

Town of Wayne Board of Selectmen

MEMBERS: Gary Kenny, Stephanie Haines, Peter Ault, Don Welsh and Jon Lamarche

Meeting Agenda

Date: Tuesday, July 28, 2015

Time: 6:30 PM

Place: Wayne Elementary School – Gymnasium

Call Meeting to Order.

Pledge of Allegiance.

Selectmen Present / Quorum.

Meeting Minutes.

- a. **Consider approving of meeting minutes of the Wayne Board of Selectmen – July 14, 2015.**
Manager Recommendation: Move the Board to approve meeting minutes of the Wayne Board of Selectmen – July 14, 2015.

Warrants.

- a. **Consider approving of Payroll Warrant #4.**
Manager Recommendation: Move the Board to approve Payroll Warrant #4.
- b. **Consider approving of Accounts Payable Warrant #5**
Manager Recommendation: Move the Board to approve Accounts Payable Warrant #5.

Business Agenda.

- a. **Discuss Farmers Market Possible Relocation and Committee Directive**
Manager Recommendation: Discussion Only.
- b. **Consider awarding Full Depth Reclamation and Paving Contract to All-State Asphalt in the amount of \$280,589.44.**
Manager Recommendation: Move the Board to award the Full Depth Reclamation and Paving Contract to All-State Asphalt in the amount of \$280,589.44.
- c. **Review and discuss Policy Governing Access to Public Records Under the Maine Freedom of Access Act.**
Manager Recommendation: Move the Board to adopt Policy Governing Access to Public Records Under the Maine Freedom of Access Act.
- d. **Executive Session: Pettengill Property.**
(Executive Session, if needed, 1 MRSA §405 (6) E Legal matters)
Manager Recommendation: Move the Board to enter into Executive Session, 1 MRSA §405 (6) E Legal matters.

Manager Recommendation: Move the Board to exit into Executive Session, 1 MRSA §405 (6) E Legal matters.

Manager Recommendation: Any motion as a result of executive session.

Supplements / Abatements.

Town Manager Report.

Board Member Reports.

Public Comments.

Adjourn.

The next regularly scheduled **Board of Selectmen Meeting** is scheduled for **Tuesday August 11, 2015 at 6:30 PM** at the Wayne Elementary School - Gym.

**Town of Wayne, Maine
Select Board Meeting Minutes
Tuesday July 14, 2015
Wayne Elementary School**

Call Meeting to Order/ Selectmen Present

Gary Kenny determined quorum and called meeting to order at 6:30 PM with the following members present: Peter Ault, Stephanie Haines, Gary Kenny, Jonathan Lamarche, and Don Welsh.

Others Present: Aaron Chrostowsky, Town Manager; Cathy Cook, Town Clerk.

Audience: Gary Carr, Peter Davis, Mary Farnham, Lloyd Irland, Bruce Mercier, Tom Towns, Cindy Pettengill, Robert Pettengill, and Lorraine Whitney.

Pledge of Allegiance

Business Agenda

- a. Oath of Office: Selectman/Assessor/Overseer of Poor. Jonathan Lamarche (3-Year Term)
- b. The Board elected Gary Kenny for Chairman of the Board. (Haines/Welsh) (5/0)
- c. The Board elected Stephanie Haines for Vice-Chairman of the Board. (Welsh/Lamarche) (5/0)

Meeting Minutes

- a. A motion was made to approve the meeting minutes of the Board of Selectmen on June 16, 2015. (Welsh/Haines) (5/0)

Non-resident Peter Davis told the Selectboard members that he thought they should resign as they were not upholding state law because they did not do anything about the moorings on Androscoggin Lake of which he provided paperwork showing that the placement of said moorings at AYC were not in compliance with state law.

- b. A motion was made to approve the meeting minutes of the Board of Selectmen on June 30, 2015, with amendment. (Welsh/Lamarche) (5/0)

Warrants

- a. The Board approved Warrant #1 (Payroll) in the amount of \$5,899.19. (Welsh/Haines) (5/0)
- b. The Board approved Warrant #2 (Payroll) in the amount of \$10,094.56. (Welsh/Lamarche) (5/0)
- c. The Board approved Warrant #3 (Accounts Payable) in the amount of \$211,558.14. (Welsh/Ault) (5/0)

Business Agenda (Continued)

- a. The Board adopted the Manager recommended Selectboard Meeting Schedule including Date/Time/Place For Fiscal Year 2015, with agreed amendment—place and time wording time more lenient. (Welsh/Haines) (5/0)
- b. The Board adopted the Order of Municipal Officers, Pursuant to 36 M.R.S.A. §906. (Welsh/Haines) (5/0)
- c. The Board approved Solid Waste Committee's Recommendations. Town Manager stated there will be new rules for attendant's receipts given to customers, installation of new signs, and security cameras to deter illegal dumping. (Welsh/Lamarche) (5/0)
- d. The Board approved "Application for Catered Function by Qualified Catering Organization." (Welsh/Haines) (5/0)
- e. The Board awarded the "Used Fire Truck for Sale" to Dennis Bruen, for \$1,465.66, and authorization for the Town Manager to execute/sign any necessary paperwork to proceed with the sale.(Haines/Welsh) (5/0)
- f. Discussion about Letter from Residents of East Shores of Berry and Dexter Pond complaining that bridge is unsafe there, and requesting financial assistance to repair it. Board made a motion to not assist with fixing bridge, which is located in Winthrop, but connects to some Wayne residences, because there is another road off Route #133 to get to other side. (Lamarche/Welsh) (5/0)
- g. Discussion about malfunctioning Septic System at Wayne General Store. Town Manager states it is not failed at this time. State Plumbing Inspector Brent Lawson visited it and stated not in violation at this time. Brent placed dye tablets and Town Manager will monitor to see if any leaking occurs.
- h. The Board approved Mark Birtwell to do Wayne's roadside mowing, with Mark's rented improved equipment only if he is willing to take liability for equipment, and if not, go back to Readfield mowing as before. (Welsh/Lamarche) (5/0)

Supplements/ Abatements: None

Town Manager Report: None

Board Member Reports:

- a. Don Welsh stated he was very insulted by Peter Davis' statement that the Board should resign because they are not keeping their oath to uphold state law. Don stated he has taken many oaths and as Selectboard member very seriously and he doesn't agree with Davis' statements.
- b. Jon Lamarche stated, in response to Peter Davis complaints, that the Board is limited in what it can do about Davis' complaints about moorings and that's why the Board suggested he take his complaints to the State. Added that the Town Manager is looking into his complaints by looking into harbor master enforcement.
- c. Gary Kenny asked about paving interests/specs.
- d. Don Welsh said "Welcome to Wayne" sign looks good that was just placed on Livermore entrance to town.

Public Comments:

Select Board Meeting Minutes 7-14-2015

- a. Mary Farnham asked why the Town Manager did not take Robert Pettengill's payment for taxes when he came in September 16, 2014. Gary Kenny responded that by law the town cannot just accept payment on property that has already been foreclosed on.
- b. Tom Towns read a written statement asking why the town would give up tax revenues by not accepting Robert Pettengill's payment on his already foreclosed property. Gary Kenny explained again that the town could not legally accept payment once property has been foreclosed upon. The Town Manager explained that there is a legal process to property foreclosure. Gary added that the town was working to give Pettengill a chance to get his property back and that Pettengill did not follow up on providing a survey and his attorney did not respond to town's attorney's correspondence for several months.
- c. Cindy Pettengill requested a copy of the tax law which determines the timeline of foreclosure process. Town Manager stated state law determines the timeline.
- d. Mary Farnham complained she feels there are two divided interest groups, which have opinion of what should happen to this former Pettengill property: Supporters of Robert Pettengill getting his former property back; and those who support a town forest possibility. Mary feels the Town Manager didn't give Pettengill his property back because he had a special interest in making it into a town forest. Gary Kenny explained that when a property forecloses, the Town's Ordinance Regarding Tax Acquired Property (2013) requires the Town to inform KLT and conservation groups about the property, and interest grew from that information.
- e. Peter Davis suggested Robert Pettengill's supporters obtain a citizen's petition.
- f. Robert Pettengill stated he had a notice that said he had until September 16 to pay his taxes, but did not have a copy of that notice. Town Manager stated the town did not give him a notice allowing him to pay off his taxes by that date because the property was already foreclosed.
- g. Cindy Pettengill requested the town provide a time line of foreclosure property.

Adjourn.

