

Town of Wayne Board of Selectmen

MEMBERS: Gary Kenny, Carroll Paradis, Stephanie Haines, Stephen Saunders and Peter Ault

Regular Meeting Agenda

Date: Tuesday, December 17, 2013

Time: 6:30 PM

Place: Wayne Elementary School - Gymnasium

Call Meeting to Order.

Pledge of Allegiance.

Selectmen Present / Quorum.

Meeting Minutes.

- a. Consider approving of meeting minutes of the Board of Selectmen – November 5, 2013.**

MOTION: Move the Board to approve meeting minutes of the Board of Selectmen – November 5, 2013.

- a. Consider approving of meeting minutes of the Board of Selectmen – December 3, 2013.**

MOTION: Move the Board to approve meeting minutes of the Board of Selectmen – December 3, 2013.

Warrants.

- a. Consider approving of Warrant #20 (Payroll).**

MOTION: Move the Board to approve Warrant #20 (Payroll).

- b. Consider approving of Warrant #21 (Accounts Payable).**

MOTION: Move the Board to approve Warrant #21 (Accounts Payable).

Business Agenda.

- a. Presentation from Steve Vose, RSU#38 Adult Education**

MOTION: Discussion Only.

- b. Kennebec Land Trust Proposed Town Forest**

MOTION: Discussion Only.

- c. Authorize the Town Manager to submit an application to the Stephen and Tabitha King Foundation for a new historic bell tower for the North Wayne Schoolhouse.**

MOTION: Move the Board to authorize the Town Manager to submit an application to the Stephen and Tabitha King Foundation for a new historic bell tower for the North Wayne Schoolhouse.

d. Appoint Richard Spencer, Ph.D. to the RSU #38 Board of Directors until next annual municipal election (June 2014).

MOTION: Move the Board to appoint Richard Spencer, Ph.D. to the RSU #38 Board of Directors until next annual municipal election (June 2014).

e. Appoint _____ to the Budget Committee for the full, unexpired term, (June 30, 2016).

MOTION: Move the Board to appoint _____ to the Budget Committee for the full, unexpired term, (June 30, 2016).

f. Appoint Leo Behrendt to the Archival Board.

MOTION: Move the Board to appoint Leo Behrendt to the Archival Board.

g. Discussion FY 2014-2015 Archival Board appropriation request.

MOTION: Discussion Only.

h. Consider approving the Central Maine Power Company's Location Permit in the Town's Right of Way on Lakeshore Road.

MOTION: Move to approve the Central Maine Power Company's Pole Location Permit in the Town's Right of Way on Lakeshore Road.

i. Authorize the Town Manager to engage with Androscoggin Bank to begin accepting credit/ debit card payments at the Town Office.

MOTION: Move the Board to authorize the Town Manager to engage with Androscoggin Bank to begin accepting credit/ debit card payments at the Town Office.

j. Review Delinquent Personal Property accounts, discuss potential collection and abatement.

MOTION: Discussion Only.

Supplements / Abatements.

Town Manager Report.

Board Member Reports.

Public Comments.

Adjourn.

The next regularly scheduled **Board of Selectmen Meeting** is scheduled for **Tuesday, January 14, 2013 at 6:30 PM** at the **Wayne Elementary School - Gymnasium.**

**Town of Wayne, Maine
Select Board Meeting Minutes
Tuesday November 5, 2013
Wayne Elementary School**

Regular Meeting Agenda

The Board convened at 6:30 PM with the following members present: Gary Kenny, Peter Ault, Stephanie Haines and Stephen Saunders. Board members absent: Carroll Paradis

Others Present: Aaron Chrostowsky, Town Manager

Audience: Gary Carr, Mary Farnham, Bruce Mercier and Bob Stephenson

Pledge of Allegiance

Opened Meeting – determined quorum

- a. The Board approved the meeting minutes of the October 22, 2013 Wayne Board of Selectmen meeting. (Haines/ Saunders) 3-1-1 (Kenny abstained)
- b. The Board approved Warrant #13 (Payroll) in the amount of \$5,736.53 (Haines/ Saunders) (4/0)
- c. The Board approved Warrant #14 (Accounts Payable) in the amount of \$195,628.12. (Haines/Saunders) (4/0)

Business Agenda

- a. **Presentation from Steve Vose, RSU#38 Adult Education.** Not Present, no discussion.
- b. **Snowmobile Club.** The Board moved to appoint Stephanie Haines, Gary Kenny, and Bruce Mercier to a committee to determine the use of the snowmobile recreation funds. (Haines/Saunders) (4/0)
- c. **Special Town Meeting Warrant.** The Board moved to sign the Special Town Meeting Warrant for November 19, 2013. (Haines/Saunders) (4/0)
- d. **North Wayne Road Reconstruction and Paving Project.** The Board moved to hire Bruen Construction to construct an additional 3 foot wide shoulder on the North Wayne Road Reconstruction and Project. Also, remove the existing the erosion control mix prior to widen the shoulders. (Haines/Saunders) (4/0) The Board agreed that the Town Manager will write a letter of disappointment to C.H. Stevenson expressing our desire to continue to work with C.H. Stevenson in the future but they to improve on their project management timing and traffic control.

- e. **Winter Lot Maintenance Contract.** The Board agreed that the Town Manager will notify Jareb Dyer (J.D. Maintenance) to inform him that he is to not use the sand on Fairbanks Road for his commercial accounts including the Fire department, Ladd Recreation Center, old Town Office.
- f. **Consolidate cash accounts.** The Board agreed to consolidate a number of small cash reserve accounts such as the following at Androscoggin Bank: Fire truck (\$40,690.28), Road Investment (\$259.50), Building Maintenance (\$151.99), Land & Building (\$2,847.79), Sand & Salt Shed (\$630.39), Farmers Market (\$14.40), and Snowmobile (\$5,967.13) with the Town's Androscoggin Checking account.
- g. **Remove Pam Grimshaw from WAFUCU Fire Truck Reserve account.** Move the Board to remove Pam Grimshaw and add Aaron Chrostowsky on WAFUCU Fire Truck account. (Saunders/ Haines) (4/0)

Supplements / Abatements

Move the Board to abate Paul and Pamela Chenea - 2011 (\$447.30), 2012 (\$442.57), and 2013 (\$442.57) taxes. (Haines/ Saunders) (4/0)

Town Manager Report:

Board Member Reports:

Selectwoman Haines wanted to know the status of the Town bookkeeper. The Town Manager explained he has contracted the services of RHR Smith & Co. to provide interim bookkeeping services. They will be visiting the Town about three hours a month to reconcile the checkbook to the GL, reconcile the taxes and conduct staff training. The Town Manager is doing accounts payable and payroll.

Selectmen Kenny brought in information he has received over the years on water quality issues. He thinks the Town should notify camp road associations with such information.

Selectmen Haines recommends purchasing a gift for Peter Nielsen for his presentation at the next meeting. The Board agreed to purchase a \$50 gift card from a Home Improvement store.

Public Comments:

Bruce Mercier (Treasurer) is concerned about the Town's relationship with the auditing firm, RHR Smith & Co. He believes it is a conflict of interest for the same firm to audit and due the bookkeeping. He believes the auditor representative is unprofessional, too. The Town Manager explained that the representative (Vernice) that conducted the audit for last fiscal year's books has helped the Town out during the transition due to the loss of the bookkeeper. However, she will not be conducting this year's audit. The firm is a large accounting firm that works with municipalities in Vermont, New Hampshire and Maine at various capacities including bookkeeping and auditing. It is routine for small municipalities to use the same firm due to nature of the business. Vernice is not making any

management decisions for the Town and is not a director of the RHR Smith & Co. The Board asked that the Town Manager look into this arrangement to determine with this ethical and appropriateness.

Mr. Stephenson, a former auditor, expressed support for the Town Manager's proposal. He feels the bookkeeping functions performed by the Town's auditing firm are not a conflict of interest, as long as if the person doing the bookkeeping is not performing the audit nor a partner in the firm.

The Board agrees that the Town should continue to maintain our relationship with RHR Smith & Co.

Gary Carr is concerned about standing water on the Berry Road. He strongly suggests that we fix the problem. The Town Manager explained that this on the work plan for next year. He will take a look at the problem to see if there is anything that can be done before winter. Mr. Carr requested the status of the Town's Standard Operating Manual. The Town Manager has drafted a number of procedures but is not complete. He also inquired about whether Peter Ault intends to keep his seat on the Budget Committee. Peter Ault expressed his desire to resign from the Budget Committee. The Board asked inquired how the Town should fill the vacancy.

Motion to Adjourn 8:30 PM. (Saunders/ Haines) (4/0).

The next regularly Select Board Meeting is scheduled for Tuesday, November 19, 2013 at 6:30 p.m. at the Wayne Elementary School Gym.

Recorded by:
Aaron Chrostowsky, Town Manager

Select Board Members

Gary Kenny

Carroll Paradis

Peter Ault

Stephanie Haines

Stephen Saunders

**Town of Wayne, Maine
Select Board Meeting Minutes
Tuesday December 3, 2013
Wayne Elementary School**

Regular Meeting Agenda

The Board convened at 6:30 PM with the following members present: Peter Ault, Stephanie Haines, Gary Kenny, Carroll Paradis and Stephen Saunders. Aaron Chrostowsky, Town Manager and Cathy Cook, Town Clerk.

Audience: Mark Birtwell, Vincent Birtwell, Leslie Burhoe, Gary Carr, Chris Cushman, Roxanne and Robert Diamond, Mary Farnham, Dallas Folk, Margot Gyorgy, Anne Huntington, Lloyd Irland, Theresa Kerchner, Bruce Mercier, Jim Perkins, Dave Petell, Brian Roche, Bob Stephenson, Joe Stevenson, Taylor Stevenson, Jim Welch, Woody Thompson

Pledge of Allegiance

Opened Meeting – determined quorum

- a. A motion was made to approve the Special Town meeting minutes of the November 19, 2013 Wayne Board of Selectmen meeting. (Paradis/Saunders) (5/0)
- b. A motion was made to approve the meeting minutes of the November 19, 2013 Wayne Board of Selectmen meeting. (Paradis/Saunders) (5/0)
- c. The Board approved Warrant #18 (Payroll) in the amount of \$5,704.57(Paradis/Haines) (5/0)
- d. The Board approved Warrant #19 (Accounts Payable) in the amount of \$186,544.47.(Paradis/Haines) (5/0)

Business Agenda

- a. Presentation by Lloyd Irland of the Conservation Commission on the Proposed Town Forest.
- b. Presentation by Lloyd Irland of the Conservation Commission on Addressing Water Quality Issues.
- c. A motion was made to have the Board sign the Quit Claim Deed. (Paradis/Saunders) (5/0).
- d. **Executive Session 1 MRSA section 405(6): Personnel matter (Paradis/ Saunders) (5/0)**
Carroll Paradis moved the Board enter Executive Session –1 MRSA section 405(6) Personnel matter at 8:05 p.m., second by Steve Saunders. Vote 5-0 Approved.
Carroll Paradis moved the Board exit Executive Session – 1MRSA section 405(6) Personnel matter at 8:26 p.m., second by Stephanie Haines. Vote 5-0 Approved.
- e. A motion was made to approve the following appointments Bruce Mercier (Fire Chief), Brian Roche (Deputy Chief) and (James Welch (Asst. Fire Chief) until June 30, 2013 (Paradis/Haines) (5/0).

