

# Town of Wayne Board of Selectmen

**MEMBERS:** Gary Kenny, Stephanie Haines, Don Welsh, Jon Lamarche and Trent Emery

## Meeting Agenda

**Date:** Tuesday July 25, 2017

**Time:** 6:30 PM.

**Place:** Wayne Elementary School – Gymnasium

**Call Meeting to Order.**

**Pledge of Allegiance.**

**Selectmen Present / Quorum.**

**Meeting Minutes.**

- a. **Consider approving of meeting minutes of the Board of Selectmen – July 11, 2017.**

Manager Recommendation: Move the Board to approve meeting minutes of the Board of Selectmen – July 11, 2017.

**Warrants.**

- a. **Consider approving of Payroll Warrant #3.**

Manager Recommendation: The Board to approve Payroll Warrant #3 in the amount of

- b. **Consider approving of Accounts Payable Warrant #4.**

Manager Recommendation: The Board to approve Accounts Payable Warrant #4 in the amount of

**Business Agenda.**

- a. **Award General Obligation Bond**

Manager Recommendation: The Board awards 2017 General Obligation Bond for road reconstruction and paving to \_\_\_\_\_ with \_\_\_\_% interest.

- b. **Authorize the Selectboard Chair, Treasurer and Town Clerk to sign any necessary paperwork regarding 2017 General Obligation Bond.**

Manager Recommendation: The Board to authorize the Selectboard Chair, Treasurer and Town Clerk to sign any necessary paperwork regarding 2017 General Obligation Bond.

- a. **Consider signing Special Town Meeting Warrant.**

Manager Recommendation: The Board signs Special Town Meeting Warrant.

- b. **Review Revised 2017-2018 Regional School Unite No. Assessment payment schedule.**

Manager Recommendation: Discussion Only.

**c. Consider authorizing the Town Manager signing the Maine Department of Transportation Local Road Assistance Program (LRAP) Certification 2017-2018**

Manager Recommendation: Move the Board to authorize the Town Manager to sign the Maine Department of Transportation Local Road Assistance Program (LRAP) Certification 2017-2018

**d. New Parking and Traffic Control Ordinance.**

Manager Recommendation: Discussion Only.

**e. Discuss KLT Letter of Intent and Sample Purchase Sale Agreement**

Manager Recommendation: Discussion Only.

**f. Oath of Office/ Mooring Issue**

Manager Recommendation: Discussion Only.

**g. Authorize the Town Manager to sign and complete the Maine Municipal Association “Voting Ballot.”**

Manager Recommendation: Move the Board to authorize the Town Manager to sign and complete the Maine Municipal Association “Voting Ballot.”

**Supplements and Abatements.**

**Town Manager Report.**

**Board Member Reports.**

**Public Comments.**

**Adjourn.**

The next regularly scheduled **Board of Selectmen Meeting** is scheduled for **Tuesday August 8, 2017 at 6:30 PM** at the Wayne Elementary School - Gymnasium.

*Please remember Selectboard Meetings are working meetings between Board members and town staff.*

**Town of Wayne, Maine  
Select Board Meeting Minutes  
Tuesday July 11, 2017  
Wayne Elementary School**

**Call Meeting to Order/ Selectmen Present**

Gary Kenny determined quorum and called meeting to order at 6:30 PM with the following members present: Trent Emery, Stephanie Haines, Gary Kenny, and Don Welsh. Jonathan Lamarche was absent.

Others Present: Aaron Chrostowsky, Town Manager and Cathy Cook, Town Clerk.

Audience: Peter Davis

**Pledge of Allegiance  
Meeting Minutes**

- a. The Board approved the meeting minutes of the Board of Selectmen for June 27, 2017. (Welsh/Haines) (4/0).

**Warrants**

- a. The Board approved Payroll Warrant #2 in the amount of \$10,784.38. (Emery/Haines) (4/0).
- b. The Board approved Payroll Warrant #3 in the amount of \$39,138.91. (Welsh/Haines ) (4/0).
- c. The Board approved Payroll Warrant #3 in the amount of \$50,806.44. (Welsh/Haines ) (4/0).

**Business Agenda**

- a. Gary Kenny and Don Welsh gave Oath of Office: Selectman/Assessor/Overseer of Poor.
- b. Election of Selectboard Chair & Selectboard Vice-Chair
  1. Gary Kenny was nominated for Selectboard Chair-person. (Welsh/Haines) (4/0)
  2. Stephanie Haine was nominated for Selectboard Vice-Chair-person. (Welsh/Emery) (4/0)
- c. The Board adopted the Bylaws of Board of Selectmen, with revision. (Welsh/Emery) (4/0)
- d. The Board adopted the managers recommended Selectboard Meeting Schedule, including Dates/ Time/ Place for Fiscal Year 2017/2018. (Haines/Welsh) (4/0)
- e. The Board adopted Order of the Municipal Officers, Pursuant to 36 M.R.S.A. SS 906.
- f. Discussion Maine Freedom of Access Law.
- g. Discussion New Parking and Traffic Control Ordinance.

**Abatements/Supplements:** None

**Town Manager Report:**

1. Complaint about the recent Public Forum meeting with the sheriff, and a harsh comment made by a resident about their relative, who reportedly has been speeding and squealing tires etc. The person who complained asked town manager to document the meeting with notes, but town manager stated not required to provide notes. This person felt her family member had been harassed by neighbors and singled out by sheriff patrol, on a later occasion. The Board agreed no need to document the public forum.
2. The recent Army Band program was well attended and good reviews.
3. Discussed possible Special Town meeting because of L.D. 1, before committing taxes.
4. The old town office is being cleaned out for the Wayne Historical Society to use for future programs and displays.
5. Town Manager and Doug Stevenson previously discussed some deadlines on the Comprehensive Plan spreadsheet.

**Board Member Reports:** None

**Public Comments:**

1. Peter Davis suggested reminding summer residents about the fireworks ordinance.
2. Peter Davis complained about AYC mooring field which he says is an illegal situation. Town Manager will send a letter to the State of Maine about this complaint and will cc the AYC.

**Adjourn.**

Motion to Adjourn at 7:25 PM. (Haines/ Welsh) (4/0)

The next Select Board Meeting is scheduled for Tuesday, July 25 , 2017 at 6:30 p.m. at the Wayne Elementary School Gymnasium.

Recorded by:  
Cathy Cook, Town Clerk

Select Board Members

\_\_\_\_\_  
Gary Kenny

\_\_\_\_\_  
Stephanie Haines

\_\_\_\_\_  
Don Welsh

\_\_\_\_\_  
Jonathan Lamarche

\_\_\_\_\_  
Trent Emery

# Town of Wayne

P.O. Box 400; 48 Pond Road  
Wayne, ME 04284

Phone: (207) 685-4983 Fax: (207) 685-3836

<http://www.waynemaine.org>

## INVITATION TO BID GENERAL OBLIGATION BOND

The Town of Wayne (the "Town") invites bids for a General Obligation Bond in an amount up to \$175,000 to fund road reconstruction and repair. The Bond will be dated on or about **September 26, 2016** and loan proceeds will be taken as a lump sum on that date. Repayment of the principal on the Bond will be made in five (5) annual installments of equal amount, plus accrued interest.

**Interested banks must submit sealed bids by 11:30 a.m. on Monday, July 24, 2017.** Each bid should be submitted to Aaron Chrostowsky, Town Manager, P.O. Box 400, Wayne, ME 04284 in a sealed envelope marked "Bid for General Obligation Bond". Bids will be considered by the Select Board at its meeting convening at 6:30 p.m. on the evening of **July 25, 2017** at the Wayne Elementary School - Gym. Information regarding the Town's finances can be obtained by calling Aaron Chrostowsky during business hours at (207) 685-4983.

Bids must disclose the amount of any fees or other charges relating to the borrowing. Bids must permit the Town to prepay the note at the election of the Town without penalty at any time. Bids shall remain firm for acceptance by the Town for 5 days from the submission deadline.

The Town has engaged Lee Bragg of the firm of Bernstein, Shur, Sawyer & Nelson to act as Bond Counsel in connection with this borrowing, and, if required, the successful bidder will be provided with an unqualified opinion from Bond Counsel at the time of the closing. The Town will certify that the debt is a qualified tax-exempt obligation within the meaning of Section 265(b)(3)(B) of the Internal Revenue Code.

The Town reserves the right to accept or reject any or all bids, to waive any informality in the bids and to exercise its judgment in evaluating the bids. The decision of the Select Board on these matters shall be final and conclusive.

**TOWN OF WAYNE**  
**“DRAFT” SPECIAL TOWN MEETING WARRANT**  
**AUGUST 8, 2017**

STATE OF MAINE  
KENNEBEC, SS

To Cathy Cook, a resident in the Town of Wayne, County of Kennebec, and State of Maine:

**GREETINGS:**

In the name of the State of Maine, you are hereby required to notify and warn the voters in the Town of Wayne, in said County, qualified by law to vote in Town Affairs, to meet at the Wayne Elementary School - Gymnasium on **Tuesday, August 8, 2017 at 6:00 PM** to elect a Moderator to preside at said special town meeting and act on Article 2.

**Article 1.** To elect a Moderator to preside at said meeting.

**Article 2.** To see if the Town will vote to exceed the maximum property tax levy limit (LD1) established by State law in the event that the municipal budget approved results in a tax commitment in excess of the property tax levy otherwise allowable, such that the increased maximum property tax levy hereby established will equal the amount committed, or see what action the Town will take. (By State Law, the vote on this article must be by written ballot)

*Note: This article only requires action if the town budget exceeds the tax levy limit established by State law. It is not projected that the town's budget will exceed tax levy limits established by State law.*

**Selectmen Recommend:            YES**

**Budget Committee Recommend:   YES**

Wayne Board of Selectmen

\_\_\_\_\_  
Gary Kenny

\_\_\_\_\_  
Stephanie Haines

\_\_\_\_\_  
Don Welsh

\_\_\_\_\_  
Jon Lamarche

\_\_\_\_\_  
Trent Emery

Attest: A true copy of warrant entitled “Town of Wayne Special Town Meeting Warrant,” as certified to me by municipal officers of Wayne on the **25<sup>th</sup>** day of **July, 2017**.

\_\_\_\_\_  
Wayne Town Clerk

## 2017 MUNICIPAL PROPERTY TAX LEVY LIMIT WORKSHEET

Municipality: \_\_\_\_\_ Contact Person\*: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\* The Contact Person should be able to answer clarifying questions about the reported information.

The following two pages show how to calculate your municipality's property tax levy limit. Completing these pages is not mandatory, but doing so will help ensure that your municipality complies with Maine law on the rate of property tax increases. Information on new property, appropriations, and deductions should be collected from the assessor and the valuation book before completing these pages.

Calendar Year Municipalities - For communities with "calendar year" budgets, the use of the term 2016 refers to the budget year that ended at the end of 2016 or early 2017. The use of the term 2016 refers to the budget year that will end at the end of 2016 or in early 2017.

Fiscal Year Municipalities - For communities with "fiscal year" budgets, the use of the term 2016 refers to the July 1, 2016 to June 30, 2017 budget year. The use of the term 2017 refers to the July 1, 2017 to June 30, 2018 budget year.

