# Town of Wayne
# Selectboard

**Members:** Don Welsh, Trent Emery, Amy Black, Stan Davis, and Lloyd Irland

**Special Meeting Agenda**

**Date: Tuesday, May 5, 2020**
**Time: 6:30 PM.**
**Place: "Remote Participation Only"**

Join Zoom Meeting
https://us02web.zoom.us/j/84366433645?pwd=anVlOFpnOVZOa2I4eDZuNHJ6M0hvUT09

Meeting ID: 843 6643 3645
Password: 028654

**Selectboard Members Present / Quorum.**

**Call Meeting to Order.**

*We encourage everyone in attendance to read the Selectboard Bylaws.*
*Selectboard Meetings are working meetings between Board members and town staff.*
*All participants must be recognized by the Chairperson before speaking.*

**Pledge of Allegiance.**
**Conflict of Interest.**
**Minutes.**

a. **Consider approving the Selectboard meeting minutes for April 28, 2020.**
Manager Recommendation: Move the Board to approve the Selectboard meeting minutes for April 28, 2020.

**Warrants.**

None

**New Business.**

- **Award Lot Mowing to Norton Lawn Care, Wayne.**
Manager Recommendation: Move the Board to award Lot Mowing to Norton Lawn Care, Wayne.

- **Award Roadside Mowing to Birtwell Farms, Wayne.**
Manager Recommendation: Move the Board to award Roadside Mowing to Birtwell Farms, Wayne.

- **Award Streetsweeping to EC Barry & Son, Farmingdale.**
Manager Recommendation: Move the Board to award Streetsweeping to EC Barry & Son, Farmingdale.

- **Award Road Grading Services to Bruen Construction, Readfield.**
Manager Recommendation: Move the Board to award Road Grading Services to Bruen Construction, Readfield.

- **Award Paving to St. Laurent, Lewiston.**
Manager Recommendation: Move the Board to award Paving to St. Laurent, Lewiston.

- **Accept Contractor Rates.**
Manager Recommendation: Move the Board to accept Contractor Rates.

- **Appoint Leo Mayo to Maine as Local Plumbing Inspector.**
Manager Recommendation: Move the Board to appoint Leo Mayo to Maine as Local Plumbing Inspector.

- **Appoint Election Clerks**
  Manager Recommendation: Move the Board to appoint Election Clerks.

- **Set Annual Town Meeting Municipal Officer Election for Tuesday July 14, 2020 and Budget Meeting for Wednesday July 15, 2020 at Wayne Elementary School.**
  Manager Recommendation: Move the Board to set Annual Town Meeting Municipal Officer Election for Tuesday July 14, 2020 and Budget Meeting for Wednesday July 15, 2020 at Wayne Elementary School.

- **Discuss Proposed Wayne Town Office Re-Opening Plan**
  Manager Recommendation: Move the Board to adopt Proposed Wayne Town Office Re-Opening Plan.

**Old Business.**
**Selectboard Goals.**
**Supplements and Abatements.**
**Town Manager Report.**
See Memo.
MMA's Weekly Coronavirus Update.
Coronavirus Resources.
**Board Member**
**Public Comments.**
**Adjourn.**
The next regularly scheduled for **Tuesday May 19, 2020**, by Remote Participation Only.

**Town of Wayne, Maine**
**Select Board Meeting Minutes**
**Tuesday April 28, 2020**
**Wayne Elementary School**

**Call Meeting to Order/ Selectmen Present**
Don Welsh determined quorum and called meeting to order at 6:30 PM with the following members present: Amy Black, Stan Davis, Trent Emery, Lloyd Irland, and Don Welsh.

Others Present: Aaron Chrostowsky, Town Manager and Cathy Cook, Town Clerk.

Audience: None.

By Remote Participation only due to Covid-19 Pandemic

**Meeting Minutes:**

a. The Board approved the Selectboard meeting minutes for March 27, 2020. (Davis/ Black)(5/0).

**Warrants**

a. The Board approved Payroll Warrant #51 in the amount of $7,256.80. (Black/Davis) (5/0).
b. The Board approved Accounts Payable Warrant #52 in the amount of $18,272.27. (Black/Davis) (5/0).
c. The Board approved Payroll Warrant #53 in the amount of $8,254.53. (Black/Davis) (5/0).
d. The Board approved Accounts Payable Warrant #54 in the amount of $663.67. (Black/Davis) (5/0).