Supplements / Abatements: None

Town Manager Report:

In observation of Christmas Day Holiday, Wednesday December 25, 2013 and New Years' Day, Wednesday January 1st, 2014, the Town Office will be closed.

Don't forget to license your dog. Dog tags are available at the Town Office. Contact the Town Office for details.

The Town's Assessor Agent Matt Caldwell from RJD Appraisal will be available by appointment on Monday December 16, 2013 to answer any questions you might have about your assessment or tax bill. Please contact, the Town Office to schedule an appointment.

The Comprehensive Plan Committee will be meeting on Wednesday December 18, 2013, at 6:00 PM at the Wayne Elementary School Library to public services and facilities. The Comprehensive Plan Committee is looking to set-up a public community forum seeking public input on a tentative draft outlining a number of themes in March 2014.

The Board of Selectmen created the Village Center Development Advisory Committee. This new advisory committee will assist the Board of Selectmen with several initiatives including but not limited to studying the feasibility of making the village center more accessible and safe for pedestrians, to maintain the rural historic charm of the village center, and assess the parking needs for the village center.

The Board of Selectmen created the Facilities Advisory Committee. This new advisory committee will assist the Board of Selectmen with several initiatives including developing a report to present to the Board of Selectmen/ Town Meeting outlining options for a new town office.

The Board of Selectmen is still looking for a qualified individual to become Wayne's Representative to RSU #38 Board of Directors. After many years of public service, Bill Shardlow stepped down as Wayne's representative to the RSU #38 Board of Directors. Many thank for his public service. If you are interested, please contact the Town Office.

The Board of Selectmen is looking for a qualified individual to serve on the Budget Committee. After many years of public service on the Budget Committee, Peter Ault is stepping down from the Budget Committee to serve on the Board of Selectmen. If you are interested, please contact the Town Office.

The Town Office is creating an email distribution list for special announcements, alerts, and meeting notices. These emails will only be used by Town Officials. If you are interested receiving these notices, please don't hesitate to contact the Town Office.

Board Member Reports: Stephanie Haines inquired about the amended November 5, 2013 Selectboard meeting minutes which still need signatures. Town Manager stated the document will be available for signatures next meeting.

Public Comments: Gary Carr stated he would be interested in being on the Budget Committee.

Motion to Adjourn 8:32 PM. (Paradis/Haines) (5/0).

The next Select Board Meeting is scheduled for Tuesday, December 17, 2013 at 6:30 p.m. at the Wayne Elementary School Gym.

Recorded by:
Cathy Cook, Town Clerk

Select Board Members

Gary Kenny

Carroll Paradis

Peter Ault

Stephanie Haines

Stephen Saunders

From: Steve Vose <steve_vose@maranacook.org>
Sent: Tuesday, August 13, 2013 11:29 AM
To: townmanager@waynemaine.org
Subject: Maranacook Adult and Community Education

Hi Eric,

It was nice talking with you on the phone yesterday and I would like to have an opportunity to attend one of your town manager planning meetings and provide a brief overview of the RSU 38 adult and community education program.

I presented last night to the selectmen in the town of Mt. Vernon and in that short presentation simply provided them with the following information:

1. Introduction of myself and my educational background working at a class room teacher and as a 13 year veteran with the Maine Department of Education. I also stressed the importance of face to face connections which I think are critical.
2. I then gave a brief overview of the AE program here at RSU 38 and a overview of our courses, instructors, staff, operating expenses and the number of "clients" we serve yearly. Also, I gave a brief overview of what AE looks like Fall-Summer since we operate all year long with programming and tutoring.
3. I provided some statistics about what we look like locally as a community in terms of jobs, education and house hold income.
4. I provided some statistics about what Maine looks like in terms of jobs, education and house hold income.
5. I offered a comparison about how this related to the rest of the New England states and explained that because we are behind in many areas, getting good paying jobs is critical and getting good paying jobs is highly dependent on education more than any other factors.
6. I discussed the 10 "Top Jobs in Maine" report and what those most needed to fill positions are and asked for ideas on how we could get our youth better prepared for these professions.
7. I lastly asked the group to consider and think about new ways that we can market and expand our adult education programs to reach more adult learners who may not be perusing a GED or increasing their educations because of factors such as child care and transportation?

I provided my email address and told the group that I would be highly appreciative of any suggestions or comments that they felt could make our program better.

If you would like me to do something similar with your group or anything else that you feel would better fit your needs I would be happy to accommodate and also attend your next meeting, please keep me in the loop!

Thanks!

Steve Vose
Adult and Community Education Director
RSU # 38 Maranacook Adult & Community Education
2250 Millard Harrison Dr.
Readfield, ME 04355
(207) 685-4923 ext. 1009

Stephen & Tabitha King Foundation
Post Office Box 855
Bangor, ME 04402
Phone: 207-990-2910
Fax: 207-990-2975
www.stkfoundation.org
e-mail: info@stkfoundation.org

To apply for funding, please complete the following:

Name of organization: _____

Date of application: _____

Address, phone & email of authorized contact person:

Project title: _____

Amount requested: _____

Project description

Number of people served by this project: _____

Geographic area served by this project: _____

Time frame for project: _____

Project budget: *attach separate page*

Board of directors: *attach separate page*

501 (3) (C) status: *attach separate page*

Have you applied before? If so, when? _____

If you have received funding from the King Foundation in the past, please indicate the amount.

Submission deadlines (circle one): June 30 or December 31.

Notification of the Foundation's decisions should be made within eight weeks of the deadlines. If there are conditions to the awarding of a grant, a contract to be signed on behalf of the organization will be sent along with the award notification. If a grant proposal is denied, applicants should wait one year before applying again. If an applicant is awarded funds, they should wait two years before applying again.

Ethical statement:

The Stephen & Tabitha King Foundation was created because its founders wanted to give back to their communities. The foundation will strive to fulfill its mission with respect, integrity, and consideration. Persons working for the Foundation may not sit on the board of organizations applying for funding, nor may they receive gifts or services from organizations applying for funding. Grant decisions are made by the Foundation in its sole discretion and are not subject to review or appeal. The Foundation has absolutely no obligation whatsoever to any particular applicant.

The information contained in this application and in any supported or attached materials is true and correct to the best of my knowledge.

Signature of contact person _____
(Please type or print name) _____

Date _____

KING FOUNDATION GUIDELINES

The Stephen and Tabitha King Foundation was created in 1986 to provide support for Maine communities. A family foundation, we are interested in projects that address the underlying causes of social and environmental problems, as well as those that address the consequences. We have a strong interest in literacy, community services and the arts. As community

builders, we are particularly interested in organizations and projects that will affect or serve the most members of a community. **We receive more requests than we could possibly fund, and therefore have had to restrict the kinds of requests we will consider. We will NOT consider funding for:**

- * medical care, education or other direct support for individuals
- * competitions or athletic sponsorships for individuals
- * wheelchair vans or transportation for individuals
- * scholarship foundations or programs
- * graduation parties or events
- * travel, sponsorship or funding for student or athletic groups
- * renovations to churches or other religious properties or institutions
- * film or video productions, book or publishing projects
- * business development, investments or loans
- * conferences, meetings, exhibits or workshops
- * organizations whose policies encourage discrimination
- * academic research, fellowships or publication
- * animal shelters/hospitals or rehabilitation centers
- * renovations to historical property unless connected to a library
- * hospice programs or facilities

If you have questions or concerns about your organization's eligibility, please contact the foundation office.

Who is eligible to apply for a grant?

Any 501(c)(3) organization in the state of Maine is eligible. No applications will be considered from any organization without 501(c)(3) status, with the exception of towns or schools with tax-exempt status.

What is the size of a typical grant? Grants range from \$500 to \$50,000. Requests should not exceed \$50,000. Endowment grants are rare, as are matching or challenge grants.

How often can an organization apply? We request that you only apply once per calendar year, and if you receive funding to wait two years before applying again.

Does the King Foundation award discretionary grants?

The Stephen & Tabitha King Foundation reserves the right to occasionally make grants at the discretion of its board members. The board selects organizations that receive funding, and letters of inquiry are not accepted for such funding.

Does the King Foundation make multi-year commitments? We do, occasionally. However, our preference is to award onetime grants.

Will the King Foundation support ongoing projects or only new projects?

We have done both, but prefer short-term projects with clearly defined goals and measurable results. Future support should never be assumed once a grant has been awarded.

Will the King Foundation make emergency grants? No. The Foundation has no emergency funds to distribute.

Who will review our proposal? The administrator and the trustees will review all requests. All materials are handled confidentially.

How strict is your policy on application deadlines? Because we aim for a quick turn-around, we try to be strict about the deadlines. To assure proper consideration, applications should be received in our office before the deadline date, not postmarked on that date. If our deadline happens to fall on a weekend or a holiday when there might not be mail delivery, we will accept applications until the end of the following business day.

How will I know if my application has been received and is complete? All applicants receive a letter or acknowledgement, and the administrator will contact you if there are questions.

How can I receive information about the fund's assets and previous grants? This information is available for review in person at the offices of Marks, Paneth & Shron, 622 Third Avenue, New York, NY. You may also call the administrator for information.

Can I set up a meeting before my request is considered?

The trustees do not meet with prospective grantees, nor do they normally make site visits, except when they consider it necessary, at which time they would request your cooperation. We prefer to work through phone and email contact.

If we receive funding, do we need to submit a grant report? Organization receiving a grant will be expected to keep the Foundation informed as to the progress of their project, this may be done through letters, newsletters, photos, or other pertinent materials. In special circumstances, applicants might be asked to submit a report upon completion of a project.

What are the deadlines?

