

Town of Wayne Board of Selectmen

MEMBERS: Gary Kenny, Carroll Paradis, Stephanie Haines, Stephen Saunders and Peter Ault

Regular Meeting Agenda

Date: Tuesday, May 20, 2014

Time: 6:30 PM

Place: Wayne Elementary School - Gymnasium

Call Meeting to Order.

Pledge of Allegiance.

Selectmen Present / Quorum.

Meeting Minutes.

- a. **Consider approving of meeting minutes of the Board of Selectmen – May 20, 2014.**

MOTION: Move the Board to approve meeting minutes of the Board of Selectmen – May 20, 2014.

Warrants.

- a. **Consider approving of Warrant #43 (Payroll).**

MOTION: Move the Board to approve Warrant #43 (Payroll).

- b. **Consider approving of Warrant #44 (Accounts Payable).**

MOTION: Move the Board to approve Warrant #44 (Accounts Payable).

Business Agenda.

- a. **Presentation from Comprehensive Plan Committee – Goals and Strategies.**

Manager Recommendation: Discussion Only

- b. **Executive Session: Pettengill Property update
(Executive Session, if needed, 1 MRSA §405 (6) E Legal)**

Manager Recommendation: Move the Board to enter into Executive Session, 1 MRSA §405 (6) E Legal.

Manager Recommendation: Move the Board to exit into Executive Session, 1 MRSA §405 (6) E Legal.

Manager Recommendation: Any motion as a result of executive session.

- c. **Discuss posting American Flags on utility poles in Wayne Village Center.**

Manager Recommendation: Move the Board to authorize Town Manager to sign the 3-Party Agreement with Fairpoint Communications & Central Maine Power and purchase additional insurance coverage.

d. Library 5K Road Race.

Manager Recommendation: Any motion as a result of discussion.

e. Approve 2014 Annual Town Meeting Warrant.

Manager Recommendation: Move the Board to approve the 2014 Annual Town Meeting Warrant.

f. Discuss the potential Wayne Post Office closing.

Manager Recommendation: Any motion as a result of discussion.

g. Discuss potential local nomination to MMA's Legislative Policy Committee.

Manager Recommendation: Move the Board to nominate the Town Manager to MMA's Legislative Policy Committee.

h. Review and discuss May / June Public Works Plan.

Manager Recommendation: Any motion as a result of discussion.

i. Adjust Municipal Official Stipend/ Salary & Pay Schedule

Manager Recommendation: Move the Board to adjust Municipal Official Stipend/ Salary & Pay Schedule as proposed by Town Manager.

Supplements / Abatements.

Town Manager Report.

Board Member Reports.

Public Comments.

Adjourn.

The next regularly scheduled **Board of Selectmen Meeting** is scheduled for **Tuesday, June 3, 2014 at 6:30 PM** at the **Wayne Elementary School - Gymnasium.**

**Town of Wayne, Maine
Select Board Meeting Minutes
Tuesday May 6, 2014
Wayne Elementary School**

Call Meeting to Order/ Selectmen Present

Chairman Kenny determined quorum and called meeting to order at 6:30 PM with the following members present: Peter Ault, Stephanie Haines, Gary Kenny, Carroll Paradis, and Stephen Saunders.

Others Present: Aaron Chrostowsky, Town Manager and Cathy Cook, Town Clerk

Audience: Teco Brown, Tom Cook, Jillain Cook, Warren Davenport, Robert Diamond, Ken Foss, Britt Norton, Bev Petell, Dave Petell, Roxanne Rousseau, Robert Stephenson, and Taylor Stevenson

Pledge of Allegiance

Meeting Minutes

- a. A motion was made to approve the meeting minutes of the April 22, 2014 Board of Selectmen meeting. (Paradis/Haines) (5/0)

Warrants

- b. The Board approved Warrant #41 (Payroll) in the amount of \$5,367.63. (Paradis/Saunders) (5/0)
- c. The Board approved Warrant #42 (Accounts Payable) in the amount of \$170,377.72. (Paradis/Haines) (5/0)

Business Agenda

- a. Cemetery Committee Update. Committee Board members, Warren Davenport, Ken Foss and Britt Norton stated members are chronically absent and that they are not able to reach a quorum of five members. Town Manager will call members to see if they want to continue on the committee, than advertise in the Messenger if necessary to recruit members.
- b. Discussed Animal Control and Barking Dog Ordinance. Several Tucker Road residents attended the meeting to complain about five barking dogs that belong to the new resident of 330 Tucker Road. The residents stated chronic daily barking, often from morning to night and sometimes after midnight. Also residents stated the house has a severe mold/mildew problem and they are perplexed as to how anyone could be living there. Also they complained of several cars being towed to rest on the property, sometimes at 9:30 at night. Town Manager said he will visit the resident, as he is also the Health Officer, with the Ken Pratt, Code Enforcement Officer. Town Manager also suggested if the barking problem exists after 10 pm they could call the Sheriff for assistance. Town Manager may also ask for a sheriff detail if problem is not solved.
- c. Review Draft Annual Town Meeting Warrant.
- d. The Town Manager asked the Board to consider consolidating a number of Special Revenue and Capital Reserve Accounts. A motion was made to table the consolidation until sometime after Town Meeting.(Saunders/ Haines) (3/2) Kenny, Paradis opposed

- e. The Board was moved to authorize the Town Manager to sign Town Mowing Contract.(Paradis/ Saunders) (5/0)
- f. The Board was moved to authorize the Town Manager to submit an online grant application to the Stephen & Tabitha King Foundation for fire safety improvement project. (Paradis/ Haines) (5/0)
- g. The Board was moved to appoint Election Clerks for a term of two years. (Paradis/ Saunders) (5/0)
- h. The Board was moved to appoint Timothy Mills as Election Warden for the June Election. (Paradis/ Saunders) (5/0)
- i. The Board voted to authorize the Board of Assessors to sign “Ratio Declaration & Reimbursement Application Form.” (Paradis/Saunders) (5/0)

Supplements / Abatements: None

Town Manager News:

1. Street Sweeping is underway.
2. Will fix awning and mold damage at North Wayne Fire Station before July 1st.
3. Posting of the roads came down May 1st, 2014.
4. The website is being updated.
5. Household Hazardous Waste Day is scheduled for May 17, 2014, 9 am to 12 noon and the sign-up sheet is at the Town Office.
6. The cost of cold patch the Town bought from Pike was more than what the Town paid C.H. Stevenson last year.

Board Member Reports:

1. Carroll Paradis announced that the street sweeping has begun on Route #133 and also the Port-a-Potty at the State boat landing has been installed.
2. Stephanie Haines asked for an update on the Pettingill property. Town Manager stated he has called Pettingill’s attorney to encourage plans to get moving, and a recent email sounds agreeable.
3. Gary suggested the wording on agendas, “Motion:” change to “Manager’s recommendation:”.

Public Comments: None

Adjourn.

Motion to Adjourn at 8:15 PM. (Paradis/Saunders) (5/0)

The next Select Board Meeting is scheduled for Tuesday, May 20, 2014 at 6:30 p.m. at the Wayne Elementary School Gym.

Recorded by:
Cathy Cook, Town Clerk

Select Board Members

Gary Kenny

Carroll Paradis

Peter Ault

Stephanie Haines

Stephen Saunders

Wayne Comprehensive Plan, DRAFT Vision Statement

(April 16, 2014 Comp Plan Committee edits incorporated)

In the future, Wayne will still be a small town that people live in because of its natural and social environments, rather than for local employment. There may be an increase in the percentage of people who work from home, but the locations of job possibilities are not expected to change very much. There will be a stable tax base supported mostly by the homes and second homes of residents and visitors.

Municipal officials, staff, and individuals will support programs and policies that will have a positive impact on the future of Wayne's water quality and therefore its economic base.

Farm acreage will continue to grow, primarily for local markets. Similarly, increased management of timberlands for local consumption of wood and value-added wood products may create new opportunities and challenges for Wayne. Through thoughtful planning, the Town will accommodate growth while conserving the Town's natural assets, natural resource-based economies, and rural character.

The Town will profile the Village's historic assets and at the same time will explore appropriate development opportunities to enhance the community – in particular walkability and safety, restaurants, and bed and breakfast establishments.

There will continue to be a strong sense of community. This will be easier and more natural if the Wayne Elementary School remains open. Wayne people will continue to help their neighbors in times of need. There will be social networks for young and old and those in between. These networks will continue to help attract and retain families and bring the community closer together. These will still include good schools, library services, outdoor recreation, social organizations, and community gathering buildings for social interaction. There may be renewed efforts to address housing needs for elderly citizens.

There will be undeveloped areas consisting of large tracts of open space that help maintain water quality, scenic views, wildlife habitats, and other related assets that residents enjoy. Trails for hiking and snowmobiling will be available.

Community and public buildings and facilities, including roads, bridges and dams, the Ladd Center, the Fire Departments buildings, the Town Office, the Library, Town historical buildings, the Church and the AYC will have been maintained to retain their serviceability and function. There will be public access to water bodies for recreational use.

PUBLIC FACILITIES AND SERVICES

Goals

1. Maintain Wayne's public facilities and services, and make needed improvements where feasible.

Policies	Strategies	Responsibility / Date
<p>I. Assessing, planning conservation and development services. Ensure that the residents of Wayne continue to receive high quality assessing, planning conservation and development services.</p>	<p>A. Assessing. Continue to utilize private contractors (RJD Appraisal) for meeting the assessing needs of Wayne but periodically evaluate whether need to change services.</p> <p>B. Code enforcement officer. Continue to employ a part-time code enforcement officer. Expand hours of part-time code enforcement officer from 12 hours to 16 hours a week to address to water quality issues.</p> <p>C. MUBEC - Building, Energy, Fire, Life Safety Codes. Take steps to study and evaluate need to adopt Maine Uniform Building Codes in Wayne.</p> <p>D. Coordinate planning, land-use conservation and development efforts. Coordinate regularly (at least annually) planning, land-use conservation and developments with Planning Board, Board of Appeals and Conservation Commission.</p> <p>E. Coordinate with regional water conservation and protection groups to conduct water quality improvement projects. Consider collaborative studies in the area of water quality studies.</p> <p>F. Consultant support. Consider membership to Kennebec Council of Governments (K/COG), using consultants to work with Town boards.</p>	<p>Selectmen / Assessors / Ongoing</p> <p>Selectmen / Town Manager / 2014</p> <p>Selectmen / Ongoing</p> <p>Selectmen / Planning Board / Board of Appeals / Conservation Commission / Code Enforcement / Ongoing</p> <p>Conservation Commission / 2014</p> <p>All Boards / Ongoing</p>

<p>2. General. Take steps to efficiently meet identified public facility and service needs.</p>	<p>A. Partnering with other communities. Continue partnering with other communities in the region in areas such as mutual aid for firefighting purposes, solid waste disposal and recycling, and public work services.</p> <p>B. Pay-as-you-go. To the maximum extent possible, use grant funds, reserve funds and similar mechanisms to minimize borrowing for major public facility investments.</p> <p>C. Municipal building. Develop plans for the replacement of the Town Office.</p>	<p>Selectmen / Town Manager / Ongoing</p> <p>Selectmen / Town Manager / Ongoing</p> <p>Selectmen / Facilities Committee / Town Manager / 2014</p>
<p>3. Emergency services. Ensure that the residents of Wayne continue to receive high quality emergency response services.</p>	<p>A. Fire station. Take steps to replace the Wayne Fire Station. Design a facility large enough to house current and future vehicles.</p> <p>B. Firefighting capability. Continue to review Wayne's firefighting capabilities in light of a population changes, financial constraints and numbers of volunteers, and make recommendations to the Town where appropriate.</p> <p>C. Mutual aid. Continue to participate in mutual aid agreements with other communities -- Lakes Region Mutual Aid.</p> <p>D. Police protection. Continue to rely on the State Police and the Kennebec County Sheriff for police protection, but periodically evaluate whether need to change services.</p> <p>E. Ambulance services. Continue to rely on the Winthrop Ambulance Service for ambulance / emergency rescue service, but periodically evaluate whether need to change services.</p> <p>F. Local Emergency Management Agency. Take steps to write and train local emergency responders on new Emergency Operations Plan. Periodically evaluate whether need to upgrade.</p>	<p>Selectmen / Facilities Committee / Fire Chief / 2014</p> <p>Wayne Fire Department / Ongoing</p> <p>Wayne Fire Department / Ongoing</p> <p>Selectmen / Ongoing</p> <p>Selectmen / Ongoing</p> <p>Selectmen / Emergency Management Director / Ongoing</p>

<p>4. Solid waste. Provide for an efficient system of solid waste disposal.</p>	<p>A. Recycling. Continue efforts to improve the quality of recycling services, and remind residents of recycling opportunities.</p> <p>B. Fees. Following improvement of recycling services, consider a fee system if voluntary recycling percentages do not improve.</p>	<p>Joint Readfield and Wayne Solid Waste Committee / Ongoing</p> <p>Selectmen / Joint Readfield and Wayne Solid Waste Committee / Ongoing</p>
<p>5. Education. Ensure that students from Wayne receive a cost effective, quality education.</p>	<p>A. Wayne Elementary School. Continue to advocate for local delivery of educational services for grades Pre-K through 5 at the Wayne Elementary School.</p>	<p>RSU #38 School Board / Wayne School Committee / Ongoing</p>
<p>6. Road maintenance. Provide for the maintenance of Town roads, ditches and lands in a cost-effective manner.</p>	<p>A. Private contractors. Continue to utilize private contractors for meeting the public works needs of Wayne.</p> <p>B. 5-year plan. Create a 5-year Road Plan to allow for the continued upgrade of Town roads.</p>	<p>Selectmen / Road Commissioner / Ongoing</p> <p>Selectmen / Road Commissioner / 2014</p>
<p>7. Recreation. Provide opportunities for recreation for the residents of Wayne.</p>	<p>A. Ladd Recreation. Continue to support the efforts of the Ladd Recreation Program to provide recreational programs and opportunities for the residents of Wayne.</p> <p>B. Town Parks. Continue to maintain and study ways to improve accessibility / programs at Mill Pond Parks.</p> <p>C. Water body access. Maintain partnership with Androscooggin Yacht Club for Town boat launch to Lake Androscooggin.</p>	<p>Ladd Recreation Board / Ongoing</p> <p>Selectmen / VCDAC / Ongoing</p> <p>Selectmen / Ongoing</p>
<p>8. Library. Provide opportunities for library services for residents and visitors to Wayne.</p>	<p>A. Cary Memorial Library. Continue to support the efforts of the Wayne Library Association to provide high quality library services for the residents and visitors of Wayne.</p>	<p>Library Board / Ongoing</p>

MUNICIPAL FINANCES

Goals

1. Plan for, finance and develop an efficient system of public facilities and services to accommodate anticipated growth and development.

Policies	Strategies	Responsibility / Date
<p>1. Efficiency / cost effectiveness. Finance existing and future facilities and services in a cost effective manner.</p>	<p>A. Capital improvement program. Implement the capital investment plan contained in the comprehensive plan by developing a capital improvement program.</p> <p>B. Update of capital improvement program. Review and/or update the capital improvement program annually or biennially.</p> <p>C. Reserve accounts. Continue to use reserve accounts, where appropriate, for major capital equipment, the purchase of land and improvement of Town facilities.</p> <p>D. Regional initiatives. Continue to explore additional opportunities for cost savings where feasible, such as the joint purchase of equipment and supplies and jointly using services.</p> <p>E. Investigate impact fees. Investigate the experience of other communities in the use of water quality and public safety impact fees for new developments and determine the applicability to Wayne.</p> <p>F. Schools. Continue to advocate for fairness to small communities so as to minimize cost increases to the Town and continue to emphasize quality education for the students at Wayne Elementary School.</p>	<p>Selectmen / Town Manager / 2014</p> <p>Selectmen / Town Manager / Ongoing</p> <p>Selectmen / Town Manager / Ongoing</p> <p>Area Boards of Selectmen / RSU#38 / Area Town Managers / Ongoing</p> <p>Selectmen / Town Manager / Ongoing</p>
<p>2. Grants. Explore whether grants are available to assist in the funding of capital investments within the community.</p>	<p>A. Grant availability. Continue to explore the potential for using grants to help fund capital purchases.</p>	<p>RSU#38Board / Wayne School Committee / Ongoing</p> <p>Selectmen / Town Manager / Ongoing</p>
<p>3. LD 1 limits. Reduce Maine's tax burden by staying within LD 1 spending limits.</p>	<p>(See 1.A. through 1.E. above.)</p>	

Local Economy: Goals, Policies & Strategies

Goals

1. Promote, attract, retain, support the growth and potentially incentivize small businesses that strengthen our existing niches or economic clusters in the Winthrop Lakes regional economy such as agriculture (farms, orchards, vineyards, forestry), recreational (campgrounds, summer camps, golf courses, boating, sailing, kayaking, swimming, hiking) and creative economy (pottery, painting, photography, woodworking and antiques).
2. Maximize economic potential while capitalizing on and maintaining the Town's unique rural, natural and historic character.
3. Cooperate and coordinate with regional organizations with a focus on the development related issues that affect the Town.
4. While remaining connected to the region, work to become an independent and sustainable community.

