

Town of Wayne Selectboard

MEMBERS: Gary Kenny, Stephanie Haines, Don Welsh, Jon Lamarche and Trent Emery

Meeting Agenda

Date: Tuesday March 20, 2018

Time: 6:30 PM.

Place: Wayne Elementary School – Gymnasium

Call Meeting to Order.

Pledge of Allegiance.

Selectboard Present / Quorum.

Meeting Minutes.

- a. Consider approving the Selectboard meeting minutes for March 6, 2018.**

Manager Recommendation: Move the Board to approve the Selectboard meeting minutes for March 6, 2018.

Warrants.

- a. Consider approving Payroll Warrant #42.**

Manager Recommendation: Move the Board to approve Payroll Warrant #42 in the amount of \$6,424.02.

- b. Consider approving Accounts Payable Warrant #43.**

Manager Recommendation: Move the Board to approve Accounts Payable Warrant #43 in the amount of \$_____.

Business Agenda.

- a. Discuss Amended Settlement Agreement with Sky Ranch Community Solar Farm regarding property tax abatement matter.**

Manager Recommendation: Move the Board to authorize the Town Manager to sign Amended Settlement Agreement with Sky Ranch Community Solar Farm regarding property tax abatement matter.

- b. PSAP Call Handling Agreement: Somerset County PSAP to Winthrop Police Department and/ or Central Maine Regional Communication Center for the Town of Wayne.**

Manager Recommendation: Move the Board to authorize the Town Manager to sign PSAP Call Handling Agreement: Somerset County PSAP to Winthrop Police Department and/ or Central Maine Regional Communication Center for the Town of Wayne.

- c. Discuss Proposed Town-wide Communication and Social Media Policy**

Manager Recommendation: Move the Board to approve Proposed Town-wide Communication and Social Media Policy.

- d. Highway Contracted Services.**

Manager Recommendation: Take any action deemed necessary.

Supplements and Abatements.
Town Manager Report.
Board Member Reports.
Public Comments.
Adjourn.

The next regularly scheduled for **Tuesday April 3, 2018** at **6:30 PM** at the Wayne Elementary School -
Gymnasium.

Please remember Selectboard Meetings are working meetings between Board members and town staff.

**Town of Wayne, Maine
Select Board Meeting Minutes
Tuesday March 6, 2018
Wayne Elementary School**

Call Meeting to Order/ Selectmen Present

Gary Kenny determined quorum and called meeting to order at 6:30 PM with the following members present: Trent Emery, Stephanie Haines, Gary Kenny, and Jonathan Lamarche. Don Welsh was absent.

Others Present: Aaron Chrostowsky, Town Manager, and Cathy Cook, Town Clerk

Audience: Pamela Chenea, Eric Lyons and John Johnson from the American Red Cross

**Pledge of Allegiance
Meeting Minutes**

- a. The Board approved the meeting minutes of the Board of Selectmen for February 20, 2018. (Haines/Lamarche) (4/0).

Warrants

- b. The Board approved Payroll Warrant #39 in the amount of \$1,034.73 (Lamarche/Haines) (4/0).
- c. The Board approved Accounts Payable Warrant #40 in the amount of \$6,611.04. (Lamarche/Haines) (4/0).
- d. The Board approved Accounts Payable Warrant #41 in the amount of \$194,804.17. (Lamarche/Haines) (4/0).

Business Agenda

- a. 6.40pm Motion to enter Executive Session under 1M.R.S. §405(6)(E) to consult with its attorney concerning the Town's legal rights and duties pending litigation where public disclosure would conflict with the attorney's duties to the Town or premature public knowledge would put the Town at a substantial disadvantage. (Haines/Lamarche) (4/0).

7:00pm Motion to exit Executive Session under 1M.R.S. §405(6)(E) to consult with its attorney concerning the Town's legal rights and duties pending litigation where public disclosure would conflict with the attorney's duties to the Town or premature public knowledge would put the Town at a substantial disadvantage. (Haines/Lamarche) (4/0).

- b. Motion to agree to proposed settlement agreement with Sky Ranch Solar Farm. (Haines/Lamarche) (4/0).

- c. Presentation from Aging-at-Home and American Red Cross by Eric Lyons and John Johnson Regarding Smoke Detectors. The Board moved to authorize participation with the Red Cross Smoke Detector Agency. (Lamarche/Haines) (4/0).
- d. Discussion about possibility of adopting Non-Personnel Use of Pepper Spray Policy.
- e. Brief discussion of Highway Contracted Services.
- f. Acceptance of Resignation Letters. Motion to accept Gary Kenny's letter of resignation from the Selectboard, with deep regret. (Haines/Emery) (4/0). Motion to accept Kristin Angell's letter of resignation from the Planning Board.

Abatements/Supplements: None

Town Manager Report:

- a. Aging in Home Program.
- b. Sustain Wayne letter.
- c. Budget schedule.
- d. Joint Selectboard and RSU #38 meeting Wednesday night, 3/7 at 6:30pm.

Board Member Reports:

- e. Stephanie Haines asked about social media policy.
- f. Gary Kenny suggested an assessment of the health of the trees by the road at the Wing cemetery, and the health of the trees beside the road at 141 Pond Road.

Public Comments: None

Motion to Adjourn at 8:30 PM. (Haines/Lamarche) (4/0).

The next Select Board Meeting is scheduled for Tuesday, March 20, 2018 at 6:30 p.m. at the Wayne Elementary School Gymnasium.

Recorded by:
Cathy Cook, Town Clerk

Select Board Members

Gary Kenny

Stephanie Haines

Don Welsh

Jonathan Lamarche

Trent Emery

Wayne Town Manager

From: jkatsiaficas@perkinsthompson.com
Sent: Wednesday, March 14, 2018 9:20 AM
To: townmanager@waynemaine.org
Subject: FW: Reporter seeking comment on Wayne solar settlement
Attachments: Settlement Agreement - Final Clean 031318.DOCX

Aaron:

Having fun with Maine aerobics? I am done with shoveling (or wish I was – I know what’s coming next week).

I received this email late last evening. I responded that I thought we had an agreement already, but this apparently is a last wrinkle. They want one sentence added to the end of paragraph 1 so that it would read (new language underlined):

1. Agreement to Abate Taxes and Assess Taxes; Agreement not to bring further appeal.

For tax years 2016 and 2017, the Town hereby agrees to abate the property taxes owed by the Sky Ranch Members for the Sky Ranch Community Solar Farm Personal Property (the “2016 and 2017 Abatements”), and for tax years from 2016 through 2035 (the “Settlement Period”), the Town agrees to assess the Sky Ranch Community Solar Farm Personal Property, with the 2016 and 2017 Abatements and the assessments for 2016 and thereafter being based upon the “Table of Values and Depreciation for Settlement Period” attached hereto as Exhibit A and hereby incorporated as part of this Agreement. The values set forth in Exhibit A shall apply unless, pursuant to a change in law enacted after the date of this Agreement, the Sky Ranch Community Solar Farm Personal Property is entitled to exemption or other preferential tax treatment by statute that would require assessment at lower amounts than set forth therein.

Absent an event that causes substantial physical damage or destruction to the Sky Ranch Community Solar Farm Personal Property, the Sky Ranch Members agree to not file any further abatement requests or appeals with respect to the assessment and taxation of the Sky Ranch Community Solar Farm Personal Property during the Settlement Period. Should the Sky Ranch Community Solar Farm Personal Property be decommissioned or become substantially incapable of producing energy, for any cause, the valuations agreed to herein shall become void and said property shall be assessed according to its then-current condition.

Thinking it over, cell telephone towers will be decommissioned in 20 years and, until removed, will effectively be taxed as scrap, and if any personal property – machinery and equipment, power generation units, transformers - either is decommissioned or substantially loses the ability to perform as intended, it would be taxed according to its loss of utility and at a major discount to what it would be worth in full operating condition. Therefore, I don’t view this as a significant addition or change, but as what would happen anyway if those circumstances occurred. I think this is consistent with the Settlement Agreement the Board approved and authorized you to sign, but if you want to run this by the Chair of the Board of Selectmen/Assessors first, I think that would be fine.

Thanks,

Jim

JAMES N. KATSIAFICAS
ATTORNEY

SETTLEMENT AGREEMENT

This Settlement Agreement (“Agreement”) is entered into by and among the Town of Wayne, a municipal corporation under the laws of the State of Maine (“Town”), and Sky Ranch Community Solar Farm, an unincorporated association whose members are: Thomas E. Berman, Jean N. Crawford, Robert Foster, Rosanne Graef, Richard E. Reese, Christopher Dumaine, and Ian D. Meng (“Sky Ranch Members”), collectively, the “Parties” and singly a “Party.”