We do two grant reviews per year, one with a June 30 deadline and one with a December 31 deadline. Decisions may take as

long as eight weeks. Applications can be submitted at any time, but will not be considered until after those deadlines.

If we receive funding, may we publicize the grant and/or use the King Foundation name in advertising or solicitations?
If you are awarded a grant, you must ask for permission to publicize the award.

How to Apply:

Complete the application form.

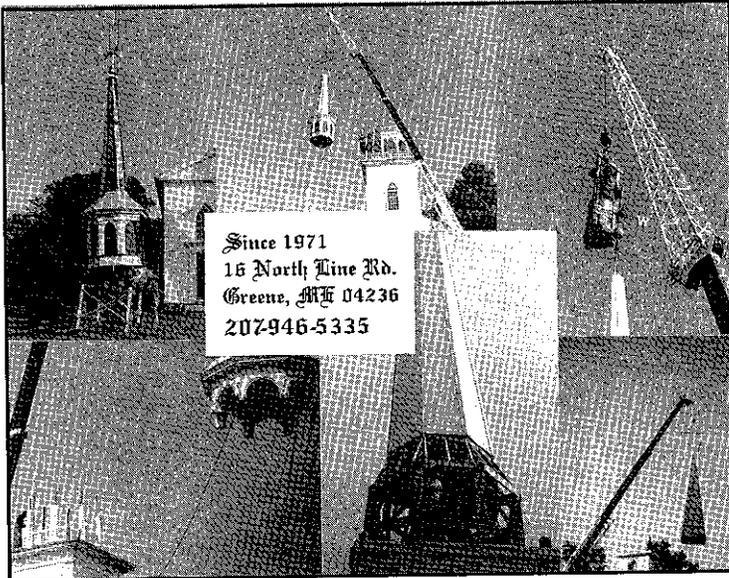
Include proof of 501 c 3 status, and other appropriate supporting materials as outlined in the application form.

Send to: Stephanie Leonard
Administrator
The Stephen & Tabitha King Foundation
Post Office Box 855
Bangor, ME 04402

Applications can be mailed to the address or hand-delivered to our office during normal business hours.
Please call 942-1800 to determine if the office is open before arriving there.

Presentation: Please do not submit proposals in plastic covers, binders or sheet protectors. Photographs, videotapes or other supporting materials may be included. Please send only one copy. Your application should be brief but concise.
The King Foundation will not knowingly support projects that discriminate on the basis of race, color, creed, religion, sex, National origin, age, handicap, marital status, or sexual orientation.

R.O. Hanscom • Builder and Steeplewright



Services Include:

- Complete Renovation of Old Leaking Steeples
- U.L. Approved Lightning Rod Installation
- Restoration of Weathervanes or Replacement
- Painting
- Remodeling or New Construction of Most Any Kind
- Free Tower and Steeple Inspections – Looking for Dry Rot and Other Structural Problems



Call now, maybe a small problem can be fixed instead of a big one later. 7 A.M. is a good time to call.

Customer North Wayne School House

Date
10/24/2013

Project – Replace historical bell tower

Process for completing bell tower:

1. Cut in new water proof hatch for access
2. Rebuild timber frame in attic which includes 1-16'-8x8 to head off of stage; 4-6x6 columns for support and brace
3. Construct 9'x9' bell tower to fit 8/12 pitch roof + - with open base for drainage
4. Roof will be 4/12 pitch hip. All trim will match appearance of original.
5. All frame members will be pressure treated with finish made of white pine. Finish coat with Ben Moore Paint: 3 coats
6. As requested, there will be no bell or spire as the original had.
7. Complete project to be built in my shop excluding foundation and hatch, which are done on site.

Total Price: \$28,000.00

Thank you,

Bob Hanscom

To: Board of Selectmen
From: Aaron Chrostowsky, Town Manager
Re: Board Vacancies
Date: 12/10/2013

RSU #38 Board of Directors (3-Year Term, Expires 6/30/2015)

Interested Parties:

1. Richard Spencer

According to 20-A M.R.S.A. § 1474 (3), the municipal officers of the municipality in which the director resided shall select an interim director for the municipality or subdistrict to serve until next annual municipal election. The interim director shall serve until a successor is elected and qualified.

Budget Committee (5-Year Term, Expires 6/30/2016)

Interested Parties:

1. Gary Carr
2. Don Welsh

According to 30-A M.R.S.A. § 2602, when there is an unanticipated vacancy in an office other than selectman or school committee, the vacancy must be filled by appointment by the selectmen even if the official is customarily elected. Moreover, the appointment is for the full, unexpired term.

December 9, 2013

Aaron J. Chrostowsky
Town Manager
Wayne, ME 04284

Dear Mr. Chrostowsky,

In response to an article in the December 1 Wayne Messenger I wish to be considered for the open position on the Budget Committee.

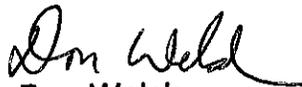
Throughout my working career both as a military officer and in the private sector, I have extensive experience in developing budgets.

I have been a part of the Wayne Community for 40 years beginning with an introduction by my wife to her great uncle, Horatio Harrington, a former selectman of Wayne. In 1979 we purchased a camp here and three years ago we became permanent residents of Wayne.

Currently I am a member of the Board of Trustees of the Cary Memorial Library and am chairman of the Friends of the Library committee.

If selected to serve on the Budget Committee, I will do my best to serve the interests of the town and the interests of our community.

Respectfully,


Don Welsh
PO Box 277
Wayne

RICHARD P. SPENCER Ph.D.
P. O. BOX 370
WAYNE, MAINE 04284
207-685-8161
spencerwayn@roadrunner.com

I. ACADEMIC PREPARATION

Doctor of Philosophy, Special Education/Educational Psychology
University of Connecticut, Storrs, CT, 1979

Master's Degree, Special Education
Syracuse University, Syracuse, New York, 1966

Bachelor of Science, Elementary Education
State University College at Buffalo
Buffalo, New York, 1961

II. PROFESSIONAL EXPERIENCE

HIGHER EDUCATION

Associate Professor, Special Education, College of Education
Co-supervisor, Summer Reading Clinic
Western Illinois University, Macomb, IL, 1992-1995

Program Consultant/Technology Trainer, Macomb Projects
Western Illinois University, Macomb, IL, 1991
Use of technology by staff and children with disabilities
in Springfield HEAD START program-one of three national
demonstration grants from US Department of Education

Director and Associate Professor, Gengras Center for Children
Saint Joseph College, West Hartford, CT, 1974-1976

Assistant Professor, Special Education
Rhode Island College, Providence, RI, 1969-1972

ADMINISTRATION AND SUPERVISION

Consultant and Special Education Director
Winthrop Public Schools PreK-12
Winthrop, Maine 2008-2011

Special Education Consultant/Program Director
Western Mountains Renaissance School
Day Treatment Program of Evergreen Behavioral Services
Wilton, ME, 2003-2005

Director of Special Services
Maine School Administrative District #39
Buckfield, ME, 1995-2002

Executive Director, Dr. Franklin Perkins School
Lancaster, MA, 1979-1987
Private, not-for-profit comprehensive agency providing residential,
educational, clinical, & vocational services for children,
youth, & adults with disabilities. Staff-136: Budget-\$3 million.

Director, Maine Project Childfind
Division of Special Education, Maine Dept. of Education
Augusta, ME, 1976-1979
Statewide outreach effort mandated by PL 94-142.
Three year project including public awareness, I&R,
statewide referral system, & data collection system.

Coordinator of Educational Services
Children's Center, Providence, RI, 1970-1972
Newly created position in a residential treatment
program funded by Chapter 1 via Rhode Island College
and the state of Rhode Island Dept. Human Services.

Director, HEAD START
N. Tonawanda, New York, 1967-1969

CONSULTATION

Program Consultant, Special Education
Winthrop Public Schools
Winthrop, Maine, 2008-2010

Program Consultant, Division of Special Education
Maine Dept. of Education, Augusta, ME, 1986

Special Assistant, Director of Special Education
Division of Special Education, Maine Dept. of Education,
Augusta, ME, 1978-1979

TEACHING

N. Tonawanda Public Schools, N. Tonawanda, NY, 1966-1969
Serious Emotional Disturbance: intermediate & primary ages

N. Tonawanda Public Schools, N. Tonawanda, NY, 1961-1965
Grant Elementary School, grades 5 & 6

RELATED EXPERIENCE

Educational Consultant, Tandy Corporation, Small Business
Division, computers and technology, Worcester, MA, 1988-1990

Program Consultant, Review of private residential programs
Maine Dept of Education, Augusta, ME, 1977-1979

Executive Director, Beach Pond Camp, Exeter, RI, 1971
Residential summer camp for disadvantaged youth

Summer Director of Recreation, Syracuse State School,
Syracuse, NY, 1966

Jet Simulator Instructor, US Marine Corps, 1957-1958
United States Marine Corps, 1956-1962

III. RELATED TRAINING

Adolescent Self-Destruction, January 2004
Treating the Addictions, March 2004
Harvard Medical School Continuing Education
Boston, MA

Reconnecting Youth Instructor training, University of New England,
June 2003.

School Law. Western Illinois University Graduate School,
Educational Administration, Macomb, IL, 1994

Legal Challenges in Special Education. Reed Martin, J.D.
The Carle Foundation Center for Health and Ethics,
Chicago, IL, 1993

Exploring Alternatives For the Assessment of 3 & 5 Year Olds.
Illinois State Board of Education, Springfield, IL, 1991

Alzheimer's Disease. Adolescent Suicide. Professional
Opportunities of Learning. Worcester, MA, 1986

Grantsmanship. Grantsmanship Center. San Francisco, CA, 1984

School Psychologist Graduate Sequence, Rhode Island College,
Providence, RI, 1971

IV.

PUBLICATIONS

"Demographic Investigation of Elementary School Teacher's Perception
of Mildly Handicapped Children." University of Connecticut, Storrs, 1978.

"Maine Project Childfind: First Year Report." Keegan, W. & Spencer, R.,
Maine Department of Education, Augusta ME, 1977.

"A Position Statement on Non-Biased Assessment of Culturally
Different Children." Region 9 Task Group on Non-Biased Assessment.
Member and contributor, Camden, NJ, 1976.

Book Review, Psychiatric Quarterly, Spring, Hartford, CT, 1975.

Legislative Report, "The Administration of Service Delivery Programs
in Special Education in Five Connecticut Towns." Education Committee,
Conn. General Assembly, December, 1974.