Policies	Strategies	Responsibility / Date
<p>1. Village Center Development Advisory Committee.</p>	<p>A. Appoint a group of interested residents to promote Village Center development. Possible activities:</p>	<p>Selectmen / 2013</p>
	<ul style="list-style-type: none"> • Develop / set a Village Center boundary (considering Wayne Elementary School, Town Office, State Boat Launch, Post Office, Androscoggin Yacht Club, Cary Library, Williams House, Village Center Fire Station, Wayne Community Church, and Ladd Recreation Center); 	<p>VCDAC & CEO / 2014</p>
	<ul style="list-style-type: none"> • Evaluate applicable zoning bylaws to improve the economic vitality of the Village Center; 	<p>VCDAC & CEO / 2014</p>
	<ul style="list-style-type: none"> • Find new and develop existing recreational uses for the Mill Pond, surrounding parks and Village Center (i.e. concerts, dances, movies, arts and crafts shows, and farmers market); 	<p>VCDAC & CEO / 2014</p>
	<ul style="list-style-type: none"> • Find new use for vacant buildings / structures (i.e. dam, old masonic hall); 	<p>VCDAC & CEO / 2014</p>
	<ul style="list-style-type: none"> • Consider the development of historic center designation to maintain the rural historic charm of the Village Center; 	<p>VCDAC / 2014</p>
	<ul style="list-style-type: none"> • Develop a marketing plan for Village Center (i.e. map / brochure and/or website); 	<p>VCDAC / 2014</p>
	<ul style="list-style-type: none"> • Assess parking needs for the Village Center; 	<p>VCDAC / 2014</p>

<p>1. Village Center Development Advisory Committee (cont.)</p>	<ul style="list-style-type: none"> • Study the feasibility of making the Village Center more accessible and safe for pedestrians – bike and pedestrian improvements; • Remove any slum and blight conditions existing within Village Center (i.e. terminology used to obtain federal community development block grant funds); • Consider improving any water quality and public health issues; • Review and assess impediments for small businesses to attract, retain and grow in the Village Center (i.e. liquor control ordinance). 	<p>VCDAC / 2015</p> <p>VCDAC / Ongoing</p> <p>VCDAC & CEO / Ongoing</p> <p>VCDAC & CEO / Ongoing</p>
<p>2. Regional cooperation / coordination.</p>	<p>A. Budget membership dues and appoint municipal representatives to communicate and advocate for Wayne related development issues:</p> <ul style="list-style-type: none"> • Winthrop Lakes Chamber of Commerce; • Western Kennebec Economic Development Alliance; • Kennebec Valley Council of Governments. 	<p>Selectmen / 2014</p> <p>Town Manager / Other / Ongoing</p> <p>Town Manager / Other / Ongoing</p> <p>Town Manager / Other / Ongoing</p>
<p>3. Economic sustainability.</p>	<p>A. While still remaining connected to the region, strive to become a community where residents don't have to drive and can work and telecommute from home, and can support local and regional food markets:</p> <ul style="list-style-type: none"> • Internet access. Work with local communities, economic development agencies and communication companies to encourage expanded access to high speed internet and advanced communications in Wayne; • Energy conservation and alternative energy. Rewrite local zoning bylaws and building codes to encourage the development of energy conservation and alternative energy systems for private homes, camps and businesses; 	<p>VCDAC / Sustain Wayne Ongoing</p> <p>Planning Board / Sustain Wayne / Ongoing</p>

<p>3. Economic sustainability (cont.)</p>	<ul style="list-style-type: none"> • Home occupation. Continue to allow home occupations throughout the community, subject to registration with the Town and, where applicable, the Land-Use Ordinance and Subdivision Ordinance; • Community supported agriculture. Work with local farmers / artisans to encourage them to bring their products to local markets; • Local wood products and economics. Support existing and new efforts to promote sustainable timber harvesting, developing wood products markets. 	<p>Code Enforcement / Planning Board / Ongoing</p> <p>Farmers Market / Sustain Wayne / Ongoing</p>
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Natural Resources

Goals

1. Protect Wetlands and other sensitive areas for their natural values, water quality protection, and ecosystem values.

Policies	Strategies	Responsibility / Date
1. Maintain zoning ordinance in fully up-to-date form.	A. Review and amend all Chapter 1000 guidelines in zoning ordinance related to wetlands shorelands (required by changes in state law).	Planning Board / WCC support / 2015
	B. Evaluate, revise, and clarify wetlands definitions (including forested wetlands) and maps; to include those smaller than 10 acres.	Planning Board / WCC support / 2015
	C. Complete the updated Resource Protection zoning map.	Planning Board / Town Manager
	D. Further rare plant inventory and GPS; maintain maps of critical plants / habitats in up-to-date condition.	WCC (note: survey on Muddy Pond planned for 2014)
	E. Field visit to locations of known / suspected rare / threatened plants.	
	F. Continue policy of checking with WCC when land use decisions could affect natural values.	Planning Board / CEO
	G. Map the final vernal pools once designated by state (expected by end of this year?).	WCC

2. Improve “housekeeping” on existing sources of sediment and nutrient runoff into lakes and streams.

Policies	Strategies	Responsibility / Date
1. Strengthen maintenance programs on Town roads and facilities.	A. Conduct road and culvert inventory and needs assessment.	Town Manager
	B. Ensure that culvert replacements give maximum attention to avoiding “hanging” culverts.	Town Manager
	C. Increase hours of CEO for more active assistance in identifying and solving problems in existing developments; enforcement action as necessary.	Select Board / Town Manager

<p>2. Conduct “environmental audit” of Village area.</p>	<p>A. Develop problem analysis, RFP, and obtain professional inventory.</p>	<p>Select Board / Town Manager / WCC</p>
<p>3. Develop program to mitigate phosphorous and sediment runoff from private roads.</p>	<p>A. WCC, Planning Board, CEO work with Select Board; combination of education, information, cooperate in financial cost-sharing through associations, enforcement.</p>	<p>Groups listed / 2015</p>

3. Support working lands (note: cross-reference the Open Space goal mentioned in Lands Use section).

Policies	Strategies	Responsibility / Date
<p>1. Continue to support use of State programs for use-value taxation of open space, forests, and farmlands.</p>	<p>A. Education efforts for residents and property owners on protection of water quality, wetlands, working lands, deeryards; Lake Smart, Open Space tax programs.</p>	<p>WCC et al. / 2015</p>
	<p>B. Review zoning ordinance and other policies to identify and consider modifying any provisions that hinder working lands management and do not yield environmental or other benefits.</p>	<p>Planning Board / WCC</p>

4. Environmental aspects of land use (better words).

Policies	Strategies	Responsibility / Date
<p>1. Address strip sprawl issue.</p>	<p>A. Identify ways and means of maintaining natural views at key locations on roads entering / exiting Town.</p>	<p>WCC / Planning Board</p>
<p>2. Explore and develop collaboration with adjacent communities.</p>	<p>A. WCC to meet annually with conservation commissions in adjacent towns.</p>	<p>Same; immediate</p>
	<p>B. Improve communication with associations.</p>	<p>Same; immediate</p>
<p>3. Develop an Open Space and Outdoor Recreation Plan.</p>	<p>A. Support 10% recommendation in Land Use section.</p>	<p>All</p>
	<p>B. Empanel committee and develop Plan.</p>	<p>2016; initiate promptly</p>
<p>4. Deer Corridor Signage for safety.</p>	<p>A. Identify key areas and suitable signs.</p>	<p>Town Manager</p>

<p>5. Continue and improve focus on large habitat blocks / corridors.</p>	<p>A. Zoning ordinance; selective land acquisition (as recommended by Land Use group).</p>	<p>All; nonprofits</p>
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5. Public Health and Safety

<p>Policies</p>	<p>Strategies</p>	<p>Responsibility / Date</p>
<p>1. Protect water quality for public health.</p>	<p>A. Develop and propose a shoreland zone septic ordinance.</p> <p>B. Conduct extensive outreach with information on septic system maintenance through the associations. Obtain maps of areas where soils are poorly suited to subsurface waste disposal.</p>	<p>WCC / Planning Board / Town Manager</p> <p>Same</p>
<p>2. Maximize effectiveness of emergency services.</p>	<p>A. Make owners aware in instances where roads may not be adequate in all seasons to permit access by current emergency vehicles.</p>	<p>Town Manager / Fire Chief</p>

FUTURE LAND USE - Wayne, Steve McLaughlin, Wayne Planning Board

Goals

1. Provide for orderly growth and development in appropriate areas of the community.
2. Protect the rural, small town character of Wayne.

Policies	Strategies	Responsibility / Date
<p>1. Regional coordination. Coordinate the community's land use strategies with other local and regional land use planning efforts that may arise in the future.</p>	<p>A. Meetings. Establish close working relationship with 30 Mile River Watershed Association, Cobbosee Watershed District, and Kennebec Land Trust. Focus on water quality improvement projects with financial support from the Town to address camp roads and other sources of phosphorus. Reach out to neighboring communities sharing lake frontage to coordinate land use designations and regulatory and non-regulatory strategies.</p>	<p>Planning Board / Ongoing</p>
<p>2. Growth management. Support the locations, types, scales and intensities of land uses the community desires as stated in its vision.</p>	<p>A. Ordinance changes. Using the descriptions provided in the Future Land Use Plan narrative, amend local ordinances as appropriate to:</p> <ul style="list-style-type: none"> • Create new digital Zoning Map to replace original paper one that went missing. Clearly locate zones and include all elements that make up zones, particularly elements designating Resource Protection R5; • Create clear definition of wetlands, including forested wetlands, and update references designating wetlands and significant wildlife habitat; • Initiate discussion of possible ordinance change to allow increase in structure height for individual residential wind mill towers only; • Consider expanding the R1 and R6 zones in Wayne Village out from the Village Center to the Elementary School, out Route 133 to the intersection of Route 219, and east on Route 133 toward Winthrop for some distance; • Allow more flexibility, including reduced setbacks, in the R1 and R6 zones to allow expansion of uses. 	<p>Selectmen / Planning Board / Town / 2014-2015</p> <p>Selectmen / Ongoing</p>

<p>2. Growth management (cont.)</p>	<p>B. Training for local officials. Provide the Selectmen, Overseers, Planning Boards and Code Enforcement Officer with the tools, training, and support necessary to enforce land use regulations, and continue to ensure that the Code Enforcement Officer is certified in accordance with 30-A M RSA Section 4451.</p> <p>C. Plan Implementation. Assign responsibility for implementing the Future Land Use Plan to the appropriate committee, board or municipal official.</p> <p>D. Recordkeeping. Continue to track new development in the community by type and location.</p> <p>E. Periodic review. Periodically (at least every three years) evaluate the implementation of the Comprehensive Plan.</p> <p>F. Other. Consider other ordinances, as needed.</p>	<p>Selectmen / ongoing</p> <p>Selectmen / 2014</p> <p>Code Enforcement Officer / Ongoing</p> <p>Selectmen or their designee / 2017</p> <p>Selectmen / Planning Boards / Town / Ongoing</p> <p>Selectmen / Village Advisory Committee / 2015</p>
<p>3. Financial commitment for Village Improvement. Support the level of financial commitment necessary to provide needed infrastructure in growth areas.</p>	<p>A. Capital investment plan. Include in the Capital Investment Plan anticipated municipal capital investments needed to support proposed land uses.</p> <ul style="list-style-type: none"> Evaluate village infrastructure needed to allow increased and varied uses to provide a vibrant, active, walkable village. For example, assess potential areas for Town purchase to provide future subsurface wastewater disposal for future uses, with the requirement that developers would pay for the design, construction and maintenance of the wastewater systems. Also, evaluate the feasibility and cost of a sidewalk from the school through the village to the Library or further. Evaluate parking needs and redesign Town-owned lots in the village to provide more parking spots. 	<p>Selectmen / Planning Boards / Town / Ongoing</p> <p>Selectmen / Village Advisory Committee / 2015</p>
<p>4. Efficient permitting. Establish efficient permitting procedures, especially in growth areas.</p>	<p>A. See 2, above</p>	<p>N.A.</p>

<p>5. Critical resource areas. Protect critical resource areas from the impacts of development.</p>	<p>A. Consider establishing with an annual appropriation, a Water Quality Protection Fund for water quality projects in Wayne using impact fees from new development, general fund, grants and other sources. Establish impact or other fees to provide revenue to the Fund.</p> <p>B. In cooperation with Kennebec Land Trust, Maine Farm Land Trust, SWOAM and other conservation entities, set a goal of, within ten years, conserving ___ of the remaining undeveloped area in Wayne, about ___ acres, with a prioritized system saving the most critical resource areas, including farmland, unbroken forest blocks, significant wildlife habitat and significant wetlands.</p> <p>C. Establish a land acquisition fund with an annual appropriation, to permanently conserve by fee or conservation easement, 15% of Wayne's remaining undeveloped land including the most significant critical resource areas, undeveloped shoreland, agricultural land and forests. The fund will be created through impact fees, grants, donations and tax revenue.</p>	<p>Selectmen / Budget Committee / Planning Board / Conservation Committee</p> <p>Selectmen / Budget Committee / Planning Board / Conservation Committee</p> <p>Selectmen / Budget Committee / Planning Board / Conservation Committee</p>
<p>6. Historic and archaeological resources. Protect, to the greatest extent practicable, the significant historic and archaeological resources in the community</p>	<p>A. Identified sites. For sites with identified potential for historical or archaeological resources by the Maine Historic Preservation Commission, through local land use ordinances, require subdivision or non-residential property developers to determine if any historical or archaeological resources are located on those properties, and to take appropriate steps to protect those resources, including but not limited to, modification of proposed site design, construction timing, and/or extent of excavation.</p> <p>B. Maps. Through local land use ordinances, require the Planning Board to incorporate maps and information provided by the Maine Historic Preservation Commission into its zoning map and review process.</p> <p>C. Community survey. Work with the local or county historical society and/or the Maine Historic Preservation Commission to assess the need for, and if necessary plan for, a comprehensive survey of the community's historic and archaeological resources.</p>	<p>Selectmen / Planning Board / Town / 2014</p> <p>Selectmen / Planning Board / Town / 2014</p> <p>Wayne Historic Society / 2015</p>

<p>7. Agriculture and Forestry Resources.</p> <ul style="list-style-type: none"> • Note on zoning map any lands identified as prime farmland; • Promote the use of best management practices for timber harvesting and agricultural production; and • Support farming and forestry and encourage their economic viability. 	<p>A. Taxation programs. Continue to provide owners of productive farm and forest land information on how to enroll in current use taxation programs.</p> <p>B. Local Agriculture and Wood Markets. Continue to support the Wayne Farmers' Market and encourage local food production and local wood markets, processing and marketing.</p>	<p>Selectmen / Planning Board / Town / As needed</p> <p>Town Office / Ongoing</p>
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207 623-1596 main
207 626-0200 facsimile
bernsteinshur.com

BERNSTEIN SHUR

COUNSELORS AT LAW

146 Capitol Street
PO Box 5057
Augusta, Maine 04332-5057

Memorandum

ATTORNEY-CLIENT PRIVILEGE

To: Town of Wayne
From: Lester F. Wilkinson, Jr.
Date: May 16, 2014
Re: Pettengill negotiations

Aaron,

As we discussed, there is some significant paper work required to finalize matters regarding the above matter. A key issue in proceeding is finalizing thinking about each party's contribution toward fees and expenses which will be incurred regarding completion of the contemplated structure.

I have made contact with Nat Hussey, counsel for Mr. Pettengill, and he agrees it will be important to be clear about costs, and more importantly, agrees that the parties do not currently have all of the required information.

Requirements:

1. Clear and understandable legal descriptions for the various parcels to be created.
 - a) This may require some survey work, or at a minimum some significant deed review;
 - b) I have communicated to taxpayer's counsel that the expense should be borne by his client. We discussed a willingness to work together to minimize costs so long as the objectives were achieved. This means we may be able to avoid a full and precise, standard boundary survey, which might be very expensive and thus objectionable. Taxpayer's counsel has agreed to commence some deed review

and promptly make inquiry of surveyors to obtain hopefully satisfactory estimates and time frame to assist with documentation of the shared interests in the work that is necessary to be completed.

c) Taxpayer's counsel hoped and asked that I inquire of the KLT, their willingness to pay for some of this work. I made clear I thought that unlikely, but would ask.

I also indicated I would solicit from KLT such form of a conservation easement that they might welcome. It is of interest to the taxpayer to be clear on what timber harvesting rights might be allowable. The Town clearly has an interest in reviewing the terms, as well. For this office to generate those documents the cost will increase.

2. Payment of costs. I will attempt to develop, as I gather more information, a possible budget for expenses necessary to complete this work so that it will be available for the meeting on Tuesday.

Strategies for allocation of costs:

- a) Taxpayer pays 100%, including the Town's legal fees, all survey fees and any charges for KLT review and approval, etc.
- b) Some agreed upon allocation of costs between taxpayer and KLT.
- c) Once preliminary information now being gathered by taxpayer's counsel is provided, a face-to face meeting may be useful.

Contingent strategies for payment of costs.

a) Noting taxpayer didn't pay taxes and is required to come up with significant moneys to pay taxes, the ability of taxpayer to fund additional costs may become an issue.

b) Since part of the memorandum contemplates sales to abutters, which should avoid any subdivision issues, and since division of the larger parcel which by report is not available to sale to abutters and may per reports need to be listed as one parcel, presumably to avoid the expense of subdivision, at this time at least (an assumption of mine), it may be that some arrangements could be made to assure payment of costs from the sale or transfer of the parcels contemplated to be sold.

The Town, it seems to me, is in a strong position given the automatic foreclosure of liens. I am mindful of possible expenses that could be incurred were taxpayer to try to press a position set forth in a letter, which I have not heard or seen repeated and upon which I understand municipal counsel has offered guidance.

To: Selectboard
From: Aaron Chrostowsky, Town Manager
Date: May 16, 2014
Re: Agenda Item c: **Discuss posting American Flags on utility poles in Wayne Village Center.**

The Memorial Day Committee (Peter Ault, Doug and Holly Stevenson) has requested that I research the costs associated with placing around 12 American Flags on utility poles in Wayne Village Center during the summer from Memorial Day through Labor Day.

I found out that Central Maine Power and Fairpoint Communications require that municipalities sign a 3-Party agreement to post anything on utility poles. In fact it is illegal to post anything on utility poles without written permission from the utility company (see 35-A MRSA §2310). There are no attachment fees associated with our project.

This agreement requires that municipalities must purchase \$5 million in general liability insurance. MMA Risk Management explained that this additional insurance policy will cost \$500 per year.

In speaking with several utility companies this is a relative new requirement being enforced by the utility companies. Many communities (Monmouth and Winthrop) in the area don't have said agreement because the utility companies haven't caught up with them yet.

Bruen Construction can install the mounts and the American Flags. This year we would pay a little more for the installation of brackets. But next year we will just have to pay for someone to put up or take down flags. MMA Risk Management requested that volunteers not install mounts, place or remove flags from utility poles.

Three Options:

- 1. Install American Flags on utility poles with CMP & Fairpoint Communication permission**
 - No attachment fees,
 - Additional insurance for several months (\$500/ year),
 - Install costs (several hundred dollars)
- 2. Install flags on utility poles without CMP's permission**
 - No attachment fees,
 - Install costs (several hundred dollars)
- 3. Don't install flags on utility poles (\$0)**

Manager Recommendation:

Move the Board to authorize the Town Manager to sign 3-Party Agreement with Fairpoint Communications, Central Maine Power and purchase of additional insurance coverage.

Funds are available in the General Administration Contingency account.

From: Pierce, Tamra L. <Tamra.Pierce@cmpco.com>
Sent: Monday, May 12, 2014 8:34 AM
To: 'townmanager@waynemaine.org'
Cc: Daniels, Stephen; Elwell, Kevin
Subject: Flag Requests

Good morning Erin,

As I indicated in the message I left on your voice mail, here is the process that the Town of Wayne needs to follow for flag attachments:

In order to accommodate flag requests CMP and Fairpoint require a 3 party license agreement that must be signed by the Town. If you would like to initiate a 3 party agreement you should contact Doug Cyr at Fairpoint who will initiate the agreement, then send it to CMP for the necessary signature and then send it to the Town for their signature. Doug can be reached at (207) 991-6731.

CMP does waive attachment fees, however the agreement does require the Town to show proof of \$5M in general liability insurance. There is also a limit of 200 flags.

Also, with regard to the pole relocation agreement that you signed some time ago regarding the North Wayne Road, I indicated to you in our conversation that Tim Robbins, Line Supervisor, is on vacation and will return on Wednesday of this week. I will let him know that you have contacted me and someone will be in touch with you.

Please give me a call if you have any questions.

Thanks,
Tammy Pierce



**CENTRAL MAINE
POWER**

Tammy Pierce
Key Account Manager
Kennebec Valley Region
57 Old Winthrop Road, Augusta, ME 04330
Telephone 207-621-6658
Fax 207-621-5877
tamra.pierce@cmpco.com



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Maine Revised Statutes

Title 35-A: PUBLIC UTILITIES HEADING:
PL 1987, c. 141, Pt. A, §6 (new)

Chapter 23: UTILITY FACILITIES IN THE PUBLIC
WAY HEADING: PL 1987, c. 141, Pt. A, §6 (new)

§2310. TRESPASS ON A UTILITY POLE

1. Trespass. A person commits trespass on a utility pole if, without the prior consent of the owner of the pole, that person places any object or makes any attachment on any utility pole, whether or not it is within the limits of a public way.

