

**Town of Wayne
Board of Selectmen**

MEMBERS: Gary Kenny, Stephanie Haines, Peter Ault, Don Welsh and Jon Lamarche

Meeting Agenda

Date: Tuesday, June 28, 2016

Time: 6:30 PM

Place: Wayne Elementary School – Gymnasium

Call Meeting to Order.

Pledge of Allegiance.

Selectmen Present / Quorum.

Meeting Minutes.

a. Consider approving of meeting minutes of the Wayne Board of Selectmen – June 14, 2016.
Manager Recommendation: Move the Board to approve meeting minutes of the Wayne Board of Selectmen – June 14, 2016.

b. Consider approving of Annual Town Meeting Minutes June 15, 2016.
Manager Recommendation: Move the Board to approve Annual Town Meeting Minutes– June 15, 2016.

Warrants.

a. Consider approving of Payroll Warrant #53.
Manager Recommendation: Move the Board to approve Payroll Warrant #53.

b. Consider approving of Accounts Payable Warrant #54.
Manager Recommendation: Move the Board to approve Accounts Payable Warrant #54.

Business Agenda.

a. 2016 Annual Town Meeting Round-up
Manager Recommendation: Discussion Only.

b. North Wayne Schoolhouse Update
Manager Recommendation: Discussion Only.

c. Comprehensive Plan Update
Manager Recommendation: Discussion Only.

d. Allow Matt Davenport to hay landfill
Manager Recommendation: Move the Board to allow Matt Davenport to hay landfill.

e. Road Shoulder Installation Services
Manager Recommendation: Move the Board to authorize the Town Manager to advertise Road Shoulder Installation Services.

f. De minimus Supplemental Paving
Manager Recommendation: Move the Board to authorize the Town Manager to contract with All State Asphalt to conduct De minus Supplemental paving.

g. Mount Pisgah Road Wilson Pond Access

Manager Recommendation: Move to close Mount Pisgah Road Wilson Pond Access per 2016 Annual Town Meeting direction.

h. PSAP Call Handling Agreement

Manager Recommendation: Move the Board to authorize Town Manager to sign PSAP Call Handling Agreement with Somerset County.

i. Maine Municipal Association's Legislative Policy Committee

Manager Recommendation: Move the Board to appoint two candidates to Maine Municipal Association's Legislative Policy Committee Senate District #22.

j. Kennebec Valley Council of Government's General Assembly

Manager Recommendation: Appoint two official representatives to Kennebec Valley Council of Government's General Assembly.

k. Appointments

Manager Recommendation:

Supplements / Abatements.

None

Town Manager Report.

Board Member Reports.

Public Comments.

Adjourn.

The next regularly scheduled **Board of Selectmen Meeting** is scheduled for **Tuesday June 28, 2016 at 6:30 PM** at the Wayne Elementary School - Gymnasium.

**Town of Wayne, Maine
Select Board Meeting Minutes
Tuesday June 14, 2016
Wayne Elementary School**

Call Meeting to Order/ Selectmen Present

Gary Kenny determined quorum and called meeting to order at 6:30 PM with the following members present: Peter Ault, Stephanie Haines, Gary Kenny, Don Welsh and Jonathan Lamarche
Others Present: Aaron Chrostowsky, Town Manager and Cathy Cook, Town Clerk.

Audience: Stephen McLaughlin and Robert Stephenson.

Pledge of Allegiance

Meeting Minutes

- a. It was decided to approve the meeting minutes of the Board of Selectmen on May 31, 2016.

Warrants

- a. The Board approved Warrant #50 (Payroll) in the amount of \$16,121.01. (Welsh/Haines) (5/0)
- b. The Board approved Warrant #51 (Payroll) in the amount of \$966.60. (Welsh/Haines) (5/0)
- c. The Board approved Warrant #52 (Accounts Payable) in the amount of \$202,726.95. (Welsh/Lamarche) (5/0)

Business Agenda

- a. Move the Board to authorize the Town Manager to sign the Maine Department of Transportation Local Road Assistance Program (LRAP) Certification 2016-2017. (Lamarche/Haines) (5/0)
- b. The Town Manager explained the necessary preparations taken for 2016 Annual Town Meeting Preparation.

Abatements/Supplements: None

Town Manager Report:

- a. The Town Manager requested that the Town purchase two new fireproof four drawer file cabinets for the Code Enforcement records from the Land & Building Capital Reserve Fund. (Haines/Welsh) (5/0)

Board Member Reports: None

Public Comments: None

ectboard Meeting Minutes - June 14, 2016

- a. Steve McLaughlin, Planning Board representative explained the proposed changes to the Zoning Ordinances.

Adjourn.

Motion to Adjourn at 7:15 PM. (Welsh/Lamarche) (5/0)

The next Select Board Meeting is scheduled for Tuesday, June 28, 2016 at 6:30 p.m. at the Wayne Elementary School Gymnasium.

Recorded by:
Aaron Chrostowsky, Town Manager

Select Board Members

Gary Kenny

Stephanie Haines

Peter Ault

Don Welsh

Jonathan Lamarche

TOWN OF WAYNE
2016 ANNUAL TOWN MEETING MINUTES

STATE OF MAINE
KENNEBEC, SS

To Cathy Cook, a resident in the Town of Wayne, County of Kennebec, and State of Maine:

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the voters in the Town of Wayne, in said County, qualified by law to vote in Town Affairs, to meet at the Ladd Recreation Center on **Tuesday June 14, 2016** at 8:00 AM to elect a Moderator to preside at said meeting, to elect Town Officers for the ensuing years and by secret ballot on Articles 2. Polls are to be opened from 8:00 AM to 8:00 PM. The meeting will recess after the ballot count.

ARTICLE 1. To elect a Moderator to preside at said meeting.

Tim Mills, Moderator

Douglas Stevenson, Deputy Moderator

ARTICLE 2. To proceed with the voting, by secret ballot, as directed by statute, on the election of Town Officers for the ensuing years.

➤ **One Selectman, 3-year terms (Expires 2019)**

Trent Emery - 128

➤ **One Regional School Unit Board of Trustee Member, 3-year term (1-year remaining) (Expires 2017)**

Joan Farrar - 119

➤ **One Local School Committee, 3-year term (Expires 2019)**

Theresa Kerchner - 122

The residents of the Town of Wayne, qualified to vote in Town Affairs, are hereby also warned to assemble at the Ladd Recreation Center at 26 Gott Rd, Wayne, Maine 04284 at 6:00 PM on **Wednesday June 15, 2016** to act on Article 6 to end of Warrant.

Community Recognitions

Lincoln Ladd, presented the following award:

➤ **Helen Hicks Healy Award – Anne Huntington**

Gary Kenny, Selectboard Chair, presented the following awards:

➤ **Spirit of America Award – Jane Andrews, Holly Stevenson and Comprehensive Plan Committee: Lloyd Irland, Theresa Kerchner, Anne Huntington, Steve Saunders, Teco Brown, Bruce Mercier, Dave Petell, Stephen McLaughlin**

➤ **Town Report Dedication – Thomas Lane**

➤ **Selectboard retirement – Peter Ault**

Meeting Called to Order by Douglas Stevenson, Moderator at 6:00 PM - 72 Register Voters Present

Town Meeting: A motion was made to allow Town Manager to speak at Town Meeting because he is not a registered voter of Wayne. **PASSED**

Brief Presentations

Gary Kenny, Selectboard Chair, made the following presentation:

- **Town Manager raise**

Aaron Chrostowsky, Town Manager, made the following presentation:

- **Budget / Tax Impact**

ARTICLE 3. To see if the Town will authorize interest on taxes due, but not yet paid by each installment date, at a rate of 7% per year.

Town Meeting: PASSED

ARTICLE 4. To see if the Town will allow the Tax Collector to accept money for taxes before taxes are committed.

Town Meeting: PASSED

ARTICLE 5. To see if the Town will establish a 3% interest payment for tax abatements (per annum).