"Effective Communication with Parents: Approaches to Improve
Cooperation Between the School and the Family of the Emotionally
Disturbed Child." Conference Proceedings, Third Annual Conference,
Association of New York State Educators of the Emotionally Disturbed,
Hawthorne, NY, 1968.

V.

PROFESSIONAL AFFILIATION

MEMBERSHIP

Maine Administrators of Services for Children with Disabilities
American Association of Dually Diagnosed
American Association for Mental Deficiency
Association for Supervision and Curriculum Development
Council for Exceptional Children
Council of Administrators of Special Education
Illinois Council for Mental Retardation/Developmental Disabilities
Massachusetts Association of Approved Private Schools
Phi Delta Kappa, Un of Connecticut Chapter

POSITIONS IN ORGANIZATIONS

IL Council for MR/DD, Treasurer, 1993
Student Chapter WIU CEC, Advisor, 1993
MAAPS Exec Comm, 1983-87; Treasurer, 1986-87
Maine Ass Adm Sp Ed, Public Relations Chair, 1977-78
Maine CEC, Membership Chair, 1977-78
Western New York CEC, President, 1968-69
N. Tonawanda Teachers Ass, 1st VP, Exec Comm, 1964-67

VI.

COMMUNITY INTERESTS

Town of Wayne Planning Board , Wayne, ME 2000-2003
Thayer Symphony Orchestra, Lancaster, MA
President, 1986-87; Board of Directors, 1984-87
Clinton Rotary Club, Clinton, MA, 1980-87
Oak Hill Montessori School, Stowe, MA, Director, 1984-86

November 25, 2013

For the Town Manager
From Edward L. Kallop, Jr.

Dear Aaron,

As you know, the Archival Board is a Town-appointed group, with no formal personnel structure but I have acted as "spokesman" for several years. The Board, as you also now know, is responsible for the Town of Wayne Historical Collection which is housed in the Library Vault.

Among expenditures for which we are responsible is 75% of the maintenance contract the Library maintains for the copy machine. We do this since roughly three-quarters of total use for the machine is by the Board. This is because all news clippings, which come to us regularly, as well as certain other documents, must be photocopied for adequate preservation.

However, this year we are also faced with professional conservation for a watercolor rendering titled "Homage," a document done and presented at the time to Annie Louise Cary, whose tour of Russia in 1876 was an enormous triumph. On examination, professional attention, along with reframing, is badly needed, and at a projected cost of well over \$500. Together, this will exceed our annual appropriated amount. How do you recommend we proceed? Can we request the total amount needed beyond the annual \$500? If so, at the time we have bills in hand, or do you prefer we hold off on payments and ask for a sufficient increase in our appropriation for fiscal 2014?

Your advice will be greatly appreciated.

Wayne Town Manager

From: waynehs@gwi.net
Sent: Friday, November 29, 2013 1:10 PM
To: Wayne Town Manager
Subject: Re: QUESTION

Thanks for your very prompt response, as well as interest in the subject at hand. I've reached an age that says I'm unable to be out and about after dark, as well as anytime after 6 o'clock. I'm basic caregiver for a 92 year old, and this is a reason why the 6 o'clock limit. Please allow Carroll Paradis to handle the matter at the meeting on December 17. He is an Archival Board member as well as Selectman, and knows all about whatever needs discussing. Ed

From: Wayne Town Manager

From: Wayne Town Manager
Sent: Monday, November 25, 2013 4:54 PM
To: waynehs@gwi.net
Subject: RE: QUESTION

Ed-

Sounds like a great project. I recommend that you bring this project to the board of selectmen for their comment and recommendation. I can place you on December 17, 2013 meeting agenda at 6:30 PM. At this time we have allocated only \$500 towards the Archival Board. We have no other funds for these project. This money will lapse at the end of the fiscal year (2014). I recommend that you request the full amount of money needed for this restoration project for next fiscal year – July 2014 to June 2015.

Please don't hesitate to contact me at (207) 685-4983 or townmanager@waynemaine.org.

Best,
Aaron

From: waynehs@gwi.net [<mailto:waynehs@gwi.net>]
Sent: Monday, November 25, 2013 2:06 PM
To: Town Manager
Subject: QUESTION

From Ed Kallop – The Archival Board has a financial problem that is outlined etc. in the attached. We need your help!



This email is free from viruses and malware because avast! Antivirus protection is active.

Form 4501

Notification: 101636990
Work Order: 1000488436

CENTRAL MAINE POWER COMPANY
APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

In the City/Town of: Wayne, Maine

To the: City
 Town
 County of: Kennebec, Maine

- Central Maine Power hereby applies for permission to:
 - Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.
 - Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.

Central Maine Power Company and FairPoint New England jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

1. Starting Point: cmp pole #41
2. Road (State & CMP): Leeds Center road - (aka- lakeshore dr.)
3. Direction: easterly
4. Distance: 72 feet
5. Number of Poles: 1- cmp p#41S

- Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code.
- Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

Public Notice of this application has been given by publishing the text of the same Not Published

In: _____
On: _____

CENTRAL MAINE POWER COMPANY

FairPoint New England

By: Mark Chadbourne Date: Jul 18, 2013

By: Stephen Polyt Date: 7-22-13
STEPHEN POLYOT
R/W MANAGER - MAINE

Form 4502

Notification: 101636090

Work Order: 1000488436

Page 1 of 1

CENTRAL MAINE POWER COMPANY

SKETCH TO ACCOMPANY APPLICATION FOR POLE OR UNDERGROUND LOCATIONS

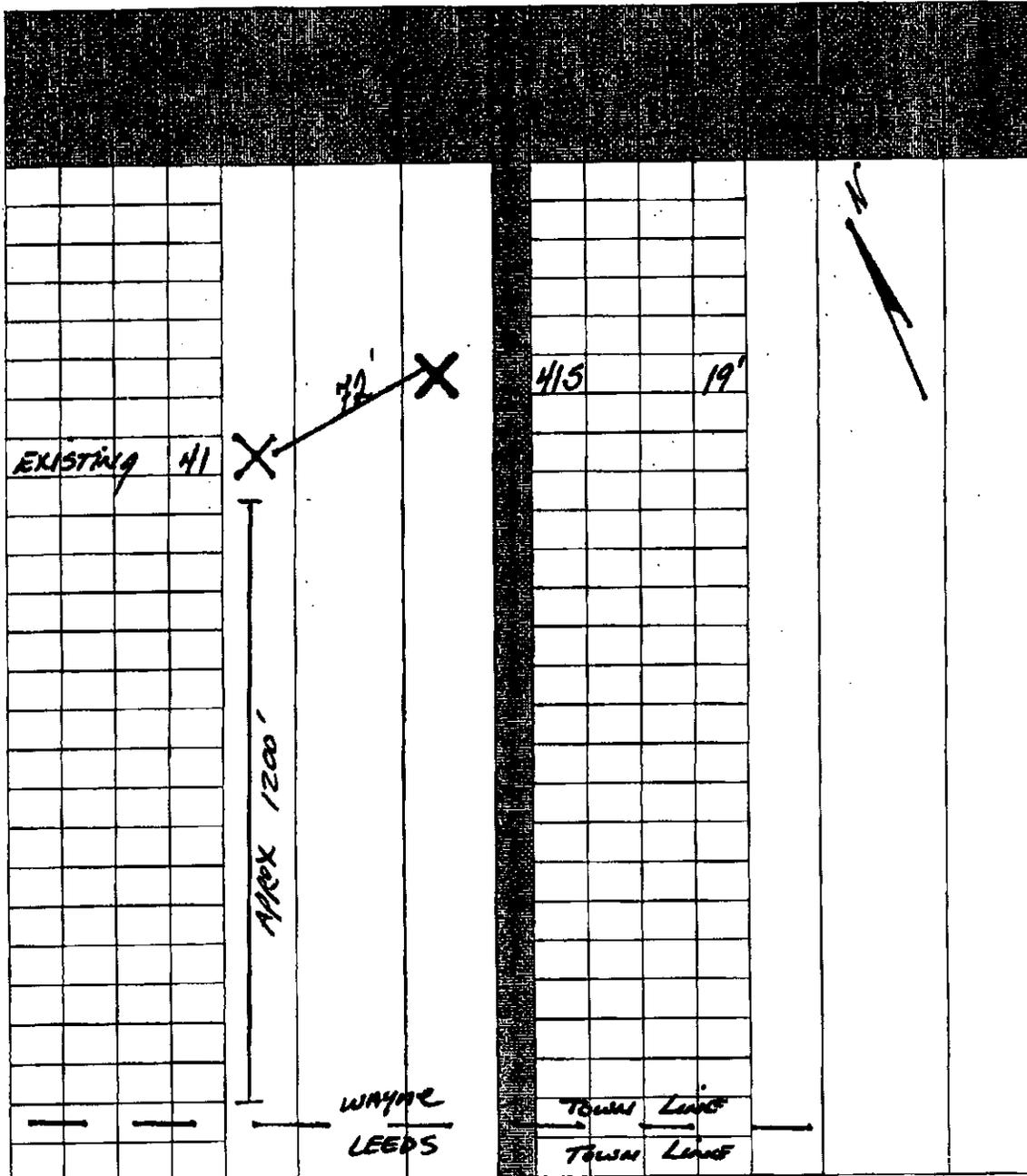
City / Town: Wayne

Date: Jul 18, 2013

Street: Leeds Center road - (aka- lakeshore dr.)

By: Mark Chadbourne

Facilities to consist of wood poles and appurtenances with a minimum clearance of wire and cables not less than 21 feet over the public highway, and/or underground facilities to consist of buried cables, conduits, transformers and manholes for operation at 7200 volts to ground single phase. Construction to be suitable for future operation at a voltage not to exceed 22KV to ground single phase. Right-of-way limits indicated are based on the best field information available. Poles/ Pads are staked. For further information call: Mark Chadbourne at Central Maine Power Company tel: 207-753-3137. Pole/Pad spans shown are approximate.