### LAST YEAR'S (2016) MUNICIPAL PROPERTY TAX LEVY LIMIT

This is the portion of 2016 property tax revenue used for municipal services.

- If last year the municipality committed LESS THAN or EQUAL TO the limit, enter last year's **limit** on Line 1 below.
- If last year the municipality voted to EXCEED the limit ONCE (just last year), enter last year's **limit** on Line 1 below.

1. **LAST YEAR'S MUNICIPAL PROPERTY TAX LEVY LIMIT** \$ \_\_\_\_\_  
OR

- If last year the municipality voted to INCREASE the limit PERMANENTLY, complete Steps A-D below. The information needed for this calculation is on the *Municipal Tax Assessment Warrant*, filed in the Valuation Book.

A. Last year's Municipal Appropriations (Line 2, 2016 <i>Municipal Tax Assessment Warrant</i> )	\$1,160,997
B. Last year's Total Deductions (Line 11, 2016 <i>Municipal Tax Assessment Warrant</i> )	\$709,222
C. If necessary, enter any revenue included in Total Deductions that paid for non-municipal appropriations, such as schools. (If all deductions paid for municipal appropriations, enter "0".)	_____
D. Add Lines A and C, and subtract Line B. Enter result on Line 1 above.	451776

### CALCULATE GROWTH LIMITATION FACTOR

- Each municipality's Growth Limitation Factor is based on local property growth and statewide income growth.

2. Total New Taxable Value of lots (splits), buildings, building improvements, and personal property first taxed on April 1, 2016 (or most recent year available)	\$1,424,700
3. Total Taxable Value of Municipality on April 1, 2016 (or most recent year available)	\$181,090,600
4. Property Growth Factor (Line 2 divided by Line 3)	0.0079
5. Income Growth Factor (provided by Office of Policy and Management)	0.0284
6. Growth Limitation Factor (Line 4 plus Line 5)	0.0363
7. Add 1 to the Growth Limitation Factor calculated in Line 6. (For example, if Line 6 is 0.0362, then enter 1.0362 on Line 7.)	1.0363

## 2017 MUNICIPAL PROPERTY TAX LEVY LIMIT WORKSHEET

### CALCULATE 2016-2017 CHANGE IN REVENUE SHARING (previously "NET NEW STATE FUNDS")

- Determine if revenue sharing increased or decreased. Years refer to municipal fiscal year.
- 8. 2016 Municipal Revenue Sharing \$46,084
- 9. 2017 Estimated Municipal Revenue Sharing \$46,903
- 10. If Line 8 is greater than Line 9, then calculate Line 8 minus Line 9. Enter result at right; skip Line 11 \$
- 11. If Line 9 is greater than Line 8, then complete 11A & 11B below.
  - A. Multiply Line 8 by Line 7. \$47,757
  - B. Calculate Line 9 minus Line 11A. Enter result at right. \$0  
(If result is negative, enter "0".)

### CALCULATE THIS YEAR'S (2017) MUNICIPAL PROPERTY TAX LEVY LIMIT

- This year's Property Tax Levy Limit is last year's limit increased by the Growth Factor and adjusted for revenue sharing.
- 12 Apply Growth Limitation Factor to last year's limit. (Line 1 multiplied by Line 7) \$468,157
- 13 **THIS YEAR'S MUNICIPAL PROPERTY TAX LEVY LIMIT**
  - If Line 9 is greater than Line 8 (revenue sharing increased), you MUST subtract Line 11B from Line 12. This is required.
  - OR If Line 9 is less than Line 8 (revenue sharing decreased), you MAY add Line 10 to Line 12. This is optional.
- Enter result at right. \$472,470

### CALCULATE THIS YEAR'S (2017) MUNICIPAL PROPERTY TAX LEVY

- The information needed for this calculation is on the 2016 *Municipal Tax Assessment Warrant*, filed in the Valuation Book. Use estimates if necessary.
- A. This year's Municipal Appropriations (Line 2, 2017 *Municipal Tax Assessment Warrant*) \$1,102,464
- B. This year's Total Deductions (Line 11, 2017 *Municipal Tax Assessment Warrant*) \$525,778
- C. If necessary, enter any revenue included in Total Deductions that paid for non-municipal appropriations, such as schools. (If all deductions paid for municipal appropriations, enter "0".) \$
- 14 **THIS YEAR'S MUNICIPAL PROPERTY TAX LEVY** (Add Lines A and C, and subtract Line B) \$576,686

15 COMPARE this year's MUNICIPAL PROPERTY TAX LEVY to the LIMIT (Line 13 minus Line 14) (\$104,216)  
(If the result is **negative**, then this year's municipal property tax levy is greater than the limit and a vote must be taken.)

16 Did the municipality vote to EXCEED the limit ONCE (just this year)?  NO  YES  
(Voting to exceed the limit means the municipality will calculate next year's limit based on line 13.)

If "yes", please describe why: \_\_\_\_\_  
\_\_\_\_\_

17 Did the municipality vote to INCREASE the limit PERMANENTLY (for current and future years)?  NO  YES  
(Voting to increase the limit means the municipality will calculate next year's limit based on line 14.)

If "yes", please describe why: \_\_\_\_\_  
\_\_\_\_\_



# MARANACOOK AREA SCHOOLS

*A Caring School Community Dedicated to Excellence*

Donna H. Wolfrom, Ed.D.  
Superintendent of Schools

Nancy Harriman, Ph.D.  
Director of Curriculum, Instruction & Assessment

Tel. 207-685-3336

Ryan Meserve  
Special Education Director

Brigette Williams  
Finance Manager

Fax. 207-685-4703

## Memorandum

**To:** Town Manager / Selectmen / Treasurers

**From:** Brigette Williams, Finance Manager

**Date:** 7/21/2017

**Re:** 2017-2018 Regional School Unit No. 38 Assessment

Please find attached the REVISED 2017-2018 Regional School Unit No. 38 Assessment payment schedule. This schedule is based on the REVISED State of Maine Enacted Budget. If you have already paid your July 2017 assessment payment, I have reduced the August 2017 payment for the overpayment.

I will be forwarding REVISED Assessment of Regional School Unit Tax forms once I have had the School Board sign them.

Please feel free to contact me if you have any questions.

*Wayne  
Reduction of \$7,416.<sup>00</sup>*

Corrected

**SCHOOL APPROPRIATIONS  
AMOUNTS BY MONTH FOR FISCAL YEAR 2017-2018  
REVISED**

Date: 7/21/2017

Name of Town: Wayne District (if applicable): Regional School Unit No. 38

Address of Treasurer: 45 Millard Harrison Drive, Readfield, ME 04355

Due on or Before the 20th of	Required Local Share K-12 Education	Local Only Debt Service Allocation	Additional Local Appropriation	Adult Education	Monthly Amounts
July 2017	\$122,420.63	\$2,500.88	\$55,251.00	\$815.62	\$180,988.13
August 2017	\$122,420.67	\$2,500.92	\$55,251.00	\$815.58	\$180,988.17
September 2017	\$122,420.67	\$2,500.92	\$55,251.00	\$815.58	\$180,988.17
October 2017	\$122,420.67	\$2,500.92	\$55,251.00	\$815.58	\$180,988.17
November 2017	\$122,420.67	\$2,500.92	\$55,251.00	\$815.58	\$180,988.17
December 2017	\$122,420.67	\$2,500.92	\$55,251.00	\$815.58	\$180,988.17
January 2018	\$122,420.67	\$2,500.92	\$55,251.00	\$815.58	\$180,988.17
February 2018	\$122,420.67	\$2,500.92	\$55,251.00	\$815.58	\$180,988.17
March 2018	\$122,420.67	\$2,500.92	\$55,251.00	\$815.58	\$180,988.17
April 2018	\$122,420.67	\$2,500.92	\$55,251.00	\$815.58	\$180,988.17
May 2018	\$122,420.67	\$2,500.92	\$55,251.00	\$815.58	\$180,988.17
June 2018	\$122,420.67	\$2,500.92	\$55,251.00	\$815.58	\$180,988.17
Totals	\$1,469,048.00	\$30,011.00	\$663,012.00	\$9,787.00	\$2,171,858.00

Amount payable during school budget year covering July 1, 2017 to June 30, 2018

\$2,171,858.00



# MARANACOOK AREA SCHOOLS

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Special Education Director

Brigette Williams  
Finance Manager

Fax. 207-685-4703

## Memorandum

**To:** Town Manager / Selectmen / Treasurers  
**From:** Brigette Williams, Finance Manager  
**Date:** 6/27/2017  
**Re:** 2017-2018 Regional School Unit No. 38 Assessment

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Please find attached the 2017-2018 Regional School Unit No. 38 Assessment payment schedule. This schedule is based on the budget that was approved at the RSU #38 Annual Meeting and validated through the budget validation referendum. The first payment may be different than the other eleven months of payments adjusting for rounding issues.

This schedule may be revised based on the budget the State of Maine approves. There was an additional warrant article that was approved at the RSU #38 Annual Meeting that stated if more subsidy funds were received from the State of Maine than anticipated, it would be used to reduce the local assessments our four towns owed for 2017-2018.

I have also included additional information:

Assessment of Regional School Unit Tax signed by the School Board

Please feel free to contact me if you have any questions.

**STATE OF MAINE  
ASSESSMENT OF REGIONAL SCHOOL UNIT TAX  
MAINE REGIONAL SCHOOL UNIT NUMBER 38**

**To the Assessors of the Town of Wayne, in the County of Kennebec:**

Under and by virtue of the provisions of M.R.S.A. 20-A, §1451 - §1512, the directors of Maine Regional School Unit Number 38, organized in pursuance thereof, hereby issue their warrant for the assessment of taxes on the Town of Wayne for the year covering the period of July 1, 2017 to June 30, 2018.

Whereas, the citizens of Maine Regional School Unit Number 38, at the RSU budget meeting/referendum held May 17, 2017, voted that the sum of Seventeen million four hundred two thousand nine hundred eight dollars and no cents, (\$17,402,908.00), should be approved as the total budget for Maine Regional School Unit Number 38, for the period July 1, 2017 to June 30, 2018, and;

Whereas, the School Directors of Maine Regional School Unit Number 38 have determined that the total budget of Seventeen million four hundred two thousand nine hundred eight dollars and no cents, (\$17,402,908.00), minus all anticipated revenues of Four million three hundred ninety-six thousand six hundred sixty-nine dollars and no cents, (\$4,396,669.00), require the sum of Thirteen million six thousand two hundred thirty-nine dollars and no cents, (\$13,006,239.00), to be assessed against the member municipalities of said Maine Regional School Unit Number 38, for the period July 1, 2017 to June 30, 2018, and;

Whereas, the School Directors within and for Maine Regional School Unit Number 38, on the 21st day of June, 2017, ordered that warrants be issued forthwith and sent out for assessing the municipalities comprising said RSU their proportionate share, said share being in accordance with existing statutes and the method of sharing costs among the member municipalities of said RSU, and for paying the same to the Treasurer of said Maine Regional School Unit Number 38.