Town Meeting: PASSED

ARTICLE 6. To see if the Town will authorize the Selectboard, on behalf of the Town, to enter into contracts not exceed five years for ambulance, assessing, auditing, cemetery maintenance, computer and software, dispatching services, park maintenance, road maintenance and construction, snowplowing and solid waste operations, on such terms and conditions as they deem appropriate.

Town Meeting: PASSED

Town Meeting: A motion was made to dismiss the reading of the articles. **MOTION PASSED**

ARTICLE 7. To see if the Town will vote to appropriate all funds received from the State of Maine for snowmobile registrations during the current fiscal year, to the Thirty-Mile Snowmobile Club for the purpose of maintaining their snowmobile trails within the Town, and to authorize the municipal officers to enter into an agreement with the Club for that purpose, under such terms and conditions as the municipal officers may deem advisable, including the condition that the trails will be open to the public as long as the trails are frozen and adequately covered in snow.

Town Meeting: PASSED

ARTICLE 8. To see what sum of money the Town will raise and appropriate for **GENERAL ADMINISTRATION.**

General Admin.	BUDGET FY 15 / 16	BUDGET FY 16 / 17
Selectmen's Stipend	\$7,162	\$7,162
Town Manager Salary	\$46,752	\$50,000
Treasurer stipend	\$3,000	\$3,000
Tax Collector wages	\$21,805	\$22,241
Town Clerk wages	\$22,619	\$23,071
Office Clerk wages	\$0	\$0
Meeting Recording Clerk wages	\$1,257	\$1,282
Social Security/ Medicare Match	\$7,907	\$8,167
Health Insurance	\$33,360	\$35,396

Retirement	\$2,480	\$4,830
Disability	\$877	\$1,020
Office Expense	\$4,000	\$4,000
Travel Expense	\$2,000	\$2,000
Training Expense	\$3,000	\$2,000
Dues (MMA)	\$2,300	\$2,310
Computer maintenance	\$1,500	\$1,500
Computer software (Trio)	\$8,500	\$9,500
Website management	\$750	\$750
Town Report	\$1,000	\$1,000
Sunshine Fund	\$200	\$200
Tax Administration	\$4,000	\$4,000
Legal	\$15,000	\$15,000
Audit Reporting	\$5,040	\$5,300
Bookkeeping Assistance	\$1,000	\$0
Insurance	\$20,000	\$18,000
Town Office Rent	\$6,700	\$6,656
Copier lease & maintenance	\$3,100	\$4,000
Telephone	\$ 2,800	\$ 2,600
Subtotal	\$228,109	\$234,985

Select Board Recommends: **\$234,985**
Budget Committee Recommends: **\$234,985**
Town Meeting: PASSED

ARTICLE 9. Shall the Town (1) approve a capital project consisting of road reconstruction and repair, including transaction costs and other expenses reasonably related thereto; (2) appropriate the sum of \$300,000 to fund the project; (3) authorize the Town Treasurer and the Chair of the Selectboard to issue general obligation securities of the Town (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed \$300,000 to fund the appropriation; and (4) delegate to the Treasurer and the Chair of the Selectboard the authority and discretion to fix the dates, maturities, interest rates, denominations, calls for redemption (with or without premium), form, and other details of said securities, including authority to execute and deliver the securities on behalf of the Town?

FINANCIAL STATEMENT

Total Town Indebtedness:

A. Outstanding balance of bonds previously issued:	\$642,000
B. Bonds authorized and unissued:	\$-0-
C. Anticipated amount of bonds to be issued:	<u>\$300,000</u>
Total:	<u>\$942,000</u>

Costs: At an estimated net interest rate of 2.5% for a five (5) year maturity, the estimated cost of this bond issue will be:

Total Principal	\$300,000.00
Interest:	<u>\$ 20,000.00</u>
Total Debt Service:	\$320,000.00

Validity: The validity of the bonds and the voter's ratification of the bonds may not be affected by any errors in the above estimates, the ratification by the voters is nonetheless conclusive and the validity of the bonds is not affected by reason of the variance.

Treasurer
Town of Wayne

Town Meeting: PASSED

ARTICLE 10: To what sum of money the Town will raise and appropriate for **DEBT SERVICE.**

Debt Service	BUDGET FY 15 / 16	BUDGET FY 16 / 17
North Wayne Road Reconstruction Bond	\$ 37,155	\$36,366
Old Winthrop Road Reconstruction Bond	\$ 66,630	\$65,309
Kings Highway Road Reconstruction Bond		\$65,905
Subtotal	\$ 103,785	\$167,580

Select Board Recommends: **\$167,580**
Budget Committee Recommends: **\$167,580**
Town Meeting: PASSED

ARTICLE 11. To see what sum of money the Town will raise and appropriate for **HEARINGS AND ELECTIONS.**

Elections/ Hearings	BUDGET FY 15 / 16	BUDGET FY 16 / 17
Election / Ballot Clerks wages	\$1,500	\$1,250
Election Supplies	\$1,000	\$500
Subtotal	\$2,500	\$1,750

Select Board Recommends: **\$1,750**
Budget Committee Recommends: **\$1,750**
Town Meeting: PASSED

ARTICLE 12. To see what sum of money the Town will raise and appropriate for **GENERAL ASSISTANCE.**

General Assistance	BUDGET FY 15 / 16	BUDGET FY 16 / 17
Town support for LADD GA Fund	\$500	\$500
General Assistance	\$2,500	\$2,500
Subtotal	\$3,000	\$3,000

Select Board Recommends: **\$3,000**
Budget Committee Recommends: **\$3,000**
Town Meeting: PASSED

ARTICLE 13. To see what sum of money the Town vote to raise and appropriate for the **FIRE DEPARTMENT** budget category for the following budget lines with any unexpended balances to carry forward to **Misc. Fire Equipment Capital Reserve Fund**?

Fire Department	BUDGET FY 15 / 16	BUDGET FY 16 / 17
Chief Officers' stipends	\$6,000	\$6,000
Firefighters' stipends	\$7,000	\$7,000
Social Security/ Medicare match	\$995	\$995
Operations	\$22,000	\$22,000
Communications	\$4,000	\$4,000
Equipment	\$14,000	\$14,000
Subtotal	\$53,995	\$53,995

Select Board Recommends: **\$53,995**
 Budget Committee Recommends: **\$53,995**
Town Meeting: **PASSED**

ARTICLE 14. To see what sum of money the Town will raise and appropriate for **ASSESSING**.

Assessing Mapping	BUDGET FY 15 / 16	BUDGET FY 16 / 17
Assessing/ Mapping	\$14,400	\$14,750
Quarter Review	\$5,800	\$5,800
Mapping	\$1,800	\$1,800
Subtotal	\$22,000	\$22,350

Select Board Recommends: **\$22,350**
 Budget Committee Recommends: **\$22,350**
Town Meeting: **PASSED**

ARTICLE 15. To see what sum of money the Town will raise and appropriate for **ANIMAL CONTROL**.

Animal Control	BUDGET FY 15 / 16	BUDGET FY 16 / 17
Animal Control Officer stipend	\$3,000	\$3,000
Social Security/ Medicare match	\$230	\$230
Humane Society	\$1,950	\$2,000
Subtotal	\$5,180	\$5,230

Select Board Recommends: **\$5,230**
 Budget Committee Recommends: **\$5,230**
Town Meeting: **PASSED**

ARTICLE 16. To see what sum of money the Town will raise and appropriate for **CODE ENFORCEMENT & LAND USE BOARDS SUPPORT.**

Code Enforcement & Land-Use Board Support	BUDGET FY 15 / 16	BUDGET FY 16 / 17
Code Enforcement Officer stipend	\$11,625	\$11,625
Social Security/ Medicare match	\$889	\$889
KVCOG Membership	\$2,700	\$2,700
Ordinance/ Mapping	\$1,000	\$1,000
Subtotal	\$16,214	\$16,214

Select Board Recommends: **\$16,214**
 Budget Committee Recommends: **\$16,214**
Town Meeting: **PASSED**

ARTICLE 17. To see what sum of money the Town will raise and appropriate for **PUBLIC SAFETY.**