Motion to Adjourn at 8:30 PM. (Welsh/Haines) (5/0)

The next Select Board Meeting is scheduled for Tuesday, July 28, 2015 at 6:30 p.m. at the Wayne Elementary School Gym.

Recorded by:
Cathy Cook, Town Clerk

Select Board Members

Gary Kenny

Stephanie Haines

Jonathan Lamarche

Peter Ault

Don Welsh

Select Board Meeting Minutes 7-14-2015

To: Board of Selectmen

From: Aaron Chrostowsky, Town Manager

Re: Farmers Market safety

Date: 7/24/2015

The Farmers Market Committee has requested that the Town purchase several "Pedestrian Ahead" signs.

Please note the Town has attempted the following in an effort to reduce speed in the village for the farmers market:

- Cleared brush around signage to increase motorists visibility of signs coming into the village;
- Town regularly schedules and pays for the sheriff department to target traffic in the village center on farmers market days - next time on duty is June 6, 2015;
- Town has purchased cones with pedestrian crossing signs to be placed on the centerline of Rte. 133 and to place no parking zone cones to be placed on farmers market days;



The Town can work with the state and/ or purchase the new signs but I think they will work with limited success. I agreed with purchasing two "Pedestrian Ahead" signs.

Enforcement is key. And, the Town's limited sheriff budget line, we will likely run out of funds quickly.

At an earlier meeting, we discussed relocating the Farmers' Market for safety reasons, to the Elementary School and the Ladd Recreation Center. I contacted both the RSU#38 and the Ladd Recreation Center contacts. They didn't have any reason for not letting us use there facility on a Saturday morning. The Farmers Market was contacted, they believe that speed has abated with the following steps we have taken and wish not to move.

BOARD of SELECTMEN
Organizational and Directive Document
for the
Farmers' Market Committee

COMMITTEE ORGANIZATION

Type of Committee: The Farmers' Market Committee is a local town committee reporting to the Board of Selectmen for the sole purpose of the management and oversight of the Wayne Farmers' Market.

Number of Members: Minimum 5 and Maximum 7.

Residency Requirement: Wayne residents only.

Qualifications of Members: Experience in agriculture, permaculture, horticulture, animal husbandry, farming, food preparation, baking, conservation activities, sustainable growth, craftsmanship, marketing and sales, non-profit management, small business management, and public administration

Appointment Process: Board of Selectmen will accept letters of interest from residents specifying their experience and desire to serve on the Farmers' Market Committee. Board will fill vacancies by advertising for interested persons, review letters of interest, and make formal appointments at a duly warned Board of Selectmen meeting. All appointments are made for a term of one-year.

Committee Organizational Structure: The Committee's first meeting will elect a Chair, Vice-Chair, and Secretary. The Chair will conduct the meetings according to Robert's Rules of Order. The Vice-Chair will conduct the meetings in the absence of the Chair. The Secretary will take and prepare the minutes of the meeting.

Quorum: A five (5) member committee will have a quorum of 3 to conduct a meeting. A seven (7) member committee will have a quorum of 5 to conduct the meeting.

Meeting Agendas: The Chair will develop each meeting agenda and post a copy of the agenda on the Town Office bulletin board at least five (5) days before the meeting. The Chair will provide a copy of the agenda to the Town Manager for the Committee's file.

Meeting Minutes: The Committee shall maintain written records of meetings, including the results of all motions and votes. One copy of the minutes of each meeting shall be filed with the Town Clerk within ten (10) working days after approval by the committee.

Public Meetings: Committee shall hold meetings that are open to the public and issue notice of meetings, including items of discussion.

Meeting Location: Meetings will be held in the Wayne at a public location accessible to the general public. The Chair will schedule with the Town Manager for the use of the Wayne Elementary School Library, Gymnasium and/ or Town Office at least two (2) weeks in advance.

COMMITTEE DIRECTIVE

As the Wayne Farmers' Market envisions the following goals will serve as permanent fundamental ambitions:

- To support and promote local growers and producers as well as offering healthy, local, and fresh products to the community.
- To cultivate a strong sense of community by providing an enjoyable setting for people to visit, interact, and learn, in addition to buying products.
- To create an opportunity for direct grower-consumer interactions and idea-sharing.

To: Selectboard

From: Aaron Chrostowsky, Town Manager

Date: 7/24/2015

Re: Full Depth Reclamation and Paving Contract Bid Results

	Pike Industries, Fairfield, ME	Bruce Manzer, Inc., Anson, ME	States Asphalt, Windham, ME	C.H. Stevenson, Wayne, ME
	Unit Price	Dollar Amount	Unit Price	Dollar Amount
Total Part I	\$ 4.63	\$ 49,018.43	\$ 3.64	\$ 45,393.60
			\$ 1.48	\$ 25,645.44
			\$ 2.28	\$ 28,287.65
Hot Mix Asphalt - Base Coat				
Subtotal	\$ 93.75	\$ 150,834	\$ 147.38	\$ 238,780
Tack Coat				
Subtotal	\$ 15.63	\$ 3,981	\$ 37	\$ 7,347
Hot Mix Asphalt - Surface Coat				
Subtotal	\$ 104	\$ 85,606	\$ 140.31	\$ 116,890
Total Part II		\$ 240,421		\$ 363,017
Total Part III	\$ 46	\$ 36,110	\$ 5.00	\$ 24,925
			\$ 2.25	\$ 16,488
Total Project Cost		\$ 325,549.43		\$ 433,335.60
			\$ 280,589.44	\$ 300,672.85

TOWN OF WAYNE

Full Depth Reclamation and Paving

PROJECT SPECIFICATIONS

INVITATION TO BID ON TOWN OF WAYNE, MAINE

FY 15 / 16 Full Depth Reclamation and Paving

PROJECT SPECIFICATIONS

Sealed offers shall be clearly labeled "Full Depth Reclamation and Paving Bid" on the outside of envelope and submitted to:

Town of Wayne
Attn: Aaron Chrostowsky, Town Manager
P.O. Box 400/ 48 Pond Road
Wayne, Maine 04284

Bid Due:

Not Later Than Thursday July 23, 2015
1:00 PM

Bid Opening:

Thursday July 23, 2015
At 1:00 PM Town Office

Bid Award:

Tuesday July 28, 2015
At the 6:30 PM Selectmen's Meeting

SECTION I

A. Description of Work

The Town of Wayne will be conducting full depth reclamation and paving project on **Church Street, Cross Road, Hathaway Road and Kings Highway, portions of Berry Road, Kents Hill Road, Lovejoy Pond Road, Walton Road, .** The work shall consist of two parts: (1) full depth reclamation, and (2) paving. All work shall be constructed as outlined in these specifications and as directed by the Municipal Representative. The Town of Wayne reserves the right to do any or all of the following work, as our budget will allow.

B. Scope of Work to be performed by the contractor:

Part 1 Full depth, reclamation

- **Reclaim “leave in place” and reshape road base.**

Approximate dimensions:

Kings Highway/ Berry Road	4,000' long x 20' wide	=	8,889 SY
Walton/ Kents Hill Road	956' long x 26' wide	=	2,762 SY
Lovejoy Pond Road	160' long x 22' wide	=	391 SY
Hathaway Road	1,042' long x 20' wide	=	2,316 SY
Cross Road	580' long x 22' wide	=	1,417 SY
Church Street	460' long x 18' wide	=	920 SY
<u>Kings Highway Parking area</u>	<u>130' long x 30' wide</u>	<u>=</u>	<u>433 SY</u>
Total			17,128 SY

Part 2 Paving

- **Hot mix asphalt, base course of 2” lift of MDOT 19.0mm / B mix.
Three (3) foot aprons at driveways.**

Approximate dimensions:

Kings Highway/ Berry Road	4,000' long x 20' wide	=	1,000 tons
Walton/ Kents Hill Road	956' long x 26' wide	=	310 tons
Lovejoy Pond Road	160' long x 22' wide	=	44 tons
Hathaway Road	1,042' long x 20' wide	=	292 tons
Cross Road	580' long x 22' wide	=	160 tons
Church Street	460' long x 18' wide	=	104 tons
Kings Highway Parking area	130' long x 30' wide	=	48 tons
<u>Kents Hill Parking area</u>	<u>150' long x 12' wide</u>	<u>=</u>	<u>24 tons</u>
Estimated tonnage =			1,982 tons

- **Apply tack coat per MDOT Standard Specifications.**

- **Hot mix asphalt, surface course of 1" lift of MDOT 12.5mm / C mix.**

Approximate dimensions:

