Office.

All bids must be submitted on the form supplied by the Town in sealed bid format. All questions regarding the bidding or specifications must be directed to Aaron Chrostowsky, Town Manager, by mail at P.O. Box 400, 48 Pond Road, Wayne, ME 04284, by email at townmanager@waynemaine.org, by fax at (207) 685-3836 or by telephone at (207) 685-4983.

**Pre-Bid Meeting Thursday March 31, 2016
Bids due no later than Thursday April 14, 2016 at 1:00 PM.
Bids opened on Thursday April 14, 2016 at 1:00 PM.
Bids awarded on Tuesday April 19, 2016 at 6:30 PM by Selectboard**

The Board of Selectmen reserves the right to waive formalities or reject any or all bids when such action is in the best interest of the Town.

Town of Wayne, Maine Full Depth Reclamation and Paving Project Specifications

Sealed bids shall be clearly labeled "**Full Depth Reclamation and Paving Bid**" on the outside of envelope and submitted to:

Town of Wayne
Attn: Aaron Chrostowsky, Town Manager
P.O. Box 400/ 48 Pond Road
Wayne, Maine 04284

Pre-Bid Meeting
Thursday March 31, 2016
At 1:00 PM Town Office

Bid Due:
Not Later Than Thursday April 14, 2016
1:00 PM

Bid Opening:
Thursday April 14, 2016
At 1:00 PM Town Office

Bid Award:
Tuesday April 19, 2016
At the 6:30 PM Selectmen's Meeting

SECTION I

A. Description of Work

The Town of Wayne will be conducting full depth reclamation and paving project on **Mount Pisgah Road**. The work shall consist of two parts: (1) full depth reclamation, and (2) paving. All work shall be constructed as outlined in these specifications and as directed by the Municipal Representative. The Town of Wayne reserves the right to do any or all of the following work, as our budget will allow.

B. Scope of Work to be performed by the contractor:

Part 1 Full depth, reclamation (maximum depth 12")

- **Reclaim "leave in place" and reshape road base.**

Approximate dimensions:

Mount Pisgah Road	6,910' long x 20' wide	15,356 SY
Total		15,356 SY

Part 2 Paving

- **Hot mix asphalt, base course of 2" lift of MDOT 19.0mm / B mix.
Three (3) foot aprons at driveways.**

Approximate dimensions:

Mount Pisgah Road	6,910' long x 20' wide	1,689 tons
Estimated tonnage =		1,689 tons

- **Apply tack coat per MDOT Standard Specifications.**
- **Hot mix asphalt, surface course of 1" lift of MDOT 12.5mm / C mix.**

Approximate dimensions:

Mount Pisgah Road	6,910' long x 20' wide	845 tons
Estimated tonnage =		845 tons

C. Equipment Requirements

1. All Hauling Equipment used on the project will meet the requirements of the most recent edition of MDOT Standard Specifications, section 401.08
2. All Pavers used on the project will meet the requirements of the most recent edition of the MDOT Standard Specifications, section 401.09
3. All Rollers used on the project will meet the requirements of the most recent edition of the MDOT Standard, section 401.10

D. Plant Requirements

1. Batch and Drum Plants used to produce mix for this project shall meet the requirements of the most recent edition of the MDOT Standard Specifications, section 401.07

2. The automation of batching shall meet the requirements of the most recent edition of the MDOT Standard Specifications, section 401.072
3. At automatic mixing plants, automatic tickets shall be printed which meet MDOT Standard Specifications, section 401.073

E. Materials

1. The Hot Mix Asphalt shall be composed of a mixture of aggregate and bituminous material. The aggregate fractions shall be sized, uniformly graded, and combined in accordance with the submitted designs.
2. The Contractor shall submit, for the Municipal Representative's approval, a current job mix formula (JMF). For a Superpave design, a current MDOT - approved Superpave JMF shall be submitted. If an alternate design similar to the former MDOT designs for B, C, or D mixes is desired, the contractor shall submit a previously MDOT - approved JMF's conforming to the MDOT Standard Specifications, Revisions of April 1995. The JMF's shall be reviewed and approved by the Municipal Representative or an independent testing agency prior to submittal. All JMF's will be required to accompany the bid form.
3. The job mix formula shall state the source, gradation, and percentage of each fraction of the aggregate and filler, if required. It shall state the name of the refiner and the supplier of the particular bituminous material to be used and the plant location.

F. Construction

1. Prep for paving: Fine grade road for pavement. Contractor shall be responsible for determining the existing grade, establishing centerline, plotting a road profile, setting side stakes at fifty (50) feet intervals and establishing finish grade prior to paving.
2. All paved driveway entrances shall have a butt cut apron that matches into the existing pavement. Graveled driveways shall have a 3-foot paved apron. Any driveway that is lower than the street shall have a berm installed so as to prevent surface water from entering the driveway unless otherwise specified by the Municipal Representative. For drives, sidewalks, and other incidental handwork off the traveled way, commercial "D" mix may be used.
3. Contractor shall place reflective delineator posts, drums or cones spaced a minimum of every 100' apart, in areas where shoulder drop is 2 inches or more from the pavement surface.
4. The construction of Hot Mix Asphalt shall be carried on only when the surface on which the material is to be placed is dry, and when the atmospheric temperature is above 45° F and rising, and all paving will be completed by **October 1st, 2016**.
5. All paving operations shall cease when the surface to pave is wet as determined by the Municipal Representative.
6. **Earliest start date is June 15, 2016. Latest completion date is October 1st, 2016.**
7. **All traffic control (flagmen, signs, barricades and any other safety devices necessary to control and direct traffic during reconstruction and paving operations) will be provided by the contractor and all traffic control devices and setups shall conform to the latest edition of Part VI of the Manual on Uniform Traffic Control Devices (MUTCD).**
8. The cross-slope of the final paved surface shall be as close to 1/4" drop per foot of lane width (2%) as possible except in super elevated areas.
9. Surface tolerances shall be checked according to MDOT Standard Specifications, sections 401.101.
10. All mixing, spreading, finishing, and compacting and constructing joints shall meet MDOT Standard Specifications, sections 401.14, 401.15, 401.16, 401.17 respectively.

11. The contractor shall furnish the Town of Wayne or their designee the daily load tickets verifying the total cubic yards of material used.
12. All work performed under this contract price will be included in the lump sum price.
13. **The contractor shall be responsible for maintaining dust control, proper signage and traffic control.**

G. Testing

All materials and every detail of work will be subject to inspection by the Municipal Representative. The Municipal Representative shall be allowed access to all parts of the work. The Municipal Representative shall also have the right to inspect and test, at the Municipality's expense, by the following methods:

1. Pavement Samples

- a) Core samples for density testing will be taken in accordance with AASHTO procedures every 1000 tons.
- b) Samples of the Hot Mix Asphalt will be taken in accordance with AASHTO procedures every 1000 tons to check for Asphalt Content, Gradation, and Theoretical Maximum Density.
- c) All test results will be required to be within the allowable tolerances given in Section 400 of the most recent edition of the MDOT Standard Specifications.
- d) Upon demand from the Municipal Representative, the Contractor must supply a ten foot straightedge. The surface, when tested, shall be in accordance with Section 401.20 of the most recent edition of the MDOT Standard Specifications.

2. Acceptance

- a) If the Municipal Representative requests it, the Contractor shall remove portions of the finished work as may be directed. After examination, the Contractor shall restore the removed areas of the work to the standards of the specifications. Should the exposed work prove to be acceptable, in the judgment of the Municipal Representative, the removing and replacing of the covering or making good the parts removed will be paid for as extra work. Should the work exposed prove to be unacceptable in the judgment of the Municipal Representative, the removing and the replacing of the material will be at the Contractors expense.

**ANY WORK DONE WITHOUT SUPERVISION OR INSPECTION BY AN
AUTHORIZED MUNICIPAL REPRESENTATIVE MAY BE ORDERED
REMOVED AND REPLACED AT THE CONTRACTOR'S EXPENSE UNLESS
THE MUNICIPAL REPRESENTATIVE FAILED TO INSPECT AFTER
HAVING BEEN GIVEN REASONABLE NOTICE WITHIN 72 HOURS THAT
WORK WAS TO BE PERFORMED.**

H. Miscellaneous

1. **If awarded this bid, this project is contingent upon Annual Town Meeting (June 8th, 2016) approval of bond and project.**

2. Pre-inspection

Each Contractor, before submitting an offer, shall become completely familiar with the required work and shall rely on their own investigation. The Municipal Representative will be available to have the site/sites proposed for reconstruction / paving inspected. No consideration will be granted for any alleged misunderstanding of the material to be furnished, the work to be done, or for any defects in the final product that are the result of the absence of pre-inspection of a site.