Form 4503

Notification: 101636090

Work Order: 1000488436

LOCATION PERMIT

Upon the Application of Center Maine Power Company and FairPoint New England

dated Jul 18, 2013, asking for permission, in accordance with law, to construct and maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances over, under, along or across certain highways and public roads in the location described in said application, permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location, said facilities and appurtenances in the City / Town of Wayne

approximately located as follows:

- 1. Starting Point: cmp pole #41
- 2. Road (State & CMP): Leeds Center road - (aka- lakeshore dr.)
- 3. Direction: easterly
- 4. Distance: 72 feet
- 5. Number of Poles: 1- cmp p#41S

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By: _____

By: _____

By: _____

By: _____

By: _____

Municipal Officers

Office of the _____

Received and Recorded in Book _____, Page _____

Attest: _____

Clerk



Fee Schedule

Fees assessed on a per transaction basis
Effective 12/1/13

Credit / Debit Card

MasterCard Credit and Debit, Visa Credit and Discover – See Scale Below
 VISA Debit – Flat Rate of \$3.95

Scale Based on Purchase Price		
FROM	TO	FEE AMOUNT
\$1.00	\$66.10	\$1.95
\$66.11	\$99.99	\$1.96-\$2.95
\$100.00	\$199.99	\$2.96-\$5.89
\$200.00	\$399.99	\$5.90-\$11.80
\$400.00	\$599.99	\$11.81-\$17.70
\$600.00	\$799.99	\$17.71-\$23.60
\$800.00	\$1,099.99	\$23.61-\$32.45
\$1,100.00	\$1,599.99	\$32.46-\$47.20
\$1,600.00	\$2,299.99	\$47.21-\$67.85
\$2,300.00	\$3,099.99	\$67.86-\$91.45
\$3,100.00	\$3,999.99	\$91.46-\$118.00
\$4,000.00	\$4,999.99	\$118.01-\$147.50
\$5,000.00	\$6,099.99	\$147.51-\$179.95
\$6,100.00	\$7,299.99	\$179.96-\$215.35
\$7,300.00	\$8,599.99	\$215.36-\$253.70
\$8,600.00	\$9,999.99	\$253.71-\$295.00
\$10,000.00	\$11,999.99	\$295.01-\$354.00

ACH Transaction Fee
\$1.00 per transaction



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It's called AndroPay.

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AndroGov.com
1-800-966-9172

Member
FDIC

Tax Deeds and Tax Lien Mortgages. The collector also is entitled to credit for all properly executed collector's deeds or tax lien mortgages. (See Chapter 4 for a discussion of these procedures.) The collector is entitled to credit for such deeds and tax lien mortgages even in the event that they are invalid and worthless, **if the invalidity is due to the fault of someone other than the collector.** An example of such a case is when there is an insufficient description of the property in the assessment record.

The collector is not entitled to credit for tax deeds or tax lien mortgages if they are invalid and the invalidity is due to the fault of the collector. It is essential, therefore, that the collector follow the statutes scrupulously in carrying out the deed or tax lien mortgage process if he or she wishes to be discharged from further liability on the taxes. See MMA's *Guide to Municipal Liens* for additional information.

Sheriff's Deeds. If the collector elects to attach real estate of the taxpayer as part of the lawsuit to collect an unpaid tax, the municipality may find it necessary to purchase the property at a sheriff's sale in order to protect its position. This action would be necessary if no other bidder showed up at the sheriff's sale, or if the bids were for less than the judgment and costs. The tax collector is entitled to credit for such a sheriff's deed.

Distraigned Property. The collector is entitled to credit for all property legally distraigned (see Chapter 4 of this Manual) up to the amount of the taxes owed by the owner of the distraigned property. The collector is not entitled to credit for any value in excess of the taxes owed.

Abatements. The collector is relieved of any liability to collect taxes properly abated by the assessors or the municipal officers and should be credited with all such abatements on his or her settlement with the municipality. (See MMA's *Assessors Manual* for a discussion of the types of abatements available.) Furthermore, the collector has an affirmative duty to seek abatements under 36 M.R.S.A. § 841(3) in the following cases:

If after two years from the date of assessment a collector is satisfied that a tax upon real or personal property committed to him for collection cannot be collected by reason of the death, absence, poverty, insolvency, bankruptcy or other inability of the person assessed to pay, he shall notify the municipal officers thereof in writing, under oath, stating the reason why that tax cannot be collected. The municipal officers, after due inquiry, may abate that tax or any part thereof.

However, the tax collector is well advised not to rely on the abatement law but rather to take whatever steps are necessary to enforce each tax within the time allotted. This advice is particularly pertinent to the tax lien process, which must be initiated within one year of the commitment. If a collector fails within 12 months of commitment to take the steps

Non Zero Balance on All Accounts
Show Current Interest
As of: 12/12/2013

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
1 P	ADT SECURITY SERVICES, INC	2007	0.00	0.01	-0.01
11 P	ALBERT, JEFFERY	2010	61.82	-12.82	74.64
11 P	ALBERT, JEFFERY	2011	61.82	-8.43	70.25
11 P	ALBERT, JEFFERY	2012	61.82	-4.05	65.87
11 P	ALBERT, JEFFERY	2013	62.48	-0.30	62.78
37 P	BEAVER BROOK CAMPGROUND	2013	657.46	223.54	433.92
44 P	BRYANT JAMES L	2013	14.20	-0.06	14.26
35 P	CAMP ANDROSCOGGIN	2013	1,292.20	439.35	852.85
62 P	CHENEA, PAUL	2012	231.83	231.82	0.01
62 P	CHENEA, PAUL	2013	262.70	89.32	173.38
29 P	DIRECTV, LLC	2013	110.76	110.75	0.01
31 P	DISH NETWORK LLC-	2013	79.52	79.51	0.01
70 P	dishNet Satellite Broadband LLC	2014	0.00	0.01	-0.01
51 P	FARNHAM HERBERT JR	2005	145.14	-57.37	202.51
51 P	FARNHAM HERBERT JR	2006	156.21	-76.76	232.97
51 P	FARNHAM HERBERT JR	2007	162.98	-68.53	231.51
51 P	FARNHAM HERBERT JR	2008	166.05	-58.00	224.05
51 P	FARNHAM HERBERT JR	2009	166.67	-46.39	213.06
51 P	FARNHAM HERBERT JR	2010	172.82	-35.84	208.66
51 P	FARNHAM HERBERT JR	2011	172.82	-23.56	196.38
51 P	FARNHAM HERBERT JR	2012	172.82	-11.31	184.13
51 P	FARNHAM HERBERT JR	2013	174.66	-0.83	175.49
6 P	FRONTIERS VISION OPR. PARTNERS L.	2004	4782.81	-187.09	4,969.90
8 P	GIACUMAZZO LORETTE M	2013	15.62	0.03	15.59
22 P	GOUCHER LEE	2005	87.32	61.30	26.02
22 P	GOUCHER LEE	2006	93.98	-46.17	140.15
22 P	GOUCHER LEE	2007	98.05	-41.22	139.27
22 P	GOUCHER LEE	2008	99.90	-34.89	134.79
22 P	GOUCHER LEE	2009	100.27	-27.91	128.18
22 P	GOUCHER LEE	2010	103.97	-21.56	125.53
22 P	GOUCHER LEE	2011	103.97	-14.18	118.15
22 P	GOUCHER LEE	2012	103.97	-6.80	110.77
22 P	GOUCHER LEE	2013	105.08	-0.50	105.58
41 P	GOUCHER TED & SON EXCAVATION	2008	286.20	115.69	170.51
41 P	GOUCHER TED & SON EXCAVATION	2009	287.26	-79.96	367.22
41 P	GOUCHER TED & SON EXCAVATION	2010	297.86	-61.77	359.63
41 P	GOUCHER TED & SON EXCAVATION	2011	297.86	-40.62	338.48
41 P	GOUCHER TED & SON EXCAVATION	2012	297.86	-19.50	317.36
41 P	GOUCHER TED & SON EXCAVATION	2013	301.04	-1.43	302.47
12 P	GOUCHER TED & SON	2010	699.69	616.58	83.11
12 P	GOUCHER TED & SON	2011	699.69	-95.41	795.10
12 P	GOUCHER TED & SON	2012	699.69	-45.80	745.49
12 P	GOUCHER TED & SON	2013	707.16	-3.37	710.53
57 P	GRAYHAWK LEASING CORP, LLC	2011	30.91	29.76	1.15
57 P	GRAYHAWK LEASING CORP, LLC	2012	29.51	-1.93	31.44
20 P	JOHNNYS AUTO	2013	454.40	154.50	299.90
28 P	LAMONTAGNE, ROLAND M & BELINDA	2013	133.48	-0.64	134.12

Non Zero Balance on All Accounts

Show Current Interest
As of: 12/12/2013

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
67 P	NORTHERN LEASING SYSTEM, INC	2013	22.72	22.73	-0.01
36 P	SAUNDERS MARY H	2014	0.00	0.01	-0.01
18 P	SCIENTIFIC GAMES INTERNATIONAL	2013	8.52	8.51	0.01
63 P	SMITH, DAVID C	2013	56.80	80.00	-23.20
16 P	STEVENSON CH INC	2013	873.30	873.29	0.01
50 P	STEVENSON FORD	2013	42.60	14.48	28.12
4 P	STEVENSON, DOUGLAS	2013	126.38	42.97	83.41
46 P	TUBBY'S ICE CREAM	2010	168.60	-34.96	203.56
46 P	TUBBY'S ICE CREAM	2011	168.60	-23.00	191.60
46 P	TUBBY'S ICE CREAM	2012	168.60	-11.04	179.64
46 P	TUBBY'S ICE CREAM	2013	170.40	-0.81	171.21
40 P	WAYNE GENERAL STORE	2011	494.56	136.85	357.71
40 P	WAYNE GENERAL STORE	2012	494.56	-32.38	526.94
40 P	WAYNE GENERAL STORE	2013	499.84	-2.38	502.22

Total for 61 Accounts: 18,599.81 2,091.44 16,508.37

Payment Summary

Type	Principal	Interest	Costs	Total
C - Correction	-3,676.54	-661.83	0.00	-4,338.37
I - Interest Charged	0.00	-852.31	0.00	-852.31
P - Payment	7,687.34	1,465.29	0.00	9,152.63
Y - Prepayment	80.15	0.00	0.00	80.15
Total	4,090.95	-48.85	0.00	4,042.10

Non Lien Summary

2004-1	4,969.90
2005-1	228.53
2006-1	373.12
2007-1	370.77
2008-1	529.35
2009-1	708.46
2010-1	1,055.13
2011-1	2,068.82
2012-1	2,161.65
2013-1	4,042.66
2014-1	-0.02
Total	16,508.37