Kings Highway/ Berry Road	4,000' long x 20' wide	=	500 tons
Walton/ Kents Hill Road	956' long x 26' wide	=	155 tons
Lovejoy Pond Road	160' long x 22' wide	=	22 tons
Hathaway Road	1,042' long x 20' wide	=	146 tons
Cross Road	580' long x 22' wide	=	80 tons
Church Street	460' long x 18' wide	=	52 tons
Kings Highway Parking area	130' long x 30' wide	=	24 tons
<u>Kents Hill Parking area</u>	<u>150' long x 12' wide</u>	<u>=</u>	<u>12 tons</u>
Estimated tonnage =			991 tons

Part 3 Shoulder Work

- **Three foot shoulders of the roads shall be graveled and compacted with a ¾" Crushed Stone Base (Pike-Sidney) to meet the finish depth of new pavement.**

C. Equipment Requirements

1. All Hauling Equipment used on the project will meet the requirements of the most recent edition of MDOT Standard Specifications, section 401.08
2. All Pavers used on the project will meet the requirements of the most recent edition of the MDOT Standard Specifications, section 401.09
3. All Rollers used on the project will meet the requirements of the most recent edition of the MDOT Standard, section 401.10

D. Plant Requirements

1. Batch and Drum Plants used to produce mix for this project shall meet the requirements of the most recent edition of the MDOT Standard Specifications, section 401.07
2. The automation of batching shall meet the requirements of the most recent edition of the MDOT Standard Specifications, section 401.072
3. At automatic mixing plants, automatic tickets shall be printed which meet MDOT Standard Specifications, section 401.073

E. Materials

1. The Hot Mix Asphalt shall be composed of a mixture of aggregate and bituminous material. The aggregate fractions shall be sized, uniformly graded, and combined in accordance with the submitted designs.
2. The Contractor shall submit, for the Municipal Representative's approval, a current job mix formula (JMF). For a Superpave design, a current MDOT - approved Superpave JMF shall be submitted. If an alternate design similar to the former MDOT designs for B, C, or D mixes is desired, the contractor shall submit a previously MDOT - approved JMF's conforming to the MDOT Standard Specifications, Revisions of April 1995. The JMF's shall be reviewed and approved by the Municipal Representative or an independent testing agency prior to submittal. All JMF's will be required to accompany the bid form.

3. The job mix formula shall state the source, gradation, and percentage of each fraction of the aggregate and filler, if required. It shall state the name of the refiner and the supplier of the particular bituminous material to be used and the plant location.

F. Construction

1. Prep for paving: Fine grade road for pavement. Contractor shall be responsible for determining the existing grade, establishing centerline, plotting a road profile, setting side stakes at fifty (50) feet intervals and establishing finish grade prior to paving.
2. All paved driveway entrances shall have a butt cut apron that matches into the existing pavement. Graveled driveways shall have a 3-foot paved apron. Any driveway that is lower than the street shall have a berm installed so as to prevent surface water from entering the driveway unless otherwise specified by the Municipal Representative. For drives, sidewalks, and other incidental handwork off the traveled way, commercial "D" mix may be used.
3. Contractor shall place reflective delineator posts, drums or cones spaced a minimum of every 100' apart, in areas where shoulder drop is 2 inches or more from the pavement surface.
4. The construction of Hot Mix Asphalt shall be carried on only when the surface on which the material is to be placed is dry, and when the atmospheric temperature is above 45° F and rising, and all paving will be completed by **October 1st, 2015**.
5. All paving operations shall cease when the surface to pave is wet as determined by the Municipal Representative.
6. **Earliest start date is July 29, 2015. Latest completion date is October 1st, 2015.**
7. **All traffic control (flagmen, signs, barricades and any other safety devices necessary to control and direct traffic during reconstruction and paving operations) will be provided by the contractor and all traffic control devices and setups shall conform to the latest edition of Part VI of the Manual on Uniform Traffic Control Devices (MUTCD).**
8. The cross-slope of the final paved surface shall be as close to 1/4" drop per foot of lane width (2%) as possible except in super elevated areas.
9. Surface tolerances shall be checked according to MDOT Standard Specifications, sections 401.101.
10. All mixing, spreading, finishing, and compacting and constructing joints shall meet MDOT Standard Specifications, sections 401.14, 401.15, 401.16, 401.17 respectively.
11. **Three foot shoulders of the roads shall be graveled and compacted with a ¾" Crushed Stone Base (Pike-Sidney) to meet the finish depth of new pavement.**
12. The contractor shall furnish the Town of Wayne or their designee the daily load tickets verifying the total cubic yards of material used.
13. All work performed under this contract price will be included in the lump sum price.
14. **The contractor shall be responsible for maintaining dust control, proper signage and traffic control.**

G. Testing

All materials and every detail of work will be subject to inspection by the Municipal Representative. The Municipal Representative shall be allowed access to all parts of the work. The Municipal Representative shall also have the right to inspect and test, at the Municipality's expense, by the following methods:

1. Pavement Samples

- a) Core samples for density testing will be taken in accordance with AASHTO procedures every 1000 tons.

- b) Samples of the Hot Mix Asphalt will be taken in accordance with AASHTO procedures every 1000 tons to check for Asphalt Content, Gradation, and Theoretical Maximum Density.
- c) All test results will be required to be within the allowable tolerances given in Section 400 of the most recent edition of the MDOT Standard Specifications.
- d) Upon demand from the Municipal Representative, the Contractor must supply a ten foot straightedge. The surface, when tested, shall be in accordance with Section 401.20 of the most recent edition of the MDOT Standard Specifications.

2. Acceptance

- a) If the Municipal Representative requests it, the Contractor shall remove portions of the finished work as may be directed. After examination, the Contractor shall restore the removed areas of the work to the standards of the specifications. Should the exposed work prove to be acceptable, in the judgment of the Municipal Representative, the removing and replacing of the covering or making good the parts removed will be paid for as extra work. Should the work exposed prove to be unacceptable in the judgment of the Municipal Representative, the removing and the replacing of the material will be at the Contractors expense.

**ANY WORK DONE WITHOUT SUPERVISION OR INSPECTION BY AN
AUTHORIZED MUNICIPAL REPRESENTATIVE MAY BE ORDERED
REMOVED AND REPLACED AT THE CONTRACTOR'S EXPENSE UNLESS
THE MUNICIPAL REPRESENTATIVE FAILED TO INSPECT AFTER
HAVING BEEN GIVEN REASONABLE NOTICE WITHIN 72 HOURS THAT
WORK WAS TO BE PERFORMED.**

H. Miscellaneous

1. Pre-inspection

Each Contractor, before submitting an offer, shall become completely familiar with the required work and shall rely on their own investigation. The Municipal Representative will be available to have the site/sites proposed for reconstruction / paving inspected. No consideration will be granted for any alleged misunderstanding of the material to be furnished, the work to be done, or for any defects in the final product that are the result of the absence of pre-inspection of a site.

2. Right to change or additional work

The municipality reserves the right to negotiate change orders or extra work with the Contractor.

3. Clean up

At the completion of paving, each site shall be left in a neat and clean condition, subject to approval of the Municipal Representative.

4. Performance bond

The Contractor shall submit to the Municipality a Performance Bond in the amount of 100% of the Contract within ten (10) days after receipt of notice of acceptance of the Contractor's offer or part of the offer. These bonds shall be issued by a bonding company licensed to do business in the State of Maine. Failure to provide this bond is a material breach of contract and may, in the discretion of the Municipality, result in termination of the Contract.

5. Insurance

The Contractor will maintain liability insurance that the Town as an additional insured in an amount not less than the amount established by the Maine Tort Claims Act (currently \$400,000) per occurrence, for personal injury, death and property damage claims which may arise from work under this contract. The contractor shall give the Town an insurance certificate indicating at a minimum the contractor's business automobile, worker's compensation, and general liability insurance coverage. The Town of Wayne is to be named as an additional insured. *The Contractor shall furnish, to the*

municipality, a certificate of insurance, with bid form demonstrating insurability. The failure to provide this certificate will constitute a breach of the Contract and may, in the discretion of the municipality, result in termination of the Contract. The Contractor shall furnish to the Municipality a copy of an insurance policy within one month notice to the Contractor of the acceptance of its offer.

6. Indemnification

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Municipality, and their agents, and employees against all claims, damages, losses and expenses, including, but not limited to, attorneys' fees arising out of or resulting from the performance of the work regardless of standard of care. This indemnification extends to all costs and all attorneys' fees incurred by the Municipality.