WHEREAS, the Sky Ranch Members have filed abatement requests to the Town (“Abatement Requests”) for personal property taxes assessed by the Town through supplemental assessment for the tax year 2016 with respect to the personal property located on property at 241 Morrison Heights Road which is identified as Town of Wayne Property Accounts 003-009-"B-ON", 003-009-"C-ON", 003-009-"D-ON", 003-009-"F-ON", 003-009-"G-ON", 003-009-"K-ON", 003-009-"M-ON", and 003-009-"R-ON" (together, the “Sky Ranch Community Solar Farm Personal Property”); and

WHEREAS, the Town denied those Abatement Requests on or about August 24, 2017; and

WHEREAS, the Sky Ranch Members have appealed to the Kennebec County Commissioners from the Town’s denial of the Abatement Requests (the “Abatement Appeals”), and the Abatement Appeals currently are pending before the Commissioners; and

WHEREAS, to avoid the uncertainty and expense of further litigation, the Parties wish to settle these Abatement Appeals and to establish assessed valuations and a depreciation schedule for the Sky Ranch Community Solar Farm Personal Property going forward as provided herein.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions set forth herein made by each Party to the other, the Parties for themselves, their successors and assigns, agree as follows:

1. Agreement to Abate Taxes and Assess Taxes; Agreement not to bring further appeal.

For tax years 2016 and 2017, the Town hereby agrees to abate the property taxes owed by the Sky Ranch Members for the Sky Ranch Community Solar Farm Personal Property (the “2016 and 2017 Abatements”), and for tax years from 2016 through 2035 (the “Settlement Period”), the Town agrees to assess the Sky Ranch Community Solar Farm Personal Property, with the 2016 and 2017 Abatements and the assessments for 2016 and thereafter being based upon the “Table of Values and Depreciation for Settlement Period” attached hereto as Exhibit A and hereby incorporated as part of this Agreement. The values set forth in Exhibit A shall apply unless, pursuant to a change in law enacted after the date of this Agreement, the Sky Ranch Community Solar Farm Personal Property is entitled to exemption or other preferential tax treatment by statute that would require assessment at lower amounts than set forth therein.

Absent an event that causes substantial physical damage or destruction to the Sky Ranch Community Solar Farm Personal Property, the Sky Ranch Members agree to not file any further abatement requests or appeals with respect to the assessment and taxation of the Sky Ranch Community Solar Farm Personal Property during the Settlement Period. Should the Sky Ranch Community Solar Farm Personal Property be decommissioned or become substantially incapable of producing energy, for any cause, the valuations agreed to herein shall become void and said property shall be assessed according to its then-current condition.

2. Parties' Responsibilities.

Following the execution of this Agreement, the Town shall grant abatements to the Sky Ranch Members of their 2016 and 2017 property taxes for the Sky Ranch Community Solar Farm Personal Property consistent with Exhibit A, and shall pay any abatement amounts owing to the Sky Ranch Members within thirty (30) days of execution of this Agreement. Within the same period of time, the Sky Ranch Members' attorney shall file a stipulation of dismissal, with prejudice and without costs, with the Kennebec County Commissioners of the Abatement Appeals in the Docket Numbers cited above and the Town's attorney shall join in that stipulation of dismissal; a sample of said stipulation of dismissal is attached hereto as Exhibit B and is hereby incorporated as part of this Agreement.

3. Parties Bear Own Costs and Expenses.

The Parties agree to bear their own costs and expenses, including but not limited to legal fees and expert fees and costs, of bringing, maintaining, defending and litigating the Abatement Appeals and proceedings at the municipal and county levels.

4. Choice of Law.

This Agreement has been negotiated and executed in the State of Maine, and shall be construed and governed under the laws of the State of Maine. The Parties agree that the State of Maine has a natural and substantial connection and relationship to the parties and transactions contemplated by this Agreement.

5. Entire Understanding.

This Agreement constitutes the entire agreement between the Parties with respect to the Abatement Appeals. The Agreement contains the essential terms of the agreement, and supersedes any and all other agreements, understandings, negotiations, or discussions, either oral or in writing, express or implied, between the Parties with respect to the Abatement Appeals. The Parties each acknowledge that: (a) no representations, inducements, promises, agreements, or warranties, oral or otherwise, have been made by them, or anyone acting on their behalf with respect to the Abatement Appeals, which are not expressed in writing in this Agreement; (b) they have not executed this Agreement in reliance on any such representation, inducement, promise, agreement, or warranty; and (c) no representation, inducement, promise, agreement, or warranty with respect to the Abatement Appeals that is not contained in this Agreement, including, without limitation, any purported supplements, modifications, waivers, or terminations of this Agreement, shall be valid or binding, unless executed in writing by the Parties.

6. Manner of Construction.

The Parties acknowledge that: (a) this Agreement and its reduction to final written form is the result of good faith negotiations between the Parties; (b) said Parties and their respective counsel have carefully reviewed and examined this Agreement before execution on behalf of said Parties; and (c) any statute or rule of construction that ambiguities are to be resolved against the drafting Party shall not be employed in the interpretation of this Agreement.

7. Further Actions.

Each of the Parties hereto agrees to take any and all actions reasonably necessary in order to effectuate the intent, and to carry out the provisions, of this Agreement.

8. Enforcement/Waiver of any Right to Trial by Jury.

The Parties agree that any lawsuit or motion to enforce the terms of this Agreement shall be brought without request for a jury in the Maine Superior Court.

9. Counterparts.

This Agreement may be executed in multiple counterparts, each of which shall constitute an original, but all of which shall constitute one and the same agreement.

10 Effective Date.

The effective date of this Agreement is the last date on which it was executed by a signatory to the Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this Settlement Agreement to be executed by their duly authorized municipal official or attorneys as of the date set forth before each signature.

TOWN OF WAYNE

Dated: March __, 2018

Aaron Chrostowsky, Town Manager
Town of Wayne

**SKY RANCH COMMUNITY SOLAR FARM
(Thomas E. Berman, Jean N. Crawford, Robert
Foster, Rosanne Graef, Richard E. Reese,
Christopher Dumaine, and Ian D. Meng)**

Dated: March __, 2018

Kristin M. Collins, Esq. (Bar No.)
Counsel for Sky Ranch Community Solar Farm

Preti Flaherty
45 Memorial Circle PO Box 1058
Augusta, ME 04330

Table of Values and Depreciation for Settlement Period

Tax Year	Replacement Cost	Condition	Value	Cert Ratio	Assessment
2016	\$105,000	89%	\$93,450	100%	\$93,450
2017	\$105,000	76%	\$79,800	100%	\$79,800
2018	\$105,000	62%	\$65,100	100%	\$65,100
2019	\$105,000	48%	\$50,400	100%	\$50,400
2020	\$105,000	37%	\$38,850	100%	\$38,850
2021	\$105,000	28%	\$29,400	100%	\$29,400
2022	\$105,000	23%	\$24,150	100%	\$24,150
2023	\$105,000	20%	\$21,000	100%	\$21,000
2024	\$105,000	20%	\$21,000	100%	\$21,000
2025	\$105,000	20%	\$21,000	100%	\$21,000
2026	\$105,000	20%	\$21,000	100%	\$21,000
2027	\$105,000	20%	\$21,000	100%	\$21,000
2028	\$105,000	20%	\$21,000	100%	\$21,000
2029	\$105,000	20%	\$21,000	100%	\$21,000
2030	\$105,000	20%	\$21,000	100%	\$21,000
2031	\$105,000	20%	\$21,000	100%	\$21,000
2032	\$105,000	20%	\$21,000	100%	\$21,000
2033	\$105,000	20%	\$21,000	100%	\$21,000
2034	\$105,000	20%	\$21,000	100%	\$21,000
2035	\$105,000	20%	\$21,000	100%	\$21,000

KENNEBEC COUNTY COMMISSIONERS

SKY RANCH COMMUNITY)
 SOLAR FARM,)
)
 Appellant)
)
 v.)
)
 TOWN OF WAYNE,)
)
 Appellee)

STIPULATION OF DISMISSAL

The parties to this property tax abatement appeal proceeding stipulate to a dismissal of the appeal with prejudice and without costs to either party.

Dated: March __, 2018.

 Kristin M. Collins, Esq. (Bar No. 9793)
 Counsel for Appellant, Sky Ranch Community
 Solar Farm

Preti Flaherty
45 Memorial Circle PO Box 1058
Augusta, ME 04330

Dated: March __, 2018.