[2011, c. 623, Pt. B, §10 (AMD) .]

2. Violation; forfeiture. Trespass on a utility pole is a civil violation for which a forfeiture of not less than \$25 nor more than \$100 shall be adjudged.

[1987, c. 141, Pt. A, §6 (NEW) .]

SECTION HISTORY

1987, c. 141, §A6 (NEW). 2011, c. 623, Pt. B, §10 (AMD) .

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POLE ATTACHMENT AGREEMENT FOR MISCELLANEOUS ATTACHMENTS

**NORTHERN NEW ENGLAND TELEPHONE OPERATIONS, LLC
d/b/a FAIRPOINT COMMUNICATIONS - NNE**

And

CENTRAL MAINE POWER COMPANY

And

THE TOWN OF -----, MAINE

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POLE ATTACHMENT AGREEMENT FOR MISCELLANEOUS ATTACHMENTS

This Agreement is made as of the _____ day of _____ 2013, between NORTHERN NEW ENGLAND TELEPHONE OPERATIONS LLC (d/b/a FAIRPOINT COMMUNICATIONS-NNE), a limited liability company organized and existing under the laws of the State of Delaware, having an office at 1 Davis Farm Road, Portland, Maine 04101 ("FairPoint"), and CENTRAL MAINE POWER COMPANY, organized and existing under the laws of the State of MAINE, having its principal office at 83 EDISON DRIVE, AUGUSTA, MAINE 04330 (either or both hereinafter called "Licensor") and the TOWN OF -----, MAINE, a municipal corporation organized and existing under the laws of the State of MAINE, having its principal office at , -----, Maine (hereinafter called "Licensee")

WITNESSETH

WHEREAS, Licensee, for its own use, desires to place and maintain certain decorative attachments on the poles of Licensors; and

WHEREAS, Licensor is willing to permit, to the extent it may lawfully do so, the placement of certain attachments by Licensee on Licensor's poles subject to the terms of this agreement;

NOW, THEREFORE, in consideration of mutual covenants, terms and conditions herein contained, the parties do hereby mutually covenant and agree as follows:

1. Definitions

- 1.1. Licensor-The owner or custodian of a pole, and the only party permitted to issue a license for that pole.
- 1.2. Licensee-The person, corporation or other legal entity authorized by the Licensor under this Agreement to make attachments to utility poles and the party responsible for compliance with Licensor's regulations regarding such accommodations.
- 1.3. Licensee's Attachments-Any article or device that is for the sole use of the Licensee that requires a physical connection to the Licensor's pole.
- 1.4. Joint Owner-A person, corporation or other legal entity having an ownership interest in a pole with the Licensor.
- 1.5. Joint User-A party to a Joint Use Agreement with Licensor whereby privileges for the joint use of poles have been extended or will be extended to and from Licensor. The term "Joint Users" shall not include Licensee.

- 1.6. Other Licensees-Any person, corporation, or other legal entity other than the Licensee herein, to whom the Licensor has or hereafter shall extend an authorization to attach facilities to a pole.
- 1.7. Periodic Inspection-Inspections conducted at unscheduled intervals on portions of Licensee's facilities, to determine that Licensee's attachments are authorized and that Licensee's attachments are maintained in conformance with the required standards.
- 1.8. Pole Attachment-Any article or device in direct contact with or otherwise supported by a utility pole. For the purposes of this agreement, an attachment shall include only decorative type attachments (wreaths, banners, flags, etc.) and not cables or wires for any types of communication or signaling.
- 1.9. Post-Construction Inspection-The work operations and functions performed to measure and/or visually observe Licensee's attachments, during or shortly after completion of the construction of such facilities, to determine that all attachments have been authorized and construction conforms to the standards required by this Agreement.
- 1.10. Preconstruction Survey-The work operations and functions performed in order to process an application for pole attachments. Elements of the Preconstruction Survey include: 1/field inspection of the existing facilities, and 2/ administrative effort required to process the application.
- 1.11. Subsequent Inspections-Inspections performed to confirm the correction of nonconformance to specification that are observed during Post-Construction or Periodic Inspections.
- 1.12. Utility Pole-A pole, solely owned, jointly owned, or jointly used by the Licensor, used to support the facilities of the Licensor and joint user.
- 1.13. Attachment Rate-A specified fee charged by Licensor for pole attachment licenses.
- 1.14. Make-Ready Work-All work, including rearrangement and/or transfer of Licensor's facilities, replacement of facilities and any other changes required to accommodate the attachment of Licensee to a pole.

2. Scope of Agreement

- 2.1. The Licensor will issue to the Licensee for any lawful purpose, revocable, nonexclusive licenses authorizing the Licensee's attachments that are fully described in Attachment 1, attached hereto, and made part hereof.
- 2.2. This Agreement is limited to only attachments described in Attachment 1, authorizing their attachment to the Licensor's poles in the **Town of -----, Maine**. Other attachments constitute a violation of this agreement.
- 2.3. Except as otherwise provisioned in the Agreement, the Agreement may not be waived or modified except by a written document that is signed by the Licensee and Licensor.

3. Compliance with Applicable Law

The parties hereto shall at all times observe and comply with, and the provisions of this Agreement are subject to, all laws, ordinances, and regulations which in any manner affect the rights and obligations of the parties hereto under this Agreement, so long as such laws, ordinances, or regulations remain in effect. Licensee agrees to indemnify and hold harmless Licensor for, from and against and defend Licensor against, any loss or damage sustained because of Licensee's noncompliance hereunder.

4. Rights in Utility Poles

No use, however extended, of a utility pole or payment of any fee or charge required hereunder shall create or vest in the Licensee any ownership or property right in such a pole.

5. Requirement to Construct and Maintain a Utility Pole

Nothing contained herein shall be construed to compel the Licensor to construct, reconstruct, retain, extend repair, place, replace or maintain any utility pole not needed for the Licensor's own service requirements.

6. Abandonment

Nothing in this Agreement shall prevent or be construed to prevent FairPoint from abandoning, selling, assigning or otherwise disposing of any poles or other FairPoint property used for Licensee's Attachments; provided, however, that FairPoint shall condition any such sale, assignment or other disposition subject to the rights granted to Licensee pursuant to this Agreement. FairPoint shall promptly notify Licensee of any proposed sale, assignment or other disposition of any poles or other FairPoint property used for Licensee's Attachments.

7. Other Agreements

Nothing contained herein shall be construed as a limitation, restriction, or prohibition against the Licensor with respect to any agreement(s) and arrangement(s) which the Licensor has entered into, or may in the future enter into, with others not covered by this Agreement, except that authorizations for attachments existing at the time of such future agreements or arrangements shall not be diminished. The rights of Licensee shall at all times be subject to such existing and future agreement(s) or arrangement(s). The Licensor in negotiating and entering into any such agreement(s) and arrangement(s) shall give due and reasonable regard to the Licensee's potential future interest in Licensee accommodation to a utility pole to be covered by such future agreement(s) and arrangement(s).

8. Assignment of Rights

8.1 Licensee shall not assign or transfer any license or any authorization granted under this Agreement, and such licenses and authorizations shall not inure to the benefit of Licensee's successors or assigns, without the prior written consent of Licensor, which shall be in the form of an assignment agreement satisfactory to the Licensor. Licensor shall not unreasonably withhold, condition, or delay such consent.

8.2 In the event such consent or consents are granted by Licensor, then the provisions of this Agreement shall apply to and bind the successors and assigns of Licensee. Licensee may, however, assign this Agreement without Licensor's consent to an entity controlling, controlled by, or under common control with Licensee or to an entity acquiring fifty-one percent (51%) or more of Licensee's stock or assets provided that any such assignment shall be subject to the assignee's being capable of assuming all of the obligations of Licensee hereunder. Any such assignment shall impose no obligations upon or be effective against Licensor, and Licensor shall have no liability to any assignee of such assignment, until Licensor has received prior notice of any such assignment. Licensee may also assign this Agreement, without Licensor's consent and without prior notice to FairPoint, to an institutional mortgagee or lender providing financing to Licensee with respect to Licensee's Facilities in the event such institutional mortgagee or lender exercises its foreclosure right against Licensee and operates the Licensee Facilities on the Right of Way; provided such institutional mortgagee or lender is capable of assuming all of the obligations of the Licensee hereunder and further provided that such assignment shall not be effective against Licensor unless and until written notice of such assignment and exercise of rights is provided to Licensor. Anything herein to the contrary notwithstanding, Licensee shall not be relieved of any of its obligations hereunder without Licensor's prior written consent.

8.3 All notice of such assignments shall include any change to the notice address provided in paragraph 11.1.3. Within thirty (30) days of the assignment, Licensor and assignee shall execute an assignment agreement.

9. Permits and Consents

9.1. Licensee shall be responsible for obtaining from private property owners and/or public authorities easements, rights of way, licenses, permits, permissions, certifications and/or franchises for Licensee's attachments to be on private and/or public property, at the location of the utility pole.

10. Limitation of Rights

10.1. Licensee is aware and acknowledges that the Licensor is not required to maintain its pole(s) for the sole purpose of supporting the Licensee's attachment(s) and upon termination of the attachment rights provided for under this Agreement, or in the event any part or all of Licensor's pole(s) plant devoted to any attachment(s) authorized under this Agreement should be ordered removed or relocated, or the right to maintain such pole(s) is terminated by appropriate governmental or agency authority, or Court, having jurisdictions over such poles, then the attachment rights created under this Agreement shall thereupon terminate at the sole option of Licensor, and if terminated such attachment shall be forthwith removed by the Licensee at the Licensee's sole expense. Licensee acknowledges that the Licensor cannot and does not guarantee that the attachments will remain on the poles, nor will notice be given if pole(s) is (are) removed, replaced or relocated. Substitute attachment(s) may be placed on replacement pole(s) only upon application and approval by the Licensor.

10.2. Licensor may remove any Licensee attachment, without notice, if in the Licensor's judgment; Licensee's attachments interfere with the safe operation, maintenance or construction of its plant.

- 10.3. Licensor may require Licensee to move, rearrange, relocate or remove any Licensee attachment, at Licensee's expense, if required due to Licensor's needs for operation, maintenance, or construction or for the attachment by another Licensee.

11. Notice

- 11.1 Except as otherwise provided in this Agreement, notices given by Licensee or Licensor under this agreement:

11.1.1 shall be in writing;

11.1.2 shall be delivered (a) personally, (b) by express delivery service with next Business Day delivery, (c) by First Class, certified or registered U.S. mail, postage prepaid, or (d) by facsimile telecopy, with a copy delivered in accordance with (a), (b), or (c), preceding; and

11.1.3 shall be delivered to the following addresses of the Licensee:

To Licensee:

Town of -----, Maine

-----, Maine

To FairPoint Communications:

Organization: License Administration Group

Address: 615 Odlin Road

City, State, Zip: Bangor, Maine 04401

Telephone Number: 866-774-5228

Facsimile Number: 207-941-1952

Internet Address: Stephen.Polyot@FairPoint.com

or to such other address as either Licensee or Licensor shall designate by proper notice.

Notices will be deemed given as of the earlier of (a) where there is personal delivery of the notice, the date of actual receipt, (b) where the notice is sent via express delivery service for next Business Day deliver, the next Business Day after the notice is sent, (c) where the notice is sent via First Class U.S. Mail, three (3) Business Days after mailing, (d) where notice is sent via certified or registered U.S. mail, the date of receipt shown on the Postal Service receipt, and (e) where the notice is sent via facsimile telecopy, if the notice is sent on a Business Day and before 5 PM in the time zone where it is received, on the date set forth on the telecopy confirmation, or if the notice is sent on a non-Business Day or if the notice is sent after 5 PM in the time zone where it is received, the next Business Day after the date set forth on the telecopy confirmation.

PROCEDURES

12. Initial Procedure

Prior to Licensee making any attachments to the Licensor's utility poles, the Licensee must conform to the requirements specified in paragraphs 13, 14, and 15, herein and pay fees as set forth in paragraphs 25 and 26, herein.

13. Application for Authorization

Licensee shall make written application, utilizing the form identified as Exhibit A. This form will also be used by the Licensor to grant authorization to the Licensee. The application will be reviewed, and preconstruction surveys performed, as necessary, by Licensor in order to verify its accuracy.

14. Detailed Description of Attachments

The licensee shall provide to the Licensor a detailed description and parameters of the proposed attachments. The description may be written narrative and/or by the use of a sketch or sketches, which, if approved by the Licensor, will be designated as Attachment 1 to the Agreement as indicated in Subparagraph 2.1 herein. Additionally, all materials used and the method of construction of the proposed attachments must be approved by the Licensor.

15. Consent of Joint Users

This Agreement shall be between the Licensee and Licensors. Licensor(s) shall be the joint users, joint owners or sole owners of the poles on which the Licensee's attachments are made.

SPECIFICATIONS

16. Conformance to Code

Licensee's Facilities shall be placed and maintained in accordance with the requirements and specifications of the latest editions of the "Blue Book – Manual of Construction Procedures" (Blue Book), published by Telcordia Technologies Inc.; the "National Electrical Code" (NEC), published by the National Fire Protection Association, Inc.; the "National Electrical Safety Code" (NESC), published by the Institute of Electrical and Electronics Engineers, Inc.; and rules and regulations of the U.S. Department of Labor issued pursuant to the "Federal Occupational Safety and Health Act of 1970" as amended, (OSHA) or any other governing authority having jurisdiction over the subject matter. Where a difference in specifications may exist, the more stringent shall apply.

17. Removal of Hazards

If any part of the Licensee's attachments pose an immediate threat to the safety of the Licensor's employees or any other person, interfere with the performance of the Licensor's service obligations, or pose an immediate threat to the physical integrity of the pole plant, the Licensor may perform any work and/or take any action that the Licensor deems necessary to eliminate such conditions, at Licensee's expense, without prior notice to Licensee.

18. Licensee's Employees and Agents

Licensee shall assure that only trained, qualified employees, contractors, agents, or other representatives of Licensee shall place, maintain, remove, relocate or construct its facilities on Licensors poles or otherwise climb or ascend Licensors pole for any reason.

INSPECTIONS

19. Pre-Construction Surveys

A pre-construction survey will be required for each pole for which attachment is requested to determine the adequacy of the pole to accommodate Licensee's attachments. The field inspection will be performed by representatives of the Licensor with participation by joint owner(s), joint user(s), other Licensees and the Licensee.

20. Post Construction, Subsequent and Periodic Inspections

20.1 The Licensor reserves the right to make post-construction, subsequent and periodic inspections (of any part or all) of Licensee's attachments.

20.2 The making of post-construction, subsequent and/or periodic inspections or the failure to do so shall not operate to relieve Licensee of any responsibility, obligation or liability specified in this Agreement.

20.3 Licensor reserves the right to make periodic inspections of all or any part of the licensee's attachments on poles owned by the Licensor and/or Joint User(s). If in Licensor's judgment inspections are required for reasons involving safety or because of an alleged violation of the terms of this Agreement by Licensee, such inspections may be made without notice and may include all of the Licensees attachments.

21. Unauthorized Attachments

21.1 If any of Licensee's attachments shall be found attached to a pole for which authorization has not been granted by the Licensor, the Licensor, without prejudice to its other rights or remedies under this Agreement, including termination or otherwise, may impose a charge and require the Licensee to submit in writing, within, ten (10) days after receipt of written notification from the Licensor of the unauthorized attachment, a pole attachment application. If such application is not received by the Licensor within the specified time period, the Licensee will be required to remove its unauthorized attachment within ten (10) days of the final date for submitting the required application, or the Licensor may remove the Licensee's attachments without liability, and the cost of such removal shall be borne by the Licensee.

21.2 Licensee shall be subject to all liabilities, obligations and responsibilities of this Agreement in regard to said unauthorized attachment from its inception. Notwithstanding the above, no act or failure to act by the Licensor with regard to said unauthorized attachment shall be deemed as the authorization of the attachment; and, if any authorization should be subsequently issued, said authorization shall not operate retroactively or constitute a waiver by the Licensor of any of its rights or privileges under this Agreement, or otherwise.

INSURANCE, INDEMNIFICATION AND LIABILITY

22. Insurance

- 22.1 Licensee shall secure and maintain (and ensure its subcontractors, if any, secure and maintain all insurance and/or bonds required by law or this Agreement including without limitation:
- 22.1.1 Commercial General Liability Insurance (including, but not limited to, premises-operations; explosion, collapse and underground hazard; broad form property damage; products/completed operations; contractual liability; independent contractors; personal injury) with limits of at least \$5,000,000 combined single limit for each occurrence.
 - 22.1.2 Commercial Automobile Liability insurance with limits of at least \$1,000,000 combined single limit for each occurrence. Notwithstanding, if the Licensee does not own or operate any vehicles or automobiles associated with the Licensee's business or associated with the work related to this Agreement, then the Licensee must only provide satisfactory evidence that its subcontractor(s) have purchased and maintained Commercial Automobile Liability insurance in such amount.
 - 22.1.3 Workers' Compensation insurance as required by statute and Employer's Liability insurance with limits of not less than \$1,000,000 per occurrence.
- 22.2 The above limits may be satisfied by a combination of underlying/primary and excess/umbrella insurance. All policies provided by the Licensee shall be deemed primary and non-contributory to all other applicable coverage's. The Licensee shall waive its right of subrogation for all insurance claims. The Commercial General Liability and Commercial Auto Liability policies must name Licensor's their subsidiaries and affiliates as additional insured's. The Licensee's insurance companies must be licensed to do business in the applicable state(s) and must meet or exceed an A.M. Best rating of A-X or its equivalent.
- 22.3 All insurance must be in effect before Licensor will authorize Licensee to make attachment to Licensor's pole(s) and shall remain in force until such Attachments have been removed from all such poles. For all insurance, the Licensee must deliver an industry-recognized certificate of insurance evidencing the amount and nature of the coverage, the expiration date of the policy and the waiver of subrogation and stating that the policy of insurance issued to Licensee will not be cancelled or changed without thirty (30) days written notice to Licensor. Also where applicable, such certificate of insurance shall evidence the name of the Licensor as an additional insured. The Licensee shall submit such certificates of insurance annually to the Licensor as evidence that it has maintained all required insurance.
- 22.4 Licensee is responsible for determining whether the above minimum insurance coverage's are adequate to protect its interests. The above minimum coverage's shall not constitute limitations upon Licensee's liability.