**New Business:**

a. The Board voted to set the Municipal Secret Election and Town meeting mid-August, due to concerns about the legal timeline of nominations paperwork filing date and advertising for perspective candidates. (Davis/Black) (5/0).
b. The Board approved the Beaver Brook Campground application for an On-Premise License. (Davis/Black) (5/0).
c. Discussion about employees at the Transfer Station wearing protective masks due to Covid-19, when dealing with the public. Town Manager will draft letter to Readfield Town Manager with concerns.
d. Discussion about the No Open Burning Permits being issued due to Covid-19 concerns and keeping Fire Department members safe, yet many complaints by citizens about the inconvenience.

**Old Business:**

a. Discussion MaineDOT Paving / Sidewalk Update.

b. Ladd Recreation center update: Donna Freeman, Director for ten years, has resigned due to another job opportunity, and Adam Brooks has been appointed the new Interim Director.
c. Code Enforcement Update: There are presently three interested candidates and the Town Manager will set up interviews as soon as possible.

**Selectboard Goals:**

a. Broadband update: Stan Davis stated reliable internet now important than ever during this Pandemic, when all people need internet access for work and school, etc. Serious considerations about making a deal with Spectrum at this point.

**Supplements and Abatements:**

a. Brenda Joseph, map 004-021-B Tabled.
b. Brenda Joseph, map 004-021-E Tabled.

**Town Manager Report:**

a. Working on Roadside mowing bids, Lot mowing bids and Cemetery mowing bids.
b. The Ladd Special Fund letters sent out to residents has resulted in many recent donations.

**Board Member Reports**:

a. Don Welsh thanked the Town Manager for the many extra hours of work done during this Coronovirus crisis.

**Public Comments:** None.
**Motion to Adjourn** at 8:05 PM. (Black/Davis) (5/0)

The next Select Board Meeting is scheduled for Tuesday, May 5, 2020 at 6:30 p.m. by Remote Participation.

Recorded by:
Cathy Cook, Town Clerk

Select Board Members

_____
Don Welsh

_____
Trent Emery

_____
Amy Black

_____
Stan Davis

_____
Lloyd Irland

- **Award Lot Mowing to Norton Lawn Care, Wayne.**
  Manager Recommendation: Move the Board to award Lot Mowing to Norton Lawn Care, Wayne.

  **Norton Lawn Care**

| | |
|---|---|
| Yr 1. (FY 21): | $11,031 |
| Yr 2. (FY 22): | $11,507 |
| Yr 3. (FY 23): | $12,006 |
| Yr 4. (FY 24): | $12,531 |

- **Award Roadside Mowing to Birtwell Farms, Wayne.**
  Manager Recommendation: Move the Board to award Roadside Mowing to Birtwell Farms, Wayne.

  **Birtwell Farms**

| | |
|---|---|
| Yr 1. (FY 20-21): | $3,300 |
| Yr 2. (FY 21-22): | $3,300 |
| Yr 3. (FY 22-23): | $3,300 |

- **Award Streetsweeping to EC Barry & Son, Farmingdale.**
  Manager Recommendation: Move the Board to award Streetsweeping to EC Barry & Son, Farmingdale.

  **EC Barry & Sons**

| | |
|---|---|
| Yr 1. (FY 20-21): | $3,553.58 |
| Yr 2. (FY 21-22): | $3,553.58 |
| Yr 3. (FY 22-23): | $3,553.58 |

- **Award Road Grading Services to Bruen Construction, Readfield.**
  Manager Recommendation: Move the Board to award Road Grading Services to Bruen Construction, Readfield.