7. Acceptance period

The Municipality shall have up to a maximum of 30 days from date of bid opening to accept an offer.

8. Notice of acceptance

The Contractor will be notified in writing by the municipality of the acceptance of its offer in whole, or in part, within five (5) business days of when it has been accepted. Failure to comply with this notice requirement shall constitute a breach of the Contract. An offer cannot be accepted verbally.

9. Rejection of offers

The Municipality reserves the right to reject any or all proposals whenever such rejection is in their best interest. The Municipality reserves the right to reject the proposal of a Contractor who has previously failed to perform properly or to complete on time Contracts of a similar nature. The Municipality also reserves the right to reject a proposal from a Contractor if an investigation shows that the Contractor is not in a position to perform the Contract.

10. Payment

The Municipal Representative shall make payment in full after completion, inspection and acceptance. The Unit Price per ton or square yard will include, as required, surface preparation, mobilization, labor, hauling and placing material, rollers, shoulder re-hab work, traffic control, and final cleanup.

11. Warranties

The Contractor guarantees that the work to be done under this contract and the materials to be furnished by the supplier for use in the construction of the same will be free from defects or flaws. This warranty shall be for a period

SECTION II

BID FORMS

We herewith submit our bid for the Town of Wayne, Maine full depth reclamation and paving projects in accordance with the requirements, specifications, attached bid forms, and herein acknowledge as follows:

1. That the needs for products and services are the best estimates of communities at the time of this bid, but that these estimates may vary. We agree to supply the products and services required, whether more or less than these estimates, at the prices quoted herein.
2. We carry General Liability (including Products Liability) and Worker Compensation insurance, which is in force and shall remain in force during the term of this contract.
3. Our company is bondable and a Performance Bond will be provided if awarded any portion of this bid.
4. We agree to comply with the General Specification requirements relating to pricing and reporting requirements for products and services provided under this bid.
5. All prices quoted shall be firm for the term of this contract.

Company Name _____

Address _____

Telephone _____

Printed Name and
Title of Owner or
Authorized Individual _____

Signature _____

TOWN of WAYNE, MAINE
Full Depth Reclamation and Paving Project
BID SHEET

FY 2015-2016

Bidder: _____ Date: _____

<u>PROJECT</u>	<u>BID QUANTITIES</u>	<u>UNIT PRICE</u>	<u>DOLLAR AMOUNT</u>
<u>Part #1 Full depth, reclamation:</u>			
<ul style="list-style-type: none"> • Full depth, reclamation Approximate dimensions = 17,128 Square Yards 			
Kings Highway/ Berry Road	_____	_____	_____
Walton/ Kent's Hill Road	_____	_____	_____
Lovejoy Pond Road	_____	_____	_____
Hathaway Road	_____	_____	_____
Cross Road	_____	_____	_____
Church Street	_____	_____	_____
Kings Highway Parking area	_____	_____	_____
Kent's Hill Parking area	_____	_____	_____
Total Part #1 Price:	_____	_____	_____

Part #2 Paving:

- **Hot mix asphalt, base course of 2" lift of MDOT 19.0mm / B mix.**
Three (3) foot aprons at driveways.
Estimated tonnage = 1,982 tons

Kings Highway/ Berry Road	_____	_____	_____
Walton/ Kent's Hill Road	_____	_____	_____
Lovejoy Pond Road	_____	_____	_____
Hathaway Road	_____	_____	_____
Cross Road	_____	_____	_____
Church Street	_____	_____	_____
Kings Highway Parking area	_____	_____	_____
Kent's Hill Parking area	_____	_____	_____
Subtotal	_____	_____	_____

- **Apply tack coat per MDOT Standard Specifications.**

Kings Highway/ Berry Road	_____	_____	_____
Walton/ Kent's Hill Road	_____	_____	_____
Lovejoy Pond Road	_____	_____	_____
Hathaway Road	_____	_____	_____
Cross Road	_____	_____	_____
Church Street	_____	_____	_____
Kings Highway Parking area	_____	_____	_____
Kent's Hill Parking area	_____	_____	_____
Subtotal	_____	_____	_____

- **Hot mix asphalt, surface course of 1" lift of MDOT 12.5mm / C mix.
Estimate tonnage = 991 tons.**

Kings Highway/ Berry Road	_____	_____	_____
Walton/ Kent's Hill Road	_____	_____	_____
Lovejoy Pond Road	_____	_____	_____
Hathaway Road	_____	_____	_____
Cross Road	_____	_____	_____
Church Street	_____	_____	_____
Kings Highway Parking area	_____	_____	_____
Kent's Hill Parking area	_____	_____	_____
Subtotal	_____	_____	_____

Total Part #2 Price: _____

Part #3 Shoulder Work:

- **¾" Crushed Stone Base (Pike-Sidney)
Three foot shoulders of the roads shall be graveled and compacted with a ¾" Crushed Stone Base (Pike-Sidney) to meet the finish depth of new pavement.**

Total Part #3 Price: _____

Total Project Cost: _____

The Board of Selectmen reserves the right to waive formalities or reject any or all bids when such action is in the best interest of the Town.

The Contractor shall furnish, to the municipality, a certificate of insurance, with bid form demonstrating insurability.

Asphalt Price Per Ton

	Shim Mix	9.5mm Mix/ D Mix	12.5mm Mix/ C Mix	19.0mm Mix/ B Mix
Price Per Ton				
Price Per Ton Handwork				
Price Per Ton Picked up at Plant				
Price Per Ton Parking Lots				
Price Per Linear Foot of Curbing				
		Cape Cod	Regular 6"	

**TOWN OF WAYNE, MAINE
POLICY GOVERNING ACCESS TO PUBLIC RECORDS
UNDER THE MAINE FREEDOM OF ACCESS ACT**

1. SUMMARY AND PURPOSE

This policy governing access to public records is established to implement the provisions of the Maine Freedom of Access Act, 1 M.R.S.A. Sections 401-412. The purpose of these rules are to support the policy of providing public access to the public records in the possession of the Town while, at the same time, complying with state law requirements as to confidential information and maintaining administrative efficiency.

2. DEFINITIONS

Terms used in this Policy Governing Access to Public Records shall have the same meaning as in the Maine Freedom of Access Act.

“FOAA” means Freedom of Access Act.

“Requestor” means person who submits a request for public records under the provisions of the FOAA.

3. PROCEDURES FOR REQUESTING PUBLIC RECORDS

Written requests for public records are requested to be submitted to the Town Clerk, who is appointed as the Town Public Access Officer at the following addresses:

Town Clerk
Wayne Town Office
P.O. Box 400; 48 Pond Road
Wayne, Maine 04284

OR:

townclerk@waynemaine.org

Written or oral requests submitted to Town Officials or Town employees other than the Town Clerk will be referred to the Town Public Access Officer for processing and response. The public access officer will confer with the Town Manager as needed regarding any information request. The public access officer shall be responsible for ensuring that each records request is acknowledged and that an estimate of the response time is provided, but a request must be acknowledged and responded to regardless of whether it was delivered or directed to the public access officer. Also, a response may not be delayed due to the unavailability of the public access officer.

**TOWN OF WAYNE, MAINE
POLICY GOVERNING ACCESS TO PUBLIC RECORDS
UNDER THE MAINE FREEDOM OF ACCESS ACT**

4. FORM AND CONTENT OF REQUEST

Requests in accordance with the FOAA and the Town of Wayne Policy Governing Access to Public Records are requested to be made in writing to ensure that a complete response is given, but a written request is not required. For the requestor's convenience, e-mail shall be considered a written request.

The following information is requested when submitting a FOAA request:

10. The requestor's full name, address and phone number. If a requestor does not wish to provide this information, the requestor will be informed as to when the requested information, or an estimate, will be available.
- B. A brief description of the public records being sought, being as specific as possible. If you do not know what document you are seeking please state which specific information is being sought.
- C. Whether the request is for inspection of public records, copies of public records, or both.

5. TIMELINE FOR TOWN RESPONSE TO REQUEST FOR PUBLIC RECORDS

The town shall respond to a request in a "reasonable time" after the receipt of such request, and must provide a good faith non-binding estimate of the response time and must make a good faith effort to respond within that time.

Should a request be denied by the Town, the requestor shall be notified of the reasons for the denial within 5 working days.