23. Indemnification

- 23.1 Licenser reserves to itself, its successors and assigns, the right to locate and maintain its poles and to operate its facilities in conjunction therewith in such a manner as will best enable it to fulfill its own service requirements. Licenser shall not be liable to Licensee for any interruption of Licensee's service nor for interference with the operation of Licensee's communications services arising in any manner, except from Licenser's sole negligence, out of the use of Licenser's poles.
- 23.2 Licenser shall exercise reasonable care to avoid damaging the facilities of Licensee attached to poles under this Agreement, and shall make an immediate report to Licensee of the occurrence of any such damage caused by Licenser's employees, agents or contractors. Licenser agrees to reimburse Licensee for all reasonable costs incurred by Licensee for the physical repair of damage to such Licensee's facilities proximately caused by the negligence of Licenser;
- 23.3 Licensee shall exercise reasonable care to avoid damaging the facilities of Licenser and of others attached to poles and shall make an immediate report of damage to the owner of facilities so damaged. Licensee assumes all responsibility for any and all direct loss from damage caused by Licensee's employees, agents or contractors;
- 23.4 Licensee shall indemnify, protect and save harmless the Licenser from and against any and all claims, demands, causes of action and costs, including attorneys' fees, for damages to property and injury or death to persons, including among other things payments made under any Worker's Compensation Law or under any plan for employees' disability and death benefits, which may arise out of or be caused by the erection, maintenance, repair, replacement, presence, use or removal of Licensee's attachments or by their proximity to the facilities of all parties attached to utility poles, or an act or omission of Licensee's employees, agents, contractors or any other person. In furtherance of licensee's indemnification obligations under this Agreement and not by way of limitation thereof, the licensee hereby waives any defenses or immunity it might otherwise have under applicable worker's compensation laws or any other statute or judicial decision disallowing or limiting such indemnification, including without limitation, Diamond International Corp. v Sullivan & Merritt, Inc., 493 A2d. 1043 (Me. 1985), and Licensee consents to a cause of action by Owner for indemnity. The foregoing indemnity, hold harmless and defense provisions shall not apply in the case of claims, which solely arise from the negligence, misconduct or other fault of Licenser.

It shall apply, however, if a claim is the result of the joint negligence, joint misconduct or joint fault of Licensee and Licenser, but in such case the amount of the claim for which Licenser is entitled to indemnification shall be limited to that portion of such claim attributable to the negligence, misconduct or other fault of Licensee.

- 23.5 Licensee shall indemnify, protect and save harmless the Licenser from any and all damages, cost and expenses imposed on the Licenser as a result of the presence of the Licensee's attachment on the pole and/or acts by the Licensee, its employees, or its agents, contractors, or any other person, including but not limited to damages, costs and expense of relocating utility poles resulting from loss of right-of-way or property owner consents and/or the costs and expense of defending these rights up to the limits

of insurance coverage contained in this Agreement. Licensee specifically agrees to waive any claims of statutory immunity related to municipal pole attachments and further agrees that it is liable for any and all damages, costs and expenses imposed on the Licensor up to the limits of its insurance coverage consistent with 14 M.R.S.A. § 8116.

- 23.6 Licensor and Licensee shall promptly advise each other of all claims relating to damage to property or injury to or death of persons, arising or alleged to have arisen in any manner by the erection, maintenance, repair, replacement, presence, use or removal of facilities governed by this License Agreement. Copies of all accident reports and statements made to a Licensor's or Licensee's insurer by the other Licensor or Licensee or affected entity shall be furnished promptly to the Licensor or Licensee.
- 23.7 The provisions of this Article shall survive the expiration or earlier termination of this Agreement or any license issued there under.

TERMINATION OF AUTHORIZATION

24. Termination of Authorization

- 24.1 In addition to rights of termination provided to the Licensor under other provisions of this Agreement, the Licensor shall have the right to terminate utility pole attachment authorizations and rights granted under provisions of this Agreement.
- 24.1.1 the Licensee's attachments are maintained or used in violation of any law or in aid of any unlawful act or undertaking, or
- 24.1.2 the Licensee ceases to have authority to construct attachments on public or private property at the location of the particular pole covered by the authorization; or
- 24.1.3 the Licensee fails to comply with any of the terms and conditions of this Agreement or defaults in any of its obligations hereunder; or
- 24.1.4 the Licensee attaches to a utility pole without having first been issued authorization therefore; or
- 24.1.5 the Licensee, subject to provisions specified in the scope of the agreement, ceases to provide its services; or
- 24.1.6 the Licensee's attachments are used by others not a party to this Agreement unless under provision of Section 7; or
- 24.1.7 the Licensee sublets or apports part of the Licensed pole attachment to an entity not a party to this Agreement unless under provision of Section 7.
- 24.2 The Licensor will promptly notify the Licensee in writing of any instances cited in Subparagraph 24.1 preceding. The Licensee shall take corrective action as necessary to eliminate the non-compliance and shall confirm in writing to the Licensor within thirty (30) days following such written notice that the noncompliance has ceased or been

corrected. If Licensee fails to discontinue such non-compliance or to correct same and fails to give the required written confirmation to the Licensor within the time stated above, the Licensor may terminate the attachment authorizations granted hereunder for utility poles as to which such non-compliance shall have occurred.

- 24.3 Pole attachment authorizations and rights as granted under provisions of this Agreement may be immediately terminated by the Licensor if:
- 24.3.1 The Licensee's insurance carrier shall notify the Licensor that the policy or policies of insurance as required in Paragraph 22 will be or have been cancelled or amended so that those requirements will no longer be satisfied.
 - 24.3.2 The Licensee shall fail to pay any sum due or to deposit any sum required under this Agreement.
 - 24.3.3 Any authorization which may be required by any governmental or private authority for the construction, operation and maintenance of the Licensee's facilities on a utility pole is denied, revoked or cancelled.
- 24.4 Licensee may at any time remove its facilities from a pole after first giving the Licensor written notice, utilizing the form indentified as Exhibit B, of Licensee's intention to so remove its facilities.
- 24.5 In the event of termination of any of the Licensee's authorizations hereunder, the Licensee will remove its attachments from the poles within thirty (30) days of the effective date of the termination; provided, however, that Licensee shall be liable for and pay all fees and charges pursuant to provisions of this Agreement to the Licensor until Licensee's attachments are actually removed from the utility poles. If the Licensee fails to remove its attachments within the specified period, the Licensor shall have the right to remove such attachments at the Licensee's expense and without any liability on the part of the Licensor for damage or injury to such attachments.
- 24.6 When Licensee's attachments are removed from a utility pole no attachment to the same utility pole or anchor shall be made until the Licensee has first complied with all of the provisions of this Agreement as though no such pole attachment had been previously made and all outstanding charges due to the Licensor for such pole attachment had been paid in full.

RATES AND CHARGES

25. Administrative Fee

There shall not be an administrative fee for the execution of this agreement.

26. Charges for Surveys

There shall not be a charge for the pre-construction surveys.

27. Charges for Make-Ready Work

All costs to the Licensor associated with any make-ready work initiated by the Licensee's request for pole attachments shall be borne by the Licensee. These charges shall be billed to and paid for by the Licensee prior to the start of any make-ready work by the Licensor.

GENERAL PROVISIONS

28. License Not Exclusive

Nothing herein contained shall be construed as a grant of any exclusive license, right or privilege to Licensee. Licensor shall have the right to grant, renew and extend rights and privileges to others not parties to this Agreement, by contract or otherwise, to use any poles and/or anchors covered by this Agreement.

29. Survival

All rights and obligations hereunder granted or incurred prior to and which by their nature would continue beyond the cancellation, termination, or expiration of this Agreement shall survive such cancellation, termination, or expiration.

30. Failure to Enforce

Failure of Licensor to enforce or insist upon compliance with any of the terms or conditions of this Agreement or to give notice or declare this Agreement or any authorization granted hereunder terminated shall not constitute a general waiver or relinquishment of any term or condition of this Agreement, but the same shall be and remain at all times in full force and effect.

31. Term of Agreement

Unless cancelled or terminated earlier in accordance with the terms hereof, shall continue in effect from the date hereof and thereafter until three (3) months after written notice of termination is given by either party.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the Effective Date.

Central Maine Power Company

**Northern New England Telephone Operations LLC
d/b/a FairPoint Communications-NNE**

By: _____

By: _____

Printed: _____

Printed: _____

Title: _____

Title: _____

Date: _____

Date: _____

Town of -----, Maine

By: _____

Printed _____

Title _____

Date _____



EXHIBIT A POLE ATTACHMENT APPLICATION FORMS

EXHIBIT B NOTICE OF REMOVAL OF ATTACHMENTS

Miscellaneous Attachment Guidelines

The following are guidelines accepted by Northern New England Telephone Operations LLC (d/b/a FairPoint Communications), that provide a safe method of attaching decorative holiday attachments to jointly used/owned poles:

- Decorative attachments require a license from both pole owning utilities.
- Attachments should be of light weight to allow for handling by a single technician.
- Decorative attachments should be mounted below all telephone attachments where possible so as not to interfere with access for pole/plant maintenance.
- Attachments should, where possible, be mounted to brackets which allow for easy removal, ie. “quick connect pins”, so mounting bracket can be left in a permanent position.
- Attachments shall be made with either appropriately sized lag screws or appropriately sized plastic banding. Brackets shall be of adequate strength to support the decoration. Where possible, attachments affixed via lag screws should not be removed to avoid annual re-drilling which compromises the integrity of the pole
- When attachments are permanently removed all hardware shall be removed.
- No attachment should extend more than 42” horizontally from the pole surface.
- All separations from power shall be determined from table 232-2 of the NESC. Clearances from telephone and other attachments shall be determined at the time of the survey.
- Vertical clearances of 15.5’ over roads, 12’ over sidewalks and 9.5’ over spaces accessible to pedestrians only shall be maintained.
- Electrification of any decoration shall be performed under power company supervision and must incorporate conduit, GFI protection, and a plug or disconnect device below the communications space by which a technician can de-energize the decoration if required while working on the pole.
- Pole to pole, pole to tree or pole to building attachments are not allowed.
- Painting of poles is not allowed.
- No commercial advertisements shall be allowed.

To: Selectboard
From: Aaron Chrostowsky, Town Manager
Date: May 16, 2014
Re: Agenda Item d: Library 5K Road Race.

As you know the Cary Memorial Library holds an Annual Festival including 5K Road Race and Kids Scramble. This event is a large fundraiser for the library and is held on August 2, 2014. This year, the library is asking for the Town to pay for half of the special insurance rider for the event in the amount of \$150 or we sponsor that race for to be included under our insurance policy (no additional cost to town).

Festival is on library grounds.

5K runs starts at Wayne Elementary School and proceeds down Pond Road, Rte. 133, Old Winthrop Road, Gott Road turns around at Ladd Recreation Center back up Gott Road, Old Winthrop Road, Rte. 133, Pond Road back to Wayne Elementary School.

Kids Scramble is located on the school grounds.

Three Options:

1. Town of Wayne demonstrates support for Cary Memorial Library through the following:
 - Kennebec County Sheriff (KSO) detail (4 hrs. x \$55/ hr. = \$220)
 - Wayne Fire Department assist KSO with traffic detail
2. Town of Wayne demonstrates support for Cary Memorial Library through the following:
 - Kennebec County Sheriff (KSO) detail (4 hrs. x \$55/ hr. = \$220)
 - Wayne Fire Department assist KSO with traffic detail
 - Donate to Library to assist special insurance rider for event (\$150)
3. Town of Wayne demonstrates support for Cary Memorial Library through the following:
 - Kennebec County Sheriff (KSO) detail (4 hrs. x \$55/ hr. = \$220)
 - Wayne Fire Department assist KSO with traffic detail
 - Sponsor event and donate proceeds to library (no additional cost to Town through the use of our insurance)

Manager Recommendation:

Either Option 1 or 2. Option 3 could cost the Town more money in the long run through legal costs and/ or increases in future premiums.

After speaking with MMA Risk Management, if we would like to sponsor such event we would need to be responsible for the following:

- Provide management and oversight of the event,
- Conduct the registration for the event (collect fees, sign waivers),

The Town will be responsible for all claims from this event - if we have any claims it could affect our future premiums.

Funds will be available in the General Administration Contingency and Sheriff patrol account next fiscal year.

TOWN OF WAYNE
2014 ANNUAL TOWN MEETING WARRANT

STATE OF MAINE
KENNEBEC, SS

To Cathy Cook, a resident in the Town of Wayne, County of Kennebec, and State of Maine:

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the voters in the Town of Wayne, in said County, qualified by law to vote in Town Affairs, to meet at the Ladd Recreation Center on Tuesday June 10, 2014 at 8:00 AM to elect a Moderator to preside at said meeting, and to elect Town Officers for the ensuing years. Polls are to be opened from 8:00 AM to 8:00 PM. The meeting will recess after the ballot count. The residents of the Town of Wayne, qualified to vote in Town Affairs, are hereby also warned to assemble at the Ladd Recreation Center at 26 Gott Rd, Wayne, Maine 04284 at 6:00 PM on Wednesday June 11, 2014 to act on Article 3 to end of Warrant.

ARTICLE 1. To elect a Moderator to preside at said meeting.

ARTICLE 2. To proceed with the voting, by secret ballot, as directed by statute, on the election of Town Officers for the ensuing years.

- Two Selectman, 3-year terms
- One Regional School Unit Board of Trustee Member, 3-year term
- One Regional School Unit Board of Trustee Member, 3-year term (1-year remaining)
- One Local School Committee, 3-year term

ARTICLE 3. To see if the Town will authorize interest on taxes due, but not yet paid by each installment date, at a rate of 7% per year.

ARTICLE 4. To see if the Town will allow the Tax Collector to accept money for taxes before taxes are committed.

ARTICLE 5. To see if the Town will establish a 3% interest payment for tax abatements (per annum).

ARTICLE 6. To see if the Town will authorize the Selectboard, on behalf of the Town, to enter into contracts for ambulance, assessing, auditing and dispatching services, and to enter into contracts for terms not to exceed five years for roadside mowing, park and lots maintenance and snowplowing, on such terms and conditions as they deem appropriate.

ARTICLE 7. To see if the Town will vote to appropriate all funds received from the State of Maine for snowmobile registrations during the current fiscal year, to the Thirty-Mile Snowmobile Club for the purpose of maintaining their snowmobile trails within the Town, and to authorize the municipal officers to enter into an agreement with the Club for that purpose, under such terms and conditions as the municipal officers may deem advisable, including the condition that the trails will be open to the public as long as the trails are frozen and adequately covered in snow.

ARTICLE 8. To see what sum of money the Town will raise and appropriate for GENERAL ADMINISTRATION.

General Admin.	Approved FY 13 / 14	BUDGET FY 14 / 15
Selectmen's Stipend	\$7,162	\$7,162
Town Manager Salary	\$44,500	\$45,390
Tax Collector wages	\$20,800	\$20,050
Town Clerk wages	\$20,800	\$21,216
Meeting Recording Clerk wages	\$1,156	\$1,179
Office Clerk wages	\$1,000	\$1,000
Special Project wages	\$2,000	\$0
Treasurer stipend	\$3,000	\$3,000
Bookkeeper stipend	\$6,500	\$0
Social Security/ Medicare Match	\$8,026	\$7,573
Disability	\$751	\$863
Retirement	\$3,265	\$4,430
Health Insurance	\$30,964	\$31,905
Dues (MMA & KVCOG)	\$2,200	\$4,826
Contingent	\$4,000	\$5,000
Legal	\$15,000	\$15,000
Office Expense	\$4,000	\$4,000
Travel Expense	\$2,500	\$2,000
Training Expense	\$4,000	\$4,000
Audit Reporting	\$4,800	\$7,100
Monthly Bank Fees	\$500	\$0
Telephone	\$ 2,800	\$ 2,800
Tax Administration	\$2,500	\$4,000
Capital	\$4,000	\$0
Insurance	\$19,044	\$20,000
Computer maintenance	\$4,000	\$2,000
Website management	\$750	\$750
Computer software (Trio)	\$7,000	\$8,000
Copier lease & maintenance	\$2,500	\$2,000
Maintenance & Repair	\$2,000	\$1,000
Town Report	\$1,200	\$1,000
Sunshine Fund	\$200	\$200
Town Office Rent	\$6,900	\$6,700
Subtotal	\$239,818	\$234,144

Select Board Recommends: \$234,144
 Budget Committee Recommends: \$234,144

ARTICLE 9. Shall the Town (1) approve a capital project consisting of road reconstruction and repair, including transaction costs and other expenses reasonably related thereto; (2) appropriate the sum of \$300,000 to fund the project; (3) authorize the Town Treasurer and the Chair of the Selectboard to issue general obligation securities of the Town (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed \$250,000 to fund the appropriation; and (4) delegate to the Treasurer and the Chair of the Selectboard the authority and discretion to fix the dates, maturities, interest rates, denominations, calls for redemption (with or without premium), form, and other details of said securities, including authority to execute and deliver the securities on behalf of the Town?

FINANCIAL STATEMENT

Total Town Indebtedness:

A.	Outstanding balance of bonds previously issued:	\$170,000
B.	Bonds authorized and unissued:	\$-0-
C.	Anticipated amount of bonds to be issued:	<u>\$300,000</u>
	Total:	\$470,000

Costs: At an estimated net interest rate of 2.5% for a five (5) year maturity, the estimated cost of this bond issue will be:

Total Principal	\$300,000.00
Interest:	<u>\$ 18,000.00</u>
Total Debt Service:	\$318,000.00

Validity: The validity of the bonds and the voter's ratification of the bonds may not be affected by any errors in the above estimates, the ratification by the voters is nonetheless conclusive and the validity of the bonds is not affected by reason of the variance.

Treasurer
Town of Wayne

ARTICLE 10: To what sum of money the Town will raise and appropriate for DEBT SERVICE.

Debt Service	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Village Dam Payment	\$ -	\$ -
Pond Road Reconstruction Bond	\$ -	\$ -
North Wayne Road Reconstruction Bond	\$ 60,000	\$ 34,000
Old Winthrop Road Reconstruction Bond	\$ -	\$ 65,000
Subtotal	\$ 60,000	\$ 99,000

Select Board Recommends: \$99,000
Budget Committee Recommends: \$99,000

ARTICLE 11. To see what sum of money the Town will raise and appropriate for HEARINGS AND ELECTIONS.

Elections/ Hearings	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Election / Ballot Clerks wages	\$1,900	\$1,800
Social Security/ Medicare Match	\$145	\$138
Election Supplies	\$2,200	\$2,000
Subtotal	\$4,245	\$3,938

Select Board Recommends: \$3,938
 Budget Committee Recommends: \$3,938

ARTICLE 12. To see what sum of money the Town will raise and appropriate for GENERAL ASSISTANCE.

General Assistance	APPROVED FY 13 / 14	BUDGET FY 14 / 15
General Assistance Officer stipend	\$1,000	\$0
Social Security/ Medicare Match	\$77	\$0
General Assistance	\$6,000	\$5,000
Subtotal	\$7,077	\$5,000

Select Board Recommends: \$5,000
 Budget Committee Recommends: \$5,000

ARTICLE 13. To see what sum of money the Town will raise and appropriate for the FIRE DEPARTMENT.

Fire Department	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Chief Officers' stipends	\$6,000	\$6,000
Firefighters' stipends	\$0	\$7,000
Social Security/ Medicare match	\$459	\$995
Operations	\$22,000	\$22,000
Communications	\$4,000	\$4,000
Capital	\$14,000	\$14,000
Subtotal	\$46,459	\$53,995

Select Board Recommends: \$53,995
 Budget Committee Recommends: \$53,995

ARTICLE 14. To see what sum of money the Town will raise and appropriate for ASSESSING.

Assessing Mapping	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Assessing/ Mapping	\$13,600	\$14,000
Quarter Review	\$5,600	\$5,700
Tax Maps	\$300	\$0
Ordinance Work	\$0	\$0
Subtotal	\$19,500	\$19,700

Select Board Recommends: \$ 19,700

Budget Committee Recommends: \$ 19,700

ARTICLE 15. To see what sum of money the Town will raise and appropriate for ANIMAL CONTROL.