  **Bruen Construction**

| | |
|---|---|
| Yr 1. (FY 20-21): | $17,449 |

| | St. Laurent Lewiston, ME | Pike Fairfield, ME | All State Windham, ME |
|---|---|---|---|
| **Part#1** | | | |
| Full Depth Reclamation | $ 54,720.00 | $ 53,808.00 | |
| Coolidge | | | |
| Fine Grade/ Compact | $ 3,400.00 | $ 3,315.00 | |
| **Subtotal** | **$ 58,120.00** | **$ 57,123.00** | **$ 52,988.15** |
| **Part#2** | | | |
| Hot Mix, base | $ 158,720.00 | $ 174,080.00 | $ 215,600.00 |
| Tack Coat | $ 3,500.00 | | $ 2,750.00 |
| Hot Mix, surface | $ 86,561.25 | $ 108,650.00 | $ 107,800.00 |
| **Subtotal** | **$ 248,781.25** | **$ 282,730.00** | **$ 326,150.00** |
| Coolidge - Alternate | | | |
| Cold Mix | | $ 30,135.00 | $ 28,028.00 |
| Latex Modified Chip Seal | | $ 12,750.00 | $ 9,900.00 |
| | | **$ 42,885.00** | **$ 37,928.00** |
| Coolidge - Alternate | | | |
| Hot Mix, base | $ 14,492.50 | | |
| Hot Mix, surface | $ 7,938.30 | | |
| | **$ 22,430.80** | | |
| **Total Project** | **$ 329,332.05** | **$ 382,738.00** | **$ 417,066.15** |

CERTIFICATE OF APPOINTMENT
(Title 30, M.R.S.A. 2253)

# Selectmen's Office

MUNICIPALITY OF WAYNE

April 13, 2020

To **Leo Mayo** of **Embden**, Maine: For the position of **Local Plumbing Inspector**, the Selectmen of the Municipality of Wayne do, in accordance with the provisions of the law of the State of Maine, hereby appoint you to the **Local Plumbing Inspector**, within and for the Municipality of Wayne, such appointment to be effective June 30, 2020.

Given under our hand this 13th day of April 2020.

By The Board of Selectmen of Wayne, Maine

_____ _____

_____ _____

_____

STATE OF MAINE

County of Kennebec

April 13, 2020

Personally appeared the above named **Leo Mayo,** who has been duly appointed by the Selectmen as the **Local Plumbing Inspector**, in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

Ann Crostwaite Municipal Clerk

This Certificate and the Certificate of Oath shall be returned
to the Municipal Clerk for filing.

# Certificate of Appointment
# Elections Clerks
# Town of Wayne

Municipality of: **Wayne**

The undersigned municipal officers of the Town of Wayne do hereby vote to appoint and confirm the following persons to serve as **Elections Clerks**, with the terms of office to expire on **April 30, 2022.**

**Elections Clerks (2 Year Term) 2020-2022 Title 21-A, Sec. 503**
Ault, Wendy (R)
Ault, Peter (R)
Barrett, Linda (R)
Behrendt, Leo (D)
Bouthot, Sally (R)
Gibson, Lisa (D)
Jackson, Dorothy (D)
Kindig, Linda (R)
Morrill, Margaret (D)
Murray, Michelle (D)
Petell, Bev (D)
Petell, Dave (D)
Reynolds, Joshua (R)
Steele, Alyson (D)
Vautour, Jean (R)

Given under our hands on this 7th day of **April 2020**

_____

_____

_____

_____

_____

The persons listed above have been duly appointed and confirmed as **Elections Clerks,** in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.
Before me,

_____
Town Manager

**Town News Update:**

Significant changes have been made to the dates, times, and locations of regarding election deadlines, polling locations and meeting times in response to the coronavirus pandemic. More changes may be forthcoming.

**Nominations Papers** are still available from the Town Clerk for a number of positions. The following positions will be vacant on June 30, 2020:

- two Selectboard (3-Year term, Term Expires 2023);
- one Budget Committee (5-Year term, Term Expires 2025);
- one RSU#38 School Board (3-Year term, Term Expires 2023) and
- one Local School Committee (3-Year term, Term Expires 2023); seats are available.

All **nomination papers** are **due** to the Town Clerk on **Friday, May 15, 2020**, at **4:30 PM**.

If you have not registered to vote, please stop by the Town Office to register to vote.

Absentee ballots will be available on **Monday, June 15, 2020,** at **noon** at the Town Office.