Factors defining "reasonable time" shall include administrative work load, complexity of request or amount of staff time required to fill request.

6. TOWN RESPONSE TO REQUEST FOR PUBLIC RECORDS

After review of a request for public records, the Town may either provide the materials; give notice that the materials shall be made available upon payment of reproduction costs and/or staff time, or give notice of the time and place for inspection of records. A denial of a request for public records shall be made in writing. It shall state the reason(s) for the denial.

**TOWN OF WAYNE, MAINE
POLICY GOVERNING ACCESS TO PUBLIC RECORDS
UNDER THE MAINE FREEDOM OF ACCESS ACT**

The town may request additional clarification concerning what public records are sought before responding to a request.

Acknowledgement of receipt of request. PL 2013, c. 1216 amends 1 M.R.S.A. (SS) 408-A to require officials to acknowledge receipt of a public records request within five working days. (A good faith, nonbinding estimate of when the request will be fulfilled, along with a cost estimate, must still be provided “within a reasonable time.”) Also, if an official refuses a request but fails to provide written notice of denial, stating reasons, within five working days (a longstanding requirement), this is now considered a failure to allow inspection, which is subject to appeal to Superior Court within 30 days (formerly five working days). Effective 10/9/13

7. PROCEDURES FOR APPEAL OF A DENIAL

A requestor whose FOAA request has been denied may appeal in accordance with the requirements of Maine Law.

8. PROCEDURES FOR PROVIDING RECORDS TO REQUESTORS

Inspection of records at Town Offices – generally, public records will be made available for inspection during normal working hours of the Wayne Town Office.

Unless otherwise arranged, the inspection of records shall take place at the Wayne Town Office.

Documents which the requestor wishes to have copied shall be segregated during the course of the inspection. An employee of the Town may be present throughout the inspection.

Generally, all copying shall be done by a Town employee. A requestor may be prohibited from bringing bags, brief cases or other containers into the inspection room.

Person requesting copies can also request the public access officer to make and mail a copy, for which a reasonable copying fee and actual mailing costs may be charged. A request for a copy need not be made in person or in writing.

Town is not required to create a record that does not already exist.

Access to electronically stored records must be provided either as a printed document

**TOWN OF WAYNE, MAINE
POLICY GOVERNING ACCESS TO PUBLIC RECORDS
UNDER THE MAINE FREEDOM OF ACCESS ACT**

or in an electronic medium in which the record is stored at the requestor's option, except that an agency or official is not required to provide access to a computer file if they have no ability to separate or prevent disclosure of confidential information in that file. The law does not require the Town to provide access to a computer terminal. Nor does it require that an electronically stored record be provided in a different electronic medium or format. If an electronically stored record must be converted into a comprehensible or usable format in order to provide access to it, the Town may charge for the actual cost of conversion.

Copies of public records shall be provided to the requestor only upon payment of any charges which are due.

Charges for copies of public records shall be assessed in accordance with the "fee schedule" as approved by the Select Board.

9. FEES

The Town shall assess any and all fees to the requestor allowable by the State of Maine Freedom of Access Act. Current law authorizes a charge of up to \$ 15.00 per hour after the first hour of staff time. Copying costs: \$0.15 / page

Should a requestor make a request requiring Town employee time to fill such request, which exceeds the allowable "free" time allotted by the FOAA, an estimate of charges to fulfill the request shall be given to the requestor before such work begins. Prepayment shall be required if the estimated response costs exceed \$100 or if the requestor has previously failed to pay a properly assessed fee under this policy in a timely manner. Any overpayment shall be refunded upon receipt of request by requestor through the Town's payment warrant system.

10. STATE PUBLIC ACCESS OMBUDSMAN

The new law funds an Assistant State Attorney General position to serve as a Public Access Ombudsman. The Ombudsmen's duties include working to informally resolve complaints by the public and public officials concerning FOAA and, upon request, issuing advisory opinions on the interpretation of and compliance with the FOAA.

Link to FOAA www.maine.gov/foaa

**TOWN OF WAYNE, MAINE
POLICY GOVERNING ACCESS TO PUBLIC RECORDS
UNDER THE MAINE FREEDOM OF ACCESS ACT**

Town of Wayne Selectboard:

Gary Kenny

Stephanie Haines

Peter Ault

Don Welsh

Jon Lamarche

Signed this 24th day of July 2015

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
100 - General Admin	228,109.00	37,801.47	190,307.53	16.57
01 - Salaries	147,219.00	10,490.58	136,728.42	7.13
01 - Selectmen	7,162.00	0.00	7,162.00	0.00
05 - Town Manager	46,752.00	3,596.80	43,155.20	7.69
15 - Treasurer	3,000.00	0.00	3,000.00	0.00
20 - Tax Collector	21,805.00	1,739.37	20,065.63	7.98
25 - Town Clerk	22,619.00	1,796.27	20,822.73	7.94
35 - Meeting Clerk	1,257.00	0.00	1,257.00	0.00
70 - Med/Fica	7,907.00	532.12	7,374.88	6.73
75 - Health Insurance	33,360.00	2,779.02	30,580.98	8.33
80 - Retirement	2,480.00	0.00	2,480.00	0.00
81 - Income Protection plan	877.00	47.00	830.00	5.36
02 - Operating Expense	27,250.00	12,741.80	14,508.20	46.76
01 - Office Expense	4,000.00	346.11	3,653.89	8.65
05 - Travel expenses	2,000.00	239.68	1,760.32	11.98
10 - Training Expense	3,000.00	89.69	2,910.31	2.99
20 - Dues	2,300.00	2,570.00	-270.00	111.74
25 - Computer Repairs	1,500.00	60.00	1,440.00	4.00
30 - Computer Software	8,500.00	9,436.32	-936.32	111.02
35 - Website	750.00	0.00	750.00	0.00
40 - Town Report	1,000.00	0.00	1,000.00	0.00
45 - Sunshine Fund	200.00	0.00	200.00	0.00
50 - Tax Administration	4,000.00	0.00	4,000.00	0.00
03 - Contractual	50,840.00	14,358.08	36,481.92	28.24
01 - Legal Services	15,000.00	2,063.50	12,936.50	13.76
05 - Audit Services	5,040.00	1,800.00	3,240.00	35.71
07 - Bookkeeping Assistance	1,000.00	0.00	1,000.00	0.00
15 - Insurance	20,000.00	7,709.00	12,291.00	38.55
20 - Rent	6,700.00	0.00	6,700.00	0.00
25 - Copier lease	3,100.00	2,785.58	314.42	89.86
05 - Utilities	2,800.00	211.01	2,588.99	7.54
01 - Telephone	2,800.00	211.01	2,588.99	7.54
101 - Debt Service	103,785.00	0.00	103,785.00	0.00
15 - Debt Service	103,785.00	0.00	103,785.00	0.00
05 - North Wayne Road Bond	37,155.00	0.00	37,155.00	0.00
15 - Old Winthrop Road Bond	66,630.00	0.00	66,630.00	0.00
102 - Elections & Hearings	2,500.00	0.00	2,500.00	0.00
01 - Salaries	1,500.00	0.00	1,500.00	0.00
41 - Elections clerk	1,500.00	0.00	1,500.00	0.00
02 - Operating Expense	1,000.00	0.00	1,000.00	0.00
01 - Office Expense	1,000.00	0.00	1,000.00	0.00
103 - General Assistance	3,000.00	0.00	3,000.00	0.00
10 - Social Services/Community Serv	3,000.00	0.00	3,000.00	0.00
85 - General Assistance	2,500.00	0.00	2,500.00	0.00
87 - Ladd Alternative GA	500.00	0.00	500.00	0.00
104 - Fire Department	53,995.00	2,244.50	51,750.50	4.16
01 - Salaries	13,995.00	0.00	13,995.00	0.00
50 - Chief Officers stipends	6,000.00	0.00	6,000.00	0.00