3. Right to change or additional work

The municipality reserves the right to negotiate change orders or extra work with the Contractor.

4. Clean up

At the completion of paving, each site shall be left in a neat and clean condition, subject to approval of the Municipal Representative.

5. Performance bond

The Contractor shall submit to the Municipality a Performance Bond in the amount of 100% of the Contract within ten (10) days after receipt of notice of acceptance of the Contractor's offer or part of the offer. These bonds shall be issued by a bonding company licensed to do business in the State of Maine. Failure to provide this bond is a material breach of contract and may, in the discretion of the Municipality, result in termination of the Contract.

6. Insurance

The Contractor will maintain liability insurance that the Town as an additional insured in an amount not less than the amount established by the Maine Tort Claims Act (currently \$400,000) per occurrence, for personal injury, death and property damage claims which may arise from work under this contract. The contractor shall give the Town an insurance certificate indicating at a minimum the contractor's business automobile, worker's compensation, and general liability insurance coverage. The Town of Wayne is to be named as an additional insured. **The Contractor shall furnish, to the municipality, a certificate of insurance, with bid form demonstrating insurability.** The failure to provide this certificate will constitute a breach of the Contract and may, in the discretion of the municipality, result in termination of the Contract. The Contractor shall furnish to the Municipality a copy of an insurance policy within one month notice to the Contractor of the acceptance of its offer.

7. Indemnification

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Municipality, and their agents, and employees against all claims, damages, losses and expenses, including, but not limited to, attorneys' fees arising out of or resulting from the performance of the work regardless of standard of care. This indemnification extends to all costs and all attorneys' fees incurred by the Municipality.

8. Acceptance period

The Municipality shall have up to a maximum of 30 days from date of bid opening to accept an offer.

9. Notice of acceptance

The Contractor will be notified in writing by the municipality of the acceptance of its offer in whole, or in part, within five (5) business days of when it has been accepted. Failure to comply with this notice requirement shall constitute a breach of the Contract. An offer cannot be accepted verbally.

10. Rejection of offers

The Municipality reserves the right to reject any or all proposals whenever such rejection is in their best interest. The Municipality reserves the right to reject the proposal of a Contractor who has previously failed to perform properly or to complete on time Contracts of a similar nature. The Municipality also reserves the right to reject a proposal from a Contractor if an investigation shows that the Contractor is not in a position to perform the Contract.

11. Payment

The Municipal Representative shall make payment in full after completion, inspection and acceptance. The Unit Price per ton or square yard will include, as required, surface preparation, mobilization, labor, hauling and placing material, rollers, shoulder re-hab work, traffic control, and final cleanup.

Any work completed after June 15, 2016 and prior to June 30, 2016, the Town will pay after July 1st, 2016.

11. Warranties

The Contractor guarantees that the work to be done under this contract and the materials to be furnished by the supplier for use in the construction of the same will be free from defects or flaws. This warranty shall be for a period

SECTION II

BID FORMS

We herewith submit our bid for the Town of Wayne, Maine full depth reclamation and paving projects in accordance with the requirements, specifications, attached bid forms, and herein acknowledge as follows:

1. That the needs for products and services are the best estimates of communities at the time of this bid, but that these estimates may vary. We agree to supply the products and services required, whether more or less than these estimates, at the prices quoted herein.
2. We carry General Liability (including Products Liability) and Worker Compensation insurance, which is in force and shall remain in force during the term of this contract.
3. Our company is bondable and a Performance Bond will be provided if awarded any portion of this bid.
4. We agree to comply with the General Specification requirements relating to pricing and reporting requirements for products and services provided under this bid.
5. All prices quoted shall be firm for the term of this contract.

Company Name _____

Address _____

Telephone _____

Printed Name and
Title of Owner or
Authorized Individual _____

Signature _____

**TOWN of WAYNE, MAINE
Full Depth Reclamation and Paving Project
BID SHEET**

FY 2016-2017

Bidder: _____ Date: _____

<u>PROJECT</u>	<u>BID QUANTITIES</u>	<u>UNIT PRICE</u>	<u>DOLLAR AMOUNT</u>
<u>Part #1 Full depth, reclamation: (maximum depth 12")</u>			
<ul style="list-style-type: none"> • Full depth, reclamation Approximate dimensions = 15,356 SY 			
Total Part #1 Price:	_____	_____	_____
<u>Part #2 Paving:</u>			
<ul style="list-style-type: none"> • Hot mix asphalt, base course of 2" lift of MDOT 19.0mm / B mix. Three (3) foot aprons at driveways. Estimated tonnage = 1,689 tons 			
Subtotal	_____	_____	_____
<ul style="list-style-type: none"> • Apply tack coat per MDOT Standard Specifications. 			
Subtotal	_____	_____	_____
<ul style="list-style-type: none"> • Hot mix asphalt, surface course of 1" lift of MDOT 12.5mm / C mix. Estimate tonnage = 845 tons. 			
Subtotal	_____	_____	_____
Total Part #2 Price:	_____	_____	_____
<u>Total Project Cost:</u>	_____	_____	_____

The Board of Selectmen reserves the right to waive formalities or reject any or all bids when such action is in the best interest of the Town.

The Contractor shall furnish, to the municipality, a certificate of insurance, with bid form demonstrating insurability.

If awarded this bid, this project is contingent upon Annual Town Meeting (June 8th, 2016) approval of bond and project.

Any work completed after June 15, 2016 and prior to June 30, 2016, the Town will pay after July 1st, 2016.

Asphalt Price Per Ton

	Shim Mix	9.5mm Mix/ D Mix	12.5mm Mix/ C Mix	19.0mm Mix/ B Mix
Price Per Ton				
Price Per Ton Handwork				
Price Per Ton Picked up at Plant				
Price Per Ton Parking Lots				
Price Per Linear Foot of Curbing				
		Cape Cod	Regular 6"	

Town of Wayne, Maine Cold Mix Asphalt & Latex Modified Chip Seal Project Specifications

Sealed bids shall be clearly labeled "**Cold Mix Asphalt & Latex Modified Chip Seal**" on the outside of envelope and submitted to:

Town of Wayne
Attn: Aaron Chrostowsky, Town Manager
P.O. Box 400/ 48 Pond Road
Wayne, Maine 04284

Pre-Bid Meeting
Thursday March 31, 2016
At 1:30 PM Town Office

Bid Due:
Not Later Than Thursday April 14, 2016
1:00 PM

Bid Opening:
Thursday April 14, 2016
At 1:00 PM Town Office

Bid Award:
Tuesday April 19, 2016
At the 6:30 PM Selectmen's Meeting

Town of Wayne, Maine
Contract Bid Specifications
Cold Mix Asphalt & Latex Modified Chip Seal

SECTION I

A. Description of Work

The Town of Wayne will be conducting **Cold Mix Asphalt & Latex Modified Chip Seal** on **House Road**. The work shall consist of two parts: (1) **Cold Mix Asphalt**, and (2) **Latex Modified Chip Seal**. All work shall be constructed as outlined in these specifications and as directed by the Municipal Representative. The Town of Wayne reserves the right to do any or all of the following work, as our budget will allow.

B. Scope of Work to be performed by the contractor:

Part 1: Cold Mix Asphalt

- **Cold mix asphalt, 2” lift**
Three (3) foot aprons at driveways.

Approximate dimensions:

House Road	2,020’ long x 18’ wide	444 tons
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Part 2: Latex Modified Chip Seal

- **Latex Modified Chip Seal**
Single chip seal entire limits.

Approximate dimensions:

House Road	2,020’ long x 18’ wide	4040 SY
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C. Cold Mix Asphalt Project Specifications

1. DESCRIPTION

Work under this contract shall consist of the Contractor furnishing all equipment and materials to **Manufacture & Place Cold Mix Asphalt**. The cold mix shall be processed through a pugmill, and follow a job mix formula submitted by the Contractor and approved by the Road Commissioner or his/her Designee. Placement of cold mix asphalt shall be done at a depth of 2 inches compacted.