Reminder, **RSU #38, Annual Budget Meeting** will be held on **Wednesday, June 17, 2020,** at **7:00 PM** at the **Maranacook Community High School Gymnasium**. Members of the RSU #38 School Board will explain the warrant articles within the budget, and the citizens of the four towns will vote on those warrant articles. The warrant articles will be explained in the RSU #38 Annual Report, which should arrive in the mail within the week. ***The RSU #38 budget represents 63% of your property tax bill in Wayne.***

**Annual Town Meeting – Election of Officers and Referendum Questions**, **Tuesday, July 14, 2020, 8:00 AM to 8:00 PM** at the **Wayne Elementary School Gymnasium**.

**Annual Town Meeting – Budget Meeting**, **Wednesday, July 15, 2020**, **6:00 PM** at the **Wayne Elementary School Gymnasium.**

The Town Office is currently closed to the general public due to the coronavirus pandemic. Staff is checking emails, voicemail, and mail messages regularly. Please don't hesitate to reach out to us for more information regarding these changes.

**Proposed Wayne Town Office Re-Opening Plan**

**Goals:**

- **Maintain social distancing and CDC guidelines.**
- **Open up town office, process customers through office quickly and safely.**

**Stage 1: May 2020**

**Town Office:**

- Enhanced Cleaning Practices (clean surfaces regularly)
- Require face coverings for service
- Limit 3 transactions per customers
- Require one customer in lobby at time. All others wait outside.
- Require customer to use disinfectant prior service
- No customers behind counter
- Hours Change:
  After several weeks of the Town Office being closed, we will increase the office hours to 8 AM to 5 PM.
- Staffing:
  Counter Staff will come to work in shifts to allow for social distancing at front end.
  Morning Shift: 8 am to 1 pm;
  Afternoon Shift: 12 pm to 5 pm
- Encourage residents to continue use online services
- Code Enforcement, by appointment only
- Vital Records, by appointment only

**Meetings/ Programming:**

- No In-Person Selectboard meetings (Remote Only)
- No In-Person Committee meetings (Remote Only)
- No building rentals allowed (Fire Station/ Ladd Rec./ Town Office)
- No non-essential programing

**Stage 2: June 2020**

**Town Office:**

Same as Stage 1

**Meetings/ Programming:**

- No In-Person Selectboard meetings (Remote Only)
- No In-Person Committee meetings (Remote Only)
- No building rentals allowed (Fire Station/ Ladd Rec./ Town Office)
- Programming allowed under 50 people

**Stage 3: July - August**

**Town Office:**

- Enhanced Cleaning Practices (clean surfaces regularly)
- Require face coverings for service
- Hours of Operation: Normal
- Staffing: Normal
- Encourage residents to continue use online services

**Meetings/ Programming:**

- In-Person Selectboard meetings
- In-Person Committee meetings
- No building rentals allowed (Fire Station/ Ladd Rec./ Town Office)
- Programming allowed under 50 people

It's May 1. What happened to April? It's a blur of seemingly endless conference calls, Zoom meetings, Maine CDC briefings and waiting. Waiting for Maine's coronavirus curve to flatten and life to begin to get back to normal. We caught a glimmer of what getting back to normal may look like this past week with the unveiling of Gov. Janet Mills' gradual plan to restart Maine's economy and her new "Stay Safer at Home" Executive Order (see below).

We know the Governor's plan raises questions. MMA has heard a number of those from municipal officials and we know local businesses and citizens are turning to you for guidance. Maine's Department of Economic and Community Development (DECD), led by Commissioner Heather Johnson, in consultation with the Maine CDC, is working on the implementation details of the reopening plan. As you can imagine, there are countless details involved.

MMA, through our weekly conference calls with the Governor's senior staff, will continue to convey municipal questions and concerns. We will share new details and clarifying information on the restart road map as the DECD and Governor prepare them.

MMA is pleased to provide you with this week's Key Municipal Official email to keep you up to speed on new information and guidance as you continue to address frontline issues and provide vital municipal services during this emergency. I'll keep saying it: MMA is here to assist municipal officials with its array of services and programs during this challenging time. We hope that you, your municipal staff members and citizens remain healthy. Here's to May and better days ahead!

**Town Meeting & Elections Letter to Gov. Mills**

Earlier this week, MMA sent a letter to Gov. Mills urging her to consider the adoption of an executive order regarding alternatives to the town meeting. MMA noted that COVID-related social distancing and public gathering requirements came out just as town meeting season was getting under way. We wrote that municipal officials need guidance on how to move forward.