 James N. Katsiaficas (Bar No. 3029)
 Counsel for Appellee, Town of Wayne

Perkins Thompson, P.A.
One Canal Plaza, PO Box 426
Portland, ME 04112

Town of Wayne, Maine

PSAP & Dispatch Services
FY 2018-2019

**Somerset County
Communication Center
Skowhegan, ME**

FY 2015-2016
\$2.10 per capita x 1,189 (2010 Census) = \$2,497

FY 2016-2017
\$2.10 per capita x 1,189 (2010 Census) = \$2,497

FY 2017-2018
\$2.20 per capita x 1,189 (2010 Census) = \$2,616

FY 2018-2019
\$2.20 per capita x 1,189 (2010 Census) = \$2,616

Public Safety Answering Point (PSAP)

- Dial 911

Central Maine Regional Communication Center

Augusta, ME
FY 2015-2016
\$7,916

FY 2016-2017
\$6,795.00

FY 2017-2018
\$6,847.00

FY 2018-2019
\$6,928.00

Law Enforcement Rural Patrol Dispatch

- Kennebec Sheriff's Office

Winthrop Communication Center

Winthrop, ME

FY 2015-2016
\$1.85 per capita x 1,189 (2010 Census) = \$2,197

FY 2016-2017
\$1.94 per capita x 1,189 (2010 Census) = \$2,307

FY 2017-2018
\$2.04 per capita x 1,189 (2010 Census) = \$2,426

FY 2018-2019
\$#.## per capita x 1,189 (2010 Census) = \$#.###

Fire/ Ambulance Dispatch

- Wayne Fire Department
- Winthrop Ambulance

Somerset County Commissioners:

Commissioner District #1
Robert Sezak

Commissioner District #2
Cyprien Johnson

Commissioner District #3
Dean Cray

Commissioner District #4
Newell Graf, Chair

Commissioner District #5
Lloyd Trafton

STATE OF MAINE



Administration Office

Dawn DiBlasi, County Administrator
41 Court Street

Skowhegan, Maine 04976

Telephone: (207)474-9861

Fax: (207)474-7405

Email: ddiblasid@somersetcounty-ME.org

PSAP Call Handling Agreement

Somerset County PSAP to Winthrop Police Department and/or Central Maine Regional
Communication Center for the Town of Wayne

This agreement made this ____ day of _____, 2018, by and between the
Somerset County Commissioners, hereinafter referred to as "Owner" and the Town of
Wayne, hereinafter referred to as the "Town," and collectively known as the "Parties",
for the purposes of PSAP call handling services.

WHEREAS, the installation of the Enhanced 9-1-1 telephone system will provide one
common number to call to receive public safety assistance and is intended to assure the
caller that his/her request for assistance will be answered and that the appropriate agency
will be notified as a result of dialing 9-1-1; and

WHEREAS, the parties desire to formalize an arrangement whereby 9-1-1 calls are
properly routed; and

WHEREAS, the parties desire to set forth in writing the terms and conditions of said
arrangements for call handling;

NOW THEREFORE, the parties agree as follows:

1. It is the purpose of this agreement to establish call-handling procedures for 9-1-1 calls taken at the PSAP that must be transferred to the Town of Wayne's Dispatch-Only-Agency, hereinafter known as the Winthrop Police Department Dispatch (WPD) and/or Central Maine Regional Communication Center (CMRCC), to assure that proper assistance will be rendered to a 9-1-1 caller.
2. Definitions:
PSAP – Public Safety Answering Point as defined by the Emergency Services Communications Bureau.

Dispatch-Only-Agency – An entity, either public or private, which is duly authorized to dispatch emergency services within a designated area.

Relayed Transfer Method – A process by whereby the telephone answerer receives the call takes the information from the caller and thereafter transfers essential information to the proper emergency responder. In this procedure, the caller does not speak to the emergency responder.

3. The services provided as a result of this agreement are considered services to the general public and this agreement shall not be construed to create an employer-employee, principal-agent or co-partnership relationship between the parties.
4. The cost of operating the PSAP, WPD, and CMRCC shall remain the responsibilities of the respective agencies.
5. This agreement applies to Enhanced 9-1-1 telephone calls that are answered by the PSAP and need to be rerouted to the WPD and/or CMRCC.
6. TTY calls must be handled using the Relayed Transfer Method. In the event that the address of the location where the emergency services are required cannot be clearly identified, the PSAP receiving the call shall attempt to keep the 9-1-1 callers on the line until the WPD or CMRCC has identified the caller's location.
7. **Relationship Between the Parties:**
In consideration of the mutual services provided herein, both parties agree that nothing contained herein is intended to be or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting an agency relationship in any manner whatsoever. The individual parties are and shall remain independent entities with respect to all services performed under this agreement. Each party represents that it has, or will secure all its expenses, all personnel required in performing its service obligation under this agreement and that the acts of its employees performing the service under this agreement shall be the acts of the employees of that entity alone. Each entity agrees that in the performance of this mutual service, its employees shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the other entity to this agreement, including, but not limited to, tenure rights, medical and hospital care, sick and vacation leave, disability, Worker's Compensation, Unemployment Compensation, or severance pay.
8. **Agreement of the Parties:**
Both parties entering into this agreement acknowledge that any modifications to this agreement must be by mutual consent, in writing, and will be treated as an amendment to this agreement.

9. Either party hereto may withdraw from this contract. Withdrawal shall be effective Thirty (30) days after receipt of written notice of withdrawal has been received, by certified mail, return receipt requested, by the withdrawing party to the other party of this agreement. If withdrawal is requested before the expiration of the current year's contract, the per capita payment will not be refunded to the withdrawing agency.

10. Effective July 1, 2018 the County shall bill the Town of Wayne the rate of \$2.20 per capita, for the period through June 30, 2019. The charge will be based on the 2010 census figures showing the population of Wayne to be 1189.

11. This agreement shall cover the period through June 30, 2019 and will be renewed upon acceptable negotiations by each agency 30 days prior to expiration.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement on the _____ day of _____, 2018.

Somerset County:



Michael Smith, RCC Director

Town of Wayne:

Wayne Town Manager

Town of Wayne

P.O. Box 400; 48 Pond Road
Wayne, ME 04284

Phone: (207) 685-4983 Fax: (207) 685-3836

<http://www.waynemaine.org>

COMMUNICATIONS & SOCIAL MEDIA POLICY

SECTION 1 - PURPOSE

This purpose of this policy is to establish guidelines for the creation, use, and distribution of public communications and social media as a means of informing the citizens of Wayne.

For purposes of this policy, communications and social media are understood to be content created by individuals, using accessible, expandable, and upgradable publishing technologies, through and on the Internet. Examples of social media include Facebook, Blogs, YouTube, Twitter, and LinkedIn. For purposes of this policy, "comments" include information, articles, pictures, videos, or any other form of communicative content posed on a Town of Wayne social media site.

SECTION 2 - STATEMENT

The Town of Wayne (Town) has an overriding interest and expectation in deciding what is "spoken" on behalf of the Town regarding public and social media.

The chosen means of active communication between the Town and its citizens are local newspapers, electronic newsletters, electronic e-mails, postcards, postal correspondence, postal newsletter, local community posters, public meetings broadcasts, cable channel bulletin board, Facebook, and the Town website.

Content for announcements can be created by town officials, the Selectboard, Town Manager, town staff or other town boards and committees. These announcements reflect matters and issues of common public interest and information that relates to the Town's functions, objectives, and mission.

The Selectboard, Town Manager or their designee will approve the content generated by any party other than that provided by town officials. If content is generated by any party other than town officials, it must meet the test of common public interest and must be nonpartisan and noncommercial.

SECTION 3 - GENERAL MANAGEMENT

1. The establishment and use by any Town department of the Town's public and social media are subject to approval by the Selectboard, Town Manager or their designee. The establishment and use by any Town committee of the Town's public and social media are subject to approval by the Selectboard, Town Manager or their designee.
2. Town communication and social media sites should make clear that they are maintained by the Town and that they follow the town's **Communications & Social Media Policy**.

Town of Wayne

P.O. Box 400; 48 Pond Road

Wayne, ME 04284

Phone: (207) 685-4983 Fax: (207) 685-3836

<http://www.waynemaine.org>

3. Wherever possible, Town social media sites should link back to the official Town of Wayne website www.waynemaine.org.
4. The Selectboard, Town Manager or their designee will monitor content on the Town communications and social media sites to ensure adherence to both the town's **Communications & Social Media Policy** and the interest and goals of the Town.
5. The Town reserves the right to restrict or remove any content that is deemed in violation of this policy or any applicable law. Any content removed based on these guidelines must be retained by the Town Manager for a reasonable period of time, including the time, date, and identity of the person or organization posting, when available.
6. These guidelines shall be displayed to users and made available by hyperlink.
7. The Town will approach the use of communications and social media tools as consistently as possible, enterprise wide.
8. The Town website at <http://www.waynemaine.org> will remain the Town's primary and predominant Internet presence.
9. All Town public and social media communications and/or sites shall adhere to applicable federal, state, and local laws, regulations, and policies.
10. All Town public and social media communications and/or sites are subject to the Maine Freedom of Access Act. Any content maintained in a social media format that is related to Town business, including a list of subscribers, posted communication, and communication submitted for posting, may be a public record subject to public disclosure.
11. Comments on topics or issues not within the jurisdictional purview of the Town may be removed.
12. Employees representing the Town via public and/or social media communications must conduct themselves at all times as representatives of the Town in accordance with all Town policies.
13. When a Town employee responds to a comment in his/her capacity as a Town employee, he/she shall not share personal information about himself/herself or other Town employees.
14. This policy may be amended at any time by the Board of Selectmen.