2. MATERIALS

a. Liquid Asphalt

Liquid asphalt grades for production shall be: **MS-4, CMS-2 or HFMS-2.** The type and grade of liquid asphalt shall be approved by the Road Commissioner prior to commencing work.

b. Aggregate

The aggregates shall be purchased by the Contractor and shall be free from dust and thoroughly blended or screened before stockpiling. The aggregate gradation shall conform to design formulas in 3(c), "DENSE BINDER", "DENSE TRUE & LEVEL" or "DENSE TOP", or as approved by the Designee.

c. Composition of Mixture

The aggregate and asphalt shall be thoroughly mixed so that the asphalt material is uniformly distributed throughout, providing a minimum of 90% of the aggregate particles are uniformly coated when placed on the roadway. **A Minimum of 30% of the aggregate utilized in the mix design shall be 3/8 or 1/2" crushed aggregate. 85% of the "crushed" aggregate shall have two fractured faces to be deemed crushed aggregate.** Prior to commencing work, the Contractor shall submit the mix design including the aggregate source to the Road Commissioner for approval. All mixture placed shall be stable under normal traffic conditions, displacement shall be remedied by the Contractor.

COLD MIX SPECIFICATIONS

SIEVE SIZE	STABILIZE BASE	DENSE BINDER	DENSE TRUE & LEVEL	DENSE TOP	OPEN BINDER	OPEN TOP
2"	100					
1 1/2"		100			100	
1"		95 - 100				
3/4"			100		90 - 100	
1/2"		70 - 100	95 - 100	100	30 - 100	100
3/8"				85 - 100	10 - 60	85 - 100
#4	25 - 65	30 - 70	60 - 80	50 - 90	0 - 25	10 - 50
#8		20 - 60	50 - 75	25 - 65	0 - 10	0 - 15
#30		8 - 35	15 - 45	8 - 35		
#50		3 - 20	5 - 20	3 - 20		
#200	0 - 10	0 - 4	0 - 4	0 - 4	0 - 3	0 - 3
Residual % Bitumen	2.5 - 4.0	3.5 - 4.5	3.7 - 4.7	4.0 - 5.0	2.8 - 4.0	3.0 - 4.4

3. MATERIAL QUANTITIES

The quantity of asphalt material to be used shall be in the range of 11 to 21 gallons per ton of aggregate (See above for type of application) to meet desired residual percentages. The Contractor will design specific material quantities to meet existing field conditions & placement depths. The Contractor & Designee shall agree on the method used to quantifying tons to be placed prior to work beginning.

4. EQUIPMENT

The equipment used by the Contractor shall include one or more of the following:

a. Pugmill

Mix shall be done with a rotating twin paddle shaft pugmill providing suitable pressure-kneading action in mixing. The hydraulically driven pugmill shall be able to mix material in a crossing pattern for more thorough mixing. Mixing by blading, shoveling, and/or scooping will not be permitted. The mixer shall be a continuous traveling type pugmill designed to accurately proportion by weight, so that.....

when the aggregate and asphalt materials are incorporated in the mix a thorough and uniform coating will result. The mixer shall be equipped to mechanically or electrically interlock the asphalt feed with the aggregate feed such that uniformity of the mixture is assured at all times.

The traveling pugmill mixer shall be provided with volumetric or other gauging equipment which shall be capable of providing accurate control at all times of the amount of aggregate entering the mixer per time interval. The mixer shall be equipped with a positive displacement metering system capable of totaling the quantity of asphalt material applied to the mixing chamber. The capacities of the cold feed bins shall be sufficient to maintain a continuous flow of material. Each bin shall have a mechanical device for uniform feeding of the aggregate. The mixer unit shall be approved by the Road Commissioner or his/her Designee prior to commencing any work.

b. Placing Operations

Placing operations shall conform to acceptable paving practices. Mixtures produced under this contract shall be placed on the roadway with a highway class paver, equipped with a power adjustable main screed. Pavers shall meet the following minimum requirements.

- a. A track or rubber tire mounted highway class paver with a minimum tractor weight of 28,000 pounds, and a minimum main screed width of 8 feet.

- b. All paver screeds shall be outfitted with auger and tunnel extensions as recommended by the manufacturer, and have power extendible, activated, and heated screed extensions designed by the manufacturer for highway paving. Screeds shall be configured to place mixtures to the required width, crown, and breakpoints.

Immediately after the material is spread it shall be rolled and compacted by two or more 7 - 10 ton steel 2-axle wheel (one being vibratory) rollers.

5. CONTRACTORS REQUIREMENTS

- a. The Bidder shall own, operate and maintain a working laboratory at his/her plant or utilize a qualified testing subcontractor to perform all specified tests on any liquid asphalt samples or provide relevant product data from the emulsion supplier. The laboratory shall be operated by a full-time qualified technician and shall be available for use or inquiry by the Road Commissioner or his/her designee. The laboratory shall also include sufficient equipment to test aggregate and mixes to provide for quality finished product.

- b. The successful Bidder shall employ experienced labor and shall furnish material and equipment for safe and proper operation. All work and operations called for on the part of the successful bidder shall be performed in a first class workmanlike manner, and in accordance with Industry Standards.

- c. The Bidder shall have a minimum of three (3) years experience in the production & placement of the types of material specified to insure proper mixtures and satisfactory service. The contractor **shall submit with the bid their intentions to subcontract** any portion of the work described herein. This shall include all work to be subcontracted & the vendor or contractor who will perform the work.

- d. The contractor **shall submit with the bid** proof of liability insurance with a minimum of \$400,000.00 to the Town and when awarded add the Town as arider to their policy.

6. PERFORMANCE

The Town will not award this contract unless the Contractor furnishes satisfactory evidence of his/her ability and experience to perform this work, and that he/she has sufficient capital and equipment to enable him/her to execute the work successfully and to complete it within the time specified in the contract. The **Contractor shall submit** a list of four similar and successfully completed jobs, whose relevance to the proposed job shall be deemed by the Town. The name, address and telephone number of a contact person involved with each of these projects shall also be included.

7. TIME

The completion date for the placement of the Cold mix Asphalt is **September 1st, 2016**.

8. METHOD OF PAYMENT

The unit price bid **Per Ton** for the manufacture & placement of the Cold Mix Asphalt shall include the cost of furnishing all necessary **equipment, labor, grading**, and necessary **traffic control including flaggers**. The contract **shall** include an **Asphalt Price Adjustment** provision, See “Tabulation of Bids” page.

Any work completed after June 15, 2016 and prior to June 30, 2016, the Town will pay after July 1st, 2016.

9. GUARANTEE

Any material or workmanship found to be defective for up to one year from the date of acceptance by the Road Commissioner shall be replaced by the Contractor at no cost to the Municipality. Upon notification of defective material or workmanship, the Contractor shall immediately replace such defective areas, unless otherwise instructed by the Road Commissioner.

D. Latex Modified Chip Seal Project Specifications

Description The Contractor shall furnish and place latex modified emulsion and aggregate cover on an approved base in accordance with the Contract Documents and in reasonably close conformity with the lines, grades, thicknesses and typical cross sections shown on the plans or otherwise established. The Cold/Hot Mix Asphalt overlay or shim shall have **30 days** minimum to cure. This specification specifies the requirements for materials, manufacture, and application of latex modified emulsion with aggregate cover, and shall consist of an application of hot latex modified emulsified asphalt and followed immediately with an aggregate cover material meeting the requirements of this specification.

Materials Materials shall meet the requirements specified in State of Maine Standard Specification 2002, Section 700 – Materials; and the following additional requirements:

Asphalt Cement State of Maine Standard Specification 2002, Section 702 – subsection 702.03, and 703.204

Liquid asphalt grades for the latex modified emulsion shall meet the requirements for CRS-2, RS-2, each modified with 2% latex. All asphalt grades shall conform to AASHTO M208 or M140 as applicable. The asphalt grade selected shall be based on laboratory testing by the asphalt liquid supplier.

Latex Additive The latex additive shall be in conformance with the requirements of Table 1 of this specification. The latex modifier shall be added and co-milled at the emulsion facility, and complete, balanced blending shall be required. Samples of the emulsion and latex blend shall be supplied to the Town or Municipality for testing if requested.