The letter encourages adoption of an executive order that, as a first preference, authorizes municipalities to use an absentee-only referendum election to get budget items, ordinances and policies adopted, regardless of state statutes or charter. The second preference is to make the secret ballot process available to all communities, even in municipalities that have not adopted the process.

MMA looks forward to receiving clarity in order to provide municipal officials with necessary and accurate advice. Thank you for your ongoing patience as we work out the details. Here is a link to the actual letter: https://memun.org/Articles/Article-View/ArticleId/13181/MMA-Letter-to-Gov-Mills-re-Elections-and-Town-Meetings#.XqsY83dFyUk

**May 7 Zoom Session with DECD Commissioner Heather Johnson**

MMA is pleased to announce that Heather Johnson, Commissioner of the Department of Economic and Community Development, will participate in a Zoom Q&A webinar for municipal officials on **Thursday, May 7, from 11 a.m. to noon.** The commissioner will discuss Gov. Mills' reopening plan. MMA will send information via email to Key Municipal Officials, like you, early next week about signing up for this event. Due to technical reasons, MMA asks that municipalities limit sign-ups to one person per town or city. The registrant will be asked to send questions for Commissioner Johnson in advance. We will record the session and post it on our website, subsequent to May 7.

If you have questions about session content, please contact State & Federal Relations Director Kate Dufour (kdufour@memun.org). If you have questions about registration, contact Alicia Gaudet at MMA (agaudet@memun.org). You will hear more about this Q&A webinar early next week.

**LRAP Funding May Impact Municipal Budgets**

Communities struggling to forecast an accurate budget before July 1 may need to count on less road assistance than previously allocated. The Maine Department of Transportation (MEDOT) has issued a notice of possible reduction in funds for the Local Road Assistance Program (LRAP) usually received by towns in late November. https://memun.org/Articles/Article-View/ArticleId/13184/LRAP-Funding-May-Impact-Municipal-Budgets#.Xqwbj9NYaUk

**Gov. Mills' "Restarting Maine's Economy" Plan**

You may have seen this, but the week's most significant development coronavirus-wise probably came on Wednesday, when Gov. Mills issued a 14-page guide to gradually lift COVID-19 restrictions in four phases, starting today. https://memun.org/Articles/Article-View/ArticleId/13171/Mills-Administration-Restarting-Maine-Booklet#.Xqsrh3dFyUk

**Legal Help from MMA**

Our Legal Services staff continues to respond to a high volume of inquiries due to the COVID-19 emergency, including: municipal budgets, town meetings, elections, board meetings, staffing issues, land-use proceedings, and more. Our attorneys are standing by to respond to individual questions from members. You can contact us at: 1-800-452-8786 or email legal@memun.org.

**PPE Front: Health Care and First Responder Supplies**

A daily topic of conversation during Maine Center for Disease Control & Prevention briefings focuses on the inventory of N95 face masks, face shields, disposable gowns and surgical gloves. The state sometimes teeters on shortages of these items, which go to hospitals, nursing homes, first responders and activated National Guard. A large shipment of surgical gloves was received this week.

**Mask or No Mask?**

The Mills Administration on Wednesday provided guidance on when all citizens should wear face masks, at least for the time being. Included in the "yes" category, were visits to: health-care facilities, grocery and retail stores, in crowded parking lots, while on playgrounds and in other situations where it would be difficult to maintain six-foot social distancing. https://memun.org/Articles/Article-View/ArticleId/13178/Gov-Mills-Mandates-Face-Coverings#.XqstDndFyUk

*Stephen Gove, Executive Director, MMA*

*May 1, 2020*

Maine Municipal Association
60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

April 27, 2020

Governor Janet Mills
1 State House Station
Augusta, ME 04333

Dear Governor Mills,

On behalf of the Maine Municipal Association, its Executive Committee and members, we thank you for your leadership during this public health emergency. We can only imagine the tremendous pressure and challenges you face daily and appreciate the thoughtful way in which you are addressing concerns. Second, thank you for providing an avenue for hearing municipal concerns and issues. We appreciate the opportunity to speak weekly with Hannah Pingree, Dan Burgess and Gordon Smith to discuss municipal needs. It is encouraging to know that we are in this together.