SECTION 4 - CONTENT

As a public entity, the Town must abide by certain standards to serve all its constituents in a civil and unbiased manner.

Town of Wayne

P.O. Box 400; 48 Pond Road

Wayne, ME 04284

Phone: (207) 685-4983 Fax: (207) 685-3836

<http://www.waynemaine.org>

1. Comments containing any of the following inappropriate forms of content shall not be permitted in or on any Town public and social media form of communications. Town sites are subject to removal and/or restriction by the Selectboard, Town Manager or their designee:
 - a. Comments not related to the original topic, including random or unintelligible comments.
 - b. Profane, obscene, violent, or pornographic content and or language.
 - c. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, or national origin.
 - d. Defamatory or personal attacks.
 - e. Threats to any person or organization.
 - f. Comments in support of or in opposition to any political campaigns or ballot measures.
 - g. Solicitation of commerce, including but not limited to advertising of any business product for sale.
 - h. Conduct in violation of any federal, state, or local law.
 - i. Encouragement of illegal activity.
 - j. Information that may tend to compromise the safety or security of the public or public systems.
 - k. Content that violates a legal ownership, such as copyright, or any party.
2. A comment posted by a member of the public on any Town public or media site is the opinion of the commentator or poster only and publication of a comment does not imply endorsement of, or agreement by, the Town, nor do such comments necessarily reflect the opinions or policies of the Town.
3. The Town reserves the right to deny access to Town public or social media sites for any individual who violates Communications & Social Media Policy, at any time and without prior notice.
4. All comments posted to any Town Facebook site are bound by Facebook's Statement of Rights and Responsibilities, located at <http://www.facebook.com/terms.php>, and the Town reserves the right to report any violation of Facebook's Statement of Rights and Responsibilities to Facebook with the intent that Facebook takes appropriate and reasonable responsive action.

Town of Wayne

P.O. Box 400; 48 Pond Road
Wayne, ME 04284

Phone: (207) 685-4983 Fax: (207) 685-3836
<http://www.waynemaine.org>

Adopted by the Selectboard this 20th day of **March, 2018**.

Selectboard

Gary Kenny, Chairperson

Stephanie Haines, Vice Chairperson

Don Welsh

Jon Lamarche

Trent Emery

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
100 - General Admin	227,806.00	181,995.72	45,810.28	79.89
01 - Salaries	159,489.00	108,756.62	50,732.38	68.19
01 - Selectmen	7,162.00	3,581.10	3,580.90	50.00
05 - Town Manager	50,000.00	34,603.20	15,396.80	69.21
15 - Treasurer	3,000.00	1,500.00	1,500.00	50.00
20 - Tax Collector	22,686.00	15,379.04	7,306.96	67.79
25 - Town Clerk	23,532.00	16,809.22	6,722.78	71.43
35 - Meeting Clerk	603.00	0.00	603.00	0.00
70 - Med/Fica	8,184.00	5,498.14	2,685.86	67.18
75 - Health Insurance	38,561.00	29,197.29	9,363.71	75.72
80 - Retirement	4,811.00	1,653.04	3,157.96	34.36
81 - Income Protection plan	950.00	535.59	414.41	56.38
02 - Operating Expense	21,861.00	23,130.04	-1,269.04	105.81
01 - Office Expense	3,000.00	3,488.71	-488.71	116.29
05 - Travel expenses	900.00	567.77	332.23	63.09
10 - Training Expense	1,000.00	835.75	164.25	83.58
20 - MMA Dues	2,461.00	2,460.00	1.00	99.96
25 - Computer Repairs	500.00	234.58	265.42	46.92
30 - Computer Software	9,500.00	10,403.51	-903.51	109.51
35 - Website	500.00	1,459.64	-959.64	291.93
40 - Town Report	1,000.00	0.00	1,000.00	0.00
50 - Tax Administration	3,000.00	3,680.08	-680.08	122.67
03 - Contractual	43,956.00	45,382.46	-1,426.46	103.25
01 - Legal Services	10,000.00	10,754.32	-754.32	107.54
05 - Audit Services	5,300.00	4,500.00	800.00	84.91
15 - Insurance	18,000.00	17,685.00	315.00	98.25
20 - Rent	6,656.00	6,656.00	0.00	100.00
25 - Copier lease	4,000.00	5,787.14	-1,787.14	144.68
05 - Utilities	2,500.00	1,866.60	633.40	74.66
01 - Telephone	2,500.00	1,866.60	633.40	74.66
65 - Unclassified	0.00	2,860.00	-2,860.00	---
05 - Capital	0.00	2,860.00	-2,860.00	---
101 - Debt Service	216,812.00	218,964.92	-2,152.92	100.99
15 - Debt Service	216,812.00	218,964.92	-2,152.92	100.99
05 - North Wayne Road	35,578.00	37,795.97	-2,217.97	106.23
10 - Kings Highway	65,256.00	65,248.80	7.20	99.99
15 - Old Winthrop Road	63,974.00	63,988.44	-14.44	100.02
20 - Mount Pisgah Road	52,004.00	51,931.71	72.29	99.86
102 - Elections & Hearings	1,577.00	1,470.51	106.49	93.25
01 - Salaries	1,077.00	1,364.40	-287.40	126.69
41 - Elections clerk	1,000.00	1,297.64	-297.64	129.76
70 - Med/Fica	77.00	66.76	10.24	86.70
02 - Operating Expense	500.00	106.11	393.89	21.22
01 - Office Expense	500.00	106.11	393.89	21.22
103 - General Assistance	1,500.00	0.00	1,500.00	0.00
10 - Social Services/Community Serv	1,500.00	0.00	1,500.00	0.00
85 - General Assistance	1,500.00	0.00	1,500.00	0.00
104 - Fire Department	55,071.00	35,499.41	19,571.59	64.46

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
104 - Fire Department CONT'D				
01 - Salaries	15,071.00	5,113.41	9,957.59	33.93
50 - Chief Officers stipends	6,000.00	3,000.00	3,000.00	50.00
52 - Firefighter stipends	8,000.00	1,750.00	6,250.00	21.88
70 - Med/Fica	1,071.00	363.41	707.59	33.93
02 - Operating Expense	40,000.00	30,386.00	9,614.00	75.97
60 - Fire Operations	22,000.00	14,598.66	7,401.34	66.36
61 - Fire Communications	4,000.00	2,721.88	1,278.12	68.05
62 - Fire Equipment	14,000.00	13,065.46	934.54	93.32
105 - Assessing	22,800.00	19,050.00	3,750.00	83.55
02 - Operating Expense	1,800.00	1,800.00	0.00	100.00
75 - GIS Maps	1,800.00	1,800.00	0.00	100.00
03 - Contractual	21,000.00	17,250.00	3,750.00	82.14
30 - Assessing/Mapping	15,000.00	17,250.00	-2,250.00	115.00
35 - Quarterly review	6,000.00	0.00	6,000.00	0.00
106 - Animal Control	5,130.00	3,032.64	2,097.36	59.12
01 - Salaries	3,230.00	1,614.75	1,615.25	49.99
55 - Animal control officer	3,000.00	1,500.00	1,500.00	50.00
70 - Med/Fica	230.00	114.75	115.25	49.89
10 - Social Services/Community Serv	1,900.00	1,417.89	482.11	74.63
90 - Humane Society	1,900.00	1,417.89	482.11	74.63
107 - Code Enforcement	13,514.00	9,063.88	4,450.12	67.07
01 - Salaries	12,514.00	8,918.88	3,595.12	71.27
56 - Code Enforcement Officer	11,625.00	8,187.48	3,437.52	70.43
70 - Med/Fica	889.00	731.40	157.60	82.27
65 - Unclassified	1,000.00	145.00	855.00	14.50
20 - Conservation Commission	0.00	45.00	-45.00	---
30 - Ordinance & Mapping	1,000.00	100.00	900.00	10.00
108 - Public Safety	33,811.00	23,657.96	10,153.04	69.97
03 - Contractual	26,911.00	18,535.73	8,375.27	68.88
40 - Ambulance	11,022.00	5,499.12	5,522.88	49.89
45 - Sheriff Dept	4,000.00	2,860.00	1,140.00	71.50
50 - PSAP Dispatching	11,889.00	10,176.61	1,712.39	85.60
05 - Utilities	6,900.00	5,122.23	1,777.77	74.24
20 - Street lights	6,900.00	5,122.23	1,777.77	74.24
109 - Roads	292,290.00	265,858.95	26,431.05	90.96
03 - Contractual	169,790.00	169,939.60	-149.60	100.09
55 - Parking Lot Plowing	3,827.00	3,827.00	0.00	100.00
60 - Road Plowing	162,963.00	163,112.60	-149.60	100.09
75 - Roadside mowing	3,000.00	3,000.00	0.00	100.00
05 - Utilities	500.00	511.90	-11.90	102.38
05 - Electricity	500.00	511.90	-11.90	102.38
25 - Roads	122,000.00	95,407.45	26,592.55	78.20
01 - Roads Administration	1,000.00	1,648.72	-648.72	164.87
05 - Brush/Tree removal	12,000.00	5,030.00	6,970.00	41.92
10 - Calcium chloride	8,000.00	2,563.13	5,436.87	32.04
15 - Sweeping	4,000.00	39.00	3,961.00	0.98