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
100 - General Admin	239,818.00	114,627.82	125,190.18	47.80
01 - Salaries	149,924.00	67,641.44	82,282.56	45.12
01 - Selectmen	7,162.00	2,387.40	4,774.60	33.33
05 - Town Manager	44,500.00	22,057.59	22,442.41	49.57
10 - Bookkeeper	6,500.00	2,190.00	4,310.00	33.69
15 - Treasurer	3,000.00	1,000.00	2,000.00	33.33
20 - Tax Collector	20,800.00	5,262.32	15,537.68	25.30
25 - Town Clerk	20,800.00	10,587.64	10,212.36	50.90
30 - Office Clerk	1,000.00	6,884.75	-5,884.75	688.48
35 - Meeting Clerk	1,156.00	236.28	919.72	20.44
40 - Special Project Clerk	2,000.00	0.00	2,000.00	0.00
70 - Med/Fica	8,026.00	4,229.18	3,796.82	52.69
75 - Health Insurance	30,964.00	12,575.89	18,388.11	40.61
80 - Retirement	3,265.00	99.05	3,165.95	3.03
81 - Income Protection plan	751.00	131.34	619.66	17.49
02 - Operating Expense	30,350.00	13,862.53	16,487.47	45.68
01 - Office Expense	4,000.00	1,573.12	2,426.88	39.33
05 - Travel expenses	2,500.00	1,298.80	1,201.20	51.95
10 - Training Expense	4,000.00	490.00	3,510.00	12.25
15 - Maintenance and Repairs	2,000.00	35.00	1,965.00	1.75
20 - Dues	2,200.00	0.00	2,200.00	0.00
25 - Computer Repairs	4,000.00	683.50	3,316.50	17.09
30 - Computer Software	7,000.00	7,647.64	-647.64	109.25
35 - Website	750.00	617.76	132.24	82.37
40 - Town Report	1,200.00	0.00	1,200.00	0.00
45 - Sunshine Fund	200.00	142.00	58.00	71.00
50 - Tax Administration	2,500.00	1,374.71	1,125.29	54.99
03 - Contractual	48,744.00	28,494.86	20,249.14	58.46
01 - Legal Services	15,000.00	7,274.71	7,725.29	48.50
05 - Audit Services	4,800.00	4,500.00	300.00	93.75
10 - Banking	500.00	0.00	500.00	0.00
15 - Insurance	19,044.00	7,774.00	11,270.00	40.82
20 - Rent	6,900.00	6,656.00	244.00	96.46
25 - Copier lease	2,500.00	2,290.15	209.85	91.61
05 - Utilities	2,800.00	2,591.05	208.95	92.54
01 - Telephone	2,800.00	2,591.05	208.95	92.54
65 - Unclassified	8,000.00	2,037.94	5,962.06	25.47
01 - Contigent	4,000.00	1,972.00	2,028.00	49.30
05 - Capital	4,000.00	65.94	3,934.06	1.65
101 - Debt Service	60,000.00	60,000.00	0.00	100.00
15 - Debt Service	60,000.00	60,000.00	0.00	100.00
05 - North Wayne Road	60,000.00	60,000.00	0.00	100.00
102 - Elections & Hearings	4,245.00	992.09	3,252.91	23.37
01 - Salaries	2,045.00	873.30	1,171.70	42.70
41 - Elections clerk	1,900.00	849.17	1,050.83	44.69
70 - Med/Fica	145.00	24.13	120.87	16.64
02 - Operating Expense	2,200.00	118.79	2,081.21	5.40
01 - Office Expense	2,200.00	118.79	2,081.21	5.40
103 - General Assistance	7,077.00	424.35	6,652.65	6.00

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
103 - General Assistance CONT'D				
01 - Salaries	1,077.00	15.45	1,061.55	1.43
45 - General Assistance clerk	1,000.00	14.54	985.46	1.45
70 - Med/Fica	77.00	0.91	76.09	1.18
10 - Social Services/Community Serv	6,000.00	408.90	5,591.10	6.81
85 - General Assistance	6,000.00	408.90	5,591.10	6.81
104 - Fire Department	46,459.00	9,789.00	36,670.00	21.07
01 - Salaries	6,459.00	2,152.98	4,306.02	33.33
50 - Chief Officers stipends	6,000.00	1,999.98	4,000.02	33.33
70 - Med/Fica	459.00	153.00	306.00	33.33
02 - Operating Expense	40,000.00	7,616.97	32,383.03	19.04
60 - Fire Dept Operations	22,000.00	6,776.20	15,223.80	30.80
61 - Fire Communications	4,000.00	840.77	3,159.23	21.02
62 - Fire Capital	14,000.00	0.00	14,000.00	0.00
05 - Utilities	0.00	19.05	-19.05	----
05 - Electricity	0.00	19.05	-19.05	----
105 - Assessing	19,500.00	12,399.98	7,100.02	63.59
02 - Operating Expense	300.00	0.00	300.00	0.00
70 - Tax Maps	300.00	0.00	300.00	0.00
03 - Contractual	19,200.00	12,399.98	6,800.02	64.58
30 - Assessing/Mapping	13,600.00	6,799.98	6,800.02	50.00
35 - Quarterly review	5,600.00	5,600.00	0.00	100.00
106 - Animal Control	5,130.00	2,021.76	3,108.24	39.41
01 - Salaries	3,230.00	1,076.50	2,153.50	33.33
55 - Animal control officer	3,000.00	1,000.00	2,000.00	33.33
70 - Med/Fica	230.00	76.50	153.50	33.26
10 - Social Services/Community Serv	1,900.00	945.26	954.74	49.75
90 - Humane Society	1,900.00	945.26	954.74	49.75
107 - Code Enforcement	13,169.00	6,553.88	6,615.12	49.77
01 - Salaries	12,269.00	6,226.38	6,042.62	50.75
56 - Code Enforcement Officer	11,397.00	5,913.18	5,483.82	51.88
70 - Med/Fica	872.00	313.20	558.80	35.92
65 - Unclassified	900.00	327.50	572.50	36.39
10 - Planning Board	300.00	97.50	202.50	32.50
15 - Board of Appeals	300.00	0.00	300.00	0.00
20 - Conservation Commission	300.00	230.00	70.00	76.67
108 - Public Safety	31,648.00	17,531.95	14,116.05	55.40
03 - Contractual	24,648.00	14,920.25	9,727.75	60.53
40 - Ambulance	8,917.00	4,458.75	4,458.25	50.00
45 - Sheriff Dept	4,000.00	2,420.00	1,580.00	60.50
50 - PSAP Dispatching	11,731.00	8,041.50	3,689.50	68.55
05 - Utilities	7,000.00	2,611.70	4,388.30	37.31
20 - Street lights	7,000.00	2,611.70	4,388.30	37.31
109 - Roads	322,783.00	158,059.49	164,723.51	48.97
03 - Contractual	155,933.00	59,204.05	96,728.95	37.97

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
109 - Roads CONT'D				
55 - Parking lot Plowing	1,900.00	633.32	1,266.68	33.33
60 - Road Plowing	149,533.00	54,828.62	94,704.38	36.67
75 - Roadside mowing	3,500.00	3,566.49	-66.49	101.90
80 - Landfill mowing	1,000.00	175.62	824.38	17.56
05 - Utilities	400.00	83.25	316.75	20.81
05 - Electricity	400.00	83.25	316.75	20.81
25 - ROADS	166,450.00	98,772.19	67,677.81	59.34
01 - Roads Administration	3,000.00	340.00	2,660.00	11.33
05 - Brush/Tree removal	14,000.00	5,791.00	8,209.00	41.36
10 - Calcium chloride	9,000.00	0.00	9,000.00	0.00
15 - Sweeping	5,000.00	0.00	5,000.00	0.00
20 - Patching	8,500.00	2,586.50	5,913.50	30.43
25 - Paving preparation	25,000.00	9,200.00	15,800.00	36.80
30 - Signs	3,000.00	1,316.53	1,683.47	43.88
40 - Culverts	6,500.00	15,497.43	-8,997.43	238.42
45 - Gravel	15,500.00	10,399.88	5,100.12	67.10
46 - Winter salt	18,000.00	8,067.10	9,932.90	44.82
50 - Washouts	4,000.00	1,519.00	2,481.00	37.98
55 - Crack sealing	11,000.00	7,300.00	3,700.00	66.36
60 - Footbridge	200.00	0.00	200.00	0.00
65 - Cross walk painting	750.00	0.00	750.00	0.00
70 - Grading	12,000.00	4,346.00	7,654.00	36.22
75 - Ditching	30,000.00	32,408.75	-2,408.75	108.03
80 - Catch Basin	1,000.00	0.00	1,000.00	0.00
110 - Transfer Station	112,500.00	31,817.85	80,682.15	28.28
02 - Operating Expense	4,500.00	756.00	3,744.00	16.80
80 - Hazardous waste	1,000.00	0.00	1,000.00	0.00
85 - Backhoe rentalTransfer station	3,500.00	756.00	2,744.00	21.60
03 - Contractual	108,000.00	31,061.85	76,938.15	28.76
65 - Transfer Station	108,000.00	31,061.85	76,938.15	28.76
111 - Outside Agencies	27,084.00	26,234.00	850.00	96.86
10 - Social Services/Community Serv	27,084.00	26,234.00	850.00	96.86
01 - Library	5,000.00	5,150.00	-150.00	103.00
05 - Library Renovation fund	5,000.00	5,000.00	0.00	100.00
10 - Archival board	500.00	0.00	500.00	0.00
15 - Messenger	1,200.00	1,200.00	0.00	100.00
20 - Cemetery Association	3,500.00	3,500.00	0.00	100.00
25 - Community Action	3,300.00	3,300.00	0.00	100.00
30 - Senior Spectrum	1,004.00	1,004.00	0.00	100.00
35 - Hospice	1,000.00	1,000.00	0.00	100.00
40 - Family Violence	1,025.00	1,025.00	0.00	100.00
45 - Public Broadcasting	100.00	100.00	0.00	100.00
50 - Kennebec Mental health	1,600.00	1,600.00	0.00	100.00
60 - Red Cross	1,100.00	1,100.00	0.00	100.00
65 - Crisis Spport	755.00	755.00	0.00	100.00
70 - Big Brother	500.00	500.00	0.00	100.00
75 - United Cerebal	1,000.00	1,000.00	0.00	100.00
80 - Healthy futures	500.00	0.00	500.00	0.00
112 - Recreation	16,350.00	14,125.16	2,224.84	86.39

