

# TOWN OF WAYNE

Incorporated February 12, 1798

3 Lovejoy Pond Rd  
Wayne, Maine 04284

Telephone: 207-685-4983  
Fax: 207-685-3836

## Town of Wayne Construction Bid Process Policy

November 24, 2009

When the Town of Wayne is requesting a quote on a project the Request for Quote (RFQ) will be mailed to all Wayne area relevant contractors listed in attached document. The Town shall advertise in "The Messenger" when requesting proposals and may choose to put an advertisement in the Kennebec Journal or other newspaper requesting bidders to go to the Town's website to get the RFQ. The RFQ shall have a clause stating if the contractor has never done work for the Town of Wayne they must provide the following:

- (3) References of municipalities/business where the contractor has done work.
- Of those three references one must be of a similar job done within the last 12 months.
- Proof of liability insurance (a minimum of \$400,000)

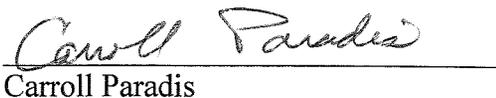
The Town of Wayne shall diligently update the Wayne area construction contractor's list on a six-month basis to ensure capture of all area contractors.

  
Gary Kenny

  
Raymond Giglio

  
David Criss

\_\_\_\_\_  
Lawrence Stewart

  
Carroll Paradis

Contractors List

CH Stevenson  
Attn: Mike Needham  
8 Tdos Way  
Wayne, Maine 04284  
© 754-9695

Wayne Excavators  
PO Box 190  
Wayne, Maine 04284  
© 215-2932

Goucher Construction  
50 Lovejoy Pond Rd  
Wayne, Maine 04284  
(P) 685-4097

Goucher Forest & Excavation  
Lee Goucher  
99 Kents Hill Rd  
Wayne, Maine 04284  
(P) 685-3265

**Out of Wayne**

Scott Lyons Construction  
22 Range Way  
Manchester, ME 04351-3543  
(P) 623-1909

Cushing Construction  
32 Roddy Lane  
Readfield, ME 04355-3769  
(P) 685-7328

Barker Construction LLC  
295 Leeds Rd  
Livermore Falls, ME 04254  
(P) 897-5982

**TOWN OF WAYNE  
LOCAL CONTRACTORS FORMAL BID POLICY**

**INTRODUCTION:** This policy is effective for the Wayne Road Maintenance and Paving Program 98/99. This policy updates a policy adopted by the Board of Selectmen, July 24, 1995.

**PURPOSE:** The purpose of this policy is to establish the Road Commissioner's operating policies for the Maintenance and Paving programs. This policy does not address funding or prioritization of projects within the Town of Wayne.

**RESPONSIBILITIES:** The following operating policy, approved by the Wayne Board of Selectmen will be adhered to by the Road Commissioner.

A. Local contractors (residing in Wayne) will be the first level the Road Commissioner contacts to perform normal maintenance on Wayne Roads.

B. The Road Commissioner will negotiate estimates with local contractors to complete maintenance work for the Town. The contractor will be responsible to bring changes to the Road Commissioner before payment.

C. If the level of effort or cost effectiveness of any project exceeds the capability of local contractors, the Road Commissioner reserves the right to negotiate outside of the community.

D. All estimates in excess of \$5,000. for a single project will be reviewed by the Board of Selectmen before they are initiated. All projects estimated to be more than \$15,000 will be put out to bid.

E. All paving of Wayne Town roads will be accomplished through the formal competitive bid process.

F. The Road Commissioner will meet with each contractor to discuss all aspects of the project and will inspect the quality of the work prior to payment.

Stephen Saunders

Mary Farnham

Sally M. Lantz

Wayne Board of Selectmen

Wayne Board of Selectmen

Date: 7/6/98