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
109 - Roads CONT'D				
20 - Patching	4,000.00	729.81	3,270.19	18.25
30 - Signs	2,000.00	3,173.55	-1,173.55	158.68
35 - Painting	1,000.00	0.00	1,000.00	0.00
40 - Culverts	9,000.00	10,420.51	-1,420.51	115.78
45 - Gravel	26,000.00	19,747.93	6,252.07	75.95
46 - Winter salt	12,000.00	14,851.10	-2,851.10	123.76
55 - Crack sealing	0.00	2,000.00	-2,000.00	----
70 - Grading	8,000.00	3,680.00	4,320.00	46.00
75 - Ditching	35,000.00	31,392.70	3,607.30	89.69
80 - Catch Basin	0.00	131.00	-131.00	----
110 - Transfer Station	81,176.00	70,837.02	10,338.98	87.26
02 - Operating Expense	1,500.00	0.00	1,500.00	0.00
80 - Hazardous waste	1,500.00	0.00	1,500.00	0.00
03 - Contractual	79,676.00	70,837.02	8,838.98	88.91
65 - Transfer Station Operations	73,774.00	66,902.38	6,871.62	90.69
66 - Transfer Station CIP	5,902.00	3,934.64	1,967.36	66.67
111 - Outside Agencies	27,928.00	26,177.50	1,750.50	93.73
10 - Social Services/Community Serv	27,928.00	26,177.50	1,750.50	93.73
01 - Library	6,000.00	6,000.00	0.00	100.00
10 - Archival board	500.00	0.00	500.00	0.00
15 - Messenger	3,000.00	3,000.00	0.00	100.00
20 - Cemetery Association	3,500.00	3,500.00	0.00	100.00
25 - Rural Community Action	3,700.00	3,700.00	0.00	100.00
30 - Senior Spectrum	1,004.00	1,004.00	0.00	100.00
35 - Hospice	1,000.00	1,000.00	0.00	100.00
40 - Family Violence	1,000.00	1,000.00	0.00	100.00
45 - Maine Public Broadcasting	100.00	100.00	0.00	100.00
50 - Kennebec Valley Behavioral Hea	1,600.00	1,600.00	0.00	100.00
55 - Children Center	595.00	595.00	0.00	100.00
60 - Red Cross	1,200.00	1,200.00	0.00	100.00
65 - Sexual Assault Crisis Support	417.00	416.50	0.50	99.88
66 - Crisis & Counseling Center	1,562.00	1,562.00	0.00	100.00
76 - Aging-at-Home	250.00	0.00	250.00	0.00
77 - Winthrop Hot Meal Kitchen	1,000.00	0.00	1,000.00	0.00
94 - Winthrop Food Pantry	1,500.00	1,500.00	0.00	100.00
112 - Recreation	22,926.00	15,098.94	7,827.06	65.86
01 - Salaries	2,153.00	1,076.50	1,076.50	50.00
67 - Recreation Coordinator	2,000.00	1,000.00	1,000.00	50.00
70 - Med/Fica	153.00	76.50	76.50	50.00
02 - Operating Expense	4,300.00	0.00	4,300.00	0.00
90 - Ladd Operational expenses	4,300.00	0.00	4,300.00	0.00
03 - Contractual	6,623.00	3,704.80	2,918.20	55.94
70 - Mowing	2,448.00	1,368.00	1,080.00	55.88
71 - Ladd Mowing	4,175.00	2,336.80	1,838.20	55.97
10 - Social Services/Community Serv	9,850.00	10,317.64	-467.64	104.75
91 - Kennebec Land Trust	250.00	1,550.00	-1,300.00	620.00
92 - Friends of Cobbossee Watershe	1,300.00	0.00	1,300.00	0.00
93 - Memorial Day	300.00	0.00	300.00	0.00
97 - Andro Lake Improve Corp	2,500.00	2,500.00	0.00	100.00

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
112 - Recreation CONT'D				
98 - Andro Yacht club	500.00	500.00	0.00	100.00
99 - 30 Mile Watashed	5,000.00	5,767.64	-767.64	115.35
113 - Land and Buildings	2,624.00	2,283.17	340.83	87.01
02 - Operating Expense	1,600.00	1,710.37	-110.37	106.90
15 - Maintenance and Repairs	1,000.00	1,080.45	-80.45	108.05
95 - NW Schoolhouse	200.00	94.48	105.52	47.24
96 - NW Building	200.00	397.06	-197.06	198.53
97 - Town House	200.00	138.38	61.62	69.19
03 - Contractual	1,024.00	572.80	451.20	55.94
72 - Historic Property Mowing	1,024.00	572.80	451.20	55.94
114 - Capital Reserves transfers	95,000.00	50,000.00	45,000.00	52.63
52 - Capital Reserve Funds	95,000.00	50,000.00	45,000.00	52.63
05 - Fire Truck	30,000.00	0.00	30,000.00	0.00
43 - Ladd Recreation Ctr. Imp.	10,000.00	0.00	10,000.00	0.00
50 - Road Recon. & Pav. Project	50,000.00	50,000.00	0.00	100.00
76 - Broadband Expansion	5,000.00	0.00	5,000.00	0.00
115 - School RSU #38	2,179,274.00	1,628,893.49	550,380.51	74.74
60 - Intergovernment	2,179,274.00	1,628,893.49	550,380.51	74.74
15 - RSU #38	2,179,274.00	1,628,893.49	550,380.51	74.74
116 - County Tax	190,010.00	190,009.78	0.22	100.00
60 - Intergovernment	190,010.00	190,009.78	0.22	100.00
20 - Kennebec County Tax	190,010.00	190,009.78	0.22	100.00
117 - Cobbossee Watershed District	2,536.00	2,536.00	0.00	100.00
60 - Intergovernment	2,536.00	2,536.00	0.00	100.00
25 - Cobbossee Watershed District	2,536.00	2,536.00	0.00	100.00
118 - Overlay	10,000.00	2,214.74	7,785.26	22.15
60 - Intergovernment	10,000.00	2,214.74	7,785.26	22.15
30 - Overlay	10,000.00	2,214.74	7,785.26	22.15
119 - Snowmobile	0.00	628.90	-628.90	----
65 - Unclassified	0.00	628.90	-628.90	----
99 - MISC EXPENSE	0.00	628.90	-628.90	----
120 - Selectboard Contingency	2,500.00	729.01	1,770.99	29.16
65 - Unclassified	2,500.00	729.01	1,770.99	29.16
01 - Contigent	2,500.00	729.01	1,770.99	29.16
Final Totals	3,484,285.00	2,748,002.54	736,282.46	78.87

Revenue Summary Report

Fund: 1

ALL

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
100 - General Admin	441,468.00	3,163,382.19	-2,721,914.19	716.56
01 - Banking Interest	1,000.00	2,283.76	-1,283.76	228.38
03 - Lien costs	5,000.00	1,909.70	3,090.30	38.19
04 - Interest on taxes	12,000.00	6,254.42	5,745.58	52.12
05 - MV Agent fees	5,000.00	3,109.00	1,891.00	62.18
06 - IFW Agent fees	1,000.00	292.00	708.00	29.20
07 - Motor Vehicle excise	250,000.00	181,201.73	68,798.27	72.48
08 - Boat Excise	5,000.00	1,258.00	3,742.00	25.16
09 - Vitals	500.00	526.80	-26.80	105.36
10 - Cash Short/ Over	0.00	25.09	-25.09	----
13 - Cable TV Franchise	5,000.00	3,136.48	1,863.52	62.73
14 - Misc revenue	5,000.00	445.18	4,554.82	8.90
15 - Surplus	100,000.00	0.00	100,000.00	0.00
20 - Insurance Dividends/Reimburse	0.00	1,047.00	-1,047.00	----
21 - State revenue sharing	46,968.00	32,985.36	13,982.64	70.23
25 - Tax Commitment	0.00	2,928,549.87	-2,928,549.87	----
26 - Supplemental Taxes	5,000.00	357.80	4,642.20	7.16
103 - General Assistance	750.00	0.00	750.00	0.00
01 - GA Reimbursement	750.00	0.00	750.00	0.00
105 - Assessing	44,200.00	49,486.26	-5,286.26	111.96
01 - Tree Growth	4,000.00	3,662.26	337.74	91.56
02 - Homestead Exemption	35,000.00	37,038.00	-2,038.00	105.82
03 - Veteran reimbursement	1,500.00	1,244.00	256.00	82.93
04 - BETE Reimbursement	3,700.00	7,542.00	-3,842.00	203.84
106 - Animal Control	750.00	762.00	-12.00	101.60
01 - Dog fees	750.00	662.00	88.00	88.27
02 - Dog late fees	0.00	100.00	-100.00	----
107 - Code Enforcement	2,000.00	232.00	1,768.00	11.60
01 - Building permits	2,000.00	230.00	1,770.00	11.50
02 - Yard Sale Permit	0.00	2.00	-2.00	----
109 - Roads	30,708.00	31,196.00	-488.00	101.59
01 - Local Road Assist Program	30,708.00	31,196.00	-488.00	101.59
110 - Transfer Station	5,902.00	0.00	5,902.00	0.00
15 - Transfer from Cap. Reserve Fnd	5,902.00	0.00	5,902.00	0.00
119 - Snowmobile	0.00	628.90	-628.90	----
01 - State Reimbursement	0.00	628.90	-628.90	----
Final Totals	525,778.00	3,245,687.35	-2,719,909.35	617.31