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
104 - Fire Department CONTRD				
52 - Firefighter stipends	7,000.00	0.00	7,000.00	0.00
70 - Med/Fica	995.00	0.00	995.00	0.00
02 - Operating Expense	40,000.00	2,244.50	37,755.50	5.61
60 - Fire Operations	22,000.00	1,740.20	20,259.80	7.91
61 - Fire Communications	4,000.00	504.30	3,495.70	12.61
62 - Fire Equipment	14,000.00	0.00	14,000.00	0.00
105 - Assessing	22,000.00	1,200.00	20,800.00	5.45
02 - Operating Expense	1,800.00	0.00	1,800.00	0.00
75 - GIS Maps	1,800.00	0.00	1,800.00	0.00
03 - Contractual	20,200.00	1,200.00	19,000.00	5.94
30 - Assessing/Mapping	14,400.00	1,200.00	13,200.00	8.33
35 - Quarterly review	5,800.00	0.00	5,800.00	0.00
106 - Animal Control	5,180.00	472.63	4,707.37	9.12
01 - Salaries	3,230.00	0.00	3,230.00	0.00
55 - Animal control officer	3,000.00	0.00	3,000.00	0.00
70 - Med/Fica	230.00	0.00	230.00	0.00
10 - Social Services/Community Serv	1,950.00	472.63	1,477.37	24.24
90 - Humane Society	1,950.00	472.63	1,477.37	24.24
107 - Code Enforcement	16,214.00	984.32	15,229.68	6.07
01 - Salaries	12,514.00	979.32	11,534.68	7.83
56 - Code Enforcement Officer	11,625.00	909.72	10,715.28	7.83
70 - Med/Fica	889.00	69.60	819.40	7.83
02 - Operating Expense	2,700.00	0.00	2,700.00	0.00
20 - Dues	2,700.00	0.00	2,700.00	0.00
65 - Unclassified	1,000.00	5.00	995.00	0.50
30 - Ordinance & Mapping	1,000.00	5.00	995.00	0.50
108 - Public Safety	32,920.00	5,663.42	27,256.58	17.20
03 - Contractual	26,420.00	5,116.90	21,303.10	19.37
40 - Ambulance	9,810.00	0.00	9,810.00	0.00
45 - Sheriff Dept	4,000.00	1,520.00	2,480.00	38.00
50 - PSAP Dispatching	12,610.00	3,596.90	9,013.10	28.52
05 - Utilities	6,500.00	546.52	5,953.48	8.41
20 - Street lights	6,500.00	546.52	5,953.48	8.41
109 - Roads	306,343.00	7,294.15	299,048.85	2.38
03 - Contractual	163,593.00	0.00	163,593.00	0.00
55 - Parking Lot Plowing	3,600.00	0.00	3,600.00	0.00
60 - Road Plowing	155,493.00	0.00	155,493.00	0.00
75 - Roadside mowing	3,500.00	0.00	3,500.00	0.00
80 - Landfill mowing	1,000.00	0.00	1,000.00	0.00
05 - Utilities	500.00	21.48	478.52	4.30
05 - Electricity	500.00	21.48	478.52	4.30
25 - ROADS	142,250.00	7,272.67	134,977.33	5.11
01 - Roads Administration	2,000.00	0.00	2,000.00	0.00
05 - Brush/Tree removal	13,000.00	1,000.00	12,000.00	7.69
10 - Calcium chloride	8,000.00	0.00	8,000.00	0.00

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
109 - Roads/CONT'D				
15 - Sweeping	3,500.00	0.00	3,500.00	0.00
20 - Patching	4,000.00	1,456.65	2,543.35	36.42
30 - Signs	3,000.00	0.00	3,000.00	0.00
35 - Painting	750.00	0.00	750.00	0.00
40 - Culverts	15,000.00	904.00	14,096.00	6.03
45 - Gravel	25,000.00	3,912.02	21,087.98	15.65
46 - Winter salt	20,000.00	0.00	20,000.00	0.00
70 - Grading	8,000.00	0.00	8,000.00	0.00
75 - Ditching	40,000.00	0.00	40,000.00	0.00
110 - Transfer Station	118,498.00	12,985.50	105,512.50	10.96
02 - Operating Expense	4,250.00	303.75	3,946.25	7.15
80 - Hazardous waste	1,000.00	0.00	1,000.00	0.00
85 - TS Backhoe Rental	3,250.00	303.75	2,946.25	9.35
03 - Contractual	114,248.00	12,681.75	101,566.25	11.10
65 - Transfer Station Operations	107,998.00	12,681.75	95,316.25	11.74
66 - Transfer Station CIP	6,250.00	0.00	6,250.00	0.00
111 - Outside Agencies	25,698.00	0.00	25,698.00	0.00
10 - Social Services/Community Serv	25,698.00	0.00	25,698.00	0.00
01 - Library	6,000.00	0.00	6,000.00	0.00
10 - Archival board	600.00	0.00	600.00	0.00
15 - Messenger	2,000.00	0.00	2,000.00	0.00
20 - Cemetery Association	3,500.00	0.00	3,500.00	0.00
25 - Rural Community Action	3,700.00	0.00	3,700.00	0.00
30 - Senior Spectrum	1,004.00	0.00	1,004.00	0.00
35 - Hospice	1,000.00	0.00	1,000.00	0.00
40 - Family Violence	1,000.00	0.00	1,000.00	0.00
45 - Maine Public Broadcasting	100.00	0.00	100.00	0.00
50 - Kennebec Valley Behavioral Hea	1,600.00	0.00	1,600.00	0.00
60 - Red Cross	1,200.00	0.00	1,200.00	0.00
65 - Sexual Assault Crisis Support	417.00	0.00	417.00	0.00
66 - Crisis & Counseling Center	1,977.00	0.00	1,977.00	0.00
67 - Community Health and Counselin	100.00	0.00	100.00	0.00
94 - Winthrop Food Pantry	1,500.00	0.00	1,500.00	0.00
112 - Recreation	18,233.00	787.29	17,445.71	4.32
02 - Operating Expense	4,300.00	0.00	4,300.00	0.00
90 - Ladd Operational expenses	4,300.00	0.00	4,300.00	0.00
03 - Contractual	5,583.00	787.29	4,795.71	14.10
70 - Park Mowing	2,244.00	316.43	1,927.57	14.10
71 - Ladd Mowing	3,339.00	470.86	2,868.14	14.10
10 - Social Services/Community Serv	8,350.00	0.00	8,350.00	0.00
91 - Kennebec Land Trust	250.00	0.00	250.00	0.00
92 - Friends of Cobbossee Watershe	1,300.00	0.00	1,300.00	0.00
93 - Memorial Day	300.00	0.00	300.00	0.00
96 - Athletic League	500.00	0.00	500.00	0.00
97 - Andro Lake Improve Corp	1,500.00	0.00	1,500.00	0.00
98 - Andro Yacht club	500.00	0.00	500.00	0.00
99 - 30 Mile Wateshed	4,000.00	0.00	4,000.00	0.00
113 - Land and Buildings	2,540.00	174.16	2,365.84	6.86

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
113 - Land and Buildings CONT'D				
02 - Operating Expense	1,600.00	41.73	1,558.27	2.61
15 - Maintenance and Repairs	1,000.00	0.00	1,000.00	0.00
95 - NW Schoolhouse	200.00	11.26	188.74	5.63
96 - NW Building	200.00	15.47	184.53	7.74
97 - Town House	200.00	15.00	185.00	7.50
03 - Contractual	940.00	132.43	807.57	14.09
72 - Historic Property Mowing	940.00	132.43	807.57	14.09
114 - Capital Reserves transfers	117,000.00	0.00	117,000.00	0.00
52 - CAPITAL RESERVE	117,000.00	0.00	117,000.00	0.00
05 - Fire Truck	25,000.00	0.00	25,000.00	0.00
45 - Land and Buildings	2,500.00	0.00	2,500.00	0.00
50 - Road Recon. & Pav. Project	50,000.00	0.00	50,000.00	0.00
65 - Town Office	15,000.00	0.00	15,000.00	0.00
70 - Village Improvement Projects	2,500.00	0.00	2,500.00	0.00
75 - Technology Replacement Plan	2,000.00	0.00	2,000.00	0.00
85 - Water Quality	5,000.00	0.00	5,000.00	0.00
90 - Former Pettengill Property Leg	15,000.00	0.00	15,000.00	0.00
115 - School RSU #38	1,871,059.00	155,921.51	1,715,137.49	8.33
60 - INTER GOVERNMENT	1,871,059.00	155,921.51	1,715,137.49	8.33
15 - RSU #38	1,871,059.00	155,921.51	1,715,137.49	8.33
116 - County Tax	183,969.00	0.00	183,969.00	0.00
60 - INTER GOVERNMENT	183,969.00	0.00	183,969.00	0.00
20 - Kennebec County Tax	183,969.00	0.00	183,969.00	0.00
117 - Cobbossee Watershed District	2,345.00	781.67	1,563.33	33.33
60 - INTER GOVERNMENT	2,345.00	781.67	1,563.33	33.33
25 - Cobbossee Watershed District	2,345.00	781.67	1,563.33	33.33
118 - Overlay	15,000.00	0.00	15,000.00	0.00
60 - INTER GOVERNMENT	15,000.00	0.00	15,000.00	0.00
30 - Overlay	15,000.00	0.00	15,000.00	0.00
120 - Selectboard Contingency	5,000.00	0.00	5,000.00	0.00
65 - Unclassified	5,000.00	0.00	5,000.00	0.00
01 - Contigent	5,000.00	0.00	5,000.00	0.00
Final Totals	3,133,388.00	226,310.62	2,907,077.38	7.22