Table 1

<u>Property</u>	<u>Anionic</u>	<u>Cationic</u>
Monomer Ratio (Butadiene/Styrene)	(76+/- 2/24 +/-2)	(76+/- 2/24 +/-2)
Solids (min %)	67	63
Solids (min lbs/gal)	5.2	4.8
Coagulum max. (80 mesh screen)	0.1 %	0.1 %
pH of Latex	9.5 – 10.5	4.0 – 5.5
Brookfield Visc, (Model RTV, #3 spindle at 20 rpm)	250-2000	250-2000
0.075 mm, (#200)	0 – 2%	0 – 2%

Aggregate State of Maine Standard Specification 2002, Section 703 – subsection 703.07 Aggregates for HMA Pavements

Aggregates shall conform to State of Maine Standard Specification 2002, section 703.07, and Table 2 of this specification.

Aggregates shall conform to ASTM D5821 for 0.3 to < 3.0 ESAL traffic levels. Aggregates shall be from quarried, washed stone sources. Crushed gravel sources may be permitted at the option of the Town or Municipality. Double chip seals shall require ½” aggregate (for the first application) meeting MDOT specifications and shall be <2% on the #200 sieve.

The maximum material passing the 0.075mm (#200) sieve shall not exceed 2% using a washed gradation for each maximum aggregate size designated.

Table 2

<u>Sieve Size</u>	<u>% Passing – Nominal Size</u>
	<u>9.5 mm, (3/8”)</u>
15.8 mm, (5/8”)	100%
12.5 mm, (1/2”)	100%
9.5 mm, (3/8”)	85 – 100%
4.75 mm, (#4)	0 – 30%
2.36 mm, (#8)	0 – 5%
0.075 mm, (#200)	0 – 2.0%

Material Testing

A minimum of 30 days prior to start of construction the Contractor shall send a representative sample of the proposed aggregate to the latex modified asphalt supplier for compatibility testing. Materials shall be tested for the cement type, grading, asphalt application rates, aggregate stripping, and asphalt adhesion to the stone. All test results shall be forwarded to the Town or Municipality prior to work commencing.

EQUIPMENT

Distributor Truck

Large projects may require two pressure-type bituminous distributor trucks. The distributor shall be equipped with an internal heating device capable of heating the latex modified material evenly up to a maximum of 185° F. The distributor shall have adequate pressure devices and suitable manifolds to provide constant positive cut-off to prevent dripping from the nozzles. The distributor shall be equipped with an electronically controlled computerized compensation unit for controlling application rates at various width and speed changes. The application unit shall have electronic controls and a digital read out installed and operated from the inside of the cab of the distributor. The distribution bar on the distributor shall be a fully circulating type. Any distributor that produces a streaked or irregular distribution of the material shall be promptly repaired or removed from the project.

Distributor equipment shall include a tachometer, pressure gauges, volume measuring devices, and a thermometer for reading temperature of tank contents. It shall be so constructed that uniform applications may be made at the specified rate recommended by the asphalt supplier, per square yard with a tolerance of plus or minus 0.03 gal. / sq. yd.

Hauling Equipment

Trucks for hauling cover material shall be rear discharge, conventional dumping haul units, or conveyor-fed or “live bottom” trucks, and shall be equipped with a device to lock onto the hitch at the rear of the chip spreader to prevent aggregate spillage.

Sufficient number, and size, of haul units will be required to enable continuous operation of the distributor and chip spreader.

Aggregate Spreader

The aggregate spreader shall be hydrostatically driven and self-propelled. It must be equipped with an adjustable head that is capable of spreading stone in widths from 4.5 to 14 feet. The spreader shall be mounted on pneumatic tires, and shall apply the stone on the road surface in a manner that ensures that the tires do not contact the road surface until after the stone has been applied. The unit shall be equipped with an electronic radar type sensor used to measure ground speed and will automatically adjust the stone application rate depending on width of application and the speed of chip spreader.

It shall have the ability to apply stone on any grade from 0 - 6%. The spreader shall be equipped with an integral hopper with a minimum capacity of 5 tons of stone which shall be filled by trucks in a manner which ensures that the truck tires never come in contact with asphalt treated road surfaces until the stone has been properly applied. To maintain constant stone application, a self-locking truck hitch will permit towing of aggregate trucks without stopping the chip spreader. It will be capable of maintaining positive engagement over irregular terrain.

Pneumatic-Tired Roller

One (1) self-propelled, multiple wheel, pneumatic-tired rollers shall be used and shall weigh between 6 and 12 tons, each roller shall have a total compacting width of at least 56 inches, have a minimum tire pressure of 60 psi.

Steel-Wheel Roller

One (1) self-propelled, 2-axle (tandem) steel-wheel roller shall be used and shall weigh between 8 and 12 ton and be equipped with scrapers. Combination pneumatic and steel drum-type rollers are acceptable, as one unit only.

CONSTRUCTION PROCEDURES

Preparation

Potholes, other areas of pavement failure, and major depressions in the existing pavement surface shall be repaired by the owner with asphalt concrete. A leveling course shall be placed on planed, milled or existing surface by the owner, if required. Immediately prior to application of the emulsion, the surface shall be thoroughly cleaned by sweeping. The Contractor shall be responsible for covering all utility irons just prior to application of emulsion and uncovering utilities after aggregate is spread.

Seasonal and Weather Limitations

The latex modified emulsion and aggregate cover shall not be applied between **June 1st** and **September 1st**, or when weather conditions are unfavorable to obtaining a uniform chip spread and retention. Construction shall proceed only when the atmospheric temperature is at least 50°F, and rising. No moisture shall be present on the roadway surface.

Application

The latex emulsion shall be applied at a temperature of & not to exceed 140°F to 185°F, at a rate of .40 to .45 gallons per square yard. The exact rate will be determined by the aggregate properties, latex modified emulsion supplier, traffic volume, and pavement condition.

Longitude joints shall be reasonably true to line and parallel to centerline. Where any construction joint occurs, the edges shall be broomed back and blended so there are no gaps and the elevations are the same, and free from ridges and depressions. Longitudinal joints shall be overlapped from 4 to 6 inches.

During application, adequate provision shall be made to prevent marring and discoloration of adjacent pavements, structures, vehicles, foliage or personal property.

Aggregate Application

The application of aggregate shall follow as close as possible behind the application of the emulsion which shall not be spread further in advance of the aggregate spread that can be immediately covered. Construction equipment or other vehicles shall not drive on the uncovered emulsion.

The aggregate shall be spread uniformly by a self-propelled spreader at a rate of spread determined by the latex modified emulsion supplier and contractor, generally between 20 to 35 pounds per square yard. Any deficient areas shall be covered with additional material.

Rolling

A minimum of two (2) rollers shall be used for aggregate seating into the emulsion. One roller must be pneumatic-tired and one must be steel-wheel. Rolling shall commence immediately following the spread of aggregate. There shall be at least three coverages by the pneumatic-tired roller to embed the aggregate particles firmly into the emulsion. Coverage shall be as many passes as are necessary to cover the entire width being spread with one pass being one movement of a roller in either direction. Additional coverage of the steel-wheel roller will follow.

Sweeping

When the maximum amount of aggregate has been embedded into the emulsion and the emulsion has set, all loose material shall be swept or otherwise removed. This will be done at a time and in a manner which will not displace any embedded aggregate or damage the emulsion layer. Additional sweeping of the treated surface may be required by the Town or Municipality after a 48hr curing period. Pre and post sweeping of the treated areas will be the responsibility of the **Contractor**.

Traffic Control

Traffic control shall be provided by the **CONTRACTOR** (including flaggers), and shall be in accordance with the latest version of the MUTCD. Payment for all labor, materials and equipment required for proper traffic control shall be considered incidental to the chip seal item.

METHOD OF MEASUREMENT AND BASIS OF PAYMENT

Method of Measurement The Town or Municipality will measure latex modified emulsion and aggregate cover (Chip Seal) by the square yard (SY). Payment will be for the actual number of square yards/tons applied in accordance with the Standard Specifications, See State of Maine Standard Specification 2002, Section 109 – Measurement and Payment. Payment shall be full compensation for all **labor, materials, equipment, traffic control, including flaggers**, required to complete the work in accordance with these specifications.