Now, therefore, agreeable to the provisions of M.R.S.A. 20-A, §1489, you are hereby required, in the name of the State of Maine and Maine Regional School Unit Number 38 to assess the sum of Two million one hundred seventy-nine thousand two hundred seventy-four dollars and no cents, (\$2,179,274.00), upon the taxable estates within the Town of Wayne according to the provisions of law for the assessment of taxes; and in making said assessment, you are required to add the sum aforesaid to the amount of state, county and town taxes to be by you assessed.

And you are alike required to pay or issue your warrants to the several constables or collectors of said town requiring them respectively to levy and collect the sum of Two million one hundred seventy-nine thousand two hundred seventy-four dollars and no cents, (\$2,179,274.00), and to pay to the town treasurer the aforesaid sum set against said town, to be paid by said town treasurer to the treasurer of Maine Regional School Unit Number 38 in twelve equal monthly installments on or before the 20th of each of the months, July 2017 to June 2018.

Given under our hands this 21st day of June in the year of our Lord, two thousand and seventeen.

*W. B. Hill*

*Kevin Waborn*

*Jan P.*

*Adam Woodford*

*M. Vardy*

*Philip J. Gunn*

*J. E.*

*Melissa A. O'Neal*

*Betsy J. Munn*

*Joan E. Farrar*

Directors, Maine Regional School Unit  
Number 38

Attest: *Ernest H. Dwyer*, Treasurer  
Maine Regional School Unit Number 38

(RSU 38)

SAD AND CSD USE ONLY

Original

**SCHOOL APPROPRIATIONS  
AMOUNTS BY MONTH FOR FISCAL YEAR 2017-2018**

Date: 6/22/2017

Name of Town: Wayne District (if applicable): Regional School Unit No. 38

Address of Treasurer: 45 Millard Harrison Drive, Readfield, ME 04355

Due on or Before the 20th of	Required Local Share K-12 Education	Local Only Debt Service Allocation	Additional Local Appropriation	Adult Education	Monthly Amounts
July 2017	\$119,756.38	\$2,500.88	\$58,533.25	\$815.62	\$181,606.13
August 2017	\$119,756.42	\$2,500.92	\$58,533.25	\$815.58	\$181,606.17
September 2017	\$119,756.42	\$2,500.92	\$58,533.25	\$815.58	\$181,606.17
October 2017	\$119,756.42	\$2,500.92	\$58,533.25	\$815.58	\$181,606.17
November 2017	\$119,756.42	\$2,500.92	\$58,533.25	\$815.58	\$181,606.17
December 2017	\$119,756.42	\$2,500.92	\$58,533.25	\$815.58	\$181,606.17
January 2018	\$119,756.42	\$2,500.92	\$58,533.25	\$815.58	\$181,606.17
February 2018	\$119,756.42	\$2,500.92	\$58,533.25	\$815.58	\$181,606.17
March 2018	\$119,756.42	\$2,500.92	\$58,533.25	\$815.58	\$181,606.17
April 2018	\$119,756.42	\$2,500.92	\$58,533.25	\$815.58	\$181,606.17
May 2018	\$119,756.42	\$2,500.92	\$58,533.25	\$815.58	\$181,606.17
June 2018	\$119,756.42	\$2,500.92	\$58,533.25	\$815.58	\$181,606.17
Totals	\$1,437,077.00	\$30,011.00	\$702,988.00	\$9,787.00	\$2,179,274.00

Amount payable during school budget year covering July 1, 2017 to June 30, 2018

\$2,179,274.00

## Wayne 11250

### Last year's (FY-17) LRAP Funds of \$30,708

As a result of 2007 Legislative inquiries and discussions focused on LRAP, MaineDOT needs to collect additional information on the uses of LRAP funding by all 500 Maine municipalities, counties, and Indian reservations. This is intended to be simple and provide an easy method to collect information on the use of over \$20 million per year by local agencies.

As noted on the front side, LRAP funding can only be spent on capital improvements in non-compact towns.

A **capital improvement** is defined as "any work on a road or bridge which has a life expectancy of at least ten years and restores the load-carrying capacity". Examples of eligible "capital" activities are defined as follows:

1. Medium to heavy overlays which improve the strength and ride quality (minimum 1 inch lift on a shimmed surface), pavement and/or base recycling, pavement cold planning and resurfacing
2. Road reconstruction or rehabilitation
3. Gravel road grade-raising or paving
4. Single culvert replacements or a series of drainage improvements
5. \* Traffic signal or sign installation and/or replacements
6. \* Sidewalk construction or reconstruction
7. \* Heavy ditching, under drain and catch basin installation or total system replacement, permanent erosion control
8. \* Wetland mitigation
9. \* Guardrail installation
10. Bridge or minor span replacement and rehabilitation
11. Any bridge repair activities with a ten year life
12. Local share of a Municipal Partnership Initiative (MPI) project on a state road
13. Debt financing/bond repayment for past capital improvements to public roads
14. The urban match component of any federal-aid project
15. "Banking it" to save up for a future project
16. Other (explain)

\* Some of the categories of work (# 5, 6, 7, 8 & 9) qualify as capital improvements, but must be done in conjunction with roadway reconstruction/rehabilitation.

The "funds spent" (LRAP ONLY) below must add up to at least the amount of your FY-17 LRAP payments (shown above) from 7/1/16 to 6/30/17.

1. Road Name: Mt. Pisgah Road Funds spent on Capital Improvements: \$ 185,461.50

Type of Capital Improvement: see above, list all numbers that apply: 1, 2, 7, 9

Length of Capital improvement (miles or feet): 6,910' ~~miles~~ or \_\_\_\_\_ feet

2. Road Name: Lord Rd/Maxim Rd Funds spent on Capital Improvements: \$ 15,000

Type of Capital Improvement: see above, list all numbers that apply: 2, 3, 4, 7

Length of Capital improvement (miles or feet): 3,471' ~~miles~~ or \_\_\_\_\_ feet

3. Road Name: Road Reserve Funds spent on Capital Improvements: \$ 100,000

Type of Capital Improvement: see above, list all numbers that apply: 15

Length of Capital improvement (miles or feet): \_\_\_\_\_ miles or \_\_\_\_\_ feet

OPTIONAL: In addition to the information above, what was your municipality's TOTAL SUMMER CAPITAL IMPROVEMENT EXPENSES (including FY-17 LRAP payment) \$ \_\_\_\_\_

**We need the original, please make a copy for your records.**

To: Open Space Committee  
From: Aaron Chrostowsky, Town Manager  
Re: Letter of Intent ("LOI")  
Date: June 17, 2017

**Follow-up Questions/ Answers:**

**I.3.A. Purchase and Sales Agreement**

See attached of example purchase and sale agreement which would be conditional to town meeting approval.

**I.3.C. Fundraising Campaign**

KLT recognizes that this project has many community benefits and conservation values. We are looking forward to partnering with Wayne residents to develop and implement a successful fundraising campaign. Both parties agree that this fundraising plan is a shared responsibility. Some of the Wayne fundraising volunteers might be members of the Open Space Committee, but the fundraising effort is not the responsibility of any Town of Wayne committee or official.

**I.4.b. Boundary Survey**

Kennebec Land Trust would hire and pay surveyor directly. KLT won't take property until survey of property is complete. Cost for survey unknown at this time, competitive bidding process, could be as high as \$10,000. Cost included in funds raised for stewardship fund.

**1.4.c. Hazardous Waste Assessment**

Internal assessment where KLT staff review state records, walk the property and ask questions of the current owner, in this case the Town of Wayne. There is no indication that a Phase I Environmental Site Assessment is needed at this time. Cost included in funds raised for stewardship fund.

**1.4.g. KLT's Public Use guidelines**

See attached KLT's Public Use guidelines

Trapping is not allowed due to hiker and pet safety. Also, some KLT members are ethically opposed to trapping.

ATV use is not compatible with low impact use. Property is not suitable for this type of activity.

KLT would entertain language that allows snowmobiles, KLT will consider if this property is needed to connect to the ITS system

### **2.1. Costs**

No closing costs will be needed. KLT will provide a pro bono attorney for closing. Howard Lake will be the closing attorney. This line is meant that if we incur any costs evaluating this proposal, the Town will be responsible.

### **2.5. Termination**

It is ok, to add by seller.

## **Capital Campaign**

### **Option #1 Open Space Managed Forest (75% exempt)**

Town	\$70,000
Survey	\$10,000
<u>Stewardship (Open Space)</u>	<u>\$32,000</u>
<b>Total</b>	<b>\$112,000</b>

\*Allows for managed forest land.

\*Town would receive around \$900/ year in property taxes from KLT

### **Option #2 Forever Wild (95% exempt)**

Town	\$70,000
Survey	\$10,000
<u>Stewardship (Forever Wild)</u>	<u>\$17,638</u>
<b>Total</b>	<b>\$97,638</b>

\*Would not allow timber harvesting on property.

\*Town would receive around \$300/ year in property taxes from KLT

## **Proposed Next Steps:**

### **Open Space Committee**

- Public Hearing (Discussion of alternatives)
  1. Brief presentation of alternatives
  2. Public Comments on alternatives
  
- After Public Hearing at next meeting consider public comments and make recommendation to Selectboard.
  
- Attend Selectboard meeting and give recommendation based on comments received public hearing.

### **Selectboard**

- If recommendation is to continue to work with KLT.  
Selectboard authorizes signor of "Letter of Intent/ Purchase Sale Agreement" contingent upon Town Meeting approval
  1. KLT can begin fundraising campaign with pledges prior to Special Town Meeting
  
- Sign and post Special Town Meeting Warrant
  
- Public Hearing (Discussion of Special Town Meeting Warrant articles)  
The purpose of this public hearing is to answer any questions about to potential voters of board decision.
  1. Brief Presentation on final recommendation
  2. Question(s) and Answer(s)
  
- Special Town Meeting (November 2017) – Australian Ballot

## LETTER OF INTENT ("LOI")

**DATE:** June 20, 2017

**SELLER:** Town of Wayne

**BUYER:** Kennebec Land Trust

### PART ONE

Based on the information currently known to the Buyer it is proposed as follows:

1. BASIC TRANSACTION

The Buyer shall purchase the "Pettengill Parcel" defined in a Purchase and Sale Agreement hereafter referenced.

The property herein referred to is identified as:

+/- 118 acres on the House Road, Wayne, formerly owned by Robert Howard Pettengill, currently owned by the Town of Wayne

Wayne Tax Map and Lot:003-037

2. PAYMENT

The Purchase Price shall be defined as follows: \$70,000, to be paid at closing.

3. OTHER TERMS

- A. A Definitive Purchase and Sales Agreement shall be prepared and subject to review and mutual approval by the parties and their attorneys, and entered into on or before a Closing Date, contingent upon town meeting approval.
- B. Closing Date subject to completion of Fundraising for: Purchase price (\$70,000), KLT perpetual stewardship costs (\$~~17,638~~32,000+/-), and boundary survey (cost to be determined by competitive bidding).
- C. Fundraising ~~plan~~ capital campaign to be developed and implemented by interested members of the Wayne community members of the Wayne Open Space Committee and KLT Staff.
- D. The Purchase and Sale Agreement shall include customary Representations and Warranties by Seller in favor of Buyer.