We are writing today to follow-up on an issue of great concern for municipalities. As you are well aware, the timing of the COVID-19 health emergency hit Maine just as municipalities were preparing to hold town meetings to adopt municipal budgets and take votes on needed ordinances and policies.

Unfortunately, many communities were unable to conduct these meetings before necessary social distancing and gathering limitations were put into place. Through the enactment of the COVID-19 omnibus bill (PL 2019, c. 617) municipalities were provided continuing spending authority based on the previous year's budget, however, the legislation did not authorize any new spending or projects.

It is for this reason, we have been working with Hannah, Dan and Gordon to advance proposals enabling communities, if they so choose, to implement alternatives to convening the traditional town meeting.

We have four proposals for your consideration, which are listed in order of preference.

- **Absentee Only Referendum**. Regardless of state statute or municipal charter, allow municipalities to conduct absentee ballot only referenda to adopt warrant articles

normally decided by voters participating in the traditional town meeting. In order to ensure that all residents are afforded the right to participate, this approach would be available only if certain conditions were met, including, but not limited to: (1) providing adequate public notice prior to date of the referendum; (2) requiring time to enable voters to request and receive absentee ballots; (3) in lieu of the public hearing required by 30-A MRS § 2528, within 20 days of the scheduled referendum election requiring municipal officials to prepare and distribute a document describing each warrant article; and (4) providing a single limited access (no more than 10 people, six feet apart) location where residents can receive and deposit an absentee ballot on the day of the election.

- **Secret Ballot Process for All During June with In-person Voting at Polls Allowed.** Under current law (30-A MRS, §2528), municipalities are authorized to elect municipal officials and adopt budget articles via secret ballot, provided that the process is adopted by the town at a meeting held at least 90 days before the election. With some modification to ballot preparation deadlines (reducing ballot question approval time frame from 60 to 35 days) and in lieu of the absentee only referendum outlined above, extend the secret ballot process to all communities provided that social distancing provisions (no more than 10 people, six feet apart) at the polling place are followed. This would allow all municipalities to conduct referendum elections on budgets and other items in June. It would also be necessary to allow remote participation at public hearings which are required prior to a referendum.

- **Declare Open Town Meetings Essential.** In the absence of options one or two above, declare town meetings an essential function and allow municipalities to hold a properly scheduled and noticed open town meeting beginning in May and suspend the limitations on gatherings of 10 or more people, solely for the purpose of the town meeting.

- **Suspend Conduct of Town Meetings until July 14.** If it is the preference to suspend all public gatherings, including local referendum elections until the July 14 election, it would be helpful to have that limitation clarified in a future Executive Order. This clarification would enable the Association's legal staff to help municipal officials plan for a July election. It would still be necessary to waive the requirement of 30-A MRS § 2528, stating that municipalities holding a referendum have previously adopted section 2528's procedures. Otherwise, small municipalities that have not adopted referendum procedures would not be able to hold referenda on July

14 to vote on local issues. It would also be helpful to modify some time frames associated with approval of ballot questions.

All of these options would have to address charter municipalities as well.

Providing communities with the authority to conduct an annual meeting is essential to the ability to continue to provide vital public services.

We have heard from our members about the type of projects that need approval sooner rather than later, including the authority necessary to initiate a school renovation loan, a regional health services arrangement, and a lease agreement related to a grant project. There are many construction projects in the queue awaiting town meeting approval, and with Maine's short construction season time is of the essence.

In addition, towns are incurring expenses related to the health emergency, which would not be part of the previous year's budget, and therefore not authorized.

Waiting until July to adopt the annual budget may cause some communities to run up against timeframes to commit taxes, especially those on a calendar fiscal year with March town meetings. Although the emergency legislation allows taxes to be committed with accordance with the previous year's budget, once taxes are committed there is no ability to raise new taxes.

Thank you for taking the time to consider this request. If you have questions about our proposals or need additional information, please do not hesitate to contact Kate Dufour at kdufour@memun.org. Sue Pilgrim, MMA's Legal Services Director (spilgrim@memun.org), is also available to draft and review implementing legislation, should you decide to authorize alternatives for conducting town meetings.