Public Safety	BUDGET FY 15 / 16	BUDGET FY 16 / 17
Street Lights	\$6,500	\$6,900
Ambulance Service	\$9,810	\$10,700
Sheriff's Department	\$4,000	\$6,000
PSAP & Dispatching contracts	\$12,610	\$11,602
Subtotal	\$32,920	\$35,203

Select Board Recommends: **\$35,203**
 Budget Committee Recommends: **\$35,203**
Town Meeting: **PASSED**

ARTICLE 18. To see what sum of money the Town will raise and appropriate for the **ROADS.**

Roads	BUDGET FY 15 / 16	BUDGET FY 16 / 17
Lot Plowing	\$3,600	\$3,800
Highway Plowing	\$155,493	\$158,463
Roadside Mowing	\$3,500	\$5,000
Landfill Mowing	\$1,000	\$0
Sand/ Salt Shed lights	\$500	\$500
Road Administration	\$2,000	\$2,000
Brush/ Tree Removal	\$13,000	\$16,000
Calcium Chloride	\$8,000	\$8,000
Sweeping/ Catch basin cleaning	\$3,500	\$4,000
Patching	\$4,000	\$4,000
Signs & Posts	\$3,000	\$3,000
Culverts	\$15,000	\$10,000
Gravel	\$25,000	\$26,000
Winter Salt	\$20,000	\$15,000
Line Painting	\$750	\$1,000
Grading	\$8,000	\$9,000

Ditching	\$40,000	\$40,000
Subtotal	\$306,343	\$305,763

Select Board Recommends: **\$305,763**
 Budget Committee Recommends: **\$305,763**
Town Meeting: PASSED

ARTICLE 19. To see what sum of money the Town will raise and appropriate for the **TRANSFER STATION & LANDFILL.**

Transfer Station	BUDGET FY 15 / 16	BUDGET FY 16 / 17
Transfer Station	\$107,998	\$108,108
Backhoe	\$3,250	\$2,300
Mow Landfill	\$0	\$1,000
Hazardous Waste	\$1,000	\$1,500
Subtotal	\$112,248	\$112,908

Select Board Recommends: **\$112,908**
 Budget Committee Recommends: **\$112,908**
Town Meeting: PASSED

ARTICLE 20. To see what sum of money the Town will raise and appropriate for **OUTSIDE AGENCIES.**

Outside Agencies	BUDGET FY 15 / 16	BUDGET FY 16 / 17
Library	\$6,000	\$6,000
Archival Board	\$600	\$500
Messenger	\$2,000	\$2,000
Cemetery Association	\$3,500	\$3,500
Rural Community Action	\$3,700	\$3,700
Spectrum Generations	\$1,004	\$1,004
Hospice	\$1,000	\$1,000
Family Violence	\$1,000	\$1,000
Maine Public Broadcasting	\$100	\$100
Kennebec Valley Behavioral Health	\$1,600	\$1,600
Red Cross	\$1,200	\$1,200
Community Health and Counseling Service	\$100	\$0
Crisis & Counseling Center	\$1,977	\$0
Children's Center	\$0	\$595
Red Cross	\$1,200	\$1,200
Sexual Assault Crisis Support Center	\$417	\$417
Winthrop Food Pantry	\$1,500	\$400
		\$1,500
Subtotal	\$25,698	\$24,116

Town Manager explained that customarily the Budget Committee and Selectboard do not usually recommend an amount for this article. He pointed out the following problems with the Article 20 Outside

Agencies, remove one Red Cross \$1,200, Winthrop Food Pantry intended amount was \$1,500. The total amount is \$24,116.

Town Meeting: **PASSED**

ARTICLE 21. To see what sum of money the Town will raise and appropriate for **RECREATION:**

Recreation	BUDGET FY 15 / 16	BUDGET FY 16 / 17
Memorial Day	\$300	\$300
Town Parks Mowing	\$2,244	\$2,350
Ladd Mowing	\$3,339	\$3,500
Town support for Ladd Recreation Center Operations	\$4,300	\$4,300
Wayne Athletic League	\$500	\$2,000
WAL – Social Security/ FICA	\$0	\$153
Androscoggin Lake Improvement Corp.	\$1,500	\$3,000
Androscoggin Yacht Club - Docks	\$500	\$500
30 Mile River Snowmobile Association	\$0	\$650
30 Mile River Watershed Association	\$4,000	\$5,000
Kennebec Land Trust	\$250	\$250
Friends of Cobbossee Watershed - Wilson Pond Boat Inspection	\$1,300	\$1,300
Subtotal	\$18,233	\$23,303

The Town Manager explained the following problems with the Article 21 Recreation that 30-Mile River Watershed Association requested \$5,000. The Budget Committee and Selectboard approved \$22,303. The total amount is \$23,303.

Select Board Recommends: **\$22,303**
 Budget Committee Recommends: **\$22,303**
Town Meeting: **PASSED**

ARTICLE 22. To see what sum of money the Town will raise and appropriate for **LAND & BUILDINGS.**

Land & Buildings	BUDGET FY 15 / 16	BUDGET FY 16 / 17
North Wayne Schoolhouse Utilities	\$200	\$200
North Wayne Building Utilities	\$200	\$200
Wayne Town House Utilities	\$200	\$200
Maintenance & Repair	\$1,000	\$1,000
Historic Properties Mowing	\$940	\$1,000
Subtotal	\$2,540	\$2,600

Select Board Recommends: **\$2,600**
 Budget Committee Recommends: **\$2,600**
Town Meeting: **PASSED**

ARTICLE 23. To see what sum of money the Town will raise and appropriate for the **CAPITAL RESERVE ACCOUNTS.**

Capital Reserve	BUDGET FY 15 / 16	BUDGET FY 16 / 17
Fire Truck	\$25,000	\$30,000
Fire "Small Capital Equipment"	\$0	\$0
Footbridge Replacement Fund	\$0	\$0
Cemetery Stone Cleaning Fund	\$0	\$0
Land and Buildings	\$2,500	\$0
Town Office	\$15,000	\$15,000
Planning / Grant Assistance	\$0	\$0
Village Center Improvement Projects	\$2,500	\$0
Technology Replacement Plan	\$2,000	\$2,000
GIS Mapping System	\$0	\$0
Sidewalk Match	\$0	\$0
Water Quality	\$5,000	\$0
Road Reconstruction & Paving	\$50,000	\$100,000
Subtotal	\$102,000	\$147,000

Town Meeting: A motion was made to publish both Capital and Special Reserve Fund balances for next Annual Town Meeting. **PASSED**

Select Board Recommends: **\$147,000**
 Budget Committee Recommends: **\$147,000**
Town Meeting: PASSED

ARTICLE 24. To see what sum of money the Town will raise and appropriate for the **CONTINGENCY ACCOUNT.**

Contingency	BUDGET FY 15 / 16	BUDGET FY 16 / 17
Misc. Contingency	\$5,000	\$5,000
Subtotal	\$5,000	\$5,000

Select Board Recommends: **\$5,000**
 Budget Committee Recommends: **\$5,000**
Town Meeting: PASSED

ARTICLE 25. To see what sum of money the Town will vote to apply from various sources to the **2016-2017** tax commitment, thereby reducing the amount to be raised from property taxes.