Animal Control	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Animal Control Officer stipend	\$3,000	\$3,000
Social Security/ Medicare match	\$230	\$230
Humane Society	\$1,900	\$1,900
Subtotal	\$5,130	\$5,130

Select Board Recommends: \$ 5,130

Budget Committee Recommends: \$ 5,130

ARTICLE 16. To see what sum of money the Town will raise and appropriate for CODE ENFORCEMENT & LAND USE BOARDS SUPPORT.

Code Enforcement & Land-Use Board Support	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Code Enforcement Officer stipend	\$11,397	\$11,625
Social Security/ Medicare match	\$872	\$889
Planning Board	\$300	\$0
Board of Appeals	\$300	\$0
Conservation Commission	\$300	\$0
Ordinance/ Mapping	\$0	\$1,000
Subtotal	\$13,169	\$13,514

Select Board Recommends: \$13,514

Budget Committee Recommends: \$13,514

ARTICLE 17. To see what sum of money the Town will raise and appropriate for PUBLIC SAFETY.

Public Safety	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Street Lights	\$7,000	\$6,000
Ambulance Service	\$8,917	\$9,512
Sheriff's Department	\$4,000	\$4,000
PSAP & Dispatching contracts	\$11,731	\$11,850
Subtotal	\$31,648	\$31,362

Select Board Recommends: \$31,362
 Budget Committee Recommends: \$31,362

ARTICLE 18. To see what sum of money the Town will raise and appropriate for the ROADS.

Roads	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Road Administration	\$3,000	\$2,000
Roadside Mowing	\$3,500	\$4,000
Brush/ Tree Removal	\$14,000	\$15,000
Calcium Chloride	\$9,000	\$9,000
Grading	\$12,000	\$15,000
Sweeping	\$5,000	\$4,000
Patching	\$3,500	\$5,000
Ditching	\$30,000	\$40,000
Prep for paving	\$25,000	\$0
Catch basin cleaning	\$1,000	\$1,000
Washouts	\$4,000	\$4,000
Signs & posts	\$3,000	\$3,000
Crosswalk painting	\$750	\$750
Culverts	\$6,500	\$20,000
Gravel	\$15,500	\$20,000
Mow landfill	\$1,000	\$1,000
Winter Plowing	\$149,533	\$152,503
Winter Salt	\$18,000	\$21,000
Plowing lots	\$1,900	\$3,100
Footbridge	\$200	\$0
Sand/ Salt Shed lights	\$400	\$500
Crack sealing	\$11,000	\$2,000
Subtotal	\$322,783	\$318,853

Select Board Recommends: \$318,853
 Budget Committee Recommends: \$318,853

ARTICLE 19. To see what sum of money the Town will raise and appropriate for the TRANSFER STATION.

Transfer Station	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Transfer Station	\$108,000	\$106,959
Backhoe	\$3,500	\$3,000
Hazardous Waste	\$1,000	\$1,000
Subtotal	\$112,500	\$110,959

Select Board Recommends: \$110,959

Budget Committee Recommends: \$110,959

ARTICLE 20. To see what sum of money the Town will raise and appropriate for OUTSIDE AGENCIES.

Outside Agencies	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Library	\$5,000	\$6,000
Library Renovation Fund	\$5,000	\$0
Archival Board	\$500	\$600
Messenger	\$1,200	\$1,200
Cemetery Association	\$3,500	\$3,500
Rural Community Action	\$3,300	\$3,300
Senior Spectrum	\$1,004	\$1,004
Hospice	\$1,000	\$1,000
Healthy Futures	\$500	\$0
Family Violence	\$1,025	\$0
Maine Public Broadcasting	\$100	\$100
Kennebec Valley Mental Health	\$1,600	\$1,600
Red Cross	\$1,100	\$1,200
Crisis Support Center	\$755	\$416
United Cerebral Palsy	\$1,000	\$0
Big Brothers/ Big Sisters	\$500	\$0
Winthrop Food Pantry	\$0	\$400
Subtotal	\$27,084	\$20,320

ARTICLE 21. To see what sum of money the Town will raise and appropriate for RECREATION:

Recreation	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Memorial Day	\$300	\$300
Town Parks - Mowing	\$2,700	\$2,150
LRC - Programs	\$3,300	\$3,300
LRC - Lawn Mowing Services	\$2,300	\$3,200
LRC - Sport Field Maintenance	\$1,000	\$1,000
Wayne Athletic League	\$500	\$500
Lake Protection Projects	\$500	\$5,000
Androscoggin Lake Improvement	\$1,000	\$1,500
Androscoggin Yacht Club - Docks	\$500	\$500
30 Mile River Watershed Association	\$3,000	\$4,000
Kennebec Land Trust	\$250	\$250
Friends of Cobbossee Watershed - Wilson Pond Boat Inspection	\$1,000	\$1,300
Subtotal	\$16,350	\$23,000

Select Board Recommends: \$23,000
 Budget Committee Recommends: \$23,000

ARTICLE 22. To see what sum of money the Town will raise and appropriate for LAND & BUILDINGS.

Land & Buildings	APPROVED FY 13 / 14	BUDGET FY 14 / 15
North Wayne Schoolhouse Utilities	\$200	\$200
North Wayne Building Utilities	\$600	\$200
Wayne Town House Utilities	\$200	\$200
Historic Properties Mowing	\$0	\$900
Subtotal	\$1,000	\$1,500

Select Board Recommends: \$1,500
 Budget Committee Recommends: \$1,500

ARTICLE 23. To see what sum of money the Town will raise and appropriate for the CAPITAL RESERVE ACCOUNTS.

Capital Reserve	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Fire Truck	\$15,000	\$20,000
Fire "Small Capital Equipment"		\$5,000
Footbridge Replacement Fund	\$1,500	\$0
Cemetery Stone Cleaning Fund	\$2,500	\$2,500
Land and Buildings	\$10,500	\$10,000
Town Hall Building	\$15,000	\$15,000
Village Center Improvement Projects		\$5,000
Technology Replacement Plan		\$3,000
GIS Mapping System		\$18,000
Road Reconstruction & Paving	\$30,000	\$60,000
Subtotal	\$74,500	\$138,500

Select Board Recommends: \$138,500

Budget Committee Recommends: \$138,500

ARTICLE 24. To see if the Town will vote to transfer \$30,000 from Transfer Station Capital Reserve Account to the General Fund, thereby reducing the amount to be raised from property taxes.

Select Board Recommends: \$30,000
 Budget Committee Recommends: \$30,000

ARTICLE 25. To see what sum of money the Town will vote to apply from various sources to the 2014-2015 tax commitment, thereby reducing the amount to be raised from property taxes.

Revenues	APPROVED FY 13 / 14	BUDGET FY 14 / 15
Lien Costs	\$2,000	\$2,000
Interest on taxes	\$10,000	\$10,000
Checking Interest	\$1,300	\$1,000
Investment Income	\$500	\$0
MV Agent Fees	\$4,000	\$4,000
IF&W Agent Fees	\$1,000	\$500
MV Excise	\$187,000	\$200,000
Boat Excise	\$4,000	\$2,000
Vitals	\$300	\$250
Building Permits	\$1,600	\$1,000
Dog license fee	\$700	\$750
Dog license - late fee	\$300	\$0
Cable TV franchise	\$4,300	\$4,300
Misc. Revenues	\$10,000	\$10,000
Transfer from Transfer Station Cap. Reserve	\$0	\$30,000
Transfer from Undesignated Fund Balance "Surplus"	\$20,000	\$100,000
Tree Growth	\$4,100	\$4,000
Veteran Reimbursement	\$900	\$900
General Assistance	\$3,000	\$2,500
State Revenue Sharing	\$47,769	\$44,079
Road Assistance	\$34,476	\$33,292
BETE Reimbursement	\$ -	\$ -
Homestead Exemptions	\$25,000	\$25,000
TOTAL	\$361,976	\$475,571

Select Board Recommends: \$475,571
 Budget Committee Recommends: \$475,571

ARTICLE 26. To see if the Town will collect and appropriate the following categories of funds for the specified uses:

- Plumbing Permit Fees, for plumbing permit administration
- Dog License Fees, for animal control expenses
- Ladd Center Revenue, for operation and maintenance of Ladd Rec. Center

Given under our hands this **22nd** day of **May**, 2014

Gary Kenny

Carroll Paradis

Stephen Saunders

Stephanie Haines

Peter Ault

Board of Selectmen

Attest: A true copy of a warrant entitled "Town of Wayne 2014 Annual Town Meeting Warrant", as certified to me by the municipal officers of Wayne on the **22nd** day of **May**, 2013.

Wayne Town Clerk

Town of Wayne

2014
Annual Town Meeting
Wednesday, June 11, 2014
6:00 PM
Barns Recreation Center

- Call Meeting to Order.
- Election Results.
- Award Presentations.
- State of the Town Presentation.
- Budget Presentation.
- Town Meeting Articles.
- Adjourn.

Election Results

ARTICLE 2. To proceed with the voting, by secret ballot, as directed by statute, on the election of Town Officers for the ensuing years.

- **Two Selectman, 3-year terms**
Gary Kenny
Don Welsh
- **One RSU #38 Board of Trustee, 3-year term**
Richard Spencer, Ph.D.
- **One RSU #38 Board of Trustee, 3-year term (1-year remaining)**
None
- **One Local School Committee, 3-year term**
None

- ## Award Presentation
- Helen Hicks Healy Award
 - Spirit of America Award
 - Annual Town Report dedication
 - Other Recognitions

State of the Town

Budget Presentation

Budget Summary				
	2013/2014	2014/2015	Change	Percent
Expenditures	\$2,917,757	\$3,084,748	+\$166,991	+5.72%
Municipal	\$981,263	\$1,078,915	+\$97,652	+9.95%
Intergovernmental	\$1,936,494	\$2,005,833	+\$69,339	+3.58%
School	\$1,708,722	\$1,774,654	+\$65,932	+3.86%
County	\$200,390	\$203,946	+\$3,556	+1.77%
Watershed	\$2,127	\$2,233	+\$106	+4.98%
Overlay	\$25,255	\$25,000	-\$255	-1.01%

Budget Presentation

Budget Summary

	2013/2014	2013/2014	Change	Percent
Revenues	\$336,976	\$475,571	+\$138,595	+31.38%
Municipal	\$247,000	\$365,800	+\$118,800	+48.10%
State	\$114,976	\$109,771	-\$5,205	-4.53%
Revenue Sharing	\$47,769	\$44,079	\$0	+7.72%
Road Assistance	\$33,292	\$33,292	\$0	0.00%
Homestead Exemp.	\$25,915	\$25,000	-\$915	-3.53%
Tree Growth	\$4,100	\$4,00	-\$100	-2.44%
Veteran Reimb.	\$900	\$900	\$0	0.00%
General Assist.	\$3,000	\$2,500	-\$500	-16.67%

Budget Presentation

Budget Summary

	2013/2014	2014/2015	Change	Percent
Tax Commitment	\$2,555,781	\$2,509,177	-\$46,604	-1.83%
Mil Rate	\$14.20	\$14.37	+\$0.17	+1.18%

Budget Presentation

Percentage of Property Tax Bill by Appropriation

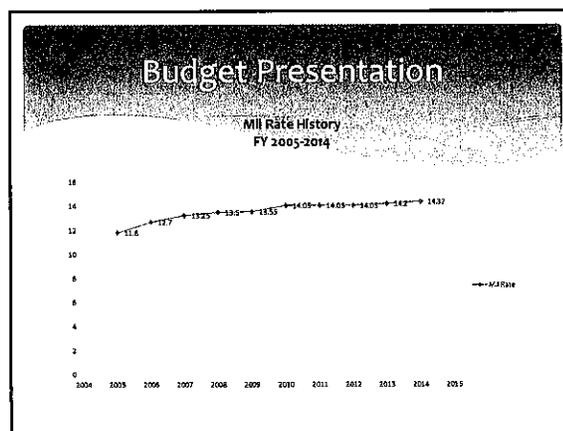
Appropriation	Amount	Percent
Municipal	\$1,078,915	35%
School	\$1,774,654	58%
County	\$203,946	7%
Cobbossee Watershed District	\$2,233	0%
Overlay	\$25,000	0%
Total	\$3,084,748	100%

Budget Presentation

**Proposed FY '14 - '15 Budget
Effect on the Taxpayer**

Home Values	Current	Proposed	
	FY '13-14	FY '14-15	Net Increase
	14.20 Mil	14.37 Mil	+17 Mil
\$100,000	\$1,420	\$1,437	\$17
\$152,800	\$2,187	\$2,228	\$41
\$200,000	\$2,840	\$2,874	\$34
\$300,000	\$4,260	\$4,311	\$51
\$400,000	\$5,680	\$5,748	\$68
\$500,000	\$7,100	\$7,185	\$85

* = Median Home Value, Wayne, ME, \$182,800, U.S. Census Bureau 2010



Town Meeting Articles

ARTICLE 3. To see if the Town will authorize interest on taxes due, but not yet paid by each installment date, at a rate of 7% per year.

ARTICLE 4. To see if the Town will allow the Tax Collector to accept money for taxes before taxes are committed.

ARTICLE 5. To see if the Town will establish a 3% interest payment for tax abatements (per annum).

ARTICLE 6. To see if the Town will authorize the Selectboard, on behalf of the Town, to enter into contracts for ambulance, assessing, auditing and dispatching services, and to enter into contracts for terms not to exceed five years for roadside mowing, park and lots maintenance and snowplowing, on such terms and conditions as they deem appropriate.

Town Meeting Articles

ARTICLE 7. To see if the Town will vote to appropriate all funds received from the State of Maine for snowmobile registrations during the current fiscal year, to the Thirty-Mile Snowmobile Club for the purpose of maintaining their snowmobile trails within the Town, and to authorize the municipal officers to enter into an agreement with the Club for that purpose, under such terms and conditions as the municipal officers may deem advisable, including the condition that the trails will be open to the public as long as the trails are frozen and adequately covered in snow.

Town Meeting Articles

ARTICLE 8. To see what sum of money the Town will raise and appropriate for **GENERAL ADMINISTRATION**.

FY 13 / 14	FY 14 / 15	Change	Percent
\$239,818	\$234,144	-\$5,674	-2.37%
Select Board Recommends:			\$234,144
Budget Committee Recommends:			\$234,144

Town Meeting Articles

ARTICLE 9. Shall the Town (1) approve a capital project consisting of road reconstruction and curbs, including resurfacing curbs and other curbsides (as needed), utility boxes, (2) appropriate the sum of \$300,000 to fund the project; (3) authorize the Town Treasurer and the Chair of the Selectboard to issue general obligation securities of the Town (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed \$296,000 to fund the appropriation; and (4) delegate to the Treasurer and the Chair of the Selectboard the authority and discretion to fix the date, maturity, interest rates, denominations, call and redemption (with or without premium), form, and other details of said securities, including authority to execute and deliver the securities on behalf of the Town?

FINANCIAL STATEMENT

Total Town Indebtedness		
A	Outstanding balance of bonds previously issued:	\$170,000
B	Bonds authorized and unissued:	\$-
C	Anticipated amount of bonds to be issued:	\$129,000
	Total	\$299,000

Costs: At an estimated net interest rate of 2.2% for a five (5) year maturity, the estimated cost of this bond issue will be:

Total Principal	\$300,000.00
Interest:	\$ 18,000.00
Total Debt Service:	\$318,000.00

Proposed Road Project: Old Windup Road from new pavement just beyond intersection with Morrison Highways Road and intersection with Fairbanks Road and A.D. Piquet Road.

Town Meeting Articles

ARTICLE 10: To what sum of money the Town will raise and appropriate for **DEBT SERVICE**.

FY 13/14	FY 14/15	Change	Percent
\$60,000	\$99,000	+\$39,000	+65%
Select Board Recommends:			\$99,000
Budget Committee Recommends:			\$99,000

Town Meeting Articles

ARTICLE 11. To see what sum of money the Town will raise and appropriate for **HEARINGS AND ELECTIONS**.

FY 13/14	FY 14/15	Change	Percent
\$4,245	\$3,938	-\$307	-7.23%
Select Board Recommends:			\$3,938
Budget Committee Recommends:			\$3,938

Town Meeting Articles

ARTICLE 12. To see what sum of money the Town will raise and appropriate for **GENERAL ASSISTANCE**.

FY 13/14	FY 14/15	Change	Percent
\$7,077	\$5,000	-\$2,077	-29.35%
Select Board Recommends:			\$5,000
Budget Committee Recommends:			\$5,000

Town Meeting Articles

ARTICLE 13. To see what sum of money the Town will raise and appropriate for the **FIRE DEPARTMENT.**

FY 13/14	FY 14/15	Change	Percent
\$46,459	\$53,995	-\$7,536	+16.22%
Select Board Recommends:		\$53,995	
Budget Committee Recommends:		\$53,995	

Town Meeting Articles

ARTICLE 14. To see what sum of money the Town will raise and appropriate for **ASSESSING.**

FY 13/14	FY 14/15	Change	Percent
\$19,500	\$19,700	+\$200	+1.03%
Select Board Recommends:		\$19,700	
Budget Committee Recommends:		\$19,700	

Town Meeting Articles

ARTICLE 15. To see what sum of money the Town will raise and appropriate for **ANIMAL CONTROL.**

FY 13/14	FY 14/15	Change	Percent
\$5,130	\$5,130	\$0	0%
Select Board Recommends:		\$5,130	
Budget Committee Recommends:		\$5,130	

Town Meeting Articles

ARTICLE 16. To see what sum of money the Town will raise and appropriate for **CODE ENFORCEMENT & LAND USE BOARDS SUPPORT.**

FY 13/14	FY 14/15	Change	Percent
\$13,169	\$13,514	+\$345	+2.62%
Select Board Recommends:		\$13,514	
Budget Committee Recommends:		\$13,514	

Town Meeting Articles

ARTICLE 17. To see what sum of money the Town will raise and appropriate for **PUBLIC SAFETY.**

FY 13/14	FY 14/15	Change	Percent
\$31,648	\$31,362	+\$286	-0.90%
Select Board Recommends:		\$31,362	
Budget Committee Recommends:		\$31,362	

Town Meeting Articles

ARTICLE 18. To see what sum of money the Town will raise and appropriate for the **ROADS.**

FY 13/14	FY 14/15	Change	Percent
\$322,783	\$318,853	-\$3,930	-1.22%
Select Board Recommends:		\$318,853	
Budget Committee Recommends:		\$318,853	

Town Meeting Articles

ARTICLE 19. To see what sum of money the Town will raise and appropriate for the **TRANSFER STATION**.

FY 13/14	FY 14/15	Change	Percent
\$112,500	\$110,959	-\$1,541	-1.37%
Select Board Recommends:		\$110,959	
Budget Committee Recommends:		\$110,959	

Town Meeting Articles

ARTICLE 20. To see what sum of money the Town will raise and appropriate for **OUTSIDE AGENCIES**.

FY 13/14	FY 14/15	Change	Percent
\$27,084	\$20,320	-\$6,764	-24.97%
Select Board Recommends:			
Budget Committee Recommends:			

Town Meeting Articles

ARTICLE 21. To see what sum of money the Town will raise and appropriate for **RECREATION**.

FY 13/14	FY 14/15	Change	Percent
\$16,350	\$23,000	+\$6,650	+40.67%
Select Board Recommends:		\$23,000	
Budget Committee Recommends:		\$23,000	

Town Meeting Articles

ARTICLE 22. To see what sum of money the Town will raise and appropriate for **LAND & BUILDINGS**.