4. CONDITIONS TO BUYER'S OBLIGATION TO CLOSE.

The Buyer shall have the right to terminate this LOI prior to its expiration if any of the following conditions fail to occur to Buyer's satisfaction before closing.

- (a) Fundraising, as defined in Other Terms ( B), must be completed to KLT's satisfaction.
- (b) Satisfactory completion of a boundary survey, costs included in funds raised as part of fundraising capital campaign for stewardship fund (See 3B)
- (c) Satisfactory completions of a hazardous waste assessment, costs included in funds raised as part of fundraising capital campaign -(See 3B)
- (d) The Seller shall permit Buyer to enter the property at anytime between the signing of this Letter of Intent and the closing.
- (e) Property to be managed as ~~Forever Wild~~ Open Space Managed Forest.
- (f) KLT to Pay annual property taxes to the Town of Wayne at the Open Space Managed Forest Rate.~~Forever Wild~~-rate.
- (g) Town of Wayne agrees that the Pettengill Parcel will be managed according to KLT's Public Use guidelines. KLT will consider if this property is needed to connect to the ITS system

**PART TWO**

The following paragraphs of this letter (the "Binding Provisions") are the legally binding and enforceable agreements of the Buyer and the Seller.

1. COSTS

The Seller shall be responsible for and bear all of its own costs and expenses incurred at any time in connection with pursuing or consummating the Transaction.

2. EXCLUSIVE DEALING

The Seller shall not market nor entertain offers on the property until the close of the Fundraising- Capital Campaign.

3. ENTIRE AGREEMENT

The Binding Provisions constitute the entire agreement between the parties and supersede all prior oral or written agreements, understandings, representations and warranties, and courses of conduct and dealing between the parties on the subject matter hereof. The Binding Provisions may be amended or modified only by a writing executed by all of the parties.

5. TERMINATION

This LOI will automatically terminate on December 31, 2019 unless extended by Buyer or by Seller.

If you are in agreement with the foregoing, please sign and return one copy of this letter agreement, which thereupon will constitute our agreement with respect to its subject matter.

Sincerely,

Mary Denison  
President  
Kennebec Land Trust

Theresa Kerchner  
Executive Director  
Kennebec Land Trust

Date:

Date

Gary Kenny  
Chair, Selectboard  
Town of Wayne

Aaron Chrostowsky  
Town Manager  
Town of Wayne

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Date:

Date

CONTRACT FOR SALE OF REAL ESTATE

Winthrop, Maine

September \_\_\_\_, 2015

Received of The Kennebec Land Trust, hereinafter called the Purchaser, the sum of One Hundred (\$100.00) DOLLARS, as earnest money and in part payment of the purchase price of the following described real estate, situated in the municipality of Winthrop, County of Kennebec, State of Maine:

Being -- Acres of back land off -----and a portion of Map ---, Lot --

Being a portion of the property owned by ---- (hereinafter called the Seller), at this address, and described at said County's Registry of Deeds Book ---, Page 1----

The total purchase price ----- DOLLARS shall be paid as follows:

At closing in cash or by certified or bank check.

Said Deposit is received and held by Lake & Denison, LLP as the escrow agent subject to the following conditions:

1. EARNEST MONEY: Lake & Denison, LLP shall hold said earnest money and act as escrow agent until closing.

2. TITLE: A deed, showing good and merchantable title in accordance with the standards adopted by the Maine Bar Association, shall be delivered to the Purchaser and this transaction shall be closed and the Purchaser shall pay the balance due and execute all necessary papers on December 31, 2015 or before if agreed in writing by both parties. If Seller is unable to convey in accordance with the provisions of this paragraph, then the Seller shall

have a reasonable time period, not to exceed 60 days, from the time the defect is discovered, unless otherwise agreed to by both parties, to remedy the title, after which time, if such defect is not corrected so that there is a merchantable title, the Purchaser may, at its option, withdraw said earnest money and be relieved from all obligations. The Seller hereby agrees to make a good-faith effort to cure any title defect during such period.

3. DEED/REPRESENTATIONS: The property shall be conveyed by Trustee's Deed, and shall be free and clear of all encumbrances except building and zoning restrictions of record, restrictive covenants of record and usual public utilities serving the property. Seller represents that to the best of his knowledge there are no violations of any laws, ordinances or regulations with respect to the property. Seller also represents that to the best of his knowledge there are no underground storage tanks or hazardous waste or materials on the premises.

4. POSSESSION/OCCUPANCY: Possession/occupancy of premises shall be given to Purchaser immediately at closing. Said premises shall then be in the same condition as at present, excepting reasonable use and wear. Seller shall cut no timber or vegetation or excavate on the premises prior to closing.

5. RISK OF LOSS: The risk of loss or damage to said premises by fire or otherwise, until the closing, is assumed by the Seller.

6. PRORATIONS: The following items shall be prorated as of the date of closing:

Real estate taxes based on the municipality's fiscal year.

7. MISCELLANEOUS CLOSING COSTS: Legal fees incident to clearing of title shall be borne by the Seller. The parties shall split equally an appraisal fee. Deed preparation, abstract of title and opinion concerning the marketability of title, and the recording fees for the deed shall be borne by the Purchaser. Transfer tax shall be paid equally by the parties.

8. PURCHASER'S CONTINGENCIES: Purchaser's performance is contingent upon its Board's approval within 30 days of effective date and final appraisal of the premises to substantiate the purchase price.

9. BARGAIN SALE: The parties believe that this is a bargain sale to a 501(c)3 organization. Purchaser shall cooperate with Seller to document the donation aspects based on a qualified appraisal and, if desired by Seller, to recognize publicly the donation.

10. DEFAULT: If the Purchaser defaults in this transaction, this Contract shall be terminated, and the Purchaser shall forfeit said earnest money as liquidated damages. In the event of default by Seller, the earnest money shall be promptly returned to Purchaser and Purchaser shall have the right to enforce specific performance.

11. NO BROKER: The parties agree that no broker brought about this sale.

12. PRIOR STATEMENTS: This agreement completely expresses the obligations of the parties. Any verbal representations, statements and agreements are not valid unless contained herein.

14. HEIRS/ASSIGNS: This agreement shall extend to and be obligatory upon heirs, personal representatives, successors, and assigns of the respective parties.

WHEN SIGNED BY ALL PARTIES, THIS IS A BINDING CONTRACT. IF NOT FULLY UNDERSTOOD, CONSULT AN ATTORNEY. A COPY OF THE CONTRACT IS TO BE RECEIVED BY ALL PARTIES AND RECEIPT OF A COPY IS HEREBY ACKNOWLEDGED.

PURCHASER OFFERS AND AGREES TO PURCHASE THE ABOVE DESCRIBED PROPERTY AT THE PRICE AND UPON THE TERMS AND CONDITIONS SET FORTH. THIS AGREEMENT MAY BE SIGNED ON ANY NUMBER OF IDENTICAL COUNTERPARTS, SUCH AS A FAXED OR SCANNED AND EMAILED COPY, WITH

THE SAME BINDING EFFECT AS IF THE SIGNATURES WERE ON ONE INSTRUMENT.

The Kennebec Land Trust, Purchaser

By: \_\_\_\_\_

Address: PO Box 361, Winthrop, ME 04364

THE SELLER ACCEPTS THE OFFER AND AGREES TO DELIVER THE ABOVE DESCRIBED PROPERTY AT THE PRICE AND UPON THE TERMS AND CONDITIONS SET FORTH.

SIGNED this \_\_\_\_ day of September \_\_\_\_, 2015.

By: \_\_\_\_\_

Address:

Effective Date of Contract September \_\_\_\_, 2015

(Final Acceptance Date)

LD/pjm

File 4460

To: Selectboard

From: Aaron Chrostowsky, Town Manager

Re: Oath of Office/ Mooring Issue

Date: 7/19/2017

**Town Manager's Email to Town Attorney:**

We have a resident who routinely states the Selectmen are violating their oath of office because they are not enforcing state rules regarding moorings on inland water bodies particularly within the "Water Safety Zone". He wants the town to create a mooring ordinance. However, it is in our opinion, that in the absence of a town mooring ordinance, we the Town of Wayne are under no obligation to enforce these state rules. We are small town with limited means and don't have an adequate enforcement arm like the State of Maine. We routinely tell him to contact the state. In effort to uphold there oath of office, the Selectboard has asked me to notify the state of potential violations. It is our intention that this notification should suffice the Selectboard upholding their oaths.

**Town Attorney's Response:**

I agree completely with the Board's position.

**Town Manager's Recommended Response:**

The Town of Wayne is a small community with limited means of enforcement. However, thank you for your comments and/ or concern; we will forward your concerns to the appropriate state agency responsible for enforcing those laws, rules and/ or regulations.

**Mooring Issue Resolution:**

Dear Commissioner Whitcomb:

I am writing on behalf of the Town of Wayne Selectboard to inform you of several potential mooring violations in a "Water Safety Zone" on Androscoggin Lake. It is my understanding that these moorings are in violation of state rules, since the Town of Wayne doesn't have a mooring ordinance.

If you have any questions, please don't hesitate to contact me at (207) 685-4983 or [townmanager@waynemaine.org](mailto:townmanager@waynemaine.org).

Sincerely,  
Aaron Chrostowsky  
Town Manager



Maine Municipal  
Association

60 COMMUNITY DRIVE  
AUGUSTA, MAINE 04330-9486  
(207) 623-8428  
www.memun.org

TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations  
FROM: Stephen W. Gove, MMA Executive Director  
DATE: July 11, 2017  
SUBJECT: MMA Annual Election - Vice President and Executive Committee Members

**Deadline: Friday, August 18, 2017 by 12:00 noon**

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**Nomination Process** – Each year member municipalities have an opportunity to vote on the election of the proposed MMA Vice President and municipal officials to serve on the MMA Executive Committee. A five-member Nominating Committee was appointed in March to review nominations submitted by municipal officials and conduct interviews with those municipal officials qualifying and interested in serving as the MMA Vice President and Executive Committee. The MMA Nominating Committee completed its task in May and put forth a Proposed Slate of Nominees for 2018 to member municipalities.

**Petition Process** – As part of the May mailing, information was also provided on the MMA Petition Process. Pursuant to the MMA Bylaws, nominations may also be made by Petition signed by a majority of the municipal officers in each of at least 5 member municipalities. The deadline for receipt of nominations by petition was Monday, July 10, by 4:30 pm. There were no municipal officials nominated by petition.

***It is now time for each member municipality to cast its official vote.***

**Election Process** – Enclosed you will find the MMA Voting Ballot which includes the proposed Slate of Nominees to serve on the MMA Executive Committee as selected by the MMA Nominating Committee. A brief biographical sketch on each nominee listed on the MMA Voting Ballot is enclosed for your reference. You will note that unlike municipal elections, MMA does not provide for “*Write-in Candidates*” since our process includes an opportunity to nominate a candidate by petition, as noted above.

The MMA Voting Ballot must be signed by a majority of the municipal officers or a municipal official designated by a majority of the municipal officers, and received by the Maine Municipal Association by 12:00 noon on Friday, August 18. We have enclosed a self-addressed self-stamped envelope for your convenience. The MMA Voting Ballots will be counted that afternoon and the election results confirmed under the direction of MMA President Laurie Smith (Town Manager of Kennebunkport).