Revenues	BUDGET FY 15 / 16	BUDGET FY 16 / 17
Line Costs	\$5,000	\$5,000
Interest on taxes	\$12,000	\$12,000
Checking Interest	\$0	\$400

Investment Income	\$0	\$0
MV Agent Fees	\$4,000	\$4,250
IF&W Agent Fees	\$500	\$500
MV Excise	\$200,000	\$232,000
Boat Excise	\$2,000	\$2,000
Vitals	\$500	\$600
Building Permits	\$2,000	\$2,000
Dog license fee	\$750	\$750
Dog license - late fee	\$0	\$50
Cable TV franchise	\$4,200	\$4,200
Misc. Revenues	\$10,000	\$15,000
Supplemental Taxes	\$0	\$5,000
Transfer from Undesignated Fund Balance "Surplus"	\$100,000	\$300,000
Transfer from Transfer Station Capital Reserve	\$6,250	\$0
Tree Growth	\$4,000	\$4,000
Veteran Reimbursement	\$1,500	\$1,500
Snowmobile State Reimbursement	\$0	\$650
General Assistance	\$1,250	\$1,250
State Revenue Sharing	\$44,726	\$45,519
Road Assistance	\$30,532	\$30,848
BETE Reimbursement	\$0	\$41
Homestead Exemptions	\$26,000	\$26,000
TOTAL	\$465,208	\$693,558

Select Board Recommends: **\$693,558**
Budget Committee Recommends: **\$693,558**
Town Meeting: PASSED

ARTICLE 26. To see if the Town will authorize the Board to accept grants and gifts on such terms and conditions as the Board deems appropriate, apply any such grants or gifts, along with any fees, to categories deemed appropriate by the Board, including the following categories:

- Grants, for capital project development and administration
 - Gifts, for capital project development and administration
 - Building Permits, for building permit administration
 - Plumbing Permit Fees, for plumbing permit administration
 - Dog License Fees, for animal control expenses
 - Ladd Center Revenue, for operation and maintenance of Ladd Rec. Center
- Town Meeting: PASSED**

ARTICLE 27. Shall the 2016 Comprehensive Plan be adopted?

(A copy of the proposed "2016 Comprehensive Plan" is available for review and inspection at Town Clerks' Office; and will also be available on the Town website: www.waynemaine.org.)

Town Meeting: PASSED

ARTICLE 28. Shall an Ordinance entitled "2016 Amendments to the Town's Zoning Ordinance" be enacted?

(A copy of the proposed ordinance change is available for review and inspection at Town Clerks' Office; and will also be available on the Town website: www.waynemaine.org.)

Town Meeting:

PASSED

ARTICLE 29. Shall an Ordinance entitled "2016 Amendments to the Town's Yard Sale Ordinance" be enacted?

(A copy of the proposed ordinance change is available for review and inspection at Town Clerks' Office; and will also be available on the Town website: www.waynemaine.org.)

Town Meeting:

PASSED

ARTICLE 30. Shall the municipal officers rescind the present Proposed Mount Pisgah Boat Ramp Project dated 7-28-2015 which closes the current boat ramp by installing 75 feet of guard rail, long with 4-6 inch rip rap and ¾ inch of base gravel. The subject Mount Pisgah Road work which will include ditching and water runoff diversion "as is the case on the present 2015 Winthrop side Mount Pisgah Boat Ramp from the Wayne Town line to North Monmouth Fire Station". This new Mt. Pisgah Road work shall include boat ramp shoulder repair and proper rip rap in conjunction with ditching and water runoff diversion.

Town Meeting:

REJECTED

Given under our hands this 28th day of June, 2016

Gary Kenny

Stephanie Haines

Peter Ault

Don Welsh

Jon Lamarche

Board of Selectmen

Attest: A true copy of a warrant entitled "Town of Wayne 2016 Annual Town Meeting Minutes", as certified to me by the municipal officers of Wayne on the 28th day of June, 2016.

Wayne Town Clerk

PLEASE SIGN IN

SELECTBOARD MEETING _____ DATE 6/28/16

NAME

ADDRESS

TOWN

K. Stephenson

M. Latham

Bob M. Laughton

PETER DAVIS

Wendy Auel

Jim Perkins

191 Base

W

Laura Gardner

To: Wayne Board of Selectmen
From: North Wayne School Preservation Project
Date: July 22, 2009
Re: Planning for Water and Septic Needs at School

The Steering Committee of the North Wayne Schoolhouse Preservation Project is nearing completion of the long list of structural needs of the 153-year-old building. However, we are now realizing that two important needs have not been addressed, namely the need for water and the need for bathroom facilities.

Currently, we have been bringing in fresh drinking water for both the first floor and the second floor when we have hosted events. As for bathroom needs, we have placed a chemical toilet on the first floor where the old bathroom once was located, and we have had a volunteer attendant on duty to allow guests to use the Fire Department bathroom if necessary.

With increased programming and events at the school, we see a real need for a permanent solution to our problem. With our Living History program for schoolchildren, with many elderly visiting the building, and with social events taking place, we are hoping to address this situation within the next 12 months.

Originally, the school first began supplying fresh water to students in the 1930s after the state mandated that all children must be provided with drinking water every day. An earthenware water container that still sits in the first floor classroom was filled with water from a next door neighbor every day. The state also mandated in the late 1920s that schools provide chemical toilets for students, and these were placed originally upstairs in the coat closet, three of them, with holding tanks downstairs. These, however, failed, and the toilets were installed then in the basement. From then on until the school closed in 1961, Town Reports show that year after year problems arose from flooding of the basement and subsequent flooding of the toilets, creating a concern for the health of the children.

After the school closed in 1961, the building was used by a social club and by the local Grange. The social club installed a kitchen with water (that came from the well across the street) and a flush toilet in a tiny room in the right entry. A local source reports that both gray water and water from the bathroom facility were routed to the stream down back of the school, a not uncommon practice statewide in the 1960s and 1970s.

We are proposing that the school be connected to the water supply and the septic system of the Fire Department. According to DEP engineer Steve McLaughlin, who designed the septic system, the possible school needs were considered, and a pipe was placed and capped at the edge of the road for that future possibility. As for the water supply, Fire Chief Jim Welch and Assistant Fire Chief John Christopher both agree that a connection to the Fire Department well is possible and feasible.

In our view the two projects should be taken on simultaneously with both pipes across the road being laid at the same time. We are fully aware of the coordination and planning, as well as the oversight by the Code Enforcement Officer, that such a project will demand. We are equally aware of the possible costs that will be incurred and are prepared to work on a plan to meet those costs.

We are requesting your permission to begin such planning and to report back to you later this fall a plan for the completion of this project. Thank you for consideration of our request.

Linda McKee, Chair
Steering Committee

These tables supply a general summary of the issues and proposals in the Plan. Not guaranteed to be complete.

Public Facilities and Services

Goals

1. Maintain Wayne’s public facilities and services and make needed improvements where feasible.

Policies	Strategies	Responsibility / Date
<p>1. Assessing, planning conservation and development services. Ensure that the residents of Wayne continue to receive high quality assessing, planning conservation and development services.</p>	<p>A. Assessing. Continue to utilize private contractors (RJD Appraisal) for meeting the assessing needs of Wayne but periodically evaluate whether need to change services.</p> <p>B. Code enforcement officer. Continue to employ a part-time code enforcement officer. Expand hours of part-time code enforcement officer from 12 hours to 16 hours a week.</p> <p>C. MUBEC - Building, Energy, Fire, Life Safety Codes. Take steps to study and evaluate need to adopt Maine Uniform Building Codes in Wayne.</p> <p>D. Coordinate planning, land-use conservation and development efforts. Coordinate regularly (at least annually) planning, land-use conservation and developments with Planning Board, Board of Appeals and Conservation Commission.</p> <p>E. Coordinate with regional water conservation and protection groups to conduct water quality improvement projects. Consider collaborative studies in the area of water quality studies.</p> <p>F. Consultant support. Consider membership to Kennebec Council of Governments (KVCOG), using consultants to work with Town boards.</p>	<p>Selectmen / Assessors / Ongoing</p> <p>Selectmen / Town Manager / Ongoing</p> <p>Selectmen / Ongoing</p> <p>Selectmen / Planning Board / Board of Appeals / Conservation Commission / Code Enforcement / Ongoing</p> <p>Conservation Commission / 2016</p> <p>All Boards / Ongoing</p>
<p>2. General. Take steps to efficiently meet identified public facility and service needs.</p>	<p>A. Partnering with other communities. Continue partnering with other communities in the region in areas such as mutual aid for firefighting purposes, solid waste disposal and recycling, and public work services.</p> <p>B. Pay-as-you-go. To the extent possible if fiscally prudent, use grant funds, reserve funds and similar mechanisms to minimize borrowing for major public facility investments.</p>	<p>Selectmen / Town Manager / Ongoing</p> <p>Selectmen / Town Manager / Ongoing</p>