Revenue Summary Report

Fund: 1
ALL

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
100 - General Admin	392,926.00	36,240.24	356,685.76	9.22
03 - Lien costs	5,000.00	111.43	4,888.57	2.23
04 - Interest on taxes	12,000.00	1,228.73	10,771.27	10.24
05 - MV Agent fees	4,000.00	402.00	3,598.00	10.05
06 - IFW Agent fees	500.00	67.00	433.00	13.40
07 - Motor Vehicle excise	200,000.00	26,758.04	173,241.96	13.38
08 - Boat Excise	2,000.00	612.60	1,387.40	30.63
09 - Vitals	500.00	58.60	441.40	11.72
13 - Cable TV Franchise	4,200.00	0.00	4,200.00	0.00
14 - Misc revenue	10,000.00	168.00	9,832.00	1.68
15 - Surplus	100,000.00	0.00	100,000.00	0.00
21 - State revenue sharing	44,726.00	6,832.84	37,893.16	15.28
26 - Supplemental Taxes	10,000.00	0.00	10,000.00	0.00
103 - General Assistance	1,250.00	0.00	1,250.00	0.00
01 - GA Reimbursement	1,250.00	0.00	1,250.00	0.00
105 - Assessing	31,500.00	0.00	31,500.00	0.00
01 - Tree Growth	4,000.00	0.00	4,000.00	0.00
02 - Homestead Exemption	26,000.00	0.00	26,000.00	0.00
03 - Veteran reimbursement	1,500.00	0.00	1,500.00	0.00
106 - Animal Control	750.00	1.00	749.00	0.13
01 - Dog fees	750.00	1.00	749.00	0.13
107 - Code Enforcement	2,000.00	0.00	2,000.00	0.00
01 - Building permits	2,000.00	0.00	2,000.00	0.00
109 - Roads	30,532.00	0.00	30,532.00	0.00
01 - Local Road Assist Program	30,532.00	0.00	30,532.00	0.00
110 - Transfer Station	6,250.00	0.00	6,250.00	0.00
15 - Transfer from Cap. Reserve Fnd	6,250.00	0.00	6,250.00	0.00
Final Totals	465,208.00	36,240.24	428,967.76	7.79

General Ledger Summary Report

Fund(s): ALL
ALL

Account	Beg Bal	----- Y T D -----			Pending	Balance
	Net	Debits	Credits	Net	Activity	Net
General Fund	0.00	3,444,880.47	3,444,880.47	0.00	1,582.88	1,582.88
Assets	1,145,240.56	88,325.31	252,546.36	-164,221.05	0.00	981,019.51
100-00 Cash / Checking	1,042,637.82	79,136.13	227,551.89	-148,415.76	0.00	894,222.06
110-00 Debit Card Account-Androscogg	2,030.92	0.00	0.00	0.00	0.00	2,030.92
110-01 Cash Drawers	400.00	0.00	0.00	0.00	0.00	400.00
110-03 Andro Savings 1600191314	242,867.27	0.00	0.00	0.00	0.00	242,867.27
116-00 NSF CHECK	10.00	0.00	0.00	0.00	0.00	10.00
121-00 PAYROLL TAXES RECEIVABLE	1,431.57	0.00	0.00	0.00	0.00	1,431.57
150-05 2005 Real Estate Taxes	0.00	0.00	0.00	0.00	0.00	0.00
150-12 2012 Real Estate Taxes	5,612.92	0.00	0.00	0.00	0.00	5,612.92
150-13 2013 Real Estate Taxes	3.86	0.00	0.00	0.00	0.00	3.86
150-14 2014 Real Estate Taxes	81,832.36	0.00	15,709.08	-15,709.08	0.00	66,123.28
150-15 2015 Real Estate Taxes	-6,286.39	0.00	786.90	-786.90	0.00	-7,073.29
155-04 2004 pp Taxes	1,268.36	0.00	0.00	0.00	0.00	1,268.36
155-05 2005 pp Taxes	168.81	0.00	0.00	0.00	0.00	168.81
155-06 2006 pp Taxes	250.19	0.00	0.00	0.00	0.00	250.19
155-07 2007 pp Taxes	261.03	0.00	0.00	0.00	0.00	261.03
155-08 2008 pp Taxes	421.05	0.00	0.00	0.00	0.00	421.05
155-09 2009 pp Taxes	554.20	0.00	0.00	0.00	0.00	554.20
155-10 2010 pp Taxes	880.67	0.00	0.00	0.00	0.00	880.67
155-11 2011 pp Taxes	1,504.76	0.00	0.00	0.00	0.00	1,504.76
155-12 2012 pp Taxes	1,761.53	0.00	0.00	0.00	0.00	1,761.53
155-13 2013 pp Taxes	2,154.16	0.00	0.00	0.00	0.00	2,154.16
155-14 2014 pp Taxes	6,082.73	0.00	0.00	0.00	0.00	6,082.73
155-15 2015 Taxes-p	-0.04	0.00	0.00	0.00	0.00	-0.04
160-09 2009 Liens	5,411.87	0.00	0.00	0.00	0.00	5,411.87
160-10 2010 Liens	5,611.57	0.00	0.00	0.00	0.00	5,611.57
160-11 2011Liens	5,611.57	0.00	0.00	0.00	0.00	5,611.57
160-12 2012 Liens	-20.51	0.00	0.00	0.00	0.00	-20.51
160-13 2013 Liens	44,161.95	0.00	4,404.48	-4,404.48	0.00	39,757.47
165-00 Write off	0.08	0.00	0.00	0.00	0.00	0.08
199-02 Due to/from Ladd Rec	-26,196.69	8,697.18	3,655.86	5,041.32	0.00	-21,155.37
199-03 Due to/from Special Revenues	-10,733.22	242.00	405.00	-163.00	0.00	-10,896.22
199-04 Due to/from Capital Projects	-257,342.48	250.00	0.00	250.00	0.00	-257,092.48
199-05 Due to/from Trust Funds	-7,111.36	0.00	33.15	-33.15	0.00	-7,144.51
Liabilities	174,995.22	15,171.86	22,705.87	7,534.01	-1,582.88	180,946.35
310-01 BMV	2,182.95	6,676.29	15,454.46	8,778.17	-1,141.75	9,819.37
310-03 State Vital Fees	28.40	0.00	12.40	12.40	0.00	40.80
310-15 IFW	4,080.00	4,123.00	2,159.56	-1,963.44	0.00	2,116.56
310-30 Dog License State	-301.50	0.00	10.00	10.00	0.00	-291.50
310-35 State Plumbing Fee 25%	583.75	0.00	62.50	62.50	0.00	646.25
310-36 DEP Plumbing Fee \$15.00	15.00	0.00	15.00	15.00	0.00	30.00
320-05 LPI Plumbing Fee 75%	-436.25	0.00	187.50	187.50	0.00	-248.75
330-10 Federal withholding	0.00	3,745.15	3,745.15	0.00	0.00	0.00
330-25 State withholding	0.00	450.63	450.63	0.00	0.00	0.00
330-40 Retirement withholding	0.00	176.79	176.79	0.00	0.00	0.00
330-50 MMEHT with holding	18.65	0.00	431.88	431.88	-441.13	9.40
400-00 Deferred Tax Revenues	168,824.22	0.00	0.00	0.00	0.00	168,824.22
Fund Balance	970,245.34	3,341,383.30	3,169,628.24	-171,755.06	0.00	798,490.28