Election results will be available by contacting the MMA Executive Office or by visiting the MMA website at [www.memun.org](http://www.memun.org) on Friday, August 18, after 4:00 p.m. A formal announcement of the election results will be made at the MMA Annual Business Meeting being held **Wednesday, October 4, at 1:30 p.m. at the Augusta Civic Center**. Newly elected Executive Committee members will be introduced at the MMA Awards Luncheon and Annual Business Meeting and officially take office on January 1, 2018.

If you have any questions on the Election Process, please contact me or Theresa Chavarie at 1-800-452-8786 or in the Augusta area at 623-8428, or by e-mail at [tchavarie@memun.org](mailto:tchavarie@memun.org). Thank you.

**MAINE MUNICIPAL ASSOCIATION  
EXECUTIVE COMMITTEE**

**BIOGRAPHICAL SKETCH OF  
PROPOSED SLATE OF NOMINEES FOR 2018**

**MMA VICE PRESIDENT  
(1-Year Term)**

**MARY SABINS, TOWN MANAGER, TOWN OF VASSALBORO**

**Professional & Municipal Experience:**

- Town of Vassalboro, Maine – Town Manager/Treasurer/Tax Collector (June 2008 – present)
- Town of Chelsea, Maine – Town Manager/ Treasurer/Tax Collector/General Assistance Administrator/Road Commissioner (July 2006 – June 2007)
- MSAD #40, Warren, Maine – Facilities Director/Food Service Director (2005 – 2006)
- Town of Windsor, Maine – Town Manager/Treasurer/Tax Collector/General Assistance Administrator (2001 – March 2005)
- Town of Hope, Maine – Town Administrator/Treasurer/General Assistance Administrator (1997 – 2001)
- City of Augusta, Maine – Internship with the City Manager (September – December 2000)
- Town of Union, Maine – Town Clerk/Tax Collector/Occasional Acting Town Manager ( 1988 – 1997)

**Other Experience, Committees and Affiliations:**

- Member, Maine Municipal Association Executive Committee (2014 – present)
- Member, Maine Municipal Association Strategic & Finance Committee (2014 – present)
- Chairperson, Maine Municipal Association Strategic & Finance Committee (2016)
- Member, Maine Municipal Association Property & Casualty Pool Board of Directors (2014 – present)
- Member, Maine Municipal Association Workers Compensation Fund Board of Trustees (2014 – present)
- Member, MMEHT Selection Committee (2015-2016); appointed by MMA Executive Committee
- Member, Maine Town, City & County Municipal Management Association
- Member, Communications Committee, Maine Town, City & County Municipal Management Association (2015)
- Director, Board of Kennebec Valley Council of Government (2008-2009)
- As the wife of a volunteer firefighter and EMS worker, I have volunteered often in support of our hometown fire and ambulance services (1980-present)

**Education:**

- BS in Business Administration with Management Major from University of Maine at Augusta.
- Graduate of Medomak Valley High School, Waldoboro, Maine

**Awards and Certifications:**

- Qualified as a Certified Public Manager, Maine Town, City & County Management Association (2016)

**MMA EXECUTIVE COMMITTEE MEMBERS**  
**(Three 3-Year Terms)**

**JAMES BENNETT, CITY MANAGER, CITY OF BIDDEFORD**

**Professional & Municipal Experience:**

- City of Biddeford, Maine – City Manager (August 2015 – present)
- City of Presque Isle, Maine – City Manager (March 2010 - July 2015)
- Town of Sabattus, Maine – Interim Town Manager (September 2009 – March 2010)
- City of Lewiston, Maine – City Administrator (March 2002 – July 2009)
- Town of Westbrook, Maine – Administrative Assistant to the Mayor (October 1996 – March 2002)
- Town Old Orchard Beach, Maine – Town Manager (May 1990 – October 1996)
- Town of New Gloucester, Maine – Town Manager (February 1988 – May 1990)
- Town of Dixfield, Maine – Town Manager (February 1986 – February 1988)
- Town of Lisbon, Maine – Selectman (May 1982 – February 1986) Vice Chairman (1985 – 1986)

**Other Experience, Committees and Affiliations:**

- President, International City/County Management Association ( 2014 – 2015); Regional Vice President, (2008 – 2011) Chairperson, Conference Planning Committee, (2007 – 2008); Committee Member (various years 1997 – 2011); Small Community Task Force (1999 – 2001)
- ICMA Emerging Leaders Development Program Facilitator (2007 – present)
- President, Maine Town & City Management Association (1998 –1999); Board of Directors (1991 – 2000)
- Member, Executive Committee, Maine Municipal Association (1992 – 1996)
- Member, Maine Municipal Association Property & Casualty Pool Board of Directors (1992 – 1996)
- Member, Maine Municipal Association Workers Compensation Fund Board of Trustees (1992 – 1996)
- First Chairperson, Maine Municipal Association Strategic & Finance Committee (1995 – 1996)
- Member, Governor’s Municipal Advisory Committee (1992 – 1996)
- President, Aroostook Municipal Association (2012 – 2014)
- Executive Board, Northern Maine Development Commission (2010 – present)
- Chairperson, Aroostook Tourism Committee (2011 – 2013)
- Member, Revolving Loan Committee, Northern Maine Development Commission (2010 – present)
- Executive Board, Maine Service Center Coalition (2011 – present)
- Treasurer, Martindale Country Club (2005 – 2008)
- Treasurer, Kora Klown Shrine Unit (2004 – 2008)
- Kora Divan, Kora Shriners (2004-2006)
- Worshipful Master, Ancient York Lodge of Free and Accepted Masons (2007)
- Chairman and Founder, Ginger Bennett Memorial Scholarship Fund (2003 – present)
- Chairman, Joseph Graziano Memorial Scholarship Fund (2004 – 2012)

**Education:**

- Master of Business Administration, University of Southern Maine
- Bachelor of Science, Business Administration, University of Southern Maine
- Associate of Science, Accounting, Bentley College

**Awards and Certifications:**

- ICMA Legacy Leader since 2008
- All–America City, National Civic League (LEW) 2007
- Public Service Leadership Award, Androscoggin Chamber of Commerce 2006

- Maine Town and City Management Association's "Linc Stackpole Manager of the Year" August 2003
- ICMA Credentialed Manager since 2002
- MTCMA Certified Municipal Manager since 1993

## **JILL DUSON, AT-LARGE COUNCILOR, CITY OF PORTLAND**

### **Professional & Municipal Experience:**

- City of Portland, At Large Councilor; Chair, Housing Committee; Vice Chair, Legislative Committee (November 2001 – present)
- City of Portland, Mayor (2004 – 2005 and 2008 – 2009)
- Maine Human Rights Commission, Manager, Compliance Division (March 2012 – January 2016)
- Maine Department of Labor, Director, Bureau of Rehabilitation Services (June 2004 – February 2011)
- Perkins Thompson Consulting, LLC, President/Principal (January 2001 – July 2003)
- Northern Utilities Natural Gas, Inc., Manager, Government & Community Relations (January 1997 – December 2001)
- Central Maine Power Company, Management/Leadership (June 1987 – January 1997)
- Maine Committee on Aging, Director, Long Term Care Ombudsman Program (May 1984 – May 1987)
- Bureau of Maine's Elderly, Director, Home Equity Conversion Project (January 1983 – April 1984)
- American Bar Association, Assistant Staff Director, Commission on Legal Problems of the Elderly (November 1981 – December)
- Delaware County Legal Assistance Association, Director of Nursing Home Advocacy Project; Staff Attorney - Senior Citizens Law Unit (August 1979 – October 1981)

### **Other Experience, Committees and Affiliations:**

- President, Maine Electoral College (December 2008); Maine Presidential Elector (2004 and 2008)
- Chair, Portland School Committee (2000 - 2001); District 5 School Committee Representative (1998 – 2001)
- Vice Chair, Local Government Advisory Committee (LGAC), US Environmental Protection Agency, Member, LGAC Executive Committee; Chair, LGAC Cleaning Up Our Communities Workgroup
- Member, Democratic Municipal Officials Organization, Council of Policy Advisors; Council of State Chairs
- Board of Directors, Mercy Hospital
- Board of Directors, Institute for Civic Leadership
- Gubernatorial Appointee, Maine Company for Higher Education
- Member, National League of Cities, Energy, Environment & Natural Resources Policy and Advocacy Committee
- Member, National League of Cities, Policy Committee on Community and Economic Development
- Member, National League of Cities, Human Development Steering Committee
- Board of Directors, Portland Community Chamber of Commerce
- Board Chair, Legal Services for the Elderly
- Board of Directors, Portland Symphony
- Board of Directors, Maine Philanthropy Center
- Board of Directors, Maine State Chamber of Commerce

### **Education:**

- Senior Executives in State & Local Government, Kennedy School of Government, Harvard University
- Leadership Maine Zeta Class, Maine Development Foundation, Augusta, ME
- Juris Doctor, University of Pennsylvania School of Law, Philadelphia, PA
- Bachelor of Arts, Antioch College, Ohio
- Chester High School, Chester, PA

## **GARY FORTIER, CITY COUNCILOR, CITY OF ELLSWORTH**

### **Professional & Municipal Experience:**

- Self-employed electrical contractor (1991 – current)
- City of Ellsworth, Maine - City Councilor (1992 – 2001) and (2004 – present); Mayor/Chair (five years)
- City of Ellsworth Recreation Commission, Finance Committee, Penobscot Downeast Cable Television Committee and Library Expansion Committee
- City of Ellsworth Council Representative on the Building Committees for Ellsworth High School, Ellsworth Elementary-Middle School and the renovation of Ellsworth City Hall
- Broadcast Council and School Board monthly meetings on Public Access TV (2002 – 2004)
- Director, Ellsworth Area Chamber of Commerce (1995 – 1998)
- Director, Northeast Emergency Medical Services Council (1984 – 1987)
- Ellsworth area EMT-I with County Ambulance (1972 – 1989)
- City of Ellsworth, Volunteer Firefighter; retiring as Captain (1970 – 2005)

### **Other Experience, Committees and Affiliations:**

- Member, Maine Municipal Association Executive Committee (2015 – present)
- Member, Maine Municipal Association Strategic & Finance Committee (2017)
- Member, Maine Municipal Association Property & Casualty Pool Board of Directors (2015 – present)
- Member, Maine Municipal Association Workers Compensation Fund Board of Trustees (2015 – present)
- Member, Maine Municipal Association Nominating Committee (2012) and (2015)
- City of Ellsworth Voting Delegate, Maine Municipal Association Business Meeting (1992 – current)
- Member, Maine Municipal Association Legislative Policy Committee, Senate District 7 (2014 – 2019)
- Secretary and Scholarship Coordinator, Down East Electrical Associates (a trade group of electricians from Hancock and Washington Counties) (Current)
- State Emergency Response Commission (SERC), Appointed Member by Governor King (1993 – 2002); served as Vice Chairman for last four years
- Assisted in local projects annually, such as Rotary Pancake breakfast, Ellsworth Antique Show at Woodlawn, Red Cross Disaster Shelter operations; Demeyer Field Electrical Repairs, Ellsworth Garden Club projects (greenhouse at Ellsworth High School, Donald Little Park Power, and Blue Star Memorial on Route 1A).