Wayne Revised Comprehensive Plan Draft – May 26, 2016

Policies	Strategies	Responsibility / Date
	<p>C. Municipal building. Develop plans for the replacement of the Town Office.</p>	<p>Selectmen / Facilities Committee / Town Manager / 2017</p>
<p>3. Emergency services. Ensure that the residents of Wayne continue to receive high quality emergency response services.</p>	<p>A. Fire station. Take steps to replace the Wayne Fire Station. Design a facility large enough to house current and future vehicles.</p>	<p>Selectmen / Facilities Committee / Fire Chief / 2017</p>
	<p>B. Firefighting capability. Continue to review Wayne's firefighting capabilities in light of population changes, financial constraints and numbers of volunteers, and make recommendations to the Town where appropriate.</p>	<p>Wayne Fire Department / Ongoing</p>
	<p>C. Mutual aid. Continue to participate in mutual aid agreements with other communities – Lakes Region Mutual Aid.</p>	<p>Wayne Fire Department / Ongoing</p>
	<p>D. Police protection. Continue to rely on the State Police and the Kennebec County Sheriff for police protection, but periodically evaluate whether need to change services.</p>	<p>Selectmen / Ongoing</p>
	<p>E. Ambulance services. Continue to rely on the Winthrop Ambulance Service for ambulance / emergency rescue service, but periodically evaluate whether need to change services.</p>	<p>Selectmen / Ongoing</p>
	<p>F. Local Emergency Management Agency. Take steps to write and train local emergency responders on new Emergency Operations Plan. Periodically evaluate whether need to upgrade.</p>	<p>Selectmen / Emergency Management Director / Ongoing</p>
<p>4. Solid waste. Provide for an efficient system of solid waste disposal.</p>	<p>A. Recycling. Continue efforts to improve the quality of recycling services, and remind residents of recycling opportunities.</p>	<p>Joint Readfield and Wayne Solid Waste Committee / Ongoing</p>
	<p>B. Fees. Following improvement of recycling services, consider a fee system if voluntary recycling percentages do not improve.</p>	<p>Selectmen / Joint Readfield and Wayne Solid Waste Committee / Ongoing</p>
<p>5. Education. Ensure that students from Wayne receive a quality education.</p>	<p>A. Wayne Elementary School. Continue to advocate for local delivery of educational services for grades Pre-K through 5 at the Wayne Elementary School.</p>	<p>RSU #38 School Board / Wayne School Committee / Ongoing</p>
<p>6. Road maintenance. Provide for the maintenance of Town roads, ditches and lands in a cost-effective manner.</p>	<p>A. Private contractors. Continue to utilize private contractors for meeting the public works needs of Wayne.</p>	<p>Selectmen / Road Commissioner / Ongoing</p>
	<p>B. 5-year plan. Create a 5-year Road Plan to allow for the continued upgrade of Town roads.</p>	<p>Selectmen / Road Commissioner / 2016</p>

Policies	Strategies	Responsibility / Date
<p>7. Recreation. Provide opportunities for recreation for the residents of Wayne.</p>	<p>A. Ladd Recreation. Continue to support the efforts of the Ladd Recreation Program to provide recreational programs and opportunities for the residents of Wayne.</p> <p>B. Town Parks. Continue to maintain and study ways to improve accessibility / programs at Mill Pond Parks.</p> <p>C. Water body access. Maintain partnership with Androscoggin Yacht Club for Town boat launch to Lake Androscoggin. Consider acquiring property for public shoreland access.</p> <p>D. Interconnected Trail System. Consider working with private landowners to develop an interconnected Town wide trail system.</p>	<p>Ladd Recreation Board / Ongoing</p> <p>Selectmen / VCDAC / Ongoing</p> <p>Selectmen / Ongoing</p>
<p>8. Library. Provide opportunities for library services for residents and visitors to Wayne.</p>	<p>A. Cary Memorial Library. Continue to support the efforts of the Wayne Library Association to provide high quality library services for the residents and visitors of Wayne.</p>	<p>Appropriate Town Committee</p> <p>Library Board / Ongoing</p>
<p>9. Implementation.</p>	<p>A. Provide annual written reports in the Town Report on status of Plan proposed actions.</p> <p>B. Conduct every 3 years a review of Plan progress, assumptions, and status of Plan recommendations.</p> <p>C. Through training, monitoring, and oversight, ensure that existing and new rules and regulations are followed.</p>	

Municipal Finances

Goals

1. Plan for, finance and develop an efficient system of public facilities and services to accommodate anticipated growth and development.

Policies	Strategies	Responsibility / Date
<p>1. Efficiency / cost effectiveness. Finance existing and future facilities and services in a cost effective manner.</p>	<p>A. Capital improvement program. Implement the capital investment plan contained in the comprehensive plan by developing a capital improvement program.</p> <p>B. Update of capital improvement program. Review and/or update the capital improvement program annually or biennially.</p> <p>C. Reserve accounts. Continue to use reserve accounts, where appropriate, for major capital equipment, the purchase of land and improvement of Town facilities.</p> <p>D. Regional initiatives. Continue to explore additional opportunities for cost savings where feasible, such as the joint purchase of equipment and supplies and jointly using services.</p> <p>E. Investigate impact fees. Investigate the experience of other communities in the use of water quality and public safety impact fees for new developments and determine the applicability to Wayne.</p> <p>F. Schools. Continue to advocate for fairness to small communities so as to minimize cost increases to the Town and continue to emphasize quality education for the students at Wayne Elementary School.</p> <p>G. Schools. Consider developing a community mentoring program for students in the Wayne Elementary School.</p>	<p>Selectmen / Town Manager / 2016</p> <p>Selectmen / Town Manager / Ongoing</p> <p>Selectmen / Town Manager / Ongoing</p> <p>Area Boards of Selectmen / RSU#38 / Area Town Managers / Ongoing</p> <p>Selectmen / Town Manager / Ongoing</p> <p>RSU#38Board / Wayne School Committee / Ongoing</p> <p>RSU#38Board / Wayne School Committee / Ongoing</p> <p>Selectmen / Town Manager / Ongoing</p>
<p>2. Grants. Explore whether grants are available to assist in the funding of capital investments within the community.</p>	<p>A. Grant availability. Continue to explore the potential for using grants to help fund capital purchases.</p>	<p>Selectmen / Town Manager / Ongoing</p>
<p>3. LD 1 limits. Reduce Maine's tax burden by staying within LD 1 spending limits.</p>	<p>(See 1.A. through 1.E. above.)</p>	

9. Implementation

Local Economy: Goals, Policies & Strategies

Goals

1. Promote, attract, retain, support the growth and potentially incentivize small businesses that strengthen our existing niches or economic clusters in the Winthrop Lakes regional economy such as agriculture (farms, orchards, vineyards, forestry), recreational (campgrounds, summer camps, golf courses, boating, sailing, kayaking, swimming, hiking) and creative economy (pottery, painting, photography, woodworking and antiques).
2. Maximize economic potential while capitalizing on and maintaining the Town's unique rural, natural and historic character.
3. Cooperate and coordinate with regional organizations with a focus on the development related issues that affect the Town.
4. While remaining connected to the region, work to become an independent and sustainable community.