General Ledger Summary Report

Fund(s): ALL
ALL

Account	Beg Bal Net	----- Y T D -----			Pending Activity	Balance Net
		Debits	Credits	Net		
1 - General fund CONT'D						
500-00 Expense control	0.00	207,995.30	3,133,388.00	2,925,392.70	0.00	2,925,392.70
510-00 Revenue control	0.00	465,208.00	36,240.24	-428,967.76	0.00	-428,967.76
520-00 Undesignated fund balance	970,245.34	2,668,180.00	0.00	-2,668,180.00	0.00	-1,697,934.66
2 - Ladd Rec Operations						
Assets	0.00	12,353.04	12,353.04	0.00	0.00	0.00
199-01 Due to/from	26,196.69	3,655.86	8,697.18	-5,041.32	0.00	21,155.37
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	26,196.69	8,697.18	3,655.86	-5,041.32	0.00	21,155.37
500-00 Expense Control	0.00	8,697.18	0.00	-8,697.18	0.00	-8,697.18
510-00 Revenue Control	0.00	0.00	3,655.86	3,655.86	0.00	3,655.86
520-00 Fund Balance	26,196.69	0.00	0.00	0.00	0.00	26,196.69
3 - Special Revenues						
Assets	0.00	647.00	647.00	0.00	0.00	0.00
120-01 No. Wayne School House KSB	1,245.57	0.00	0.00	0.00	0.00	1,245.57
199-01 Due to/from	10,733.22	405.00	242.00	163.00	0.00	10,896.22
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	11,978.79	242.00	405.00	163.00	0.00	12,141.79
500-00 Expense Control	0.00	242.00	0.00	-242.00	0.00	-242.00
510-00 Revenue Control	0.00	0.00	405.00	405.00	0.00	405.00
525-00 Animal Control	2,100.03	0.00	0.00	0.00	0.00	2,100.03
531-00 Farmers Market	754.52	0.00	0.00	0.00	0.00	754.52
532-00 Wayne History Project	3,973.42	0.00	0.00	0.00	0.00	3,973.42
534-00 TOWN BOAT LAUNCH	-542.15	0.00	0.00	0.00	0.00	-542.15
535-00 Soccer	1,881.59	0.00	0.00	0.00	0.00	1,881.59
536-00 Softball	635.48	0.00	0.00	0.00	0.00	635.48
537-00 Baseball	452.36	0.00	0.00	0.00	0.00	452.36
539-00 Community Directory	70.00	0.00	0.00	0.00	0.00	70.00
541-00 Water Quality	2,653.54	0.00	0.00	0.00	0.00	2,653.54
4 - Capital Reserves						
Assets	0.00	250.00	250.00	0.00	0.00	0.00
109-00 Fire Truck - WAFCU - 24852-00	25.00	0.00	0.00	0.00	0.00	25.00
110-00 Fire Truck - WAFCU - 24852-64	15,817.99	0.00	0.00	0.00	0.00	15,817.99
199-01 Due to/from	257,342.48	0.00	250.00	-250.00	0.00	257,092.48
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	273,185.47	250.00	0.00	-250.00	0.00	272,935.47
500-00 Expense Control	0.00	250.00	0.00	-250.00	0.00	-250.00
521-00 Transfer Station	73,572.00	0.00	0.00	0.00	0.00	73,572.00

General Ledger Summary Report

Fund(s): ALL

ALL

Account	Beg Bal	----- Y T D -----			Pending Activity	Balance Net
	Net	Debits	Credits	Net		
4 - Capital Reserves CONT'D						
522-00 Voting Machine	6,500.00	0.00	0.00	0.00	0.00	6,500.00
523-00 Roads	47,314.15	0.00	0.00	0.00	0.00	47,314.15
524-00 Fire Truck	15,817.99	0.00	0.00	0.00	0.00	15,817.99
525-00 Sand Salt Shed	2,918.64	0.00	0.00	0.00	0.00	2,918.64
526-00 Footbridge	3,767.44	0.00	0.00	0.00	0.00	3,767.44
529-00 Building maintenance	152.50	0.00	0.00	0.00	0.00	152.50
530-00 Fire Station	1,591.74	0.00	0.00	0.00	0.00	1,591.74
531-00 Lord Road Paving	30,410.48	0.00	0.00	0.00	0.00	30,410.48
532-00 Hardscrabble Road	2,810.53	0.00	0.00	0.00	0.00	2,810.53
533-00 Lovejoy Pond Dam	18,183.53	0.00	0.00	0.00	0.00	18,183.53
534-00 Land/Building	4,327.61	0.00	0.00	0.00	0.00	4,327.61
535-00 Cemetery Stone Cleaning	9,900.00	0.00	0.00	0.00	0.00	9,900.00
536-00 Town Office	32,250.00	0.00	0.00	0.00	0.00	32,250.00
537-00 Besse Road Chip Seal	4,800.00	0.00	0.00	0.00	0.00	4,800.00
538-00 Fire Equipment	6,246.00	0.00	0.00	0.00	0.00	6,246.00
539-00 Village Improvements	2,281.29	0.00	0.00	0.00	0.00	2,281.29
540-00 Technology	1,163.00	0.00	0.00	0.00	0.00	1,163.00
541-00 GIS Map	1,100.00	0.00	0.00	0.00	0.00	1,100.00
542-00 Emergency Management	5,200.00	0.00	0.00	0.00	0.00	5,200.00
543-00 Fire Pond/Dry Hydrant	1,633.00	0.00	0.00	0.00	0.00	1,633.00
544-00 North Wayne School House	1,245.57	0.00	0.00	0.00	0.00	1,245.57
5 - Trust Funds						
Assets	0.00	33.15	33.15	0.00	0.00	0.00
101-00 Jaworski Andro 45107709	1,138.40	0.00	0.00	0.00	0.00	1,138.40
103-00 Ruth Lee Andro 45107645	8,461.03	0.00	0.00	0.00	0.00	8,461.03
104-00 Ladd Worthy Poor Andro 4510761	21,088.14	0.00	0.00	0.00	0.00	21,088.14
105-00 Ladd WAFUCU 25542-ID 00	25.11	0.00	0.00	0.00	0.00	25.11
106-00 Ladd WAFUCU 25542-ID 10	14,722.12	0.00	0.00	0.00	0.00	14,722.12
107-00 Ladd WAFUCU 25542-ID 64	22,500.80	0.00	0.00	0.00	0.00	22,500.80
199-01 Due to/from	7,111.36	33.15	0.00	33.15	0.00	7,144.51
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	75,046.96	0.00	33.15	33.15	0.00	75,080.11
510-00 Revenue Control	0.00	0.00	33.15	33.15	0.00	33.15
521-00 Jaworski Fund Balance	1,138.40	0.00	0.00	0.00	0.00	1,138.40
522-00 Ladd Recreation Capital FB	41,033.03	0.00	0.00	0.00	0.00	41,033.03
523-00 Ruth Lee FB	8,461.03	0.00	0.00	0.00	0.00	8,461.03
524-00 Ladd Worthy Poor FB	24,414.50	0.00	0.00	0.00	0.00	24,414.50
Final Totals	0.00	3,458,163.66	3,458,163.66	0.00	1,582.88	1,582.88

Town News – August 2015

This month the **Board of Selectmen** will be meeting on **August 11** and **August 25** at **6:30 PM** at the **Wayne Elementary School Gymnasium**.

All unpaid **2014 Real Estate Property Taxes due by August 23, 2014** will be liened. If your property has received a 30 day notice, please contact the town office to make payment arrangements.

The Town's **Assessor Agent** Matt Caldwell from RJD Appraisal will be available by appointment on **Monday August 24, 2015** to answer any questions you might have about your assessment or tax bill. Please contact, the Town Office to schedule an appointment.

The Town of Wayne will be conducting a **major road reconstruction and paving project** on the Cross Road, Hathaway Road, Kings Highway, portions of Berry Road, Lovejoy Pond Road, Walton Road this summer. The Town will be posting notices for invitation to bids for this project. The Board of Selectmen should be awarding this project at their July 28, 2015 meeting. Please stay tuned for more details as they become available. Road closures, detours and other information will be communicated to residents along the roadway and with emergency responders. If you have any questions, please don't hesitate to contact the Town Office.

During the month of August, the Town of Wayne will be using the services of the Town of Readfield / Birtwell Farms to conduct **roadside mowing** again this year. They will be mowing all roadsides about 6 feet in from the roadway. If you have anything valuable, within the Town's Right-of-Way and concerned might get hit by the mower, please don't hesitate to contact the Town Office.

In observation of **Labor Day, Monday September 7, 2015**, the Town Office will be closed. It will re-open on Tuesday September 8, 2014, during our regularly scheduled hours.

Your **2015 property taxes** will be committed in August and tax bills will be mailed at the end of August. **Property taxes are due on October 1st, 2015.**