FY 13/14	FY 14/15	Change	Percent
\$1,000	\$1,500	+\$500	+50.00%
Select Board Recommends:		\$1,500	
Budget Committee Recommends:		\$1,500	

Town Meeting Articles

ARTICLE 23. To see what sum of money the Town will raise and appropriate for the **CAPITAL RESERVE ACCOUNTS**.

FY 13/14	FY 14/15	Change	Percent
\$74,500	\$138,500	+\$64,000	+85.91%
Select Board Recommends:		\$138,500	
Budget Committee Recommends:		\$138,500	

Town Meeting Articles

ARTICLE 24. To see if the Town will vote to transfer \$30,000 from Transfer Station Capital Reserve Account to the General Fund, thereby reducing the amount to be raised from property taxes.

FY 13/14	FY 14/15	Change	Percent
\$0	\$30,000	+\$30,000	
Select Board Recommends:		\$30,000	
Budget Committee Recommends:		\$30,000	

Town Meeting Articles

ARTICLE 25. To see what sum of money the Town will vote to apply from various sources to the 2014-2015 tax commitment, thereby reducing the amount to be raised from property taxes.

FY 13/14	FY 14/15	Change	Percent
\$361,976	\$475,571	+\$113,595	+31.38%

Select Board Recommends: \$475,571
Budget Committee Recommends: \$475,571

Town Meeting Articles

ARTICLE 26. To see if the Town will collect and appropriate the following categories of funds for the specified uses:

- Plumbing Permit Fees, for plumbing permit administration
- Dog License Fees, for animal control expenses
- Ladd Rec. Center Revenue, for operation and maintenance of Ladd Rec. Center

Adjourn.

Thank you for attending Annual Town Meeting.
 If you have any questions, please don't hesitate to contact us, at

Town of Wayne
 P.O. Box 400/ 48 Pond Road
 Wayne, ME 04284
 (207) 685-4983
www.waynemaine.org



PUBLIC NOTICE

POST OFFICE COMMUNITY MEETING

WAYNE PO

05/06/2014

The Postal Service will hold a meeting to answer questions and provide additional information about POST Plan. At the meeting, local management will share the results of the survey and answer questions. Although survey results will be known and shared, the Postal Service will not make a final decision regarding this office until after the public meeting. This will enable the Postal Service to obtain all community input and opinions, from both the surveys and the meeting before making a final decision.

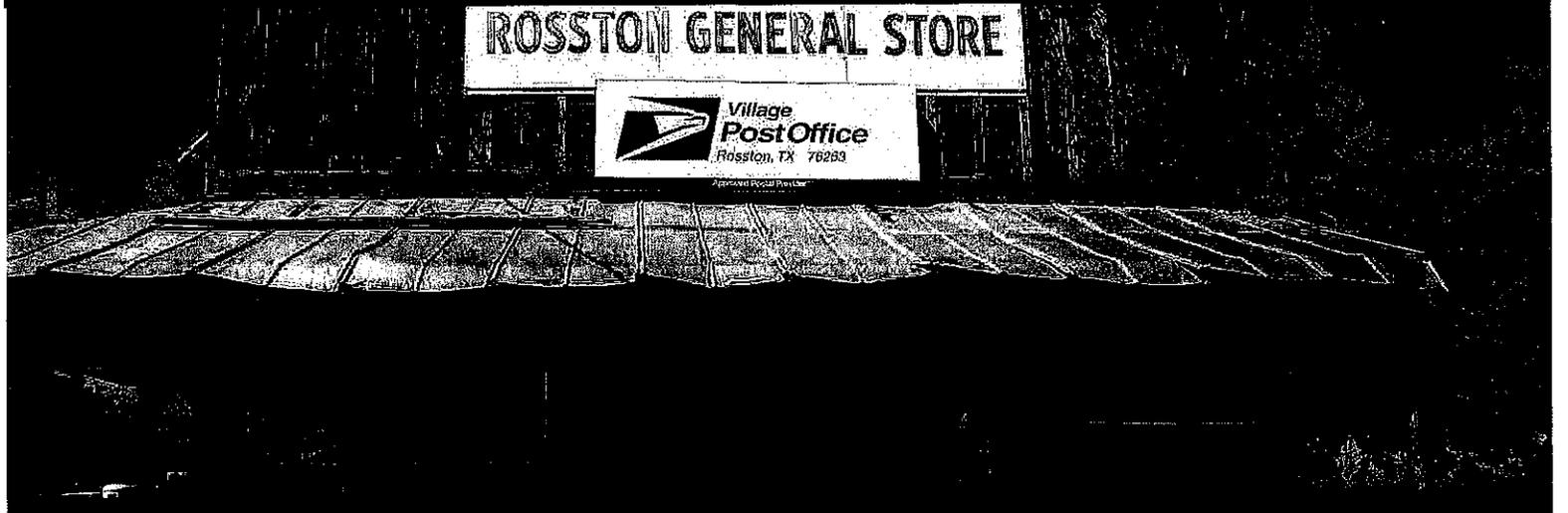
Surveys will be sent to customers within the delivery zip code(s) of this Post Office and the Post Office Box customers. Below are the options that the Postal Service is considering. If you do not receive a survey by 05/27/2014, and would like to fill one out, surveys are available at the counter.

1. Keep the office open, based on actual office workload. In the case of WAYNE PO, hours would be reduced from 7.30 hours each weekday to 6 hours per weekday. Current Saturday hours will not change as a result of POST Plan and access to your delivery receptacles will not be impacted by POST Plan.
2. Conduct a discontinuance study for the office and offer roadside mailbox delivery. Retail and delivery service would be provided through a rural carrier. Mail delivery points will be established and customers can purchase most postal services through the carrier or other alternate access points.
3. Conduct a discontinuance study for the office and find a suitable alternative location operated by a contractor, usually at a local business. When businesses are found that meet the criteria, these establishments are contracted through the U.S. Postal Service and offer stamps and flat rate products with service hours generally more expansive than what the local Post Office will be able to offer.
4. Conduct a discontinuance study for the office and provide P.O. Box service via another nearby Post Office and relocate P.O. Box delivery to that Post Office.

MEETING DATE: 06/17/2014

MEETING PLACE: Wayne Post Office
180 Main St
Wayne, ME 04284

MEETING TIME: 04:30 PM



ROSSTON GENERAL STORE



Open a Village Post Office™!

FACT SHEET

Village Post Offices

The U.S. Postal Service announced the concept of the Village Post Office in July 2011 as a way to continue providing convenient access to postal products and services in more rural communities across the nation.

The first Village Post Office (VPO) opened in Malone, WA, in August 2011. On Dec. 19, 2012, the 100th VPO, located in Linden, IN, began operations.

- VPOs are located within existing communities in a variety of locations, including convenience stores, local businesses and libraries, and are operated by the management of those locations.
- VPOs offer a range of popular products and services — the ones most used by customers — including PO Boxes, Forever stamps, Pre-paid Priority Mail Flat Rate envelopes and a mail collection box.
- By being located inside established businesses and other places consumers already frequent, VPOs offer Postal Service customers time-saving convenience, and in most cases, longer hours than regular Post Offices.
- VPOs provide operators — in most cases, the local business owners — with opportunities for increased customer foot traffic and revenue, as well as providing additional services for their customers and clients.
- The Postal Service will consider establishing a Village Post Office in any location where there is no existing Post Office or where the Post Office has reduced operating hours.
- The Village Post Office is an example of how the Postal Service is changing to better meet America's mailing needs.

Village Post Offices are part of the Postal Service's "Approved Postal Provider" network — retail outlets for postal products and services that include Contract Postal Units, Approved Shippers, stamps on consignment locations and Community Post Offices.

Approved Postal Providers are operated by third parties and complement the Postal Service's own network by offering customers expanded retail access to postal products and services at convenient hours and locations.



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

To: MMA's Key Municipal Officials
From: Peter Nielsen, President, Maine Municipal Association
Date: May 8, 2014
Re: Nominations to MMA's Legislative Policy Committee

We are beginning the process to elect 70 municipal leaders to the MMA Legislative Policy Committee. Given the importance of the LPC to MMA's overall mission, I urge you to help us identify nominees for service during the 2014-2016 biennium.

The LPC brings elected and appointed officials together from towns, cities, and regions across the state. Its purpose is "to define municipal interests and to maximize those interests through effective participation in the legislative process." Operating like a town meeting, usually on Thursday, the LPC sets MMA's public policy positions for representation in the State House.

The new LPC will prepare its desired directions for submission to the Legislature in January 2015. It will respond to the Governor's and legislators' initiatives. MMA staff follows through on the LPC's directions. I've served in different years since the early 1990's. My experience is that some of the best and most productive conversations occur in the LPC Subcommittee meetings on Thursday mornings. Participation produces results, often with eventual statewide effect.

A Nomination Form is enclosed. Two municipal officials are elected from each of Maine's 35 Senate Districts. What follows is background information on the process of election, and the suggested time commitment to serve.

I've found the LPC to be a powerful mixture of seasoned veterans who find continued service worthwhile, and new members with fresh concerns and insights. The results help make MMA an important player in the Maine legislative process. Think about giving it a try. Thanks.

Background Information. Any elected or appointed municipal official holding office in any MMA member community is eligible to serve on the Committee. There are two seats on the LPC for each State Senate District. Members serve two-year terms, representing their own community and the other municipalities in their Senate District.

LPC activities require a time commitment of approximately ten hours a month during legislative sessions (i.e., during the first 4 months of each calendar year) which includes attendance at the monthly meeting and contacts with other communities and legislators in the district as issues arise. The LPC is also engaged in the development of MMA's legislative agenda during the fall and early winter of each even-numbered year, which typically involves at least one additional meeting in Augusta. All mileage

(over)

expenses are reimbursed. MMA's strength as a municipal advocate depends on the active help of a dedicated LPC membership.

More information about MMA's Legislative Policy Committee and the Association's entire advocacy program can be found at the Legislative/Advocacy link at MMA's website <http://www.memun.org/LegislativeAdvocacy/TheLPCHandbook.aspx>. In particular, the *LPC Handbook* describes the Association's overall policy development process and procedures in more detail.

Nomination Process

Your municipality is entitled to nominate a representative to the LPC.

- The nominee may be either elected or appointed, but must be serving currently as a municipal official.
- You may nominate any municipal official from any member town or city within your Senate/LPC District; you do not have to nominate someone from your municipality.
- The names and brief bios of all municipal officials properly nominated will appear on the LPC ballot, which will be distributed on June 23rd.

Nominee Profile

Because the municipal officers may not be familiar with a nominee from another municipality, a brief description of each nominee who completes the enclosed **Nominee Profile Sheet** will be provided with the ballots that are distributed in late June. Please make sure that the person you nominate has a chance to complete the Nominee Profile Sheet and that it is returned to MMA with the Nomination Form.

Deadline for Submitting Nomination



The Chairman of your Board of Selectman, Council or Assessors (the "nominator") *and the nominee* must sign the nomination form for it to be valid.



The form must be returned to MMA by 5:00 p.m. on June 19, 2014, to be counted. Ballots will be mailed out immediately after the nomination process closes, so make sure the nomination form is received by MMA by that deadline. Please return the nomination form to **Laura Ellis** at MMA either by mail (60 Community Drive, Augusta, Maine, 04330), by FAX (624-0129) or by email (Lellis@memun.org).

If you have any questions, please call MMA's State and Federal Relations staff at 1-800-452-8786 or 623-8428.

NOMINATION FORM

Maine Municipal Association's
Legislative Policy Committee
July 2014 to June 2016

Senate District 22

Durham
Greene
Leeds

Lisbon
Litchfield
Sabattus

Turner
Wales
Wayne

The municipal officers of _____ hereby nominate:
Print name of your municipality

Nominee: _____ 
Print name of Nominee

Nominee's municipality: _____ Position: _____

Date: _____

Signature of Nominator

Print name of Nominator

Consent

I agree to accept the nomination and to serve if elected to the MMA Legislative Policy Committee:

Date: _____

Signature of Nominee

Please return Nomination Form by 5:00 p.m. on June 19, 2014, to:

Laura Ellis - Maine Municipal Association
60 Community Drive, Augusta, ME 04330
FAX: 624-0129

Nominations Received After 5:00 p.m. on June 19, 2014, Will Not Be Counted

LPC NOMINEE BIOGRAPHY

To: Legislative Policy Committee Nominees

From: Maine Municipal Association

Date: May 8, 2014

To help municipal officials make an informed choice when they vote for their LPC representatives, we ask nominees to provide some background information regarding their municipal service and why they want to be LPC members. A "nominee profile" is included on the ballot for each nominee who provides us with a profile.

Name: _____ **Title:** _____

Municipality: _____ **Years in current position:** _____

Mailing Address: _____
(include zip code, please)

Prior (recent) municipal experience: _____

Have you served on the LPC before? No Yes **If yes, what years?** _____

If you have served on any other MMA Committees, please note them: _____

Please indicate your primary issues of concern, and/or reasons for wanting to serve on the LPC:

Please give this completed form to your Board of Selectmen/Assessors or Council so that it can be returned with the Nomination Form, or send it directly to Laura Ellis at MMA by June 19th:

Maine Municipal Association
60 Community Drive
Augusta, ME 04330
FAX: 624-0129

Thank You!

[Register](#) [Login](#)

The LPC Handbook

The LPC Handbook: MMA's Legislative Policy Committee

The Legislative Policy Committee (LPC) is a representative body made up of 70 members plus MMA's Vice President, who serves as the Chair. The primary role of the Chair is to call and facilitate all LPC meetings, moderate LPC discussions, and ensure the proper application of all the procedures established in this Handbook. The Chair is not a voting member of the LPC, except to break a tie. As described in detail below, all members of the LPC are elected or appointed municipal officials who, with the exception of the Chair, are elected to the position of LPC Representative by the municipal officers within their district.

Role of the LPC. MMA's 12-member Executive Committee is the Board of Directors of the Association and is responsible for its control and management. In the 1970's, the Executive Committee created the Legislative Policy Committee (LPC). The LPC serves a critical function as the advocacy arm of the Maine Municipal Association. The purpose of the LPC is to define municipal interests and to maximize those interests through effective participation in the legislative process. Specifically, in consultation with the Executive Committee, the LPC is responsible for:

- Developing and coordinating MMA's legislative policy process; Identifying MMA's advocacy priorities and developing a legislative program;
- Providing direction on legislative strategy to achieve these objectives; and Taking positions on legislative proposals affecting municipalities.

In addition, LPC Representatives are expected to assist MMA staff by acting as municipal advocates at the local level. LPC members are expected to:

Establish ongoing communication with legislators in their Senate districts and inform those legislators about LPC positions; Act as liaisons with municipal officials in their districts; and Keep MMA staff informed of issues of concern. Districts. Representation on the LPC is based on the State Senate districts. Two members are elected from each of the 35 State Senate Districts. In districts where a municipality represents more than half of the district's population, the municipal officers of that municipality are allowed to appoint one member to the LPC, and the remaining LPC Representative shall be elected by all the municipalities in the district. In Senate districts located entirely within one municipality, the municipal officers of that municipality appoint its two LPC Representatives.

Nominations. A new LPC is elected every two years. Elections are held the same year as legislative elections (even-numbered years), although months earlier than the statewide election in November. Shortly after the conclusion of the second session of the Legislature (in April or May of the even-numbered years) an announcement is sent to the Key Municipal Official in all municipalities, informing them of the LPC election and asking for nominations of a candidate from their municipality or any other municipality within their district.

Elections. Once nominations are received, ballots containing the names of all nominees received by the specified deadline are mailed to all municipalities. The ballot also contains a space for write-in candidates. The boards of selectmen or councils of each municipality within the Senate district make their preference known on the ballot and return it to the Maine Municipal Association by a date certain. The nominees or write-in candidates receiving the

Legislative & Advocacy

- [Overview](#)
- [Legislative Policy Committee](#)
- [SFR Staff Contact & Bios](#)
- [Resources & Publications](#)
- [Legislative Agenda 1997-2014](#)
- [LPC Handbook](#)
- [Legislative Policy Committee Members](#)

Related links

- [Legislative Bulletin](#)
- [Maine Townsman](#)
- [Federal Issues Paper](#)
- [Maine's Federal Delegates Contact Information](#)

most votes are elected to the Legislative Policy Committee and so-notified. In the case of a tie vote, the Chair shall contact the winning candidates and attempt to obtain a negotiated resolution. The negotiated resolution could involve establishing: (1) a run-off election; (2) an agreement among the winning candidates to share the position by serving as each other's alternate for the duration of the term, or (3) some other mutually agreeable solution. In the event a negotiated resolution to the tie vote cannot be obtained, the MMA President is authorized to resolve a tie vote by appointment.

Terms. The LPC members serve for a two-year term, running from July 1st of each even-numbered year to June 30th of the next subsequent even-numbered year.

Alternates. Each LPC member may designate one or more alternates who can serve in the place of that LPC member at any meeting of the LPC. The designation must be submitted in writing to the Executive Director for filing at the MMA offices. An alternate may participate as a member at any LPC meeting only in the absence of the elected LPC member.

Vacancies. Vacancies occur when an LPC member resigns, is no longer qualified to serve because he or she is no longer a local official in his or her district, or when the member (or the member's designee) fails to attend three consecutive meetings.

If a member or the member's designee does not attend the LPC for three consecutive meetings, the Executive Director must contact the member to find out if he or she wants to continue to serve on the LPC. If the member resigns or fails to attend the next LPC meeting, the Executive Director then notifies the President that a vacancy exists.

In the case of any vacancy which occurs in a district falling entirely within a single municipality (see Districts, above), the President or the President's designee shall notify the Key Municipal Official of that municipality and the municipal officers of that municipality may appoint a new LPC Representative. In the case of any vacancy that occurs in a multi-municipal LPC district, the President is authorized to appoint a replacement, with consideration given to the criteria provided herein.

Criteria for Appointment. In the event of a vacancy with respect to which the President is authorized to appoint a replacement, the President shall consider the following equally-weighted criteria before making the appointment: The level of interest in the position that might be held by those municipal officials on that district's ballot at the immediately previous LPC election; In the case of vacancies created because the former LPC member is no longer qualified to serve in that district, the level of interest in the position that might be held by the municipal official immediately filling the office formerly held by the LPC member; The demographic and geographic representational needs of the district created by the vacancy; and Any recommendations or nominations offered by municipal officers or the remaining LPC member within the district. Without exception the replacement must be from the district. Upon making the appointment and so-notifying the appointee, the President or the President's designee shall notify the Chair of the LPC. Meetings

Calling a meeting. LPC meetings are called by the Chair on an as-needed basis. During the summer and fall of the even-numbered years, the LPC shall convene for the purpose of developing, in consultation with the Executive Committee, the Association's legislative strategy for the first legislative session. During the legislative session, the LPC meets an average of once a month.

Quorum. At least one-third of the full membership must be present in order to conduct any formal business of the LPC. Subcommittees. For any reason deemed necessary, the Chair may appoint, or the LPC may direct the Chair to appoint, one or more subcommittees. Each subcommittee shall carry out the charge provided to it by the Chair or the LPC, as the case may be, and report the results of its efforts back to the full LPC in the form of a recommendation. Every subcommittee shall serve only for the duration necessary to fulfill the

charge given to it by the Chair or LPC. Each subcommittee shall be dissolved upon transmitting its final report or recommendation to the LPC.