General Ledger Summary Report

Fund(s): ALL
ALL

Account	Beg Bal	----- Y T D -----		Pending Activity	Balance Net
	Net	Debits	Credits		
I - General Fund	0.00	12,930,516.57	12,930,516.57	0.00	1,907.12
Assets	880,035.27	6,451,032.35	5,927,703.12	523,329.23	0.00
100-00 Cash / Checking	819,445.77	3,005,180.44	3,087,660.03	-82,479.59	0.00
110-00 Debit Card Account-Androscogg	2,000.00	0.00	0.00	0.00	0.00
110-01 Cash Drawers	400.00	0.00	0.00	0.00	0.00
110-03 Andro Savings 1600191314	244,120.83	0.00	0.00	0.00	0.00
115-00 CREDIT MEMO	0.00	0.00	0.00	0.00	0.00
116-00 NSF CHECK	1,220.59	256.74	226.74	30.00	0.00
120-00 ACCOUNTS RECEIVABLE	9,846.00	0.00	9,846.00	-9,846.00	0.00
121-00 PAYROLL TAXES RECEIVABLE	0.00	0.00	0.00	0.00	0.00
150-05 2005 Real Estate Taxes	-0.01	0.00	0.00	0.00	0.00
150-08 2008 Real Estate Taxes	0.00	0.00	0.00	0.00	0.00
150-09 2009 Real Estate Taxes	0.00	0.00	0.00	0.00	0.00
150-11 2011 Real Estate Taxes	0.00	0.00	0.00	0.00	0.00
150-12 2012 Real Estate Taxes	5,611.57	0.00	0.00	0.00	0.00
150-13 2013 Real Estate Taxes	0.01	0.00	0.00	0.00	0.00
150-14 2014 Real Estate Taxes	21.39	0.00	0.00	0.00	0.00
150-15 2015 Real Estate Taxes	26.33	0.00	0.00	0.00	0.00
150-16 2016 Real Estate Taxes	97,271.34	0.00	97,173.80	-97,173.80	0.00
150-17 2017 Real Estate Taxes	-1,925.16	2,918,272.44	2,168,844.04	749,428.40	0.00
150-18 2018 Real Estate Taxes	0.00	1,503.03	19,627.11	-18,124.08	0.00
155-04 2004 pp Taxes	0.00	0.00	0.00	0.00	0.00
155-05 2005 pp Taxes	168.81	0.00	0.00	0.00	0.00
155-06 2006 pp Taxes	250.19	0.00	0.00	0.00	0.00
155-07 2007 pp Taxes	261.03	0.00	0.00	0.00	0.00
155-08 2008 pp Taxes	421.05	0.00	0.00	0.00	0.00
155-09 2009 pp Taxes	554.20	0.00	0.00	0.00	0.00
155-10 2010 pp Taxes	880.67	0.00	0.00	0.00	0.00
155-11 2011 pp Taxes	1,504.73	0.00	0.02	-0.02	0.00
155-12 2012 pp Taxes	1,504.73	0.00	0.02	-0.02	0.00
155-13 2013 pp Taxes	1,680.98	0.00	63.32	-63.32	0.00
155-14 2014 pp Taxes	2,179.89	0.00	0.03	-0.02	0.00
155-15 2015 pp Taxes	2,779.86	0.00	0.02	-0.02	0.00
155-16 2016 pp Taxes	7,048.26	0.00	0.07	-0.07	0.00
155-17 2017 pp Taxes	-0.05	13,296.90	10,626.41	2,670.49	0.00
155-18 2018 pp Taxes	0.00	0.00	0.02	-0.02	0.00
160-09 2009 Liens	5,411.87	0.00	0.00	0.00	0.00
160-10 2010 Liens	5,611.57	0.00	0.00	0.00	0.00
160-11 2011 Liens	5,611.57	0.00	0.00	0.00	0.00
160-12 2012 Liens	0.00	0.00	0.00	0.00	0.00
160-13 2013 Liens	5,891.58	0.00	0.00	0.00	0.00
160-14 2014 Liens	5,737.94	0.00	0.00	0.00	0.00
160-15 2015 Liens	26,231.67	0.00	26,318.53	-26,318.53	0.00
160-16 2016 Liens	0.00	69,326.35	20,488.13	48,838.22	0.00
165-00 Write off	0.00	0.00	0.00	0.00	0.00
199-02 Due to/from Ladd Rec	-1,531.89	75,620.47	73,093.92	2,526.55	0.00
199-03 Due to/from Special Revenues	-12,769.64	56,916.07	56,505.01	411.06	0.00
199-04 Due to/from Capital Projects	-357,781.23	307,905.16	355,430.00	-47,524.84	0.00
199-05 Due to/from Trust Funds	348.81	2,754.75	1,799.90	954.85	0.00
Liabilities	135,861.31	133,544.23	113,571.97	-19,972.26	-1,907.12
300-15 Due to Town of Readfield	0.00	0.00	0.00	0.00	0.00

General Ledger Summary Report

Fund(s): ALL
ALL

Account	Beg Bal Net	----- Y T D -----		Pending Activity	Balance Net	
		Debits	Credits			Net
1 - General Fund CONT'D						
308-00 Cemetery Lot Sales	0.00	0.00	0.00	0.00	0.00	
309-00 Community Directory	0.00	0.00	5.00	5.00	5.00	
310-01 BMV	1,401.88	60,809.57	61,019.19	209.62	-1,284.00	
310-03 State Vital Fees	53.60	65.20	71.20	6.00	0.00	
310-15 IFW	-19.00	9,950.58	10,085.78	135.20	0.00	
310-30 Dog License State	0.40	812.00	874.00	62.00	0.00	
310-35 State Plumbing Fee 25%	566.25	1,470.00	398.75	-1,071.25	0.00	
310-36 DEP Plumbing Fee \$15.00	-50.00	45.00	30.00	-15.00	0.00	
320-00 Accounts Payable	19,290.34	20,787.37	1,497.03	-19,290.34	0.00	
320-05 LPI Plumbing Fee 75%	-221.25	1,372.50	1,296.25	-76.25	0.00	
330-10 Federal withholding	0.00	28,924.13	28,924.13	0.00	0.00	
330-15 Fica withholding	0.00	0.00	0.00	0.00	0.00	
330-20 Medicare withholding	0.00	0.00	0.00	0.00	0.00	
330-25 State withholding	0.00	1,020.12	1,020.12	0.00	0.00	
330-30 Medical withholding	0.00	0.00	0.00	0.00	0.00	
330-31 Vision Withholding	0.00	0.00	0.00	0.00	0.00	
330-40 Retirement withholding	0.00	3,658.35	3,658.35	0.00	0.00	
330-50 MMEHT with holding	-64.91	4,629.41	4,692.17	62.76	-623.12	
400-00 Deferred Tax Revenues	114,904.00	0.00	0.00	0.00	0.00	
Fund Balance	744,173.96	6,345,939.99	6,889,241.48	543,301.49	0.00	1,287,475.45
500-00 Expense control	0.00	2,851,730.99	3,636,103.02	784,372.03	0.00	784,372.03
510-00 Revenue control	0.00	535,702.00	3,253,138.46	2,717,436.46	0.00	2,717,436.46
520-00 Undesignated fund balance	644,173.96	2,958,507.00	0.00	-2,958,507.00	0.00	-2,314,333.04
521-00 Tax Reduction	100,000.00	0.00	0.00	0.00	0.00	100,000.00
530-00 Designated fund balance	0.00	0.00	0.00	0.00	0.00	0.00
2 - Ladd Rec Operations						
Assets	0.00	148,714.39	148,714.39	0.00	0.00	0.00
199-01 Due to/from	1,531.89	73,093.92	75,620.47	-2,526.55	0.00	-994.66
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
330-10 Federal Taxes	0.00	0.00	0.00	0.00	0.00	0.00
330-15 FICA	0.00	0.00	0.00	0.00	0.00	0.00
330-20 Medicare	0.00	0.00	0.00	0.00	0.00	0.00
330-25 State Taxes	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	1,531.89	75,620.47	73,093.92	-2,526.55	0.00	-994.66
500-00 Expense Control	0.00	75,620.47	1,686.78	-73,933.69	0.00	-73,933.69
510-00 Revenue Control	0.00	0.00	71,407.14	71,407.14	0.00	71,407.14
520-00 Fund Balance	1,531.89	0.00	0.00	0.00	0.00	1,531.89
3 - Special Revenues						
Assets	0.00	113,421.08	113,421.08	0.00	0.00	0.00
120-01 No. Wayne School House KSB	1,921.23	0.00	0.00	0.00	0.00	1,921.23
199-01 Due to/from	12,769.64	56,505.01	56,916.07	-411.06	0.00	12,358.58