Policies	Strategies	Responsibility / Date
<p>1. Village Center Development Advisory Committee (VCDAC).</p>	<p>A. Appoint a group of interested residents to promote Village Center development. Possible activities:</p> <ul style="list-style-type: none"> • Develop / set a Village Center boundary (considering Wayne Elementary School, Town Office, State Boat Launch, Post Office, Androscoggin Yacht Club, Cary Library, Williams House, Village Center Fire Station, Wayne Community Church, and Ladd Recreation Center); • Evaluate applicable zoning ordinance to improve the economic vitality of the Village Center; • Find new and develop existing recreational uses for the Mill Pond, surrounding parks and Village Center (e.g. concerts, dances, movies, arts and crafts shows, and farmers market); • Find new use for vacant buildings / structures (e.g. dam, old masonic hall); • Consider the development of historic center designation to maintain the rural historic charm of the Village Center; • Develop a marketing plan for Village Center (e.g. map / brochure and/or website); • Assess parking needs for the Village Center; • Study the feasibility of making the Village Center more accessible and safe for pedestrians – bike and pedestrian improvements; 	<p>Done</p> <p>VCDAC & CEO / 2016</p> <p>VCDAC & CEO / 2017</p> <p>VCDAC & CEO / 2017</p> <p>VCDAC / 2017</p> <p>VCDAC / 2017</p> <p>VCDAC / 2017</p> <p>VCDAC / 2017</p>

Policies	Strategies	Responsibility / Date
1. Village Center Development Advisory Committee (VCDAC) (cont.)	<ul style="list-style-type: none"> Remove any slum and blight conditions existing within Village Center (e.g. terminology used to obtain federal community development block grant funds); Consider improving any water quality and public health issues; Review and assess impediments for small businesses to attract, retain and grow in the Village Center e.g. liquor control ordinance). 	<p>VCDAC / Ongoing</p> <p>VCDAC & CEO / Ongoing</p> <p>VCDAC & CEO / Ongoing</p>
2. Regional cooperation / coordination.	<p>A. Budget membership dues and appoint municipal representatives to communicate and advocate for Wayne related development issues:</p> <ul style="list-style-type: none"> Winthrop Lakes Chamber of Commerce; Western Kennebec Economic Development Alliance; Kennebec Valley Council of Governments. 	<p>Selectmen / Ongoing</p> <p>Town Manager / Other / Ongoing</p> <p>Town Manager / Other / Ongoing</p> <p>Town Manager / Other / Ongoing</p>
3. Economic sustainability.	<p>A. While still remaining connected to the region, strive to become a community where residents don't have to drive and can work and telecommute from home, and can support local and regional food markets:</p> <ul style="list-style-type: none"> Internet access. Work with local communities, economic development agencies and communication companies to encourage expanded access to high speed internet and advanced communications in Wayne; Energy conservation and alternative energy. Review and possibly rewrite zoning ordinance to encourage the development of energy conservation and alternative energy systems for private homes, camps and businesses; Home occupation. Continue to allow home occupations throughout the community, and, where applicable, subject to the Zoning Ordinance and Subdivision Ordinance; Community supported agriculture. Work with local farmers / artisans to encourage them to bring their products to local markets; Local wood products and economies. Support existing and new efforts to promote sustainable timber harvesting, developing wood products markets. 	<p>VCDAC / Sustain Wayne Ongoing</p> <p>Planning Board / Sustain Wayne / Ongoing</p> <p>Code Enforcement / Planning Board / Ongoing</p> <p>Farmers Market / Sustain Wayne / Ongoing</p>

Natural Resources

Goals

- 1. Protect wetlands and other sensitive areas for their natural values, water quality protection, and ecosystem values.**

WCC = Wayne Conservation Commission

Policies	Strategies	Responsibility / Date
<p>1. Maintain Zoning Ordinance and Map to reflect State regulatory changes and consider increased local protections as appropriate.</p>	<p>A. Review and amend the zoning ordinance and map as necessary to insure consistency with current DEP Chapter 1000 Guidelines regarding Shore Land Zoning.</p>	<p>Planning Board / WCC support / end of year 2016</p>
	<p>B. Consider amending the zoning ordinance to clarify the definition of “Wetlands”. Consider including local protection for “Forested Wetlands” and for “Significant Wetlands greater than 5 acres.”</p>	<p>Planning Board / WCC support / 2016</p>
	<p>C. Consider expanding the Resource Protection Zone to include areas defined as optional in the Chapter 1000 Guidelines.</p>	<p>Planning Board / Town Manager</p>
	<p>D. Confirm and map locations of rare/threatened plants and educate landowners about significance.</p>	<p>WCC</p>
	<p>E. Continue policy of informing WCC when land use decisions could affect natural values.</p>	<p>Planning Board / CEO</p>
	<p>F. Map the final vernal pools once available.</p>	<p>WCC (expected by end of 2016)</p>

- 2. Improve “housekeeping” on existing sources of sediment and nutrient runoff into lakes and streams.**

Policies	Strategies	Responsibility / Date
<p>1. Strengthen maintenance programs on Town roads and facilities.</p>	<p>A. Conduct road and culvert inventory and needs assessment.</p>	<p>Road Commissioner</p>
	<p>B. Ensure that culvert replacements give maximum attention to avoiding “hanging” culverts.</p>	<p>Road Commissioner</p>
	<p>C. Increase hours of CEO for more active assistance in identifying and solving problems in existing developments; enforcement action as necessary.</p>	<p>Select Board / Town Manager</p>
<p>2. Conduct “environmental audit” of Wayne Village area.</p>	<p>A. Develop problem analysis, RFP, and obtain professional inventory. Audit would identify problems and opportunities for reducing runoff, erosion, and other impacts of existing development.</p>	<p>Select Board / Town Manager / WCC/VCDAC</p>
	<p>3. Develop program to mitigate phosphorous and sediment runoff from private roads.</p>	<p>Groups listed / 2017</p>

9. Implementation

3. Support working lands (note: cross-reference the Open Space goal mentioned in Lands Use section).

Policies	Strategies	Responsibility / Date
1. Continue to support use of State programs for use-value taxation of open space, forests, and farmlands.	A. Education efforts for residents and property owners on protection of water quality, wetlands, working lands, deeryards; Lake Smart, Open Space tax programs.	WCC et al. / Ongoing
	B. Review zoning ordinance and other policies to identify and consider modifying any provisions that hinder working lands management and do not yield reasonable environmental or other benefits.	Planning Board / WCC

4. Environmental issues - land use.

Policies	Strategies	Responsibility / Date
1. Address strip sprawl issue.	A. Consider ways and means of maintaining natural views at key locations on roads entering / exiting Town.	WCC / Planning Board
2. Explore and develop collaboration with adjacent communities.	A. WCC to meet annually with conservation commissions in adjacent towns.	Same; immediate
	B. Improve communication with associations.	Same; immediate
3. Develop an Open Space and Outdoor Recreation Plan.	A. Support 15% recommendation in Land Use section (see Land Use Goal 5).	All
	B. Empanel committee and develop Plan.	2016; initiate promptly
4. Deer Corridor Signage for safety.	A. Identify key areas and suitable signs.	Road Commissioner
5. Continue and improve focus on large habitat blocks / corridors.	A. Consider selective land acquisition (as recommended by Land Use Goal 5). (Several provisions of the Zoning Ordinance support this policy.)	All; nonprofits

5. Public Health and Safety

Policies	Strategies	Responsibility / Date
1. Protect water quality for public health.	A. Propose a shoreland zone septic system inspection ordinance.	WCC / Planning Board / Town Manager
	B. Conduct extensive outreach with information on septic system maintenance through the lake associations. Obtain maps of areas where soils are poorly suited to subsurface waste disposal.	Same

9. Implementation

Current and Future Land Use – Wayne Planning Board

Goals

1. Provide for orderly growth and development in appropriate areas of the community.
2. Protect the rural, small town character of Wayne.