### **Awards and Certifications:**

Ellsworth Area Chamber of Commerce Citizen of the Year – 2008

Ellsworth Rotary Club Paul Harris Fellow Honor – 2006 as a non-Rotarian

**MAINE MUNICIPAL ASSOCIATION**  
**VOTING BALLOT**

**Election of Vice President and Executive Committee Members**  
*Deadline for Receipt of Voting Ballots – 12:00 noon on Friday, August 18, 2017*

**VICE-PRESIDENT - 1 YEAR TERM**

**Vote for One**

**Proposed by MMA Nominating Committee:**

Mary Sabins, Town Manager, Town of Vassalboro

**DIRECTORS - 3 YEAR TERM**

**Vote for Three**

**Proposed by MMA Nominating Committee:**

James Bennett, City Manager, City of Biddeford

Jill Duson, At-Large Councilor, City of Portland

Gary Fortier, Councilor, City of Ellsworth

*Please note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition.*

*The Voting Ballot may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.*

Date: \_\_\_\_\_ Municipality: \_\_\_\_\_

**Signed by a Municipal Official designated by a majority of Municipal Officers:**

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
Position: \_\_\_\_\_

**OR Signed by a Majority of Municipal Officers**      **Current # of Municipal Officers: \_\_\_\_\_**

Print Names:	Signatures:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Return To:**  
MMA Annual Election  
Maine Municipal Association  
60 Community Drive  
Augusta, Maine 04330  
FAX: (207) 626-3358 or 626-5947  
Email: [tchavarie@memun.org](mailto:tchavarie@memun.org)

# Expense Summary Report

Fund: 1  
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
<b>100 - General Admin</b>	<b>227,806.00</b>	<b>32,555.33</b>	<b>195,250.67</b>	<b>14.29</b>
<b>01 - Salaries</b>	<b>159,489.00</b>	<b>7,549.88</b>	<b>151,939.12</b>	<b>4.73</b>
01 - Selectmen	7,162.00	0.00	7,162.00	0.00
05 - Town Manager	50,000.00	1,922.40	48,077.60	3.84
15 - Treasurer	3,000.00	0.00	3,000.00	0.00
20 - Tax Collector	22,686.00	1,061.28	21,624.72	4.68
25 - Town Clerk	23,532.00	887.22	22,644.78	3.77
35 - Meeting Clerk	603.00	0.00	603.00	0.00
70 - Med/Fica	8,184.00	296.12	7,887.88	3.62
75 - Health Insurance	38,561.00	3,225.93	35,335.07	8.37
80 - Retirement	4,811.00	97.42	4,713.58	2.02
81 - Income Protection plan	950.00	59.51	890.49	6.26
<b>02 - Operating Expense</b>	<b>21,861.00</b>	<b>10,572.81</b>	<b>11,288.19</b>	<b>48.36</b>
01 - Office Expense	3,000.00	3.30	2,996.70	0.11
05 - Travel expenses	900.00	50.00	850.00	5.56
10 - Training Expense	1,000.00	116.00	884.00	11.60
20 - MMA Dues	2,461.00	0.00	2,461.00	0.00
25 - Computer Repairs	500.00	0.00	500.00	0.00
30 - Computer Software	9,500.00	10,403.51	-903.51	109.51
35 - Website	500.00	0.00	500.00	0.00
40 - Town Report	1,000.00	0.00	1,000.00	0.00
50 - Tax Administration	3,000.00	0.00	3,000.00	0.00
<b>03 - Contractual</b>	<b>43,956.00</b>	<b>14,432.64</b>	<b>29,523.36</b>	<b>32.83</b>
01 - Legal Services	10,000.00	67.50	9,932.50	0.68
05 - Audit Services	5,300.00	1,000.00	4,300.00	18.87
15 - Insurance	18,000.00	7,717.50	10,282.50	42.88
20 - Rent	6,656.00	0.00	6,656.00	0.00
25 - Copier lease	4,000.00	5,647.64	-1,647.64	141.19
<b>05 - Utilities</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>
01 - Telephone	2,500.00	0.00	2,500.00	0.00
<b>101 - Debt Service</b>	<b>216,812.00</b>	<b>37,795.97</b>	<b>179,016.03</b>	<b>17.43</b>
<b>15 - Debt Service</b>	<b>216,812.00</b>	<b>37,795.97</b>	<b>179,016.03</b>	<b>17.43</b>
05 - North Wayne Road	35,578.00	37,795.97	-2,217.97	106.23
10 - Kings Highway	65,256.00	0.00	65,256.00	0.00
15 - Old Winthrop Road	63,974.00	0.00	63,974.00	0.00
20 - Mount Pisgah Road	52,004.00	0.00	52,004.00	0.00
<b>102 - Elections &amp; Hearings</b>	<b>1,577.00</b>	<b>0.00</b>	<b>1,577.00</b>	<b>0.00</b>
<b>01 - Salaries</b>	<b>1,077.00</b>	<b>0.00</b>	<b>1,077.00</b>	<b>0.00</b>
41 - Elections clerk	1,000.00	0.00	1,000.00	0.00
70 - Med/Fica	77.00	0.00	77.00	0.00
<b>02 - Operating Expense</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>
01 - Office Expense	500.00	0.00	500.00	0.00
<b>103 - General Assistance</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
<b>10 - Social Services/Community Serv</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
85 - General Assistance	1,500.00	0.00	1,500.00	0.00
<b>104 - Fire Department</b>	<b>55,071.00</b>	<b>757.45</b>	<b>54,313.55</b>	<b>1.38</b>
<b>01 - Salaries</b>	<b>15,071.00</b>	<b>0.00</b>	<b>15,071.00</b>	<b>0.00</b>
50 - Chief Officers stipends	6,000.00	0.00	6,000.00	0.00

# Expense Summary Report

Fund: 1  
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
<b>104 - Fire Department CONT'D</b>				
52 - Firefighter stipends	8,000.00	0.00	8,000.00	0.00
70 - Med/Fica	1,071.00	0.00	1,071.00	0.00
<b>02 - Operating Expense</b>	<b>40,000.00</b>	<b>757.45</b>	<b>39,242.55</b>	<b>1.89</b>
60 - Fire Operations	22,000.00	361.06	21,638.94	1.64
61 - Fire Communications	4,000.00	396.39	3,603.61	9.91
62 - Fire Equipment	14,000.00	0.00	14,000.00	0.00
<b>105 - Assessing</b>	<b>22,800.00</b>	<b>1,250.00</b>	<b>21,550.00</b>	<b>5.48</b>
<b>02 - Operating Expense</b>	<b>1,800.00</b>	<b>0.00</b>	<b>1,800.00</b>	<b>0.00</b>
75 - GIS Maps	1,800.00	0.00	1,800.00	0.00
<b>03 - Contractual</b>	<b>21,000.00</b>	<b>1,250.00</b>	<b>19,750.00</b>	<b>5.95</b>
30 - Assessing/Mapping	15,000.00	1,250.00	13,750.00	8.33
35 - Quarterly review	6,000.00	0.00	6,000.00	0.00
<b>106 - Animal Control</b>	<b>5,130.00</b>	<b>472.63</b>	<b>4,657.37</b>	<b>9.21</b>
<b>01 - Salaries</b>	<b>3,230.00</b>	<b>0.00</b>	<b>3,230.00</b>	<b>0.00</b>
55 - Animal control officer	3,000.00	0.00	3,000.00	0.00
70 - Med/Fica	230.00	0.00	230.00	0.00
<b>10 - Social Services/Community Serv</b>	<b>1,900.00</b>	<b>472.63</b>	<b>1,427.37</b>	<b>24.88</b>
90 - Humane Society	1,900.00	472.63	1,427.37	24.88
<b>107 - Code Enforcement</b>	<b>13,514.00</b>	<b>489.66</b>	<b>13,024.34</b>	<b>3.62</b>
<b>01 - Salaries</b>	<b>12,514.00</b>	<b>489.66</b>	<b>12,024.34</b>	<b>3.91</b>
56 - Code Enforcement Officer	11,625.00	454.86	11,170.14	3.91
70 - Med/Fica	889.00	34.80	854.20	3.91
<b>65 - Unclassified</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
30 - Ordinance & Mapping	1,000.00	0.00	1,000.00	0.00
<b>108 - Public Safety</b>	<b>33,811.00</b>	<b>6,093.54</b>	<b>27,717.46</b>	<b>18.02</b>
<b>03 - Contractual</b>	<b>26,911.00</b>	<b>5,540.33</b>	<b>21,370.67</b>	<b>20.59</b>
40 - Ambulance	11,022.00	0.00	11,022.00	0.00
45 - Sheriff Dept	4,000.00	0.00	4,000.00	0.00
50 - PSAP Dispatching	11,889.00	5,540.33	6,348.67	46.60
<b>05 - Utilities</b>	<b>6,900.00</b>	<b>553.21</b>	<b>6,346.79</b>	<b>8.02</b>
20 - Street lights	6,900.00	553.21	6,346.79	8.02
<b>109 - Roads</b>	<b>292,290.00</b>	<b>3,660.73</b>	<b>288,629.27</b>	<b>1.25</b>
<b>03 - Contractual</b>	<b>169,790.00</b>	<b>0.00</b>	<b>169,790.00</b>	<b>0.00</b>
55 - Parking Lot Plowing	3,827.00	0.00	3,827.00	0.00
60 - Road Plowing	162,963.00	0.00	162,963.00	0.00
75 - Roadside mowing	3,000.00	0.00	3,000.00	0.00
<b>05 - Utilities</b>	<b>500.00</b>	<b>21.83</b>	<b>478.17</b>	<b>4.37</b>
05 - Electricity	500.00	21.83	478.17	4.37
<b>25 - Roads</b>	<b>122,000.00</b>	<b>3,638.90</b>	<b>118,361.10</b>	<b>2.98</b>
01 - Roads Administration	1,000.00	0.00	1,000.00	0.00
05 - Brush/Tree removal	12,000.00	0.00	12,000.00	0.00
10 - Calcium chloride	8,000.00	0.00	8,000.00	0.00
15 - Sweeping	4,000.00	3,483.90	516.10	87.10
20 - Patching	4,000.00	0.00	4,000.00	0.00
30 - Signs	2,000.00	0.00	2,000.00	0.00
35 - Painting	1,000.00	0.00	1,000.00	0.00