General Ledger Summary Report

Fund(s): ALL
ALL

Account	Beg Bal	----- Y T D -----		Net	Pending Activity	Balance Net
	Net	Debits	Credits			
3 - Special Revenues CONT'D						
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	14,690.87	56,916.07	56,505.01	-411.06	0.00	14,279.81
500-00 Expense Control	0.00	56,916.07	6,331.01	-50,585.06	0.00	-50,585.06
510-00 Revenue Control	0.00	0.00	50,174.00	50,174.00	0.00	50,174.00
520-00 Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
521-00 Fire Ponds	0.00	0.00	0.00	0.00	0.00	0.00
522-00 Comp Plan	0.00	0.00	0.00	0.00	0.00	0.00
523-00 Perambulation	0.00	0.00	0.00	0.00	0.00	0.00
524-00 ADA Compliance	0.00	0.00	0.00	0.00	0.00	0.00
525-00 Animal Control	1,162.00	0.00	0.00	0.00	0.00	1,162.00
526-00 Pandemic	0.00	0.00	0.00	0.00	0.00	0.00
527-00 Conservation	0.00	0.00	0.00	0.00	0.00	0.00
528-00 Snowmobile	0.00	0.00	0.00	0.00	0.00	0.00
529-00 Wayne Rescue	0.00	0.00	0.00	0.00	0.00	0.00
530-00 Municipal Building	0.00	0.00	0.00	0.00	0.00	0.00
531-00 Farmers Market	713.02	0.00	0.00	0.00	0.00	713.02
532-00 Wayne History Project	3,973.42	0.00	0.00	0.00	0.00	3,973.42
533-00 Andro Lake Improvements	0.00	0.00	0.00	0.00	0.00	0.00
534-00 TOWN BOAT LAUNCH	-3,620.00	0.00	0.00	0.00	0.00	-3,620.00
535-00 Soccer	2,269.19	0.00	0.00	0.00	0.00	2,269.19
536-00 Softball	403.02	0.00	0.00	0.00	0.00	403.02
537-00 Baseball	-482.60	0.00	0.00	0.00	0.00	-482.60
538-00 Cemetery Lot Sales	275.00	0.00	0.00	0.00	0.00	275.00
539-00 Community Directory	155.00	0.00	0.00	0.00	0.00	155.00
540-00 No. Wayne School House	1,825.73	0.00	0.00	0.00	0.00	1,825.73
541-00 Water Quality	1,671.00	0.00	0.00	0.00	0.00	1,671.00
543-00 Aging at home	121.18	0.00	0.00	0.00	0.00	121.18
544-00 Insurance Claims	5,924.91	0.00	0.00	0.00	0.00	5,924.91
545-00 Ladd Improvement	300.00	0.00	0.00	0.00	0.00	300.00
4 - Capital Reserves	0.00	1,020,103.72	1,020,103.72	0.00	0.00	0.00
Assets	430,864.57	355,430.00	307,905.16	47,524.84	0.00	478,389.41
109-00 Fire Truck - WAFUCU - 24852-00	25.00	0.00	0.00	0.00	0.00	25.00
110-00 Fire Truck - WAFUCU - 24852-64	73,058.34	0.00	0.00	0.00	0.00	73,058.34
120-01 Accounts Receivable	0.00	0.00	0.00	0.00	0.00	0.00
199-01 Due to/from	357,781.23	355,430.00	307,905.16	47,524.84	0.00	405,306.07
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	430,864.57	664,673.72	712,198.56	47,524.84	0.00	478,389.41
500-00 Expense Control	0.00	177,905.16	0.00	-177,905.16	0.00	-177,905.16
510-00 Revenue Control	0.00	215,589.52	626,609.04	411,019.52	0.00	411,019.52
520-00 Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
521-00 Transfer Station	43,572.00	0.00	0.00	0.00	0.00	43,572.00
522-00 Voting Machine	0.00	0.00	0.00	0.00	0.00	0.00
523-00 Roads	185,589.52	271,179.04	85,589.52	-185,589.52	0.00	0.00
524-00 Fire Truck	73,083.34	0.00	0.00	0.00	0.00	73,083.34
525-00 Sand Salt Shed	2,918.64	0.00	0.00	0.00	0.00	2,918.64

General Ledger Summary Report

Fund(s): ALL
ALL

Account	Beg Bal Net	----- Y T D -----		Net	Pending Activity	Balance Net
		Debits	Credits			
4 Capital Reserves CONT'D						
526-00 Footbridge	3,617.44	0.00	0.00	0.00	0.00	3,617.44
527-00 Paving	0.00	0.00	0.00	0.00	0.00	0.00
528-00 Town House	0.00	0.00	0.00	0.00	0.00	0.00
529-00 Building maintenance	0.00	0.00	0.00	0.00	0.00	0.00
530-00 Fire Station	0.00	0.00	0.00	0.00	0.00	0.00
531-00 Lord Road Paving	10,083.12	0.00	0.00	0.00	0.00	10,083.12
532-00 Hardscrabble Road	2,810.53	0.00	0.00	0.00	0.00	2,810.53
533-00 Lovejoy Pond Dam	13,796.90	0.00	0.00	0.00	0.00	13,796.90
534-00 Land/Building	264.36	0.00	0.00	0.00	0.00	264.36
535-00 Cemetery Stone Cleaning	9,900.00	0.00	0.00	0.00	0.00	9,900.00
536-00 Town Office	62,402.50	0.00	0.00	0.00	0.00	62,402.50
537-00 Besse Road Chip Seal	4,800.00	0.00	0.00	0.00	0.00	4,800.00
538-00 Fire Equipement	2,945.90	0.00	0.00	0.00	0.00	2,945.90
539-00 Village Improvements	198.88	0.00	0.00	0.00	0.00	198.88
540-00 Technology	9,145.29	0.00	0.00	0.00	0.00	9,145.29
541-00 GIS Map	0.00	0.00	0.00	0.00	0.00	0.00
542-00 Emergency Management	5,200.00	0.00	0.00	0.00	0.00	5,200.00
543-00 Fire Pond/Dry Hydrant	1,633.00	0.00	0.00	0.00	0.00	1,633.00
544-00 North Wayne School House	0.00	0.00	0.00	0.00	0.00	0.00
545-00 Fmr. Pettengill Property Legal	-1,096.85	0.00	0.00	0.00	0.00	-1,096.85
5 Trust Funds	0.00	4,554.65	4,554.65	0.00	0.00	0.00
Assets	83,569.91	1,799.90	2,754.75	-954.85	0.00	82,615.06
100-00 Combined Trust	33,362.76	0.00	0.00	0.00	0.00	33,362.76
101-00 Jaworski Andro 45107709	0.00	0.00	0.00	0.00	0.00	0.00
103-00 Ruth Lee Andro 45107645	0.00	0.00	0.00	0.00	0.00	0.00
104-00 Ladd Worthy Poor Andro 4510761	0.00	0.00	0.00	0.00	0.00	0.00
105-00 Ladd WAFCU 25542-ID 00	25.04	0.00	0.00	0.00	0.00	25.04
106-00 Ladd WAFCU 25542-ID 10 CD	14,937.15	0.00	0.00	0.00	0.00	14,937.15
107-00 Ladd WAFCU 25542-ID 64 Savings	35,593.77	0.00	0.00	0.00	0.00	35,593.77
199-01 Due to/from	-348.81	1,799.90	2,754.75	-954.85	0.00	-1,303.66
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	83,569.91	2,754.75	1,799.90	-954.85	0.00	82,615.06
500-00 Expense Control	0.00	2,754.75	299.90	-2,454.85	0.00	-2,454.85
510-00 Revenue Control	0.00	0.00	1,500.00	1,500.00	0.00	1,500.00
520-00 Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
521-00 Jaworski Fund Balance	1,143.95	0.00	0.00	0.00	0.00	1,143.95
522-00 Ladd Recreation Capital FB	51,930.96	0.00	0.00	0.00	0.00	51,930.96
523-00 Ruth Lee FB	8,502.97	0.00	0.00	0.00	0.00	8,502.97
524-00 Ladd Worthy Poor FB	21,992.03	0.00	0.00	0.00	0.00	21,992.03
Final Totals	0.00	14,217,310.41	14,217,310.41	0.00	1,907.12	1,907.12

Town News – March 2018

Winter is here! **Winter sand** is available for residents use only. This sand can be picked up at the Fairbank Road site. Please be considerate of your neighbors and only take two (2) five (5) gallon buckets per storm.