Participation. LPC meetings are open to all municipal officials and others who may be interested in observing the LPC's deliberative process. The several Presidents of MMA's affiliate groups (assessors, tax collectors, clerks, welfare directors, etc.) are provided notice of all LPC meetings. That being said, the LPC is a deliberative body and its meetings are organized and conducted so that the LPC members may discuss the various issues affecting municipal government among themselves and act upon them accordingly. In order to maintain the integrity of the LPC's deliberative process, the Chair will take whatever actions are necessary to ensure that all persons attending a meeting who are not LPC members (or alternates authorized to act as members) are distinguished from the voting members and prohibited from voting, and otherwise informed that their right to attend the LPC meeting is not an entitlement to participate. Subject to any direction provided by the LPC pursuant to its rules of procedure, the Chair may take any action to reasonably restrict or control the active participation of non-members during LPC meetings.

Agenda and Minutes. The Chair shall call each LPC meeting by issuing the notice and agenda of that meeting at least a week before its scheduled date. The Chair shall endeavor to prepare the agenda so that the issues placed before the LPC for consideration are matters: (1) that are of a legislative or regulatory nature and timely or immediate in that regard; (2) possessing a direct and significant relationship to the operation of municipal government; (3) of statewide concern or, there being no objection in writing in advance or at the meeting, of significant regional concern; and (4) positioned on the agenda insofar as possible according to a priority of LPC action. Each agenda shall provide as an initial order of business an opportunity for the full LPC to make such deletions, additions, or adjustments to the agenda as it feels necessary. Each agenda shall also enclose the minutes of the previous meeting, as recorded by MMA staff, so that the LPC will have a record of its previous actions.

Rules of Procedure. With regard to any issue that comes before it, the LPC may act by consensus and forego a formal vote when no formal motion or voting process appears necessary. The Chair or any designee of the Chair will articulate the proposed consensus position and the full LPC will be provided an opportunity for debate. During the period of discussion with respect to the proposed consensus position, any LPC Representative may move an alternative position. If no such alternative position is moved, and absent any objection by any member, the Chair will declare the position to have been taken by the LPC "by consensus." Any motion made by any member of the LPC shall be addressed according to the rules of procedure adopted by the LPC. With regard to all procedural matters not specifically addressed in the Handbook, the LPC shall operate according to the rules of procedure established by MMA's Maine Moderator's Manual.

Amendments to the Handbook. The LPC, by majority vote, may make any amendments to this Handbook as it believes are warranted, except that no vote on an amendment to the Handbook may be taken unless the actual proposed amendment has been given proper notice by being included as an agenda item and distributed at least a week before the scheduled LPC meeting. Each newly constituted LPC shall review the Handbook at its initial convention and adopt it with or without amendments, as that LPC feels necessary.

**Town of Wayne
Public Works
May-June Work Plan**

Bruen Construction – Remove Posted Road signs

Bruen Construction – Install warning floats at Mill Pond Dam

Bruen Construction – Remove old bottle container at Wayne Village Fire Station

Ellis Construction - Winter Sand Removal “Street/ Lot Sweeping and Catch Basin Cleaning”

Bruen Construction – Remove sand/ debris at following locations:

- Pond Road intersection with Rte. 133
- N. Wayne Road intersection with Kents Hill Road
- Walton Road Bridge

Bruen Construction – N. Wayne Building

- Remove brush and level off ground (plant grass)
- Landscape (weed, mulch garden)
- Remove old mailbox
- Reinstall new sign

Bruen Construction – Grading all gravel roads

Bruen Construction – North Wayne Dam fire access and road shoulder (place ¾” crushed stone)

Bruen Construction – Gravel road rehabilitation project (place ¾” crushed stone)

- Tucker Road
- Strickland Ferry Road

Readfield – Dust Control “Calcium Chloride” applied to all gravel roads

Bruen Construction – Install various street signs throughout Town

- 25 MPH & Children at Play signs
 1. Old Winthrop Road
 2. Gott Road
- 25 MPH & Dead End Sign
 1. Besse Road
- Dead End Sign
 1. Kents Hill Road

Bruen Tree - Brush/ Tree Removal “Scenic Vista Pruning”

- Mill Pond
- North Wayne Dam

Bruen Tree – Remove dead tree on Lake Street

CMP Contractor – Remove several dangerous trees in Town ROW

- Strickland Ferry Road
- Berry Road

Wm. Pepper – Pulp Wood Removal

Bruen Construction – Install culvert @ North Wayne Road snowmobile trail crossing

Readfield – Landfill Mowing

Town – Order Bulk Order of Culverts

Bruen Construction – Berry Road remove two existing culverts and install one culvert

Lucas Striping – Paint Crosswalks, Parking spots in village and in all town lots

To: Selectboard
From: Aaron Chrostowsky, Town Manager
Date: May 16, 2014
Re: Agenda Item i: Adjust Municipal Official Stipend/ Salary & Pay Schedule

Municipal Official Stipend/ Salary & Pay Schedule:

I am requesting that next fiscal year that we adjust Municipal Official Stipend Pay Schedule. Several stipend employees have requested that I adjust the schedule to better reflect the property tax due date schedule – (Oct. 1st, Jan. 31st & April 1st). My proposed Municipal Official Stipend Pay Schedule will improve stipend employees' cash flows around property tax due dates and morale.

Current Municipal Official Stipend Pay Schedule

- October
- February
- June

Proposed Municipal Official Stipend Pay Schedule

- September (2nd warrant)
- December (2nd Warrant)
- March (2nd Warrant)

Manager Recommendation:

Move the Board to adjust Municipal Official Stipend/ Salary & Pay Schedule as proposed by Town Manager.

**Town of Wayne, ME
Town Meeting Approved FY 2013/ 2014 Municipal Official Stipend Pay Schedule:**

Name:	Position	Pay Schedule	Amt. / Pay Period	Annual Pay
Mark Birtwell	Animal Control Officer	Oct/Feb/June	\$1,000	\$3,000
Bruce Mercier	Fire Chief	Oct/Feb/June	\$666.66	\$2,000
Brian Roche	Deputy Fire Chief	Oct/Feb/June	\$666.66	\$2,000
James Welch	Assistant Fire Chief	Oct/Feb/June	\$666.66	\$2,000
Gary Kenny	Select Board Chair	Oct/Feb/June	\$620.68	\$1,862.04
Carroll Paradis	Select Board Vice-Chair	Oct/Feb/June	\$441.68	\$1,325.04
Peter Ault	Select Board Member	Oct/Feb/June	\$441.68	\$1,325.04
Stephen Saunders	Select Board Member	Oct/Feb/June	\$441.68	\$1,325.04
Stephanie Haines	Select Board Member	Oct/Feb/June	\$441.68	\$1,325.04
Bruce Mercier	Treasurer	Oct/Feb/June	\$1,000	\$3,000

Expense Summary Report

Accounts: E 100-01-01 - E 118-60-30
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
100 - General Admin	239,818.00	192,792.73	47,025.27	80.39
01 - Salaries	149,924.00	122,085.13	27,838.87	81.43
01 - Selectmen	7,162.00	4,774.80	2,387.20	66.67
05 - Town Manager	44,500.00	40,983.03	3,516.97	92.10
10 - Bookkeeper	6,500.00	3,090.00	3,410.00	47.54
15 - Treasurer	3,000.00	2,000.00	1,000.00	66.67
20 - Tax Collector	20,800.00	11,343.17	9,456.83	54.53
25 - Town Clerk	20,800.00	19,515.20	1,284.80	93.82
30 - Office Clerk	1,000.00	9,049.25	-8,049.25	904.93
35 - Meeting Clerk	1,156.00	279.90	876.10	24.21
40 - Special Project Clerk	2,000.00	0.00	2,000.00	0.00
70 - Med/Fica	8,026.00	7,220.49	805.51	89.96
75 - Health Insurance	30,964.00	23,380.00	7,584.00	75.51
80 - Retirement	3,265.00	99.05	3,165.95	3.03
81 - Income Protection plan	751.00	350.24	400.76	46.64
02 - Operating Expense	30,350.00	21,758.23	8,591.77	71.69
01 - Office Expense	4,000.00	3,602.32	397.68	90.06
05 - Travel expenses	2,500.00	1,686.87	813.13	67.47
10 - Training Expense	4,000.00	2,181.00	1,819.00	54.53
15 - Maintenance and Repairs	2,000.00	58.99	1,941.01	2.95
20 - Dues	2,200.00	2,131.00	69.00	96.86
25 - Computer Repairs	4,000.00	851.50	3,148.50	21.29
30 - Computer Software	7,000.00	7,660.14	-660.14	109.43
35 - Website	750.00	617.76	132.24	82.37
40 - Town Report	1,200.00	0.00	1,200.00	0.00
45 - Sunshine Fund	200.00	173.95	26.05	86.98
50 - Tax Administration	2,500.00	2,794.70	-294.70	111.79
03 - Contractual	48,744.00	41,575.36	7,168.64	85.29
01 - Legal Services	15,000.00	10,833.71	4,166.29	72.22
05 - Audit Services	4,800.00	4,800.00	0.00	100.00
10 - Banking	500.00	0.00	500.00	0.00
15 - Insurance	19,044.00	16,995.50	2,048.50	89.24
20 - Rent	6,900.00	6,656.00	244.00	96.46
25 - Copier lease	2,500.00	2,290.15	209.85	91.61
05 - Utilities	2,800.00	3,658.08	-858.08	130.65
01 - Telephone	2,800.00	3,658.08	-858.08	130.65
65 - Unclassified	8,000.00	3,715.93	4,284.07	46.45
01 - Contigent	4,000.00	2,562.00	1,438.00	64.05
05 - Capital	4,000.00	1,153.93	2,846.07	28.85
101 - Debt Service	60,000.00	60,000.00	0.00	100.00
15 - Debt Service	60,000.00	60,000.00	0.00	100.00
05 - North Wayne Road	60,000.00	60,000.00	0.00	100.00
102 - Elections & Hearings	4,245.00	992.09	3,252.91	23.37
01 - Salaries	2,045.00	873.30	1,171.70	42.70
41 - Elections clerk	1,900.00	849.17	1,050.83	44.69
70 - Med/Fica	145.00	24.13	120.87	16.64
02 - Operating Expense	2,200.00	118.79	2,081.21	5.40
01 - Office Expense	2,200.00	118.79	2,081.21	5.40
103 - General Assistance	7,077.00	424.35	6,652.65	6.00

Expense Summary Report

Accounts: E 100-01-01 - E 118-60-30
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
103 - General Assistance CONT'D				
01 - Salaries	1,077.00	15.45	1,061.55	1.43
45 - General Assistance clerk	1,000.00	14.54	985.46	1.45
70 - Med/Fica	77.00	0.91	76.09	1.18
10 - Social Services/Community Serv	6,000.00	408.90	5,591.10	6.81
85 - General Assistance	6,000.00	408.90	5,591.10	6.81
104 - Fire Department				
01 - Salaries	6,459.00	4,305.96	2,153.04	66.67
50 - Chief Officers stipends	6,000.00	3,999.96	2,000.04	66.67
70 - Med/Fica	459.00	306.00	153.00	66.67
02 - Operating Expense	40,000.00	24,135.08	15,864.92	60.34
60 - Fire Dept Operations	22,000.00	21,128.54	871.46	96.04
61 - Fire Communications	4,000.00	1,893.38	2,106.62	47.33
62 - Fire Capital	14,000.00	1,113.16	12,886.84	7.95
05 - Utilities	0.00	19.05	-19.05	----
05 - Electricity	0.00	19.05	-19.05	----
105 - Assessing				
02 - Operating Expense	300.00	0.00	300.00	0.00
70 - Tax Maps	300.00	0.00	300.00	0.00
03 - Contractual	19,200.00	18,066.63	1,133.37	94.10
30 - Assessing/Mapping	13,600.00	12,466.63	1,133.37	91.67
35 - Quarterly review	5,600.00	5,600.00	0.00	100.00
106 - Animal Control				
01 - Salaries	3,230.00	2,153.00	1,077.00	66.66
55 - Animal control officer	3,000.00	2,000.00	1,000.00	66.67
70 - Med/Fica	230.00	153.00	77.00	66.52
10 - Social Services/Community Serv	1,900.00	1,417.89	482.11	74.63
90 - Humane Society	1,900.00	1,417.89	482.11	74.63
107 - Code Enforcement				
01 - Salaries	12,269.00	11,612.64	656.36	94.65
56 - Code Enforcement Officer	11,397.00	10,916.64	480.36	95.79
70 - Med/Fica	872.00	696.00	176.00	79.82
65 - Unclassified	900.00	327.50	572.50	36.39
10 - Planning Board	300.00	97.50	202.50	32.50
15 - Board of Appeals	300.00	0.00	300.00	0.00
20 - Conservation Commission	300.00	230.00	70.00	76.67
108 - Public Safety				
03 - Contractual	24,648.00	19,150.66	5,497.34	77.70
40 - Ambulance	8,917.00	4,458.75	4,458.25	50.00
45 - Sheriff Dept	4,000.00	2,960.91	1,039.09	74.02
50 - PSAP Dispatching	11,731.00	11,731.00	0.00	100.00
05 - Utilities	7,000.00	5,365.57	1,634.43	76.65
20 - Street lights	7,000.00	5,365.57	1,634.43	76.65
109 - Roads				
03 - Contractual	155,933.00	156,229.71	-296.71	100.19

Expense Summary Report
Accounts: E 100-01-01 - E 118-60-30
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
109 - Roads CONT'D				
55 - Parking lot Plowing	1,900.00	2,955.00	-1,055.00	155.53
60 - Road Plowing	149,533.00	149,532.60	0.40	100.00
75 - Roadside mowing	3,500.00	3,566.49	-66.49	101.90
80 - Landfill mowing	1,000.00	175.62	824.38	17.56
05 - Utilities	400.00	474.20	-74.20	118.55
05 - Electricity	400.00	474.20	-74.20	118.55
25 - ROADS	166,450.00	126,980.30	39,469.70	76.29
01 - Roads Administration	3,000.00	525.00	2,475.00	17.50
05 - Brush/Tree removal	14,000.00	12,303.50	1,696.50	87.88
10 - Calcium chloride	9,000.00	2,964.95	6,035.05	32.94
15 - Sweeping	5,000.00	0.00	5,000.00	0.00
20 - Patching	8,500.00	4,785.50	3,714.50	56.30
25 - Paving preparation	25,000.00	10,522.00	14,478.00	42.09
30 - Signs	3,000.00	1,944.05	1,055.95	64.80
40 - Culverts	6,500.00	15,697.43	-9,197.43	241.50
45 - Gravel	15,500.00	15,643.90	-143.90	100.93
46 - Winter salt	18,000.00	17,020.22	979.78	94.56
50 - Washouts	4,000.00	1,519.00	2,481.00	37.98
55 - Crack sealing	11,000.00	7,300.00	3,700.00	66.36
60 - Footbridge	200.00	0.00	200.00	0.00
65 - Cross walk painting	750.00	0.00	750.00	0.00
70 - Grading	12,000.00	4,346.00	7,654.00	36.22
75 - Ditching	30,000.00	32,408.75	-2,408.75	108.03
80 - Catch Basin	1,000.00	0.00	1,000.00	0.00
110 - Transfer Station	112,500.00	68,438.13	44,061.87	60.83
02 - Operating Expense	4,500.00	2,634.75	1,865.25	58.55
80 - Hazardous waste	1,000.00	0.00	1,000.00	0.00
85 - Backhoe rental Transfer station	3,500.00	2,634.75	865.25	75.28
03 - Contractual	108,000.00	65,803.38	42,196.62	60.93
65 - Transfer Station	108,000.00	65,803.38	42,196.62	60.93
111 - Outside Agencies	27,084.00	26,512.00	572.00	97.89
10 - Social Services/Community Serv	27,084.00	26,512.00	572.00	97.89
01 - Library	5,000.00	5,150.00	-150.00	103.00
05 - Library Renovation fund	5,000.00	5,000.00	0.00	100.00
10 - Archival board	500.00	278.00	222.00	55.60
15 - Messenger	1,200.00	1,200.00	0.00	100.00
20 - Cemetery Association	3,500.00	3,500.00	0.00	100.00
25 - Community Action	3,300.00	3,300.00	0.00	100.00
30 - Senior Spectrum	1,004.00	1,004.00	0.00	100.00
35 - Hospice	1,000.00	1,000.00	0.00	100.00
40 - Family Violence	1,025.00	1,025.00	0.00	100.00
45 - Public Broadcasting	100.00	100.00	0.00	100.00
50 - Kennebec Mental health	1,600.00	1,600.00	0.00	100.00
60 - Red Cross	1,100.00	1,100.00	0.00	100.00
65 - Crisis Spport	755.00	755.00	0.00	100.00
70 - Big Brother	500.00	500.00	0.00	100.00
75 - United Cerebal	1,000.00	1,000.00	0.00	100.00
80 - Healthy futures	500.00	0.00	500.00	0.00
112 - Recreation	16,350.00	14,889.45	1,460.55	91.07

Expense Summary Report
Accounts: E 100-01-01 - E 118-60-30
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
112 - Recreation CONT'D				
03 - Contractual	2,700.00	2,539.45	160.55	94.05
70 - Mowing	2,700.00	2,082.30	617.70	77.12
71 - Ladd Mowing	0.00	457.15	-457.15	----
10 - Social Services/Community Serv	13,150.00	12,350.00	800.00	93.92
91 - Kennebec Land Trust	250.00	250.00	0.00	100.00
92 - Friends of Cobbossee Watershe	1,000.00	1,000.00	0.00	100.00
93 - Memorial Day	300.00	0.00	300.00	0.00
95 - Ladd Recreation	6,600.00	6,600.00	0.00	100.00
96 - Athletic League	500.00	0.00	500.00	0.00
97 - Andro Lake Improve Corp	1,000.00	1,000.00	0.00	100.00
98 - Andro Yacht club	500.00	500.00	0.00	100.00
99 - 30 Mile Watershed	3,000.00	3,000.00	0.00	100.00
65 - Unclassified	500.00	0.00	500.00	0.00
25 - Lake Protection	500.00	0.00	500.00	0.00
113 - Land and Buildings	1,000.00	1,015.58	15.58	101.56
02 - Operating Expense	1,000.00	887.01	112.99	88.70
95 - NW Schoolhouse	200.00	624.97	-424.97	312.49
96 - NW Building	600.00	142.95	457.05	23.83
97 - Town House	200.00	119.09	80.91	59.55
03 - Contractual	0.00	128.57	-128.57	----
70 - Mowing	0.00	128.57	-128.57	----
114 - Capital Reserves transfers	74,500.00	74,500.00	0.00	100.00
52 - CAPITAL RESERVE	74,500.00	74,500.00	0.00	100.00
05 - Fire Truck	15,000.00	15,000.00	0.00	100.00
25 - Footbridge Replacement Fund	1,500.00	1,500.00	0.00	100.00
30 - Cemetery Stone Cleaning Fund	2,500.00	2,500.00	0.00	100.00
45 - Land and Buildings	10,500.00	10,500.00	0.00	100.00
50 - ROAD /PAVING/ GRAVEL	30,000.00	30,000.00	0.00	100.00
65 - Future Town Office	15,000.00	15,000.00	0.00	100.00
115 - School RSU #38	1,708,722.00	1,566,328.49	142,393.51	91.67
60 - INTER GOVERNMENT	1,708,722.00	1,566,328.49	142,393.51	91.67
15 - RSU #38	1,708,722.00	1,566,328.49	142,393.51	91.67
116 - County Tax	200,390.00	200,133.30	256.70	99.87
60 - INTER GOVERNMENT	200,390.00	200,133.30	256.70	99.87
20 - Kennebec County Tax	182,790.00	182,789.62	0.38	100.00
21 - six month budget instl 5yr pay	17,600.00	17,343.68	256.32	98.54
117 - Cobbossee Watershed District	2,127.00	2,127.00	0.00	100.00
60 - INTER GOVERNMENT	2,127.00	2,127.00	0.00	100.00
25 - Cobbossee Watershed District	2,127.00	2,127.00	0.00	100.00
118 - Overlay	25,254.55	3,849.44	21,405.11	15.24
60 - INTER GOVERNMENT	25,254.55	3,849.44	21,405.11	15.24
30 - Overlay	25,254.55	3,849.44	21,405.11	15.24
Final Totals	2,917,756.55	2,582,240.75	335,515.80	88.50