Basis of Payment The Town or Municipality will pay for the Work, in place and accepted, in accordance with the applicable sections of the Special Provisions at the contract unit price per square yard applied. Upon completion of work, and acceptance by the Road Commissioner, the Contractor shall submit a payment request to the Road Commissioner. The Town retains the right to adjust the quantity as listed below +/- 15%, due to budget purposes, without negotiating a price adjustment.

Tabulation of Bids

The Board of Selectmen reserves the right to waive formalities or reject any or all bids when such action is in the best interest of the Town.

The Contractor shall furnish, to the municipality, a certificate of insurance, with bid form demonstrating insurability.

If awarded this bid, this project is contingent upon Annual Town Meeting (June 8th, 2016) approval of bond and project.

Any work completed after June 15, 2016 and prior to June 30, 2016, the Town will pay after July 1st, 2016.

Item Description	Quantity	Unit price	\$ Amount \$
Cold Mix Asphalt, In place-Per Ton See Bid Specifications	444 Tons	\$ _____.____ Tons Include Cold Mix Asphalt Specification with this bid sheet	\$ _____.____
Single Latex Mod. Chip Seal-Per SY See Aggregate REQ, Table 2	4040 SY	\$ _____.____ SY Include Chip Seal Specification with this bid sheet	\$ _____.____
Please include both Bid Specifications with unit price filled out, along with this tabulation page. This Contract includes " <u>Asphalt Price Adjustment</u> ", See provision below & <u>fill out Base Price</u> .			\$ _____.____ Total Contract Bid

Company Name

Company Address

Company Representative

ASPHALT PRICE ADJUSTMENT

A fluctuating price will be required for this bid to allow for price adjustments based on the Period Price of asphalt cement using the New England Average Selling Price. The price adjustment will be based on the variance in price for the asphalt cement component only from the Base Price to the Period Price. Posted "Base Price" for this bid will be \$ _____ per ton of asphalt cement. For work completed outside of the completion dates set forth in each Bid Specification, the Town will evaluate the Period Price on the completion date and the Period Price when the work is actually completed. Payment will be made based on the lower of the two amounts.

“Base Price” = the price of PG binder liquid per ton that exists on the bid opening date.

“Period Price” = the price of PG binder liquid per ton on the paving date, using the New England Average Selling Price

“New England Average Selling Price” = the price Listed on the MDOT website. See link below.

<http://www.maine.gov/mdot/comprehensive-list-projects/asphaltprices.php>

Cold Mix:

Period Price minus Base Price divide by 238 (Gal. in ton emulsion) x .66 (asphalt in Gal. emulsion)

=Adjustment per Gallon of Emulsion used. Gallons used will be based on the mix design.

Chip Seals:

Period Price minus Base Price divide by 238 (Gal. in ton emulsion) x .66 (asphalt in Gal. emulsion)

x .42 Gal. / SY (approx. application rate) =Adjustment per square yard.

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
100 - General Admin	228,109.00	179,860.37	48,248.63	78.85
01 - Salaries	147,219.00	108,416.66	38,802.34	73.64
01 - Selectmen	7,162.00	3,581.10	3,580.90	50.00
05 - Town Manager	46,752.00	35,968.00	10,784.00	76.93
15 - Treasurer	3,000.00	1,500.00	1,500.00	50.00
20 - Tax Collector	21,805.00	17,327.66	4,477.34	79.47
25 - Town Clerk	22,619.00	18,220.48	4,398.52	80.55
35 - Meeting Clerk	1,257.00	0.00	1,257.00	0.00
70 - Med/Fica	7,907.00	5,723.80	2,183.20	72.39
75 - Health Insurance	33,360.00	25,672.62	7,687.38	76.96
80 - Retirement	2,480.00	0.00	2,480.00	0.00
81 - Income Protection plan	877.00	423.00	454.00	48.23
02 - Operating Expense	27,250.00	26,977.43	272.57	99.00
01 - Office Expense	4,000.00	3,862.09	137.91	96.55
05 - Travel expenses	2,000.00	739.90	1,260.10	37.00
10 - Training Expense	3,000.00	1,208.69	1,791.31	40.29
15 - Maintenance and Repairs	0.00	145.31	-145.31	----
20 - Dues	2,300.00	4,880.00	-2,580.00	212.17
25 - Computer Repairs	1,500.00	1,541.47	-41.47	102.76
30 - Computer Software	8,500.00	9,436.32	-936.32	111.02
35 - Website	750.00	1,101.64	-351.64	146.89
40 - Town Report	1,000.00	0.00	1,000.00	0.00
45 - Sunshine Fund	200.00	110.88	89.12	55.44
50 - Tax Administration	4,000.00	3,917.56	82.44	97.94
55 - Election supplies	0.00	33.57	-33.57	----
03 - Contractual	50,840.00	41,071.05	9,768.95	80.78
01 - Legal Services	15,000.00	8,593.54	6,406.46	57.29
05 - Audit Services	5,040.00	5,040.00	0.00	100.00
07 - Bookkeeping Assistance	1,000.00	0.00	1,000.00	0.00
15 - Insurance	20,000.00	16,726.00	3,274.00	83.63
20 - Rent	6,700.00	6,656.00	44.00	99.34
25 - Copier lease	3,100.00	4,055.51	-955.51	130.82
05 - Utilities	2,800.00	2,085.73	714.27	74.49
01 - Telephone	2,800.00	2,085.73	714.27	74.49
65 - Unclassified	0.00	1,309.50	-1,309.50	----
01 - Contigent	0.00	1,309.50	-1,309.50	----
101 - Debt Service	103,785.00	103,774.38	10.62	99.99
15 - Debt Service	103,785.00	103,774.38	10.62	99.99
05 - North Wayne Road Bond	37,155.00	37,144.39	10.61	99.97
15 - Old Winthrop Road Bond	66,630.00	66,629.99	0.01	100.00
102 - Elections & Hearings	2,500.00	610.61	1,889.39	24.42
01 - Salaries	1,500.00	450.00	1,050.00	30.00
41 - Elections clerk	1,500.00	450.00	1,050.00	30.00
02 - Operating Expense	1,000.00	160.61	839.39	16.06
01 - Office Expense	1,000.00	160.61	839.39	16.06
103 - General Assistance	3,000.00	1,314.00	1,686.00	43.80
10 - Social Services/Community Serv	3,000.00	1,314.00	1,686.00	43.80
85 - General Assistance	2,500.00	1,314.00	1,186.00	52.56

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
103 - General Assistance CONT'D				
87 - Ladd Alternative GA	500.00	0.00	500.00	0.00
104 - Fire Department	53,995.00	25,344.49	28,650.51	46.94
01 - Salaries	13,995.00	5,027.59	8,967.41	35.92
50 - Chief Officers stipends	6,000.00	2,420.27	3,579.73	40.34
52 - Firefighter stipends	7,000.00	2,250.00	4,750.00	32.14
70 - Med/Fica	995.00	357.32	637.68	35.91
02 - Operating Expense	40,000.00	20,316.90	19,683.10	50.79
60 - Fire Operations	22,000.00	18,561.02	3,438.98	84.37
61 - Fire Communications	4,000.00	1,755.88	2,244.12	43.90
62 - Fire Equipment	14,000.00	0.00	14,000.00	0.00
105 - Assessing	22,000.00	18,400.00	3,600.00	83.64
02 - Operating Expense	1,800.00	1,800.00	0.00	100.00
75 - GIS Maps	1,800.00	1,800.00	0.00	100.00
03 - Contractual	20,200.00	16,600.00	3,600.00	82.18
30 - Assessing/Mapping	14,400.00	16,600.00	-2,200.00	115.28
35 - Quarterly review	5,800.00	0.00	5,800.00	0.00
106 - Animal Control	5,180.00	3,032.64	2,147.36	58.55
01 - Salaries	3,230.00	1,614.75	1,615.25	49.99
55 - Animal control officer	3,000.00	1,500.00	1,500.00	50.00
70 - Med/Fica	230.00	114.75	115.25	49.89
10 - Social Services/Community Serv	1,950.00	1,417.89	532.11	72.71
90 - Humane Society	1,950.00	1,417.89	532.11	72.71
107 - Code Enforcement	16,214.00	9,963.20	6,250.80	61.45
01 - Salaries	12,514.00	9,793.20	2,720.80	78.26
56 - Code Enforcement Officer	11,625.00	9,097.20	2,527.80	78.26
70 - Med/Fica	889.00	696.00	193.00	78.29
02 - Operating Expense	2,700.00	0.00	2,700.00	0.00
20 - Dues	2,700.00	0.00	2,700.00	0.00
65 - Unclassified	1,000.00	170.00	830.00	17.00
30 - Ordinance & Mapping	1,000.00	170.00	830.00	17.00
108 - Public Safety	32,920.00	23,089.55	9,830.45	70.14
03 - Contractual	26,420.00	17,918.65	8,501.35	67.82
40 - Ambulance	9,810.00	4,904.63	4,905.37	50.00
45 - Sheriff Dept	4,000.00	3,480.00	520.00	87.00
50 - PSAP Dispatching	12,610.00	9,534.02	3,075.98	75.61
05 - Utilities	6,500.00	5,170.90	1,329.10	79.55
20 - Street lights	6,500.00	5,170.90	1,329.10	79.55
109 - Roads	306,343.00	253,621.69	52,721.31	82.79
03 - Contractual	163,593.00	124,553.20	39,039.80	76.14
55 - Parking Lot Plowing	3,600.00	3,035.00	565.00	84.31
60 - Road Plowing	155,493.00	119,211.00	36,282.00	76.67
75 - Roadside mowing	3,500.00	2,307.20	1,192.80	65.92
80 - Landfill mowing	1,000.00	0.00	1,000.00	0.00
05 - Utilities	500.00	356.39	143.61	71.28