The Town of Wayne has posted all Town roads for the **mud season**. All overweight trucks will need to get permits at the Town Office to **travel Posted Roads**. During the spring thaw, please use caution while driving on Town roads, water can be on the road, new potholes can form and thick mud can be present. If you have any road issues, please don't hesitate to contact the Town Office at (207) 685-4983 or towmanager@waynemaine.org.

Nominations Papers will be available from the Town Clerk for a number of positions on **March 2nd, 2018**. The following positions will be vacant June 30th, 2018: two Board of Selectmen (3-Year term, Term Expires 2021); one Board of Selectmen (2-Year term remaining, Term Expires 2020); four Budget Committee (5-Year term, Term Expires 2023); one RSU Board of Directors (3-Year term, Term Expires 2021); and one Local School Committee (3-Year term, Term Expires 2021); seats are available. All nomination papers are due to the Town Clerk on **Friday April 13, 2018**.

This month the **Board of Selectmen** will be meeting on **March 6** and **March 20** at **6:30 PM** at the Wayne Elementary School Gymnasium.

This month the **Budget Committee** will be meeting on **March 13** and **March 27** at **6:00 PM** at the Wayne Elementary School Gymnasium.

A **Joint District Selectboards** and **RSU Board of Directors** will be meeting **March 7** at **6:00 PM** at the Maranacook High School Student Center to discuss the school budget.

This month the **Planning Board** will be meeting on **March 7** at **7:00 PM** at the Wayne Town Office.

The Town's **Assessor Agent** Matt Caldwell from RJD Appraisal will be available by appointment on **Monday March 26, 2018** from **8:00 AM** to **4:00 PM** to answer any questions you might have about your assessment or tax bill. Please contact, the Town Office to schedule an appointment.

Your third and final installments of **property taxes** are due by **Monday April 2nd, 2018** at **5:30 PM**. Interest will begin to accrue on April 3rd, 2018 at 7% per annum.

Town News – April 2018

The Town of Wayne has posted all Town roads for the **mud season**. All overweight trucks will need to get permits at the Town Office to **travel Posted Roads**. During the spring thaw, please use caution while driving on Town roads, water can be on the road, new potholes can form and thick mud can be present. If you have any road issues, please don't hesitate to contact the Town Office at (207) 685-4983 or towmanager@waynemaine.org.

The Town of Wayne has an Animal Control Ordinance that states no domesticated animal, licensed or unlicensed, shall be permitted on Town property (highways, sidewalks, Ladd Recreation Center, parks, footbridge, Wayne Town House, North Wayne School House, Town Boat Launch, Fire Stations, or old Town Office) **without a leash**. The Town provides dog waste bags in the parks around the mill pond, please be courteous of others who use these public facilities and **pickup after your dogs**.

The Selectboard is actively seeking residents interested in serving their community on several Town Boards or Committees. Through positive volunteerism and dedicated work, you can be the conduit that energizes your community. We want you to be a part of your Town. The following Boards and Committees have vacancies: **Planning Board and Solid Waste Committee**. If you are interested, please don't hesitate to contact the Town Office.

Your third and final installments of **property taxes** are due by **Monday April 2nd, 2018 at 5:30 PM**. Interest will begin to accrue on April 3rd, 2018 at 7% per annum.

This month the **Planning Board** will be meeting on **April 4 at 7:00 PM** at the Wayne Town Office.

This month the **Board of Selectmen** will be meeting on **April 6 and April 17 at 6:30 PM** at the Wayne Elementary School Gymnasium.

This month the **Budget Committee** will be meeting on **April 10 and April 24 at 6:00 PM** at the Wayne Elementary School Gymnasium.

RSU Board of Directors will be meeting **April 4 and April 11 at 6:30 PM** at the Maranacook High School Student Center. On April 11, they will be meeting to approve the school budget.

Nominations Papers will be available from the Town Clerk for a number of positions on **March 2nd, 2018**. The following positions will be vacant June 30th, 2018: two Board of Selectmen (3-Year term, Term Expires 2021); one Board of Selectmen (2-Year term remaining, Term Expires 2020); four Budget Committee (5-Year term, Term Expires 2023); one RSU Board of Directors (3-Year term, Term Expires 2021); and one Local School Committee (3-Year term, Term Expires 2021); seats are available. All nomination papers are due to the Town Clerk on **Friday April 13, 2018**.

In observation of **Patriot's Day, Monday April 16, 2018**, the Town Office will be closed.

The Town's **Assessor Agent** Matt Caldwell from RJD Appraisal will be available by appointment on **Monday April 23, 2018** from **8:00 AM to 1:00 PM** to answer any questions you might have about your assessment or tax bill. Please contact, the Town Office to schedule an appointment.

**RSU #38 – FY19 Budget Workshops
& Regular Meetings
Maranacook Community High School
Student Center (unless otherwise noted)
6:30 – 8:30 p.m.**

SCHEDULE

- January 3**** Regular Business Meeting; budget overview/goals
- January 17** Budget Workshop – Elementary, Middle & High Schools
- February 7*** Regular Business Meeting; report from RSU 38 Auditor Ron Smith;
Budget Workshop – Technology, Special Education, English Language Learners
(ELLS), Gifted & Talented
- February 14** Budget Workshop – Co-and Extra-Curricular, Operations & Maintenance,
Transportation, Miscellaneous Cost Centers/Accounts (Adult Education, Food
Service, Health, Professional Development/Curriculum, Systems Administration,
Debt Service)
- March 7*** Joint Meeting with Local Select Boards re: draft FY19 budget; Regular Business
Meeting
- March 14** Budget Workshop – budget deliberations, follow-up and decision making
- March 21** Budget Workshop – budget deliberations, follow-up and decision making
- March 28** *Tentative meeting* – Budget Workshop – budget deliberations, follow-up and
decision making
- April 4*** Regular Business Meeting and Budget Workshop – budget deliberations, follow-
up and decision making
- April 11*** Regular Business Meeting – vote on Budget
- May 2**** Regular Business Meeting
- May 16** Annual Budget Meeting, MCHS gymnasium, 7:00 p.m.
- June 6**** Regular Meeting
- June 12 – Budget Validation Referendum at individual town’s polling locations**
- June 20**** Regular Business Meeting

* Regular Business Meeting in addition to budget workshop

** Regular Business Meeting

Budget documents are available by visiting www.maranacook.org/budget

To: Board of Selectmen
 Budget Committee
 From: Aaron Chrostowsky, Town Manager
 Re: Budget Development/ Town Meeting Timeline - Updated
 Date: 1/5/18

<u>Date</u>	<u>Board/ Committee</u>	<u>Time</u>	<u>Activity</u>
Wed. March 7, 2018	Joint RSU/ Selectmen ¹	6:30 PM	Regular Meeting - Joint Meeting/ Draft Budget Proposal
Tues. March 13, 2018	Budget Committee³	6:00 PM	Regular Meeting - Town Manager Budget Presentation - Begin Reviewing Department Budgets
Tues. March 20, 2018	Board of Selectmen ²	6:30 PM	Regular Meeting
Tues. March 27, 2018	Budget Committee³	6:00 PM	Regular Meeting - Review Department Budgets
Tues. April 3, 2018	Board of Selectmen ²	6:30 PM	Regular Meeting
Tues. April 10, 2018	Budget Committee³	6:00 PM	Regular Meeting - Review Department Budgets - Discuss/ Approve Final Budget Recommendation
Wed. April 11, 2018	RSU Board ¹	6:30 PM	Regular Meeting
Tues. April 17, 2018	Board of Selectmen ²	6:30 PM	- Budget Approval Regular Meeting
Tues. April 24, 2018	Budget Committee³	6:00 PM	Regular Meeting - Discuss/ Approve Final Budget Recommendation (if needed)
Tues. May 1, 2018	Board of Selectmen ²	6:30 PM	Regular Meeting
Tues. May 15, 2018	Board of Selectmen ²	6:30 PM	Regular Meeting - Public Hearing
Wed. May 16, 2018	RSU Board ⁴	7:00 PM	- Discuss/ Approve Final Budget Recommendation
Tues. May 29, 2018	Board of Selectmen ²	6:30 PM	Annual School Meeting "Budget Meeting" Regular Meeting
Tues. June 5, 2018	Board of Selectmen ²	6:30 PM	- Public Hearing Regular Meeting
Tuesday June 12, 2018	Board of Selectmen ⁵	8AM – 8PM	Annual Town Meeting "Election of Officers"
Wednesday June 13, 2018	RSU Board ⁵ Board of Selectmen ⁵	8AM – 8PM 6:00 PM	Budget Validation Referendum Annual Town Meeting "Budget Meeting"

Notes:

1. Maranacook High School Student Center; 2. Wayne Elementary School Gymnasium; 3. Wayne Elementary School Gym
4. Maranacook High School Gymnasium; 5. Ladd Recreation Center