# Expense Summary Report

Fund: 1  
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
<b>109 - Roads CONT'D</b>				
40 - Culverts	9,000.00	155.00	8,845.00	1.72
45 - Gravel	26,000.00	0.00	26,000.00	0.00
46 - Winter salt	12,000.00	0.00	12,000.00	0.00
70 - Grading	8,000.00	0.00	8,000.00	0.00
75 - Ditching	35,000.00	0.00	35,000.00	0.00
<b>110 - Transfer Station</b>	<b>81,176.00</b>	<b>0.00</b>	<b>81,176.00</b>	<b>0.00</b>
<b>02 - Operating Expense</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
80 - Hazardous waste	1,500.00	0.00	1,500.00	0.00
<b>03 - Contractual</b>	<b>79,676.00</b>	<b>0.00</b>	<b>79,676.00</b>	<b>0.00</b>
65 - Transfer Station Operations	73,774.00	0.00	73,774.00	0.00
66 - Transfer Station CIP	5,902.00	0.00	5,902.00	0.00
<b>111 - Outside Agencies</b>	<b>27,928.00</b>	<b>0.00</b>	<b>27,928.00</b>	<b>0.00</b>
<b>10 - Social Services/Community Serv</b>	<b>27,928.00</b>	<b>0.00</b>	<b>27,928.00</b>	<b>0.00</b>
01 - Library	6,000.00	0.00	6,000.00	0.00
10 - Archival board	500.00	0.00	500.00	0.00
15 - Messenger	3,000.00	0.00	3,000.00	0.00
20 - Cemetery Association	3,500.00	0.00	3,500.00	0.00
25 - Rural Community Action	3,700.00	0.00	3,700.00	0.00
30 - Senior Spectrum	1,004.00	0.00	1,004.00	0.00
35 - Hospice	1,000.00	0.00	1,000.00	0.00
40 - Family Violence	1,000.00	0.00	1,000.00	0.00
45 - Maine Public Broadcasting	100.00	0.00	100.00	0.00
50 - Kennebec Valley Behavioral Hea	1,600.00	0.00	1,600.00	0.00
55 - Children Center	595.00	0.00	595.00	0.00
60 - Red Cross	1,200.00	0.00	1,200.00	0.00
65 - Sexual Assault Crisis Support	417.00	0.00	417.00	0.00
66 - Crisis & Counseling Center	1,562.00	0.00	1,562.00	0.00
76 - Aging-at-Home	250.00	0.00	250.00	0.00
77 - Winthrop Hot Meal Kitchen	1,000.00	0.00	1,000.00	0.00
94 - Winthrop Food Pantry	1,500.00	0.00	1,500.00	0.00
<b>112 - Recreation</b>	<b>22,926.00</b>	<b>926.20</b>	<b>21,999.80</b>	<b>4.04</b>
<b>01 - Salaries</b>	<b>2,153.00</b>	<b>0.00</b>	<b>2,153.00</b>	<b>0.00</b>
67 - Recreation Coordinator	2,000.00	0.00	2,000.00	0.00
70 - Med/Fica	153.00	0.00	153.00	0.00
<b>02 - Operating Expense</b>	<b>4,300.00</b>	<b>0.00</b>	<b>4,300.00</b>	<b>0.00</b>
90 - Ladd Operational expenses	4,300.00	0.00	4,300.00	0.00
<b>03 - Contractual</b>	<b>6,623.00</b>	<b>926.20</b>	<b>5,696.80</b>	<b>13.98</b>
70 - Mowing	2,448.00	342.00	2,106.00	13.97
71 - Ladd Mowing	4,175.00	584.20	3,590.80	13.99
<b>10 - Social Services/Community Serv</b>	<b>9,850.00</b>	<b>0.00</b>	<b>9,850.00</b>	<b>0.00</b>
91 - Kennebec Land Trust	250.00	0.00	250.00	0.00
92 - Friends of Cobbossee Watershe	1,300.00	0.00	1,300.00	0.00
93 - Memorial Day	300.00	0.00	300.00	0.00
97 - Andro Lake Improve Corp	2,500.00	0.00	2,500.00	0.00
98 - Andro Yacht club	500.00	0.00	500.00	0.00
99 - 30 Mile Watshed	5,000.00	0.00	5,000.00	0.00
<b>113 - Land and Buildings</b>	<b>2,624.00</b>	<b>261.33</b>	<b>2,362.67</b>	<b>9.96</b>

## Expense Summary Report

Fund: 1  
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
<b>113 - Land and Buildings CONT'D</b>				
<b>02 - Operating Expense</b>	<b>1,600.00</b>	<b>118.13</b>	<b>1,481.87</b>	<b>7.38</b>
15 - Maintenance and Repairs	1,000.00	75.00	925.00	7.50
95 - NW Schoolhouse	200.00	12.50	187.50	6.25
96 - NW Building	200.00	15.63	184.37	7.82
97 - Town House	200.00	15.00	185.00	7.50
<b>03 - Contractual</b>	<b>1,024.00</b>	<b>143.20</b>	<b>880.80</b>	<b>13.98</b>
72 - Historic Property Mowing	1,024.00	143.20	880.80	13.98
<b>114 - Capital Reserves transfers</b>				
<b>52 - Capital Reserve Funds</b>	<b>95,000.00</b>	<b>0.00</b>	<b>95,000.00</b>	<b>0.00</b>
05 - Fire Truck	30,000.00	0.00	30,000.00	0.00
43 - Ladd Recreation Ctr. Imp.	10,000.00	0.00	10,000.00	0.00
50 - Road Recon. & Pav. Project	50,000.00	0.00	50,000.00	0.00
76 - Broadband Expansion	5,000.00	0.00	5,000.00	0.00
<b>115 - School RSU #38</b>				
<b>60 - Intergovernment</b>	<b>2,179,274.00</b>	<b>0.00</b>	<b>2,179,274.00</b>	<b>0.00</b>
15 - RSU #38	2,179,274.00	0.00	2,179,274.00	0.00
<b>116 - County Tax</b>				
<b>60 - Intergovernment</b>	<b>190,010.00</b>	<b>0.00</b>	<b>190,010.00</b>	<b>0.00</b>
20 - Kennebec County Tax	190,010.00	0.00	190,010.00	0.00
<b>117 - Cobbossee Watershed District</b>				
<b>60 - Intergovernment</b>	<b>2,536.00</b>	<b>0.00</b>	<b>2,536.00</b>	<b>0.00</b>
25 - Cobbossee Watershed District	2,536.00	0.00	2,536.00	0.00
<b>118 - Overlay</b>				
<b>60 - Intergovernment</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>
30 - Overlay	10,000.00	0.00	10,000.00	0.00
<b>120 - Selectboard Contingency</b>				
<b>65 - Unclassified</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>
01 - Contigent	2,500.00	0.00	2,500.00	0.00
<b>Final Totals</b>	<b>3,484,285.00</b>	<b>84,262.84</b>	<b>3,400,022.16</b>	<b>2.42</b>

# Revenue Summary Report

Fund: 1

ALL

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
<b>100 - General Admin</b>	<b>441,468.00</b>	<b>23,312.52</b>	<b>418,155.48</b>	<b>5.28</b>
01 - Banking Interest	1,000.00	0.00	1,000.00	0.00
03 - Lien costs	5,000.00	270.21	4,729.79	5.40
04 - Interest on taxes	12,000.00	1,461.42	10,538.58	12.18
05 - MV Agent fees	5,000.00	380.00	4,620.00	7.60
06 - IFW Agent fees	1,000.00	64.00	936.00	6.40
07 - Motor Vehicle excise	250,000.00	15,775.72	234,224.28	6.31
08 - Boat Excise	5,000.00	602.00	4,398.00	12.04
09 - Vitals	500.00	50.00	450.00	10.00
13 - Cable TV Franchise	5,000.00	0.00	5,000.00	0.00
14 - Misc revenue	5,000.00	0.00	5,000.00	0.00
15 - Surplus	100,000.00	0.00	100,000.00	0.00
21 - State revenue sharing	46,968.00	4,709.17	42,258.83	10.03
26 - Supplemental Taxes	5,000.00	0.00	5,000.00	0.00
<b>103 - General Assistance</b>	<b>750.00</b>	<b>0.00</b>	<b>750.00</b>	<b>0.00</b>
01 - GA Reimbursement	750.00	0.00	750.00	0.00
<b>105 - Assessing</b>	<b>44,200.00</b>	<b>0.00</b>	<b>44,200.00</b>	<b>0.00</b>
01 - Tree Growth	4,000.00	0.00	4,000.00	0.00
02 - Homestead Exemption	35,000.00	0.00	35,000.00	0.00
03 - Veteran reimbursement	1,500.00	0.00	1,500.00	0.00
04 - BETE Reimbursement	3,700.00	0.00	3,700.00	0.00
<b>106 - Animal Control</b>	<b>750.00</b>	<b>0.00</b>	<b>750.00</b>	<b>0.00</b>
01 - Dog fees	750.00	0.00	750.00	0.00
<b>107 - Code Enforcement</b>	<b>2,000.00</b>	<b>66.00</b>	<b>1,934.00</b>	<b>3.30</b>
01 - Building permits	2,000.00	65.00	1,935.00	3.25
02 - Yard Sale Permit	0.00	1.00	-1.00	----
<b>109 - Roads</b>	<b>30,708.00</b>	<b>0.00</b>	<b>30,708.00</b>	<b>0.00</b>
01 - Local Road Assist Program	30,708.00	0.00	30,708.00	0.00
<b>110 - Transfer Station</b>	<b>5,902.00</b>	<b>0.00</b>	<b>5,902.00</b>	<b>0.00</b>
15 - Transfer from Cap. Reserve Fnd	5,902.00	0.00	5,902.00	0.00
<b>Final Totals</b>	<b>525,778.00</b>	<b>23,378.52</b>	<b>502,399.48</b>	<b>4.45</b>