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
109 - Roads CONT'D				
05 - Electricity	500.00	356.39	143.61	71.28
25 - ROADS	142,250.00	128,712.10	13,537.90	90.48
01 - Roads Administration	2,000.00	1,802.59	197.41	90.13
05 - Brush/Tree removal	13,000.00	16,272.98	-3,272.98	125.18
10 - Calcium chloride	8,000.00	11,419.96	-3,419.96	142.75
15 - Sweeping	3,500.00	125.00	3,375.00	3.57
20 - Patching	4,000.00	3,595.65	404.35	89.89
30 - Signs	3,000.00	4,129.33	-1,129.33	137.64
35 - Painting	750.00	293.34	456.66	39.11
40 - Culverts	15,000.00	7,834.29	7,165.71	52.23
45 - Gravel	25,000.00	25,275.81	-275.81	101.10
46 - Winter salt	20,000.00	6,383.15	13,616.85	31.92
70 - Grading	8,000.00	7,490.00	510.00	93.63
75 - Ditching	40,000.00	39,177.00	823.00	97.94
80 - Catch Basin	0.00	4,913.00	-4,913.00	----
110 - Transfer Station	118,498.00	80,859.41	37,638.59	68.24
02 - Operating Expense	4,250.00	2,418.75	1,831.25	56.91
80 - Hazardous waste	1,000.00	0.00	1,000.00	0.00
85 - TS Backhoe Rental	3,250.00	2,418.75	831.25	74.42
03 - Contractual	114,248.00	78,440.66	35,807.34	68.66
65 - Transfer Station Operations	107,998.00	78,440.66	29,557.34	72.63
66 - Transfer Station CIP	6,250.00	0.00	6,250.00	0.00
111 - Outside Agencies	25,698.00	25,113.09	584.91	97.72
10 - Social Services/Community Serv	25,698.00	25,113.09	584.91	97.72
01 - Library	6,000.00	6,000.00	0.00	100.00
10 - Archival board	600.00	15.59	584.41	2.60
15 - Messenger	2,000.00	2,000.00	0.00	100.00
20 - Cemetery Association	3,500.00	3,500.00	0.00	100.00
25 - Rural Community Action	3,700.00	3,700.00	0.00	100.00
30 - Senior Spectrum	1,004.00	1,004.00	0.00	100.00
35 - Hospice	1,000.00	1,000.00	0.00	100.00
40 - Family Violence	1,000.00	1,000.00	0.00	100.00
45 - Maine Public Broadcasting	100.00	100.00	0.00	100.00
50 - Kennebec Valley Behavioral Hea	1,600.00	1,600.00	0.00	100.00
60 - Red Cross	1,200.00	1,200.00	0.00	100.00
65 - Sexual Assault Crisis Support	417.00	416.50	0.50	99.88
66 - Crisis & Counseling Center	1,977.00	1,977.00	0.00	100.00
67 - Community Health and Counselin	100.00	100.00	0.00	100.00
94 - Winthrop Food Pantry	1,500.00	1,500.00	0.00	100.00
112 - Recreation	18,233.00	10,899.16	7,333.84	59.78
02 - Operating Expense	4,300.00	0.00	4,300.00	0.00
90 - Ladd Operational expenses	4,300.00	0.00	4,300.00	0.00
03 - Contractual	5,583.00	3,149.16	2,433.84	56.41
70 - Park Mowing	2,244.00	1,265.72	978.28	56.40
71 - Ladd Mowing	3,339.00	1,883.44	1,455.56	56.41
10 - Social Services/Community Serv	8,350.00	7,750.00	600.00	92.81
91 - Kennebec Land Trust	250.00	250.00	0.00	100.00
92 - Friends of Cobbossee Watershe	1,300.00	1,300.00	0.00	100.00
93 - Memorial Day	300.00	200.00	100.00	66.67

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
112 - Recreation CONT'D				
96 - Athletic League	500.00	0.00	500.00	0.00
97 - Andro Lake Improve Corp	1,500.00	1,500.00	0.00	100.00
98 - Andro Yacht club	500.00	500.00	0.00	100.00
99 - 30 Mile Wateshed	4,000.00	4,000.00	0.00	100.00
113 - Land and Buildings	2,540.00	2,351.04	188.96	92.56
02 - Operating Expense	1,600.00	1,821.32	-221.32	113.83
15 - Maintenance and Repairs	1,000.00	1,429.35	-429.35	142.94
95 - NW Schoolhouse	200.00	109.81	90.19	54.91
96 - NW Building	200.00	146.44	53.56	73.22
97 - Town House	200.00	135.72	64.28	67.86
03 - Contractual	940.00	529.72	410.28	56.35
72 - Historic Property Mowing	940.00	529.72	410.28	56.35
114 - Capital Reserves transfers	117,000.00	0.00	117,000.00	0.00
52 - CAPITAL RESERVE	117,000.00	0.00	117,000.00	0.00
05 - Fire Truck	25,000.00	0.00	25,000.00	0.00
45 - Land and Buildings	2,500.00	0.00	2,500.00	0.00
50 - Road Recon. & Pav. Project	50,000.00	0.00	50,000.00	0.00
65 - Town Office	15,000.00	0.00	15,000.00	0.00
70 - Village Improvement Projects	2,500.00	0.00	2,500.00	0.00
75 - Technology Replacement Plan	2,000.00	0.00	2,000.00	0.00
85 - Water Quality	5,000.00	0.00	5,000.00	0.00
90 - Former Pettengill Property Leg	15,000.00	0.00	15,000.00	0.00
115 - School RSU #38	1,871,059.00	1,403,294.23	467,764.77	75.00
60 - INTER GOVERNMENT	1,871,059.00	1,403,294.23	467,764.77	75.00
15 - RSU #38	1,871,059.00	1,403,294.23	467,764.77	75.00
116 - County Tax	183,969.00	183,968.47	0.53	100.00
60 - INTER GOVERNMENT	183,969.00	183,968.47	0.53	100.00
20 - Kennebec County Tax	183,969.00	183,968.47	0.53	100.00
117 - Cobbossee Watershed District	2,345.00	2,345.00	0.00	100.00
60 - INTER GOVERNMENT	2,345.00	2,345.00	0.00	100.00
25 - Cobbossee Watershed District	2,345.00	2,345.00	0.00	100.00
118 - Overlay	15,000.00	0.00	15,000.00	0.00
60 - INTER GOVERNMENT	15,000.00	0.00	15,000.00	0.00
30 - Overlay	15,000.00	0.00	15,000.00	0.00
120 - Selectboard Contingency	5,000.00	769.50	4,230.50	15.39
65 - Unclassified	5,000.00	769.50	4,230.50	15.39
01 - Contigent	5,000.00	769.50	4,230.50	15.39
Final Totals	3,133,388.00	2,328,610.83	804,777.17	74.32