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
112 - Recreation CONT'D				
03 - Contractual	2,700.00	1,775.16	924.84	65.75
70 - Park Mowing	2,700.00	1,775.16	924.84	65.75
10 - Social Services/Community Serv	13,150.00	12,350.00	800.00	93.92
91 - Kennebec Land Trust	250.00	250.00	0.00	100.00
92 - Friends of Cobbossee Watershe	1,000.00	1,000.00	0.00	100.00
93 - Memorial Day	300.00	0.00	300.00	0.00
95 - Ladd Recreation	6,600.00	6,600.00	0.00	100.00
96 - Athletic League	500.00	0.00	500.00	0.00
97 - Andro Lake Improve Corp	1,000.00	1,000.00	0.00	100.00
98 - Andro Yacht club	500.00	500.00	0.00	100.00
99 - 30 Miie Watershed	3,000.00	3,000.00	0.00	100.00
65 - Unclassified	500.00	0.00	500.00	0.00
25 - Lake Protection	500.00	0.00	500.00	0.00
113 - Land and Buildings	1,000.00	700.29	299.71	70.03
02 - Operating Expense	1,000.00	700.29	299.71	70.03
95 - NW Schoolhouse	200.00	578.17	-378.17	289.09
96 - NW Building	600.00	60.43	539.57	10.07
97 - Town House	200.00	61.69	138.31	30.85
114 - Capital Reserves transfers	74,500.00	74,500.00	0.00	100.00
52 - CAPITAL RESERVE	74,500.00	74,500.00	0.00	100.00
05 - Fire Truck	15,000.00	15,000.00	0.00	100.00
25 - Footbridge Replacement Fund	1,500.00	1,500.00	0.00	100.00
30 - Cemetery Stone Cleaning Fund	2,500.00	2,500.00	0.00	100.00
45 - Land and Buildings	10,500.00	10,500.00	0.00	100.00
50 - ROAD /PAVING/ GRAVEL	30,000.00	30,000.00	0.00	100.00
65 - Future Town Office	15,000.00	15,000.00	0.00	100.00
115 - School RSU #38	1,708,722.00	854,360.94	854,361.06	50.00
60 - INTER GOVERNMENT	1,708,722.00	854,360.94	854,361.06	50.00
15 - RSU #38	1,708,722.00	854,360.94	854,361.06	50.00
116 - County Tax	200,390.00	200,133.30	256.70	99.87
60 - INTER GOVERNMENT	200,390.00	200,133.30	256.70	99.87
20 - Kennebec County Tax	182,790.00	182,789.62	0.38	100.00
21 - six month budget instl 5yr pay	17,600.00	17,343.68	256.32	98.54
117 - Cobbossee Watershed District	2,127.00	1,418.00	709.00	66.67
60 - INTER GOVERNMENT	2,127.00	1,418.00	709.00	66.67
25 - Cobbossee Watershed District	2,127.00	1,418.00	709.00	66.67
118 - Overlay	25,254.55	1,683.68	23,570.87	6.67
60 - INTER GOVERNMENT	25,254.55	1,683.68	23,570.87	6.67
30 - Overlay	25,254.55	1,683.68	23,570.87	6.67
Final Totals	2,917,756.55	1,587,373.54	1,330,383.01	54.40

Revenue Summary Report

Fund: 1
ALL

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
100 - General Admin	2,847,949.55	2,681,400.85	166,548.70	94.15
01 - Banking Interest	1,800.00	651.26	1,148.74	36.18
02 - xxxxxxx	0.00	0.00	0.00	---
03 - Lien costs	2,000.00	821.95	1,178.05	41.10
04 - Interest on taxes	10,000.00	2,888.79	7,111.21	28.89
05 - MV Agent fees	4,000.00	2,057.00	1,943.00	51.43
06 - IFW Agent fees	1,000.00	180.25	819.75	18.03
07 - Motor Vehicle excise	187,000.00	97,286.93	89,713.07	52.03
08 - Boat Excise	4,000.00	1,172.90	2,827.10	29.32
09 - Vitals	300.00	80.60	219.40	26.87
10 - Cash Short/ Over	0.00	-0.13	0.13	---
13 - Cable TV Franchise	4,300.00	0.00	4,300.00	0.00
14 - Misc revenue	10,000.00	3,681.23	6,318.77	36.81
15 - Surplus	20,000.00	0.00	20,000.00	0.00
21 - State revenue sharing	47,769.00	16,800.17	30,968.83	35.17
25 - Tax Commitment	2,555,780.55	2,555,779.90	0.65	100.00
103 - General Assistance	3,000.00	0.00	3,000.00	0.00
01 - GA Reimbursement	3,000.00	0.00	3,000.00	0.00
105 - Assessing	30,915.00	23,666.60	7,248.40	76.55
01 - Tree Growth	4,100.00	4,066.60	33.40	99.19
02 - Homestead Exemption	25,915.00	19,600.00	6,315.00	75.63
03 - Veteran reimbursement	900.00	0.00	900.00	0.00
106 - Animal Control	1,000.00	187.00	813.00	18.70
01 - Dog fees	700.00	187.00	513.00	26.71
02 - Dog late fees	300.00	0.00	300.00	0.00
107 - Code Enforcement	1,600.00	330.00	1,270.00	20.63
01 - Building permits	1,600.00	330.00	1,270.00	20.63
109 - Roads	33,292.00	33,292.00	0.00	100.00
01 - Local Road Assist Program	33,292.00	33,292.00	0.00	100.00
Final Totals	2,917,756.55	2,738,876.45	178,880.10	93.87

TOWN OF WAYNE
 GENERAL FUND CHECKING
 November-13

Prepared By: VHB
 Date: 12/13/2013
 Reviewed By: BRM
 Date: 12/13/2013
[Signature]

FLEXIBLE CHECKING 4010930 5,000.00
 SWEEP 12000852 895,191.94
 ANDRO PAY SWEEP 48382591 51,602.47
 SWEEP VARIANCE (24,323.62)
 DEPOSITS IN TRANSIT 1,507.24
 DEPOSITS IN TRANSIT
 Subtotal 928,978.00

Less:
 Outstanding checks

7,353.61

Adjusted Bank Balance

921,624.39

G/L Balance: 920,073.20
 Add:
 Debit Adjustments 1,551.19

Subtotal

921,624.39

Less:
 Credit Adjustments

-

Adjusted G/L Balance

921,624.39

Variance

-

DEBIT GENERAL FUND CASH
 ANDRO INTEREST 6.99
 SWEEP INTEREST 147.01
 RAPID RENEWAL 1,397.19

CREDIT

CREDIT GENERAL FUND CASH

DEBIT

Total for page 1

1,551.19

Total for page 1

-

General Ledger Summary Report

Fund(s): ALL
ALL

Account	Beg Bal Net	----- Y T D -----			Pending Activity	Balance Net
		Debits	Credits	Net		
GENERAL FUND CONT'D						
310-20 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
310-25 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
310-30 Dog License State	6.00	218.00	277.00	59.00	0.00	65.00
310-35 State Plumbing Fee 25%	321.50	125.00	260.00	135.00	0.00	456.50
310-36 DEP Plumbing Fee \$15.00	0.00	30.00	60.00	30.00	0.00	30.00
320-00 Accounts Payable	24,491.84	24,491.84	0.00	-24,491.84	0.00	0.00
320-01 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
320-05 LPI Plumbing Fee 75%	-34.13	500.00	905.00	405.00	0.00	370.87
320-10 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
330-05 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
330-10 Federal withholding	0.00	8,150.89	8,150.89	0.00	0.00	0.00
330-15 Fica withholding	0.00	9,985.20	9,985.20	0.00	0.00	0.00
330-20 Medicare withholding	0.00	2,335.42	2,335.42	0.00	0.00	0.00
330-25 State withholding	0.00	2,189.75	2,189.75	0.00	0.00	0.00
330-31 Vision Withholding	0.00	0.00	99.99	99.99	9.09	109.08
330-40 Retirement withholding	0.00	411.57	411.57	0.00	0.00	0.00
330-45 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
330-50 MMEHT with holding	0.00	1,612.43	1,686.85	74.42	153.35	227.77
340-05 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
340-07 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
340-08 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
340-10 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
350-15 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
350-25 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
350-35 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
350-40 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
350-45 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
350-50 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-05 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-10 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-15 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-26 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-30 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-35 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-40 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-45 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-60 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-65 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-70 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
360-75 xxxxxxxx	0.00	0.00	0.00	0.00	0.00	0.00
400-00 Deferred Tax Revenues	126,603.19	0.00	0.00	0.00	0.00	126,603.19
Fund Balance	1,000,834.86	4,684,169.92	5,846,909.29	1,162,739.37	0.00	2,163,574.23
500-00 Expense control	0.00	1,581,444.88	2,923,064.35	1,341,619.47	0.00	1,341,619.47
510-00 Revenue control	0.00	3,101,818.03	2,922,937.93	-178,880.10	0.00	-178,880.10
520-00 Undesignated fund balance	1,000,834.86	0.00	0.00	0.00	0.00	1,000,834.86
530-00 Designated fund balance	0.00	0.00	0.00	0.00	0.00	0.00
540-00 xxxxxxxxxxxx	0.00	907.01	907.01	0.00	0.00	0.00
2 - Ladd Rec Operations						
Assets	0.00	81,947.77	81,947.77	0.00	-1,668.91	-1,668.91
	8,776.37	37,689.91	33,714.38	3,975.53	-1,668.91	11,082.99