Revenue Summary Report

Fund: 1
ALL

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
100 - General Admin	2,847,949.55	2,795,244.76	52,704.79	98.15
01 - Banking Interest	1,800.00	1,007.45	792.55	55.97
02 - xxxxxx	0.00	0.00	0.00	----
03 - Lien costs	2,000.00	1,516.75	483.25	75.84
04 - Interest on taxes	10,000.00	9,734.24	265.76	97.34
05 - MV Agent fees	4,000.00	3,713.00	287.00	92.83
06 - IFW Agent fees	1,000.00	468.75	531.25	46.88
07 - Motor Vehicle excise	187,000.00	173,728.44	13,271.56	92.90
08 - Boat Excise	4,000.00	2,463.90	1,536.10	61.60
09 - Vitals	300.00	159.40	140.60	53.13
10 - Cash Short/ Over	0.00	-0.13	0.13	----
13 - Cable TV Franchise	4,300.00	4,255.01	44.99	98.95
14 - Misc revenue	10,000.00	8,411.03	1,588.97	84.11
15 - Surplus	20,000.00	0.00	20,000.00	0.00
21 - State revenue sharing	47,769.00	34,007.02	13,761.98	71.19
25 - Tax Commitment	2,555,780.55	2,555,779.90	0.65	100.00
103 - General Assistance	3,000.00	0.00	3,000.00	0.00
01 - GA Reimbursement	3,000.00	0.00	3,000.00	0.00
105 - Assessing	30,915.00	23,666.60	7,248.40	76.55
01 - Tree Growth	4,100.00	4,066.60	33.40	99.19
02 - Homestead Exemption	25,915.00	19,600.00	6,315.00	75.63
03 - Veteran reimbursement	900.00	0.00	900.00	0.00
106 - Animal Control	1,000.00	785.00	215.00	78.50
01 - Dog fees	700.00	760.00	-60.00	108.57
02 - Dog late fees	300.00	25.00	275.00	8.33
107 - Code Enforcement	1,600.00	630.00	970.00	39.38
01 - Building permits	1,600.00	630.00	970.00	39.38
109 - Roads	33,292.00	33,292.00	0.00	100.00
01 - Local Road Assist Program	33,292.00	33,292.00	0.00	100.00
Final Totals	2,917,756.55	2,853,618.36	64,138.19	97.80

General Ledger Summary Report

Fund(s): ALL
ALL

Account	Beg Bal Net	----- Y T D -----			Pending Activity	Balance Net
		Debits	Credits	Net		
310-20 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
310-25 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
310-30 Dog License State	6.00	1,158.50	958.00	-200.50	0.00	-194.50
310-35 State Plumbing Fee 25%	321.50	125.00	685.00	560.00	0.00	881.50
310-36 DEP Plumbing Fee \$15.00	0.00	75.00	90.00	15.00	0.00	15.00
320-00 Accounts Payable	24,491.84	24,491.84	0.00	-24,491.84	0.00	0.00
320-01 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
320-05 LPI Plumbing Fee 75%	-34.13	1,092.50	1,385.00	292.50	0.00	258.37
320-10 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
330-05 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
330-10 Federal withholding	0.00	14,111.14	14,111.14	0.00	0.00	0.00
330-15 Fica withholding	0.00	18,256.96	18,256.96	0.00	0.00	0.00
330-20 Medicare withholding	0.00	4,270.08	4,270.08	0.00	0.00	0.00
330-25 State withholding	0.00	4,053.76	4,053.76	0.00	0.00	0.00
330-31 Vision Withholding	0.00	0.00	127.26	127.26	0.00	127.26
330-40 Retirement withholding	0.00	411.57	411.57	0.00	0.00	0.00
330-45 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
330-50 MMEHT with holding	0.00	5,890.37	3,658.48	-2,231.89	215.94	-2,015.95
340-05 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
340-07 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
340-08 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
340-10 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
350-15 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
350-25 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
350-35 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
350-40 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
350-45 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
350-50 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-05 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-10 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-15 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-26 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-30 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-35 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-40 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-45 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-60 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-65 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-70 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-75 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
400-00 Deferred Tax Revenues	126,603.19	0.00	0.00	0.00	0.00	126,603.19
Fund Balance	1,000,834.86	5,687,133.82	5,962,641.89	275,508.07	0.00	1,276,342.93
500-00 Expense control	0.00	2,584,208.78	2,923,855.04	339,646.26	0.00	339,646.26
510-00 Revenue control	0.00	3,102,018.03	3,037,879.84	-64,138.19	0.00	-64,138.19
520-00 Undesignated fund balance	1,000,834.86	0.00	0.00	0.00	0.00	1,000,834.86
530-00 Designated fund balance	0.00	0.00	0.00	0.00	0.00	0.00
540-00 xxxxxxxxxxxx	0.00	907.01	907.01	0.00	0.00	0.00
2 - Ladd Rec Operations	0.00	139,521.62	139,521.62	0.00	-1,573.33	-1,573.33
Assets	8,776.37	62,106.13	66,872.01	-4,765.88	-1,573.33	2,437.16

General Ledger Summary Report

Fund(s): ALL
ALL

Account	Beg Bal Net	----- Y T D -----			Pending Activity	Balance Net
		Debits	Credits	Net		
2 - Debt Ref. Operations - ALL						
199-01 Due to/from	8,776.37	62,106.13	66,872.01	-4,765.88	-1,573.33	2,437.16
Liabilities	0.00	450.33	450.33	0.00	0.00	0.00
330-10 Federal Taxes	0.00	180.29	180.29	0.00	0.00	0.00
330-15 FICA	0.00	178.84	178.84	0.00	0.00	0.00
330-20 Medicare	0.00	41.82	41.82	0.00	0.00	0.00
330-25 State Taxes	0.00	49.38	49.38	0.00	0.00	0.00
Fund Balance	8,776.37	76,965.16	72,199.28	-4,765.88	0.00	4,010.49
500-00 Expense Control	0.00	76,965.16	871.97	-76,093.19	0.00	-76,093.19
510-00 Revenue Control	0.00	0.00	71,327.31	71,327.31	0.00	71,327.31
520-00 Fund Balance	8,776.37	0.00	0.00	0.00	0.00	8,776.37
3 - Special Revenue						
Assets	23,692.20	10,276.26	17,085.05	-6,808.79	0.00	16,883.41
101-00 SNOWMOBILE CASH ANDRO 7768	5,964.90	3.78	5,968.68	-5,964.90	0.00	0.00
102-00 FARMERS MARKET ANDRO 6785	65.70	0.00	65.70	-65.70	0.00	0.00
120-01 Accounts Receivable	1,000.00	0.00	1,000.00	-1,000.00	0.00	0.00
199-01 Due to/from	16,661.60	10,272.48	10,050.67	221.81	0.00	16,883.41
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	23,692.20	36,294.17	29,485.38	-6,808.79	0.00	16,883.41
500-00 Expense Control	0.00	10,081.97	0.00	-10,081.97	0.00	-10,081.97
510-00 Revenue Control	0.00	1,020.00	27,985.38	26,965.38	0.00	26,965.38
521-00 Fire Ponds	1,633.00	1,633.00	0.00	-1,633.00	0.00	0.00
522-00 Comp Plan	125.00	125.00	0.00	-125.00	0.00	0.00
523-00 Perambulation	966.00	966.00	0.00	-966.00	0.00	0.00
524-00 ADA Compliance	1,450.00	1,450.00	0.00	-1,450.00	0.00	0.00
525-00 Animal Control	2,244.00	2,244.00	0.00	-2,244.00	0.00	0.00
526-00 Pandemic	5,000.00	5,000.00	0.00	-5,000.00	0.00	0.00
527-00 Conservation	812.00	812.00	0.00	-812.00	0.00	0.00
528-00 Snowmobile	6,540.84	6,540.84	0.00	-6,540.84	0.00	0.00
529-00 Wayne Rescue	200.00	200.00	0.00	-200.00	0.00	0.00
530-00 Municipal Building	800.00	800.00	0.00	-800.00	0.00	0.00
531-00 Farmers Market	572.40	572.40	0.00	-572.40	0.00	0.00
532-00 Wayne History Project	3,973.42	3,973.42	0.00	-3,973.42	0.00	0.00
533-00 Andro Lake Improvements	875.54	875.54	0.00	-875.54	0.00	0.00
534-00 TOWN BOAT LAUNCH	-1,500.00	0.00	1,500.00	1,500.00	0.00	0.00
4 - Capital Reserves						
Assets	0.00	1,487,978.61	1,487,978.61	0.00	0.00	0.00
104-00 ROADS - ANDRO - 45107581	259.39	0.18	259.57	-259.39	0.00	0.00
105-00 Fire Truck - Andro 45107522	10,687.64	6.77	10,694.41	-10,687.64	0.00	0.00
106-00 Salt/Sand - Andro - 45107821	630.15	0.41	630.56	-630.15	0.00	0.00
107-00 Bld Maint - Andro - 45107733	151.94	0.08	152.02	-151.94	0.00	0.00
108-00 Land/Bldg - Andro - 45107792	2,846.72	1.81	2,848.53	-2,846.72	0.00	0.00
109-00 Fire Truck - WAFCU - 24852-00	25.00	0.00	0.00	0.00	0.00	25.00

General Ledger Summary Report

Fund(s): ALL
ALL

Account	Beg Bal Net	----- Y T D -----			Pending Activity	Balance Net
		Debits	Credits	Net		
A Capital Funds - CONT'D						
110-00 Fire Truck - WAFCU - 24852-64	243,385.75	0.00	0.00	0.00	0.00	243,385.75
120-01 Accounts Receivable	6,500.00	0.00	6,500.00	-6,500.00	0.00	0.00
199-01 Due to/from	188,203.07	557,820.01	477,459.69	80,360.32	0.00	268,563.39
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	452,689.66	930,149.35	989,433.83	59,284.48	0.00	511,974.14
500-00 Expense Control	0.00	477,459.69	224,934.92	-252,524.77	0.00	-252,524.77
510-00 Revenue Control	0.00	0.00	764,498.91	764,498.91	0.00	764,498.91
521-00 Transfer Station	73,572.00	73,572.00	0.00	-73,572.00	0.00	0.00
522-00 Voting Machine	6,500.00	6,500.00	0.00	-6,500.00	0.00	0.00
523-00 Road Reserve	1,469.04	1,469.04	0.00	-1,469.04	0.00	0.00
524-00 Fire Truck Reserve	279,070.20	279,070.20	0.00	-279,070.20	0.00	0.00
525-00 Sand Salt Shed	2,918.23	2,918.23	0.00	-2,918.23	0.00	0.00
526-00 Footbridge	3,000.00	3,000.00	0.00	-3,000.00	0.00	0.00
527-00 Paving Reserve	21,855.15	21,855.15	0.00	-21,855.15	0.00	0.00
528-00 Town House Reserve	4,206.66	4,206.66	0.00	-4,206.66	0.00	0.00
529-00 Building maintenance	152.42	152.42	0.00	-152.42	0.00	0.00
530-00 Fire Station Addition	1,591.74	1,591.74	0.00	-1,591.74	0.00	0.00
531-00 Lord Road Paving	30,410.48	30,410.48	0.00	-30,410.48	0.00	0.00
532-00 Hardscrabble Road	2,810.53	2,810.53	0.00	-2,810.53	0.00	0.00
533-00 Lovejoy Pond Dam	20,167.97	20,167.97	0.00	-20,167.97	0.00	0.00
534-00 Land/Building Reserve	65.24	65.24	0.00	-65.24	0.00	0.00
535-00 Cemetery Stone Cleaning	4,900.00	4,900.00	0.00	-4,900.00	0.00	0.00
B Trust Funds						
	0.00	4,671.23	4,671.23	0.00	0.00	0.00
Assets	62,711.07	3,890.14	2,148.55	1,741.59	0.00	64,452.66
101-00 Jaworski Andro 45107709	1,136.72	0.28	0.00	0.28	0.00	1,137.00
103-00 Ruth Lee Andro 45107645	8,448.43	2.07	0.00	2.07	0.00	8,450.50
104-00 Ladd Worthy Poor Andro 4510761	21,056.91	5.19	0.00	5.19	0.00	21,062.10
105-00 Ladd WAFCU 25542-ID 00	25.00	0.00	0.00	0.00	0.00	25.00
106-00 Ladd WAFCU 25542-ID 10	14,655.89	0.00	0.00	0.00	0.00	14,655.89
107-00 Ladd WAFCU 25542-ID 64	17,388.12	1,375.00	0.00	1,375.00	0.00	18,763.12
199-01 Due to/from	0.00	2,507.60	2,148.55	359.05	0.00	359.05
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	62,711.07	781.09	2,522.68	1,741.59	0.00	64,452.66
500-00 Expense Control	0.00	773.55	0.00	-773.55	0.00	-773.55
510-00 Revenue Control	0.00	7.54	2,522.68	2,515.14	0.00	2,515.14
521-00 Jaworski Fund Balance	1,136.72	0.00	0.00	0.00	0.00	1,136.72
522-00 Ladd Recreation Capital FB	32,069.01	0.00	0.00	0.00	0.00	32,069.01
523-00 Ruth Lee FB	8,448.43	0.00	0.00	0.00	0.00	8,448.43
524-00 Ladd Worthy Poor FB	21,056.91	0.00	0.00	0.00	0.00	21,056.91
Final Totals	0.00	14,006,505.92	14,006,505.92	0.00	3,648.29	-3,648.29



PUBLIC HEARING

**PUBLIC HEARINGS WILL BE HELD ON THE PROPOSED FY 2015 KENNEBEC COUNTY
BUDGET AND FY 2016 UNITY TOWNSHIP BUDGET ESTIMATES PURSUANT TO TITLE 30-A
M.R.S.A. SECTIONS 862-864 AS FOLLOWS**

May 21, 2014

**WATERVILLE CITY HALL
ONE COMMON STREET
WATERVILLE, MAINE
TIME: 5:30 P.M.**

May 28, 2013

**HILL HOUSE CONFERENCE ROOM
125 STATE STREET
AUGUSTA, MAINE
TIME: 5:40 P.M.**

ALL INTERESTED PARTIES ARE WELCOME TO ATTEND.

PRESENTED BY:

**KENNEBEC COUNTY COMMISSIONERS
/S/ NANCY G. RINES, CHAIRMAN
/S/ BEVERLY DAGGETT
/S/ GEORGE M. JABAR, II**

**KENNEBEC COUNTY BUDGET COMMITTEE
/S/ KEVIN COOKSON, CHAIRMAN**

Maranacook Area School District
Regional School Unit No. 38

A Caring School Community Dedicated to Excellence

Donna H. Wolfrom, Ed.D.
Superintendent of Schools

Nancy Harriman, Ph.D.
Director of Curriculum, Instruction & Assessment

Tel. 207-685-3336

Ryan Meserve
Special Education Director

Brigitte Williams
Finance Manager

Fax. 207-685-4703

May 16, 2014

Budget Update #11

I would like to thank all those RSU#38 citizens who attended the Annual Meeting on Wednesday night (May 14). There was much discussion and all of the warrant articles were approved. The referendum will be held on June 10, 2014 and community members will have the opportunity to vote at their town voting locations.

At the Annual Meeting some comments and questions were brought to the floor. The following information addresses some of those comments and questions.

One of the topics discussed was the varied opportunities and arrangements for Pre-K throughout the district. At the April 9, 2014 RSU #38 budget meeting a motion passed to look at Pre-K district-wide during the 2015-2016 budget process. The Board is committed to studying the Pre-K program next year.

During the budget development process, time was spent researching the current activity fee status. During this research we discovered that fees for some teams at the middle school were not being paid. I have worked with Athletic Director Al MacGregor to develop a better process for collecting those funds. Rather than eliminate programs the Board determined that a receptionist position at the high school would be reduced from full time to part time and activity fees would be increased to \$50 at the middle school and \$75 at the high school.

There was also a question about Health Center Funding. The district budget funds \$30,000 and the district receives \$36,000 in grant funding to support the Health Center.

As an educational leader in Maine it is important to the district that I receive up-to-date information and participate in professional development for the implementation of initiatives such as the state mandated proficiency based diploma and the newly adopted teacher effectiveness statute. The district funds my dues for the Maine School Superintendents' Association that provides these services. After consulting records I would like to correct the dues amount that was quoted on Wednesday night from approximately \$500 as stated to \$700, the actual amount for these dues.

There was also a question from a citizen about administrative salary increases. As Mr. Greenham stated at the Annual Meeting, administrators in RSU #38 will be receiving no salary increases for FY15.

The RSU #38 transportation department frequently re-adjusts bus routes to accommodate families who move in and out of the district. As a result, concerns about the most efficient and economical way to provide for the needs of our families are at the forefront of the route changes. By law we are required to provide bussing to our K-12 students, and to students who are attending technical programs, in our case CATC. The Commissioner of Education has waived the requirement to provide bussing for Pre-K. Our busses operate from the Transportation Garage and are required to return to that garage after each run. During those return trips the busses are empty so there are times during the day that RSU #38 citizens would see empty busses on the road. The Pre-K bus serves students in Readfield and Mt. Vernon and would be empty as the driver moves from Pre-K to Pre-K and when the bus returns to the bus garage.

The amounts in Warrant Article 14 are broken out by town. This money is a required match based on ED279 report numbers that are determined by the state in order for the district to receive subsidy. A reduction in this warrant would result in a reduction of state subsidy. These amounts are determined by two different factors, pupil count by town and a mil rate based on valuation. Towns are required to pay the lesser of the two amounts.

Actual teacher to student ratios, based on our October 1, 2013 counts are as follows:

High School 1:13.5

Middle School 1:12

Elementary School 1:13.9

Average district ratio 1:13

These ratios are figured based on actual teachers. At the high school there are some higher level classes and special needs classes that are small due to the nature of the class. At the elementary level this ratio includes music, art, and physical education teachers and is not representative of the true classroom ratio.

Finally, there was a question about the increase in local dollars from FY14 to FY15. The amount of the increase is \$182,871.

Again, I would like to thank everyone who participated in the budget process. Please be sure to vote on June 10.

Sincerely,

Donna H. Wolfrom, Ed.D.
Superintendent of Schools