Revenue Summary Report

Fund: 1
ALL

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
100 - General Admin	392,926.00	2,874,073.97	-2,481,147.97	731.45
01 - Banking Interest	0.00	252.31	-252.31	----
03 - Lien costs	5,000.00	2,129.64	2,870.36	42.59
04 - Interest on taxes	12,000.00	7,109.35	4,890.65	59.24
05 - MV Agent fees	4,000.00	3,034.00	966.00	75.85
06 - IFW Agent fees	500.00	278.25	221.75	55.65
07 - Motor Vehicle excise	200,000.00	163,640.18	36,359.82	81.82
08 - Boat Excise	2,000.00	1,267.60	732.40	63.38
09 - Vitals	500.00	428.00	72.00	85.60
13 - Cable TV Franchise	4,200.00	3,805.74	394.26	90.61
14 - Misc revenue	10,000.00	12,732.78	-2,732.78	127.33
15 - Surplus	100,000.00	0.00	100,000.00	0.00
20 - Insurance Dividends/Reimburse	0.00	1,269.00	-1,269.00	----
21 - State revenue sharing	44,726.00	35,479.85	9,246.15	79.33
25 - Tax Commitment	0.00	2,642,647.27	-2,642,647.27	----
26 - Supplemental Taxes	10,000.00	0.00	10,000.00	0.00
103 - General Assistance	1,250.00	0.00	1,250.00	0.00
01 - GA Reimbursement	1,250.00	0.00	1,250.00	0.00
105 - Assessing	31,500.00	31,554.30	-54.30	100.17
01 - Tree Growth	4,000.00	3,914.30	85.70	97.86
02 - Homestead Exemption	26,000.00	26,136.00	-136.00	100.52
03 - Veteran reimbursement	1,500.00	1,463.00	37.00	97.53
04 - BETE Reimbursement	0.00	41.00	-41.00	----
106 - Animal Control	750.00	716.00	34.00	95.47
01 - Dog fees	750.00	663.00	87.00	88.40
02 - Dog late fees	0.00	53.00	-53.00	----
107 - Code Enforcement	2,000.00	331.00	1,669.00	16.55
01 - Building permits	2,000.00	330.00	1,670.00	16.50
02 - Yard Sale Permit	0.00	1.00	-1.00	----
109 - Roads	30,532.00	30,848.00	-316.00	101.03
01 - Local Road Assist Program	30,532.00	30,848.00	-316.00	101.03
110 - Transfer Station	6,250.00	0.00	6,250.00	0.00
15 - Transfer from Cap. Reserve Fnd	6,250.00	0.00	6,250.00	0.00
119 - Snowmobile	0.00	635.52	-635.52	----
01 - State Reimbursement	0.00	635.52	-635.52	----
Final Totals	465,208.00	2,938,158.79	-2,472,950.79	631.58

General Ledger Summary Report

Fund(s): ALL
ALL

Account	Beg Bal Net	----- Y T D -----		Pending Activity	Balance Net	
		Debits	Credits	Net		
General Fund	0.00	1,340,686.68	1,340,686.68	0.00	761.49	
Assets	1,180,860.34	5,764,057.50	5,139,145.18	624,912.32	-2,014.47	1,803,758.19
100-00 Cash / Checking	1,045,091.47	2,770,802.86	2,695,886.95	74,915.91	34,729.24	1,154,736.62
110-00 Debit Card Account-Androscogg	1,377.44	0.00	0.00	0.00	0.00	1,377.44
110-01 Cash Drawers	400.00	0.00	0.00	0.00	0.00	400.00
110-03 Andro Savings 1600191314	243,025.32	0.00	0.00	0.00	0.00	243,025.32
116-00 NSF CHECK	2,611.50	1,005.75	2,757.26	-1,751.51	0.00	859.99
121-00 PAYROLL TAXES RECEIVABLE	1,277.60	0.00	0.00	0.00	0.00	1,277.60
150-05 2005 Real Estate Taxes	0.00	0.00	0.00	0.00	0.00	0.00
150-12 2012 Real Estate Taxes	5,612.92	0.00	0.28	-0.28	0.00	5,612.64
150-13 2013 Real Estate Taxes	3.86	0.00	3.76	-3.76	0.00	0.10
150-14 2014 Real Estate Taxes	82,601.05	2,316.64	84,721.35	-82,404.71	0.00	196.34
150-15 2015 Real Estate Taxes	-6,286.39	2,632,011.66	1,946,117.73	685,893.93	-38,653.24	640,954.30
150-16 2016 Real Estate Taxes	0.00	0.00	1,598.86	-1,598.86	-0.72	-1,599.58
155-04 2004 pp Taxes	1,268.36	0.00	0.00	0.00	0.00	1,268.36
155-05 2005 pp Taxes	168.81	0.00	0.00	0.00	0.00	168.81
155-06 2006 pp Taxes	250.19	0.00	0.00	0.00	0.00	250.19
155-07 2007 pp Taxes	261.03	0.00	0.00	0.00	0.00	261.03
155-08 2008 pp Taxes	421.05	0.00	0.00	0.00	0.00	421.05
155-09 2009 pp Taxes	554.20	0.00	0.00	0.00	0.00	554.20
155-10 2010 pp Taxes	880.67	0.00	0.00	0.00	0.00	880.67
155-11 2011 pp Taxes	1,504.76	0.00	0.01	-0.01	0.00	1,504.74
155-12 2012 pp Taxes	1,761.53	0.00	0.02	-0.02	0.00	1,761.51
155-13 2013 pp Taxes	2,154.16	0.00	0.02	-0.02	0.00	2,154.14
155-14 2014 pp Taxes	6,082.73	0.00	0.10	-0.10	0.00	6,082.62
155-15 2015 pp Taxes	-0.04	10,930.47	8,232.71	2,697.76	0.00	2,697.73
155-16 2016 pp Taxes	0.00	0.00	0.02	-0.02	0.00	-0.02
160-09 2009 Liens	5,411.87	0.00	0.00	0.00	0.00	5,411.87
160-10 2010 Liens	5,611.57	0.00	0.00	0.00	0.00	5,611.57
160-11 2011 Liens	5,611.57	0.00	0.00	0.00	0.00	5,611.57
160-12 2012 Liens	-20.51	20.51	0.00	20.51	0.00	0.00
160-13 2013 Liens	44,161.95	1,914.16	40,200.16	-38,286.00	0.00	5,875.95
160-14 2014 Liens	0.00	54,207.65	10,922.70	43,284.95	0.00	43,284.95
165-00 Write off	0.00	0.00	0.00	0.00	0.00	0.00
199-02 Due to/from Ladd Rec	-26,196.69	70,855.96	45,148.50	25,707.46	1,910.25	1,421.02
199-03 Due to/from Special Revenues	-11,978.79	14,078.16	1,922.15	12,156.01	0.00	177.22
199-04 Due to/from Capital Projects	-225,651.49	201,805.36	300,000.00	-98,194.64	0.00	-323,846.13
199-05 Due to/from Trust Funds	-7,111.36	4,108.32	1,632.60	2,475.72	0.00	-4,635.64
Liabilities	94,996.63	127,531.96	127,146.96	-385.00	-1,252.98	93,358.65
310-01 BMW	2,235.45	71,145.86	73,687.72	2,541.86	-1,070.00	3,707.31
310-03 State Vital Fees	0.00	59.60	72.00	12.40	0.00	12.40
310-15 IFW	4,123.00	12,944.67	9,016.49	-3,928.18	88.00	282.82
310-30 Dog License State	-4.00	840.00	882.00	42.00	0.00	38.00
310-35 State Plumbing Fee 25%	286.25	60.00	537.50	477.50	0.00	763.75
310-36 DEP Plumbing Fee \$15.00	15.00	312.50	105.00	-207.50	0.00	-192.50
320-05 LPI Plumbing Fee 75%	-436.25	937.50	1,612.50	675.00	0.00	238.75
330-10 Federal withholding	0.00	31,880.21	31,880.21	0.00	0.00	0.00
330-25 State withholding	0.00	3,994.80	3,992.15	-2.65	0.00	-2.65
330-40 Retirement withholding	0.00	1,690.41	1,690.41	0.00	0.00	0.00
330-50 MMEHT with holding	18.65	3,666.41	3,670.98	4.57	-270.98	-247.76