# General Ledger Summary Report

Fund(s): ALL  
ALL

Account	Beg Bal Net	----- Y T D -----			Pending Activity	Balance Net
		Debits	Credits	Net		
<b>General Fund</b>	<b>0.00</b>	<b>3,627,177.05</b>	<b>3,627,177.05</b>	<b>0.00</b>	<b>3,238.51</b>	<b>3,238.51</b>
<b>Assets</b>	<b>869,150.16</b>	<b>104,008.50</b>	<b>110,199.57</b>	<b>-6,191.07</b>	<b>0.00</b>	<b>862,959.09</b>
100-00 Cash / Checking	813,537.84	92,968.76	49,647.28	43,321.48	0.00	856,859.32
110-00 Debit Card Account-Androscogg	2,000.00	0.00	0.00	0.00	0.00	2,000.00
110-01 Cash Drawers	400.00	0.00	0.00	0.00	0.00	400.00
110-03 Andro Savings 1600191314	243,374.44	0.00	0.00	0.00	0.00	243,374.44
116-00 NSF CHECK	1,240.59	0.00	226.74	-226.74	0.00	1,013.85
120-00 ACCOUNTS RECEIVABLE	772.57	0.00	0.00	0.00	0.00	772.57
150-05 2005 Real Estate Taxes	-0.01	0.00	0.00	0.00	0.00	-0.01
150-12 2012 Real Estate Taxes	5,611.57	0.00	0.00	0.00	0.00	5,611.57
150-13 2013 Real Estate Taxes	0.01	0.00	0.00	0.00	0.00	0.01
150-14 2014 Real Estate Taxes	21.39	0.00	0.00	0.00	0.00	21.39
150-15 2015 Real Estate Taxes	26.33	0.00	0.00	0.00	0.00	26.33
150-16 2016 Real Estate Taxes	97,271.34	0.00	17,155.92	-17,155.92	0.00	80,115.42
150-17 2017 Real Estate Taxes	-1,925.16	0.00	110.03	-110.03	0.00	-2,035.19
155-05 2005 pp Taxes	168.81	0.00	0.00	0.00	0.00	168.81
155-06 2006 pp Taxes	250.19	0.00	0.00	0.00	0.00	250.19
155-07 2007 pp Taxes	261.03	0.00	0.00	0.00	0.00	261.03
155-08 2008 pp Taxes	421.05	0.00	0.00	0.00	0.00	421.05
155-09 2009 pp Taxes	554.20	0.00	0.00	0.00	0.00	554.20
155-10 2010 pp Taxes	880.67	0.00	0.00	0.00	0.00	880.67
155-11 2011 pp Taxes	1,504.73	0.00	0.00	0.00	0.00	1,504.73
155-12 2012 pp Taxes	1,504.73	0.00	0.00	0.00	0.00	1,504.73
155-13 2013 pp Taxes	1,680.98	0.00	0.00	0.00	0.00	1,680.98
155-14 2014 pp Taxes	2,179.89	0.00	0.00	0.00	0.00	2,179.89
155-15 2015 pp Taxes	2,779.86	0.00	0.00	0.00	0.00	2,779.86
155-16 2016 pp Taxes	7,048.26	0.00	0.00	0.00	0.00	7,048.26
155-17 2017 pp Taxes	-0.05	0.00	0.00	0.00	0.00	-0.05
160-09 2009 Liens	5,411.87	0.00	0.00	0.00	0.00	5,411.87
160-10 2010 Liens	5,611.57	0.00	0.00	0.00	0.00	5,611.57
160-11 2011 Liens	5,611.57	0.00	0.00	0.00	0.00	5,611.57
160-13 2013 Liens	5,891.58	0.00	0.00	0.00	0.00	5,891.58
160-14 2014 Liens	6,237.94	0.00	0.00	0.00	0.00	6,237.94
160-15 2015 Liens	26,231.67	0.00	6,986.10	-6,986.10	0.00	19,245.57
165-00 Write off	22.64	0.00	0.00	0.00	0.00	22.64
199-02 Due to/from Ladd Rec	2,768.11	7,475.15	26,248.50	-18,773.35	0.00	-16,005.24
199-03 Due to/from Special Revenues	-12,769.64	3,564.59	9,825.00	-6,260.41	0.00	-19,030.05
199-04 Due to/from Capital Projects	-357,781.23	0.00	0.00	0.00	0.00	-357,781.23
199-05 Due to/from Trust Funds	348.81	0.00	0.00	0.00	0.00	348.81
<b>Liabilities</b>	<b>113,560.38</b>	<b>3,295.88</b>	<b>9,313.96</b>	<b>6,018.08</b>	<b>-3,238.51</b>	<b>116,339.95</b>
309-00 Community Directory	0.00	0.00	5.00	5.00	0.00	5.00
310-01 BMV	3,827.88	3,295.88	6,294.75	2,998.87	-2,686.50	4,140.25
310-03 State Vital Fees	53.60	0.00	10.00	10.00	0.00	63.60
310-15 IFW	6,467.81	0.00	2,498.20	2,498.20	0.00	8,966.01
310-30 Dog License State	72.00	0.00	0.00	0.00	0.00	72.00
310-35 State Plumbing Fee 25%	566.25	0.00	57.50	57.50	0.00	623.75
310-36 DEP Plumbing Fee \$15.00	-50.00	0.00	0.00	0.00	0.00	-50.00
320-05 LPI Plumbing Fee 75%	-221.25	0.00	172.50	172.50	0.00	-48.75
330-50 MMEHT with holding	-64.91	0.00	276.01	276.01	-552.01	-340.91

# General Ledger Summary Report

Fund(s): ALL

ALL

Account	Beg Bal Net	----- Y T D -----		Pending Activity	Balance Net	
		Debits	Credits	Net		
<b>1 - General Fund CONT'D</b>						
400-00 Deferred Tax Revenues	102,909.00	0.00	0.00	0.00	102,909.00	
<b>Fund Balance</b>	<b>755,589.78</b>	<b>3,519,872.67</b>	<b>3,507,663.52</b>	<b>-12,209.15</b>	<b>0.00</b>	<b>743,380.63</b>
500-00 Expense control	0.00	35,587.67	3,484,285.00	3,448,697.33	0.00	3,448,697.33
510-00 Revenue control	0.00	525,778.00	23,378.52	-502,399.48	0.00	-502,399.48
520-00 Undesignated fund balance	755,589.78	2,958,507.00	0.00	-2,958,507.00	0.00	-2,202,917.22
<b>2 - Ladd Rec Operations</b>						
<b>Assets</b>	<b>0.00</b>	<b>38,728.65</b>	<b>38,728.65</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
199-01 Due to/from	-2,768.11	26,248.50	7,475.15	18,773.35	0.00	16,005.24
<b>Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund Balance</b>	<b>-2,768.11</b>	<b>7,475.15</b>	<b>26,248.50</b>	<b>18,773.35</b>	<b>0.00</b>	<b>16,005.24</b>
500-00 Expense Control	0.00	7,475.15	682.00	-6,793.15	0.00	-6,793.15
510-00 Revenue Control	0.00	0.00	25,566.50	25,566.50	0.00	25,566.50
520-00 Fund Balance	-2,768.11	0.00	0.00	0.00	0.00	-2,768.11
<b>3 - Special Revenues</b>						
<b>Assets</b>	<b>0.00</b>	<b>13,389.59</b>	<b>13,389.59</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
120-01 No. Wayne School House KSB	2,424.83	0.00	0.00	0.00	0.00	2,424.83
199-01 Due to/from	12,769.64	9,825.00	3,564.59	6,260.41	0.00	19,030.05
<b>Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund Balance</b>	<b>15,194.47</b>	<b>3,564.59</b>	<b>9,825.00</b>	<b>6,260.41</b>	<b>0.00</b>	<b>21,454.88</b>
500-00 Expense Control	0.00	3,564.59	3,500.00	-64.59	0.00	-64.59
510-00 Revenue Control	0.00	0.00	6,325.00	6,325.00	0.00	6,325.00
520-00 Fund Balance	6,346.09	0.00	0.00	0.00	0.00	6,346.09
525-00 Animal Control	1,162.00	0.00	0.00	0.00	0.00	1,162.00
531-00 Farmers Market	713.02	0.00	0.00	0.00	0.00	713.02
532-00 Wayne History Project	3,973.42	0.00	0.00	0.00	0.00	3,973.42
534-00 TOWN BOAT LAUNCH	-3,620.00	0.00	0.00	0.00	0.00	-3,620.00
535-00 Soccer	2,269.19	0.00	0.00	0.00	0.00	2,269.19
536-00 Softball	403.02	0.00	0.00	0.00	0.00	403.02
537-00 Baseball	-482.60	0.00	0.00	0.00	0.00	-482.60
538-00 Cemetery Lot Sales	275.00	0.00	0.00	0.00	0.00	275.00
539-00 Community Directory	155.00	0.00	0.00	0.00	0.00	155.00
540-00 No. Wayne School House	2,329.33	0.00	0.00	0.00	0.00	2,329.33
541-00 Water Quality	1,671.00	0.00	0.00	0.00	0.00	1,671.00
<b>4 - Capital Reserves</b>						
<b>Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
109-00 Fire Truck - WAFCU - 24852-00	25.00	0.00	0.00	0.00	0.00	25.00
110-00 Fire Truck - WAFCU - 24852-64	17,928.79	0.00	0.00	0.00	0.00	17,928.79

# General Ledger Summary Report

Fund(s): ALL

ALL

Account	Beg Bal	----- Y T D -----		Net	Pending Activity	Balance Net
	Net	Debits	Credits			
<b>4 - Capital Reserves CONT'D</b>						
199-01 Due to/from	412,756.23	0.00	0.00	0.00	0.00	412,756.23
<b>Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund Balance</b>	<b>430,710.02</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>430,710.02</b>
521-00 Transfer Station	43,572.00	0.00	0.00	0.00	0.00	43,572.00
523-00 Roads	85,589.52	0.00	0.00	0.00	0.00	85,589.52
524-00 Fire Truck	72,928.79	0.00	0.00	0.00	0.00	72,928.79
525-00 Sand Salt Shed	2,918.64	0.00	0.00	0.00	0.00	2,918.64
526-00 Footbridge	3,617.44	0.00	0.00	0.00	0.00	3,617.44
527-00 Paving	100,000.00	0.00	0.00	0.00	0.00	100,000.00
531-00 Lord Road Paving	10,083.12	0.00	0.00	0.00	0.00	10,083.12
532-00 Hardscrabble Road	2,810.53	0.00	0.00	0.00	0.00	2,810.53
533-00 Lovejoy Pond Dam	13,796.90	0.00	0.00	0.00	0.00	13,796.90
534-00 Land/Building	264.36	0.00	0.00	0.00	0.00	264.36
535-00 Cemetery Stone Cleaning	9,900.00	0.00	0.00	0.00	0.00	9,900.00
536-00 Town Office	62,402.50	0.00	0.00	0.00	0.00	62,402.50
537-00 Besse Road Chip Seal	4,800.00	0.00	0.00	0.00	0.00	4,800.00
538-00 Fire Equipment	2,945.90	0.00	0.00	0.00	0.00	2,945.90
539-00 Village Improvements	198.88	0.00	0.00	0.00	0.00	198.88
540-00 Technology	9,145.29	0.00	0.00	0.00	0.00	9,145.29
542-00 Emergency Management	5,200.00	0.00	0.00	0.00	0.00	5,200.00
543-00 Fire Pond/Dry Hydrant	1,633.00	0.00	0.00	0.00	0.00	1,633.00
545-00 Fmr. Pettengill Property Legal	-1,096.85	0.00	0.00	0.00	0.00	-1,096.85
<b>5 - Trust Funds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Assets</b>	<b>80,052.09</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>80,052.09</b>
101-00 Jaworski Andro 45107709	1,141.74	0.00	0.00	0.00	0.00	1,141.74
103-00 Ruth Lee Andro 45107645	8,486.39	0.00	0.00	0.00	0.00	8,486.39
104-00 Ladd Worthy Poor Andro 4510761	23,669.40	0.00	0.00	0.00	0.00	23,669.40
105-00 Ladd WAFUCU 25542-ID 00	25.04	0.00	0.00	0.00	0.00	25.04
106-00 Ladd WAFUCU 25542-ID 10 CD	14,862.67	0.00	0.00	0.00	0.00	14,862.67
107-00 Ladd WAFUCU 25542-ID 64 Savings	32,215.66	0.00	0.00	0.00	0.00	32,215.66
199-01 Due to/from	-348.81	0.00	0.00	0.00	0.00	-348.81
<b>Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund Balance</b>	<b>80,052.09</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>80,052.09</b>
521-00 Jaworski Fund Balance	1,141.74	0.00	0.00	0.00	0.00	1,141.74
522-00 Ladd Recreation Capital FB	48,478.37	0.00	0.00	0.00	0.00	48,478.37
523-00 Ruth Lee FB	8,486.39	0.00	0.00	0.00	0.00	8,486.39
524-00 Ladd Worthy Poor FB	21,945.59	0.00	0.00	0.00	0.00	21,945.59
<b>Final Totals</b>	<b>0.00</b>	<b>3,674,290.29</b>	<b>3,674,290.29</b>	<b>0.00</b>	<b>3,238.51</b>	<b>3,238.51</b>