Policies	Strategies	Responsibility/Date
<p>1. Regional coordination. Coordinate the community's land use strategies with other local and regional land use planning efforts that may arise in the future.</p>	<p>A. Meetings. Establish close working relationship with local and regional conservation and water quality organizations. Focus on water quality improvement projects with financial support from the Town and other entities to address camp roads and other sources of phosphorus. Reach out to neighboring communities sharing lake frontage to coordinate land use designations and regulatory and non-regulatory strategies.</p>	<p>Planning Boards/Ongoing</p>
<p>2. Growth management. Support the locations, types, scales and intensities of land uses the community desires as stated in its vision.</p>	<p>A. Ordinance changes. Using the descriptions provided in the Current and Future Land Use narrative, amend local ordinances as appropriate to:</p> <ul style="list-style-type: none"> • Create new digital Zoning Map to replace original paper one that went missing. Clearly locate zones and include all elements that make up zones, particularly elements designating Resource Protection R5, and • Create clear definition of wetlands, including forested wetlands, and update references designating wetlands and significant wildlife habitat. • Initiate discussion of possible ordinance change to allow increase in structure height for individual residential wind mill towers only. • Consider expanding the R1 and R6 zones in Wayne Village out from the village center to the Elementary School, out Route 133 to the intersection of Route 219, and east on Route 133 toward Winthrop for some distance. • Consider changes in the R1 and R6 zones to allow expansion of uses, including reduced setbacks. 	<p>Selectmen/ Planning Board/Town 2017</p>
	<p>B. Training for local officials. Provide the Selectmen, Overseers, Planning Boards and Code Enforcement Officer with the tools, training, and support necessary to enforce land use regulations, and continue to ensure that the Code Enforcement Officer is certified in accordance with 30-A MRSA Section 4451.</p> <p>C. Plan Implementation. Assign responsibility for implementing this Comprehensive Plan to the appropriate committee, board or municipal official.</p>	<p>Selectmen/ Ongoing</p>
		<p>Selectmen/ongoing Selectmen/ 2016 and ongoing</p>

9. Implementation

Policies	Strategies	Responsibility/Date
<p>2. Growth management. Support the locations, types, scales and intensities of land uses the community desires as stated in its vision (cont.)</p>	<p>D. Record-keeping. Continue to track new development in the community by type and location.</p> <p>E. Periodic review. Periodically (annually) evaluate the implementation of the Comprehensive plan.</p> <p>F. Other. Consider other ordinances, as needed.</p>	<p>Code Enforcement Officer/ongoing</p> <p>Selectmen or their designee/ongoing</p> <p>Selectmen//Planning Boards/Town/ongoing</p>
<p>3. Financial commitment for Villages Improvement. Support the level of financial commitment necessary to provide needed infrastructure in growth areas.</p>	<p>A. Capital investment plan. Include in the Capital Investment Plan anticipated municipal capital investments needed to support proposed land uses.</p> <ul style="list-style-type: none"> Evaluate village infrastructure needed to allow increased and varied uses to provide a vibrant, active, walkable village. For example, assess potential areas for town purchase to provide future subsurface wastewater disposal for future uses, with the requirement that developers would pay for the design, construction and maintenance of the wastewater systems. Also, evaluate the feasibility and cost of a sidewalk from the school through the village to the Library or further. Evaluate parking needs and redesign town owned lots in the village to provide more parking spots. 	<p>Selectmen/Village Advisory Committee 2017</p>
<p>4. Critical resource areas. Protect critical resource areas from the impacts of development.</p>	<p>A. Consider establishing with an annual appropriation, a Water Quality Protection Fund for water quality projects in Wayne using impact fees from new development, general fund, grants and other sources. Establish impact or other fees to provide revenue to the Fund.</p> <p>B. In cooperation with Kennebec Land Trust, Maine Farm Land Trust, Small Woodland Owners Association of Maine and other conservation entities, set a goal of, within ten years, conserving 15% of the remaining developable land in Wayne, with a prioritized system saving the most critical resource areas, including farmland, unbroken forest blocks, significant wildlife habitat and significant wetlands.</p> <ul style="list-style-type: none"> Establish a land acquisition fund with an annual appropriation, to permanently conserve by fee or conservation easement, 15% of Wayne's remaining undeveloped land including the most significant critical resource areas, undeveloped shoreland, agricultural land and forests. The fund will be created through impact fees, grants, donations and tax revenue. 	<p>Selectmen/budget committee/planning board/conservation committee</p>

Policies	Strategies	Responsibility/Date
<p>5. Historic and archaeological resources. Protect to the greatest extent practicable the significant historic and archaeological resources in the community.</p>	<p>A. Identified sites. For sites with identified potential for historical or archaeological resources by the Maine Historic Preservation Commission, through local land use ordinances, require subdivision or non-residential property developers to determine if any historical or archaeological resources are located on those properties, and to take appropriate steps to protect those resources, including but not limited to, modification of proposed site design, construction timing, and/or extent of excavation.</p> <p>B. Maps. Through local land use ordinances, require the Planning Board to incorporate maps and information provided by the Maine Historic Preservation Commission into its zoning map and review process.</p> <p>C. Community survey. Work with the local or county historical society and/or the Maine Historic Preservation Commission to assess the need for, and if necessary plan for, a comprehensive survey of the community's historic and archaeological resources.</p>	<p>Selectmen / Planning Boards/Town 2016</p>
<p>6. Agriculture and Forestry Resources.</p> <ul style="list-style-type: none"> • Note on zoning map any lands identified as prime farmland; • Promote the use of best management practices for timber harvesting and agricultural production; • Support farming and forestry and encourage their economic viability. 	<p>A. Taxation programs. Continue to provide owners of productive farm and forest land information on how to enroll in current use taxation programs.</p> <p>B. Local Agriculture and Wood Markets. Continue to support the Wayne Farmers' Market and encourage local food production and local wood markets, processing, and marketing.</p>	<p>Selectmen / Planning Boards/Town/ as needed</p> <p>Wayne Historic Society/ 2017</p> <p>Selectmen / Planning Boards/Town/ as needed</p> <p>Town Office/Ongoing</p>

Policies	Strategies	Responsibility/Date
<p>7. Accessibility. Developing performance standards/ specifications better outlining expectations of all parties (contractors, private landowners and the Town) involved when developing new public or private roads or accessing new or existing public or private roads in town will result in more positive outcomes - safer roads (less accidents), more accessible roads (year road), healthier roads (not polluting great ponds) and stronger roads (lasting longer).</p>	<p>A. Public-Private Road Standards Ordinance: This ordinance will set road design standards to make all roads (public and private) and driveways better accessible by emergency services.</p> <p>B. Town Right-of-Way Access Management Ordinance:</p> <ul style="list-style-type: none"> This ordinance will better define access points to Town right-of-way to minimize traffic accidents and allow for safer travel on Town right of way by automobiles, bicycles and pedestrians. This ordinance will protect the Town's interests when a developer/ utility company needs to access the Town's right of way. 	<p>Planning Board/ Road</p> <p>Planning Board/ Road Commissioner</p>

TOWN OF WAYNE, MAINE
Landfill Cap Haying & Mowing

This contract is between the **Town of Wayne, Maine**, by and through its Municipal Officers, the Board of Selectmen (referred to as "Board of Selectmen"), and **Matt Davenport**, which is a partnership / corporation (and referred to as "Contractor"). When the contract refers to "Contractor" it includes your employees and agents. The subject of this contract is haying and mowing the Town landfill cap.

A. SERVICES: What, When, Where.

Contractor agrees to provide all the labor, materials, and equipment necessary to perform the landfill cap haying and mowing as outlined in the attached mowing specifications from July 1, 2016 through June 30, 2017.

B. INDEPENDENT CONTRACTOR.

Contractor and his agents and employees, during the performance of this contract shall act in an independent capacity and not as officers or employees of the Town of Wayne. Any and all workers needed to fulfill the obligations of this contract shall be employed by the Contractor and the Contractor shall be solely responsible for complying with applicable state and federal laws including, but not limited to, workman's compensation law, employment security law, and minimum wage law. As an independent contractor, Contractor is responsible for maintaining the Contractor's equipment in a safe, operable, and legal condition.

The Contractor and his agents and employees, will have no one under 16 years of age may operate power driven machinery.

C. PERFORMANCE REQUIREMENTS.

- a.) Mow landfill cap haying/ mowing;
- b.) Contractor is responsible fixing or repairing any ruts created by contractor;

D. INSURANCE.

The Contractor agrees to purchase and maintain commercial general liability insurance in an amount of one million (\$1,000,000) dollars for personal injury, death or property damage claims, automobile liability, and worker's compensation liability which may arise from mowing operations under the contract. The Contractor further agrees to indemnify, assume the defense of and save harmless the Town of Wayne, its agents and employees from liability, actions, claims or damage for wrongful death, personal injuries or property damage suffered by any person or association, which results from the willful or negligent action or inaction of the Contractor in the performance of duties and the work performed under the contract.