General Ledger Summary Report

Fund(s): ALL
ALL

Account	Beg Bal Net	----- Y T D -----		Pending Activity	Balance Net
		Debits	Credits	Net	
1 - General Fund - CONT'D					
400-00 Deferred Tax Revenues	88,758.53	0.00	0.00	0.00	88,758.53
Fund Balance	1,085,863.71	5,449,077.22	6,074,374.54	625,297.32	0.00 1,711,161.03
500-00 Expense control	0.00	2,315,252.25	3,137,679.00	822,426.75	0.00 822,426.75
510-00 Revenue control	0.00	465,644.97	2,936,695.54	2,471,050.57	0.00 2,471,050.57
520-00 Undesignated fund balance	1,085,863.71	2,668,180.00	0.00	-2,668,180.00	0.00 -1,582,316.29
2 - Ladd Rec Operations					
Assets	0.00	116,004.46	116,004.46	0.00	-1,910.25 -1,910.25
199-01 Due to/from	26,196.69	45,148.50	70,855.96	-25,707.46	-1,910.25 -1,421.02
Liabilities	0.00	0.00	0.00	0.00	0.00 0.00
Fund Balance	26,196.69	70,855.96	45,148.50	-25,707.46	0.00 489.23
500-00 Expense Control	0.00	70,855.96	135.00	-70,720.96	0.00 -70,720.96
510-00 Revenue Control	0.00	0.00	45,013.50	45,013.50	0.00 45,013.50
520-00 Fund Balance	26,196.69	0.00	0.00	0.00	0.00 26,196.69
3 - Special Revenues					
Assets	0.00	16,000.31	16,000.31	0.00	0.00 0.00
120-01 No. Wayne School House KSB	2,607.97	0.00	0.00	0.00	0.00 2,607.97
199-01 Due to/from	11,978.79	1,922.15	14,078.16	-12,156.01	0.00 -177.22
Liabilities	0.00	0.00	0.00	0.00	0.00 0.00
Fund Balance	14,586.76	14,078.16	1,922.15	-12,156.01	0.00 2,430.75
500-00 Expense Control	0.00	14,078.16	0.00	-14,078.16	0.00 -14,078.16
510-00 Revenue Control	0.00	0.00	1,922.15	1,922.15	0.00 1,922.15
525-00 Animal Control	2,100.03	0.00	0.00	0.00	0.00 2,100.03
531-00 Farmers Market	754.52	0.00	0.00	0.00	0.00 754.52
532-00 Wayne History Project	3,973.42	0.00	0.00	0.00	0.00 3,973.42
534-00 TOWN BOAT LAUNCH	-542.15	0.00	0.00	0.00	0.00 -542.15
535-00 Soccer	1,881.59	0.00	0.00	0.00	0.00 1,881.59
536-00 Softball	635.48	0.00	0.00	0.00	0.00 635.48
537-00 Baseball	452.36	0.00	0.00	0.00	0.00 452.36
539-00 Community Directory	70.00	0.00	0.00	0.00	0.00 70.00
540-00 No. Wayne School House	2,607.97	0.00	0.00	0.00	0.00 2,607.97
541-00 Water Quality	2,653.54	0.00	0.00	0.00	0.00 2,653.54
4 - Capital Reserves					
Assets	0.00	501,805.36	501,805.36	0.00	0.00 0.00
109-00 Fire Truck - WAFCU - 24852-00	25.00	0.00	0.00	0.00	0.00 25.00
110-00 Fire Truck - WAFCU - 24852-64	16,427.36	0.00	0.00	0.00	0.00 16,427.36
199-01 Due to/from	225,651.49	300,000.00	201,805.36	98,194.64	0.00 323,846.13

General Ledger Summary Report

Fund(s): ALL
ALL

Account	Beg Bal	Y T D			Pending Activity	Balance Net
	Net	Debits	Credits	Net		
4 - Capital Reserves CONT'D						
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	242,103.85	201,805.36	300,000.00	98,194.64	0.00	340,298.49
500-00 Expense Control	0.00	201,805.36	0.00	-201,805.36	0.00	-201,805.36
510-00 Revenue Control	0.00	0.00	300,000.00	300,000.00	0.00	300,000.00
521-00 Transfer Station	43,572.00	0.00	0.00	0.00	0.00	43,572.00
522-00 Voting Machine	6,500.00	0.00	0.00	0.00	0.00	6,500.00
523-00 Roads	47,314.15	0.00	0.00	0.00	0.00	47,314.15
524-00 Fire Truck	16,427.36	0.00	0.00	0.00	0.00	16,427.36
525-00 Sand Salt Shed	2,918.64	0.00	0.00	0.00	0.00	2,918.64
526-00 Footbridge	3,767.44	0.00	0.00	0.00	0.00	3,767.44
529-00 Building maintenance	152.50	0.00	0.00	0.00	0.00	152.50
530-00 Fire Station	1,591.74	0.00	0.00	0.00	0.00	1,591.74
531-00 Lord Road Paving	30,410.48	0.00	0.00	0.00	0.00	30,410.48
532-00 Hardscrabble Road	2,810.53	0.00	0.00	0.00	0.00	2,810.53
533-00 Lovejoy Pond Dam	18,183.53	0.00	0.00	0.00	0.00	18,183.53
534-00 Land/Building	4,327.61	0.00	0.00	0.00	0.00	4,327.61
535-00 Cemetery Stone Cleaning	9,900.00	0.00	0.00	0.00	0.00	9,900.00
536-00 Town Office	32,250.00	0.00	0.00	0.00	0.00	32,250.00
537-00 Besse Road Chip Seal	4,800.00	0.00	0.00	0.00	0.00	4,800.00
538-00 Fire Equipment	6,246.00	0.00	0.00	0.00	0.00	6,246.00
539-00 Village Improvements	2,281.29	0.00	0.00	0.00	0.00	2,281.29
540-00 Technology	717.58	0.00	0.00	0.00	0.00	717.58
541-00 GIS Map	1,100.00	0.00	0.00	0.00	0.00	1,100.00
542-00 Emergency Management	5,200.00	0.00	0.00	0.00	0.00	5,200.00
543-00 Fire Pond/Dry Hydrant	1,633.00	0.00	0.00	0.00	0.00	1,633.00
544-00 North Wayne School House	0.00	0.00	0.00	0.00	0.00	0.00
5 - Trust Funds	0.00	5,740.92	5,740.92	0.00	0.00	0.00
Assets	75,537.40	1,632.60	4,108.32	-2,475.72	0.00	73,061.68
101-00 Jaworski Andro 45107709	1,140.06	0.00	0.00	0.00	0.00	1,140.06
103-00 Ruth Lee Andro 45107645	8,473.68	0.00	0.00	0.00	0.00	8,473.68
104-00 Ladd Worthy Poor Andro 4510761	21,120.12	0.00	0.00	0.00	0.00	21,120.12
105-00 Ladd WAFCU 25542-ID 00	25.04	0.00	0.00	0.00	0.00	25.04
106-00 Ladd WAFCU 25542-ID 10	14,788.35	0.00	0.00	0.00	0.00	14,788.35
107-00 Ladd WAFCU 25542-ID 64	22,878.79	0.00	0.00	0.00	0.00	22,878.79
199-01 Due to/from	7,111.36	1,632.60	4,108.32	-2,475.72	0.00	4,635.64
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	75,537.40	4,108.32	1,632.60	-2,475.72	0.00	73,061.68
500-00 Expense Control	0.00	4,108.32	0.00	-4,108.32	0.00	-4,108.32
510-00 Revenue Control	0.00	0.00	1,632.60	1,632.60	0.00	1,632.60
521-00 Jaworski Fund Balance	1,140.06	0.00	0.00	0.00	0.00	1,140.06
522-00 Ladd Recreation Capital FB	41,477.18	0.00	0.00	0.00	0.00	41,477.18
523-00 Ruth Lee FB	8,473.68	0.00	0.00	0.00	0.00	8,473.68
524-00 Ladd Worthy Poor FB	24,446.48	0.00	0.00	0.00	0.00	24,446.48
Final Totals	0.00	11,980,217.73	11,980,217.73	0.00	-2,671.74	-2,671.74