Again, thank your leadership during these challenging times and for considering this request. We look forward to hearing from you.

Best wishes,

Stephen W. Gove, Executive Director

Kate Dufour, State & Federal Relations Director

c.c. Hannah Pingree
Elise Baldacci

**LRAP Funding May Impact Municipal Budgets**

Communities struggling to forecast an accurate budget before July 1 may need to count on less road assistance than previously allocated. The Maine Department of Transportation (MEDOT) has issued a notice of possible reduction in funds for the Local Road Assistance Program (LRAP) usually received by towns in late November. While the budgeted numbers for the program as of late April are lower than last year, the Highway Fund revenue the road assistance program depends on is expected to take a major hit as a result of the pandemic.

The state fuel tax, which provides the bulk of the revenue for transportation purposes, was already inadequate to meet MEDOT projected needs due to lower receipts caused by increasing vehicle fuel efficiency. The COVID-19 health emergency has brought fuel tax revenue collections to a near halt, and with a tourism season in question, there are likely to be re-adjustments to final allocations. The Community Services Division at MEDOT anticipates having a better understanding of the impacts to the LRAP program in early July. Unfortunately, that is later than many municipal budget adoption deadlines.

The Maine Local Roads Center will provide more information as it becomes available. A link to current and historic information regarding LRAP rates per lane-mile by road type and activity, program rules, and how to sign up for electronic transfer of future LRAP funds can be found here: https://www.maine.gov/mdot/csd/lrap/

Back to Web Site

# Town of Wayne, Maine

## Coronavirus Information

FOR IMMEDIATE RELEASE: March 27, 2020

Contacts:
Don Welsh, Chair, Selectboard, (207) 685-4117, dtwelsh277@gmail.com
Aaron Chrostowsky, Town Manager, (207) 685-4983, townmanager@waynemaine.org

**Community Resources, Changes to Services, and Other Guidance**

WAYNE, Maine – As many businesses and organizations have shifted operations in response to the Governor's Executive Order(s) and best practices for social (physical) distancing, community organizations have stepped up to help provide needed services to people and businesses across the region. Community leaders are regularly meeting to assess the situation, evaluate needs and coordinate response to help ensure that everyone's basic needs are being met.

Below is a list of resources people can utilize as needed.

• **Emergency Services:** In the case of public safety (Fire, EMS, Police) emergencies dial 9-11. No disruption in services.

• **Cary Memorial Library:** has launched a virtual library

• **Charter Communications** (Spectrum) is providing free Internet to families for 60 days.

• **Kennebec Behavioral Health:** Mental Health and Substance Abuse issues; Conducting via Telemedicine.

• **Business Assistance:** Maine Department of Economic and Community Development developed the following worksheets: Resources for Maine Business Impacted by COVID-19 Pandemic and Financial Resources in Response to COVID-19-related Closures and Economic Disruption for Individuals and Sole-Proprietors.

•**Employee Rights Labor Poster:** Paid Sick Leave and Expanded Family and Medical Leave Under The Families First Coronavirus Response Act.

**Maranacook Area Food Pantry:** Maranacook High School foyer, Monday through Friday, 9:00 AM – 3:00 PM.

• **Maranacook Area Schools Drive-Thru Meal Service:** Free Breakfast and Lunches for students/ children, Mount Vernon Elementary School, Mondays and Wednesdays, 7:00 AM - 9:00 AM.

• **Readfield Transfer Station:** Open with enhanced safety protocols. Special Hours for residents 65 and older. Thursdays from 10:00 AM to 2:00 PM.

• **Rural Community Action Ministry (RCAM):** Support families and individuals with housing, utilities, food, clothing, and other basic needs assistance. Leeds, ME, (207) 524-5095

• **Sexual Assault Crisis and Support Center:** 24-hour Hotline is fully operational.

• **Spectrum Generations:** Support for Older Adults, Meals on Wheels.

• **Sustain Wayne**: Bellafonda House Porch. Drop-off/ Pick-up Items. Non-perishable food items, paper goods, and books.

• **Unemployment Insurance:** Maine Department of Labor's worksheet on Unemployment Insurance Frequently Asked Questions Regarding COVID-19.