General Ledger Summary Report

Fund(s): ALL
ALL

Account	Beg Bal Net	Debits	Y T D Credits	Net	Pending Activity	Balance Net
2 - Funded Operations - CONT'D						
199-01 Due to/from	8,776.37	37,689.91	33,714.38	3,975.53	-1,668.91	11,082.99
Liabilities	0.00	450.33	450.33	0.00	0.00	0.00
330-10 Federal Taxes	0.00	180.29	180.29	0.00	0.00	0.00
330-15 FICA	0.00	178.84	178.84	0.00	0.00	0.00
330-20 Medicare	0.00	41.82	41.82	0.00	0.00	0.00
330-25 State Taxes	0.00	49.38	49.38	0.00	0.00	0.00
Fund Balance	8,776.37	43,807.53	47,783.06	3,975.53	0.00	12,751.90
500-00 Expense Control	0.00	43,807.53	0.00	-43,807.53	0.00	-43,807.53
510-00 Revenue Control	0.00	0.00	47,783.06	47,783.06	0.00	47,783.06
520-00 Fund Balance	8,776.37	0.00	0.00	0.00	0.00	8,776.37
3 - Special Revenues						
	0.00	89,154.02	89,154.02	0.00	0.00	0.00
Assets	23,692.20	3,268.71	10,694.02	-7,425.31	0.00	16,266.89
101-00 SNOWMOBILE CASH ANDRO 7768	5,964.90	1.47	0.00	1.47	0.00	5,966.37
102-00 FARMERS MARKET ANDRO 6785	65.70	0.00	34.35	-34.35	0.00	31.35
120-01 Accounts Receivable	1,000.00	0.00	1,000.00	-1,000.00	0.00	0.00
199-01 Due to/from	16,661.60	3,267.24	9,659.67	-6,392.43	0.00	10,269.17
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	23,692.20	35,886.22	28,460.91	-7,425.31	0.00	16,266.89
500-00 Expense Control	0.00	9,674.02	0.00	-9,674.02	0.00	-9,674.02
510-00 Revenue Control	0.00	1,020.00	26,960.91	25,940.91	0.00	25,940.91
521-00 Fire Ponds	1,633.00	1,633.00	0.00	-1,633.00	0.00	0.00
522-00 Comp Plan	125.00	125.00	0.00	-125.00	0.00	0.00
523-00 Perambulation	966.00	966.00	0.00	-966.00	0.00	0.00
524-00 ADA Compliance	1,450.00	1,450.00	0.00	-1,450.00	0.00	0.00
525-00 Animal Control	2,244.00	2,244.00	0.00	-2,244.00	0.00	0.00
526-00 Pandemic	5,000.00	5,000.00	0.00	-5,000.00	0.00	0.00
527-00 Conservation	812.00	812.00	0.00	-812.00	0.00	0.00
528-00 Snowmobile	6,540.84	6,540.84	0.00	-6,540.84	0.00	0.00
529-00 Wayne Rescue	200.00	200.00	0.00	-200.00	0.00	0.00
530-00 Municipal Building	800.00	800.00	0.00	-800.00	0.00	0.00
531-00 Farmers Market	572.40	572.40	0.00	-572.40	0.00	0.00
532-00 Wayne History Project	3,973.42	3,973.42	0.00	-3,973.42	0.00	0.00
533-00 Andro Lake Improvements	875.54	875.54	0.00	-875.54	0.00	0.00
534-00 TOWN BOAT LAUNCH	-1,500.00	0.00	1,500.00	1,500.00	0.00	0.00
4 - Capital Reserves						
	0.00	1,467,140.89	1,467,140.89	0.00	0.00	0.00
Assets	452,689.66	543,238.54	477,712.69	65,525.85	0.00	518,215.51
104-00 ROADS - ANDRO - 45107581	259.39	0.07	0.00	0.07	0.00	259.46
105-00 Fire Truck - Andro 45107522	10,687.64	2.64	0.00	2.64	0.00	10,690.28
106-00 Salt/Sand - Andro - 45107821	630.15	0.16	0.00	0.16	0.00	630.31
107-00 Bld Maint - Andro - 45107733	151.94	0.04	0.00	0.04	0.00	151.98
108-00 Land/Bldg - Andro - 45107792	2,846.72	0.71	0.00	0.71	0.00	2,847.43
109-00 Fire Truck - WAFUCU - 24852-00	25.00	0.00	0.00	0.00	0.00	25.00

General Ledger Summary Report

Fund(s): ALL

ALL

Account	Beg Bal Net	----- Y T D -----			Pending Activity	Balance Net
		Debits	Credits	Net		
4 - Capital Reserves CONT'D						
110-00 Fire Truck - WAFUCU - 24852-64	243,385.75	0.00	0.00	0.00	0.00	243,385.75
120-01 Accounts Receivable	6,500.00	0.00	6,500.00	-6,500.00	0.00	0.00
199-01 Due to/from	188,203.07	543,234.92	471,212.69	72,022.23	0.00	260,225.30
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	452,689.66	923,902.35	989,428.20	65,525.85	0.00	518,215.51
500-00 Expense Control	0.00	471,212.69	224,934.92	-246,277.77	0.00	-246,277.77
510-00 Revenue Control	0.00	0.00	764,493.28	764,493.28	0.00	764,493.28
521-00 Transfer Station	73,572.00	73,572.00	0.00	-73,572.00	0.00	0.00
522-00 Voting Machine	6,500.00	6,500.00	0.00	-6,500.00	0.00	0.00
523-00 Road Reserve	1,469.04	1,469.04	0.00	-1,469.04	0.00	0.00
524-00 Fire Truck Reserve	279,070.20	279,070.20	0.00	-279,070.20	0.00	0.00
525-00 Sand Salt Shed	2,918.23	2,918.23	0.00	-2,918.23	0.00	0.00
526-00 Footbridge	3,000.00	3,000.00	0.00	-3,000.00	0.00	0.00
527-00 Paving Reserve	21,855.15	21,855.15	0.00	-21,855.15	0.00	0.00
528-00 Town House Reserve	4,206.66	4,206.66	0.00	-4,206.66	0.00	0.00
529-00 Building maintenance	152.42	152.42	0.00	-152.42	0.00	0.00
530-00 Fire Station Addition	1,591.74	1,591.74	0.00	-1,591.74	0.00	0.00
531-00 Lord Road Paving	30,410.48	30,410.48	0.00	-30,410.48	0.00	0.00
532-00 Hardscrabble Road	2,810.53	2,810.53	0.00	-2,810.53	0.00	0.00
533-00 Lovejoy Pond Dam	20,167.97	20,167.97	0.00	-20,167.97	0.00	0.00
534-00 Land/Building Reserve	65.24	65.24	0.00	-65.24	0.00	0.00
535-00 Cemetery Stone Cleaning	4,900.00	4,900.00	0.00	-4,900.00	0.00	0.00
5 - Trust Funds						
Assets	0.00	3,309.28	3,309.28	0.00	0.00	0.00
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	62,711.07	3,301.74	1,375.00	1,926.74	0.00	64,637.81
101-00 Jaworski Andro 45107709	1,136.72	0.28	0.00	0.28	0.00	1,137.00
103-00 Ruth Lee Andro 45107645	8,448.43	2.07	0.00	2.07	0.00	8,450.50
104-00 Ladd Worthy Poor Andro 4510761	21,056.91	5.19	0.00	5.19	0.00	21,062.10
105-00 Ladd WAFUCU 25542-ID 00	25.00	0.00	0.00	0.00	0.00	25.00
106-00 Ladd WAFUCU 25542-ID 10	14,655.89	0.00	0.00	0.00	0.00	14,655.89
107-00 Ladd WAFUCU 25542-ID 64	17,388.12	1,375.00	0.00	1,375.00	0.00	18,763.12
199-01 Due to/from	0.00	1,919.20	1,375.00	544.20	0.00	544.20
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	62,711.07	7.54	1,934.28	1,926.74	0.00	64,637.81
510-00 Revenue Control	0.00	7.54	1,934.28	1,926.74	0.00	1,926.74
521-00 Jaworski Fund Balance	1,136.72	0.00	0.00	0.00	0.00	1,136.72
522-00 Ladd Recreation Capital FB	32,069.01	0.00	0.00	0.00	0.00	32,069.01
523-00 Ruth Lee FB	8,448.43	0.00	0.00	0.00	0.00	8,448.43
524-00 Ladd Worthy Poor FB	21,056.91	0.00	0.00	0.00	0.00	21,056.91
Final Totals	0.00	11,279,771.56	11,279,771.56	0.00	-4,894.72	-4,894.72

Town Manager's Report – December 17, 2013

Christmas Party

The Town Office staff will be holding our annual Christmas Party at the Wayne Town Office on December 20, 2013 at 3:00 PM. Light refreshments will be served. Selectmen invited.

Selectmen Meeting

The warrants will be available before the close business of December 30, 2013 at 6:00 PM. Feel free to stop by the Town Office all day to sign the warrants (payroll & accounts payable).

Holiday Closings

In observation of Christmas Holiday, Tuesday December 24, 2013 and Wednesday December 25, 2013 the Town Office will be closed. In observation of New Years' Eve Holiday, Tuesday December 31, 2013, the Town Office will close early at 5:00 PM and be closed for Wednesday January 1st, 2014.

Dog License

Don't forget to license your dog. Dog tags are available at the Town Office. Contact the Town Office for details. A reminder post card was mailed out this week to remind dog owners.

Assessor Agent

The Town's Assessor Agent Matt Caldwell from RJD Appraisal will be available by appointment on Monday December 16, 2013 to answer any questions you might have about your assessment or tax bill. Please contact, the Town Office to schedule an appointment.

Committee Vacancies

The Board of Selectmen created the **Village Center Development Advisory Committee**. This new advisory committee will assist the Board of Selectmen with several initiatives including but not limited to studying the feasibility of making the village center more accessible and safe for pedestrians, to maintain the rural historic charm of the village center, and assess the parking needs for the village center.

The Board of Selectmen created the **Facilities Advisory Committee**. This new advisory committee will assist the Board of Selectmen with several initiatives including developing a report to present to the Board of Selectmen/ Town Meeting outlining options for a new town office.

The Board of Selectmen is still looking for a qualified individual to become Wayne's Representative to the **Joint Readfield-Wayne Solid Waste Recycling Committee**. After many years of public service, David Criss stepped down as Wayne's representative to the Joint Readfield-Wayne Solid Waste Recycling Committee. Many thank for his public service. If you are interested, please contact the Town Office.

Comprehensive Plan Committee

The **Comprehensive Plan Committee** will be meeting on Wednesday December 18, 2013, at 6:00 PM at the Wayne Elementary School Library to public services and facilities. The Comprehensive Plan Committee is looking to set-up a public community forum seeking public input on a tentative draft outlining a number of themes in March 2014.

Town Manager's Schedule

Verbal Judo (MMA workshop)	December 4, 2013
Met w/ Deputy Road Commissioner	
Re: Forthcoming Road Plan	December 5, 2013

Public-Private Sector Projects (MMA workshop)	December 10, 2013
Met w/ Androscoggin Bank Representative	
Re: consolidate cash accounts, credit card, token for Treasurer	December 12, 2013
Met w/ Interim Bookkeeper & Town Treasurer	
Re: Checkbook Reconciliation & Training	December 13, 2013
Meeting w/ representative from Kennebec Soil & Conservation District	
Re: Water Quality Issues (i.e. camp roads, town gravel road rehab.)	December 18, 2013
Christmas Party	December 20, 2013
Out of Office (State) for Christmas Break	December 23-26, 2013

Next Meeting Agenda

- **Budget Development Timeline & Priorities**
- **Draft FY 12-13 Financial Audit**
- **Personal Property Taxes**

Reminder Upcoming Meetings

Comprehensive Plan Meeting	December 18, 2013	@6:00 PM
Solid Waste Recycling Committee	December 18, 2013	@6:00 PM
Board of Selectmen Meeting (warrants only)	December 31, 2013	@5:00 PM
Board of Selectmen Meeting	January 14, 2014	@6:30 PM