• **United Way of Kennebec Valley:** Volunteering Needs/Opportunities.

• **Wayne Aging at Home Committee**: Support for Older Adults. Contact Outreach Coordinator Pam Chenea at (207) 685-9378 or berryponder@gmail.com.

• **Wayne Community Church**: Pastoral Care. Contact Pastor Angela Rotherham at (207) 685-3505 or pastorwayneumc@gmail.com

• **Wayne General Assistance**: Help with basic needs, food, housing, and utilities. Contact Aaron Chrostowsky at (207) 685-4983 or townmanager@waynemaine.org.

• **Winthrop Food Pantry**: Open on Thursdays and following CDC and FDA guidelines. Contact Director JoEllen Cottrell at (207) 377-3332 or winthropfoodpantry@gmail.com.

• **Winthrop Hot Meals Kitchen**: Meals for Pick-up, Monday-Thursday at noon. Volunteers Needed for Food Prep, Clean-up and Delivery. Contact Steve Dodge at (207) 620-0488.

Other resources and opportunities will be shared as they are available.

**Changes to Services:**

- **Ladd Recreation Center**: All programming and rentals are canceled/ postponed until further notice. Playground and basketball court will be closed until further notice.
- **Open Burning Permits**: Due to early spring conditions and concerns surrounding the COVID-19 outbreak that targets the respiratory system we are no longer issuing open burn permits. Thank you for doing your part and refraining from open burning.
- **Taxes**: The third and final installment due Wednesday, April 1, 2020, has been delayed until Friday, May 1, 2020.
- **Town Office**: The Town Office is now closed to the public. If you have any questions, please don't hesitate to contact the Town Manager at (207) 685-4983 for more information. Please leave a message. Please utilize our many online services whenever possible. Thank you for your patience and understanding.

**Other Guidance**

- **Hotline**: For more information on Maine's response to COVID-19 and updated testing results, visit the Maine CDC website. Additionally, Maine CDC and 211 Maine have launched a new option for Mainers to get answers to questions about COVID-19 at any time. This service is available by dialing 211 (or 1-866-811-5695), texting your ZIP code to 898-211, or emailing info@211maine.org.
- **COVID-19 Symptoms**: Include fever, shortness of breath, and lower respiratory distress. Call ahead to a health care professional if you develop a fever and symptoms of respiratory illness. Health care providers will make the initial determination on whether COVID-19 testing is advisable. As appropriate, health providers will take samples and submit them to the Maine CDC.
- **Encourage You**:
  - Wash your hands with soap and water often for 20 seconds.
  - Cover coughs and sneezes.
  - Minimize travel whenever possible.
  - Maintain social distancing, a minimum of six feet.
  - Check on your neighbors and friends.
  - ***If you have traveled out-of-state, out of the country, when you return, we encourage you to stay home and self-isolate for at least 14-days.***
  - To go outside, enjoy the outdoors but be mindful of the 6-foot distance rule and be generous when passing other people.

As a reminder: people can sign-up to receive updates on the town website: www.waynemaine.org under the section marked "Notify Wayne." This new email notification system will provide updates as they are available, as well as on the Town's Facebook page and community bulletin boards at Corner Store, General Store, Ladd Recreation Center, North Wayne Building "old town office", Post Office and Town Office,

Questions for municipal-related activities should be directed to Town Manager Aaron Chrostowsky, (207) 685-4983 or townmanager@waynemaine.org.

-End-

**Coronavirus (COVID-19): Small Business Guidance & Loan Resources**

- Maine CDC - Novel Coronavirus 2019 (COVID-19)
- US CDC - Coronavirus (COVID-19)
- WHO - Coronavirus disease (COVID-19) Pandemic
- Wash Your Hands Fact Sheet
- Share Facts About Coronavirus
- Coronavirus Fact Sheet
- Sick with Coronavirus Fact Sheet
- Emergency Order
- Unemployment Insurance FAQ - COVID Response
- Financial Resources in Response to COVID-19-related closures and economic disruption
- Resources for Maine Businesses Impacted by COVID-19 Pandemic
- Charter Communications (Spectrum) Supporting Schools Students and Communities
- Employee Rights Labor Poster

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