E. INDEMNIFICATION.

The Contractor agrees to hold the Town of Wayne harmless from any claim of death, injury, property damage or other loss that may result from the Contractor's performance of mowing operations under the contract. In the event that such a claim is made against the Town of Wayne, the Contractor shall defend the Town of Wayne, and shall pay any amount (indemnify) for which the Town of Wayne may be held liable in a legal action for such claims.

F. SUPERVISION AND CONTROL.

The Contractor, as an independent contractor, has a right and duty to supervise and control their own employees, agents and equipment. The Town of Wayne Board of Selectmen or their designees has a right to inspect mowing operations and notify you of any problems, errors or non-performance. The Board of Selectmen may order that work be done in a satisfactory manner to be determined by them.

G. BILLS AND CLAIMS.

Contractor, as an independent contractor, is responsible for all costs and bills for labor, materials, equipment, fuel, and other items incurred in the performance of this contract. The Town of Wayne will not pay such bills.

The "Contractor" will not charge the "Town" for work performed under this contract. The "Town" will receive several ___ bales of hay for allowing the "Contractor" use of the "Town" landfill cap for hay.

I. BREACH OF CONTRACT.

If the Contractor is in violation of any terms of the contract, or if a majority of the Board of Selectmen vote that the work described in the contract is being performed unsatisfactorily, the Town of Wayne shall immediately give oral notice to the Contractor. Upon receipt of such notice, the Contractor shall be given reasonable time ("Reasonable Time" may vary depending on the nature of the breach, and weather conditions) to comply with the terms and conditions of the contract or rectify the unsatisfactory work. In the event that the Contractor still does not (for whatever reason) perform duties of the contract to the satisfaction of the Board of Selectmen, or if the Contractor is not in compliance with the terms of the contract, the Town of Wayne shall have the following options:

1. Terminate the Contract: The Board of Selectmen may terminate the contract by sending the Contractor a written notice, stating the reason for the termination. Contractor shall be paid for all work that is satisfactorily done by that time, but the remainder of the money due under the contract may be used to obtain another contractor to conduct mowing operations.
2. Substitution: The Board of Selectmen may hire a substitute contractor to conduct specified mowing operations for any period of time considered necessary.
3. The Board of Selectmen shall also seek any other legal remedies available to enforce the contract.

L. ASSIGNMENT, AMENDMENT, SEVERABILITY, AND JURISDICTION.

The Contractor's rights and duties under this contract cannot be assigned or transferred by the Contractor to another person or entity without the express written consent of the Board of Selectmen. This contract may be amended only by written consent of the Board of Selectmen. If any part of this contract is declared by a court to be void and unenforceable, the rest of the contract continues to be valid and effective. This contract is governed by the laws of the State of Maine.

In witness whereof, the parties, or their duly authorized agents, execute this agreement on the **28th** day of **July, 2016**.

FOR THE TOWN OF WAYNE

FOR THE CONTRACTOR

Aaron Chrostowsky, Town Manager

Matt Davenport

Town of Wayne

P.O. Box 400; 48 Pond Road
Wayne, ME 04284

Phone: (207) 685-4983 Fax: (207) 685-3836
<http://www.waynemaine.org>

ROAD SHOULDER INSTALLATION SERVICES Advertisement for Bids

Instruction for Bidders/ General Specifications

The Town of Wayne, ME is seeking bids for a contractor to provide "Road Shoulder Installation Services" for Mount Pisgah Road.

Scope of Work

Road Shoulder Installation Services:

Approximate dimensions: Both sides of Mount Pisgah Road 6,910' long

- Mobilize quickly after road has been paving by separate contractor (All-State Asphalt).
- Install three foot shoulders shall be graveled and compacted with a $\frac{3}{4}$ " Crushed Stone Base to meet the finish depth of new pavement. **Town will purchase $\frac{3}{4}$ " Crushed Stone Base and store at the Town Shed on 208 Fairbanks Road.**

The contractor will provide all labor and equipment to complete the above tasks.

The successful bidder (contractor) shall give the Town an insurance certificate indicating at a minimum the contractor's business automobile, worker's compensation, and general liability insurance coverage with bid form.

All bids must be submitted on the form supplied by the Town in sealed bid format. All questions regarding the bidding or specifications must be directed to Aaron Chrostowsky, Town Manager, by mail at **P.O. Box 400, 48 Pond Road, Wayne, ME 04284**, by email at townmanager@waynemaine.org, by fax at **(207) 685-3836** or by telephone at **(207) 685-4983**.

Important RFP Dates:

Optional Pre-Bid Meeting:	Thurs., July 7, 2016 at 1:00 PM.
Bids Due:	Thurs., July 21, 2016 at 1:00 PM.
Bids Opened:	Thurs., July 21, 2016 at 1:00 PM.
Bids awarded or rejected	Tues., July 26, 2016 at 6:30 PM by Selectboard
Contract(s) signed:	Wed., July 27, 2016
Work Initiation Date:	To be negotiated, subject to paving schedules
Completion Date:	Wed. Nov. 30, 2016, unless otherwise negotiated

The Board of Selectmen reserves the right to waive formalities or reject any or all bids when such action is in the best interest of the Town.

Town of Wayne
ROAD SHOULDER INSTALLATION SERVICES

BID FORM

The Board of Selectmen reserves the right to waive formalities or reject any or all bids when such action is in the best interest of the Town.

The Contractor shall furnish, to the municipality, a certificate of insurance, with bid form demonstrating insurability.

Priority will be given to the contractor who demonstrates the most durable and affordable cost deal to Town.

Total Project Cost:

\$ _____

Date: _____

Company: _____

Mailing Address: _____

Name of Signer: _____

Title of Signer: _____

Signature: _____

Tel. No.: _____

Fax No.: _____

To: Selectboard
From: Aaron Chrostowsky, Town Manager
Re: De Minimus Supplemental Paving
Date: June 28, 2016

Road Reconstruction and Paving

Mount Pisgah Road Paving (All Asphalt)	\$185,461
Road Shoulder Installation Services	N/A
¾" Crushed Stone Base (Pike)	\$2,700.00
Trucking ¾" Crushed Stone Base (RTA)	\$1,000
Total	\$189,161

De Minimus Supplemental Paving

Pond Road intersection with Main Street	\$4,250
Speed Hump	\$2,050
Dexter Pond Road intersection with Mount Pisgah Road	\$7,610
Entrance to Town Shed	\$618
Entrance to Resident Salt & Sand Shed	\$556
Total	\$15,084

Town of Wayne

P.O. Box 400; 48 Pond Road

Wayne, ME 04284

Phone: (207) 685-4983 Fax: (207) 685-3836

<http://www.waynemaine.org>

June 20, 2016

Dear Resident:

I am writing to inform you, at 2016 Annual Town Meeting voters authorized the Selectboard to borrow money reconstruct and pave **Mount Pisgah Road** (from Winthrop Town Line to the intersection with Fairbanks Road), Dexter Pond Road (portion) and Fairbanks Road (portion) this summer.

As you might have noticed, the Town has been working hard this summer (Brush cutting, culvert replacement, ditching and shoulder restoration) to prepare for paving this summer on the above road. Thank you for your patience. The following contractors have been hired to conduct the following work:

Contractor: Stevenson Solutions, Wayne, ME
Type of Work: Brush and tree removal within Town Right-of-Way
Date of Work: Week for June 20, 2016*

Contractor: Bruen Construction, Readfield ME
Type of Work: Culvert replacement and draining improvements
Date of Work: Week of June 27, 2016*

Contractor: All States Asphalt, Windham, ME
Type of Work: Reclaim (grind up old pavement)
Date of Work: Week of June 27, 2016*

Contractor: All States Asphalt, Windham, ME
Type of Work: Paving (2" base coat; 1" surface coat)
Date of Work: Week of July 18, 2016*

*= Work subject to delays due to weather.

I want to reassure you that the Town staff and I are working with the contractors to make this transition as safe and as convenient as possible. ***During the construction process, the roads will be closed to thru traffic; however, will be open for local traffic (residents, emergency vehicles, post office and school buses) you might experience temporary road closures and delays, be prepared to stop and obey all flaggers and signs for your safety and the contractors.*** Also, the Town has coordinated with all emergency response agencies that serve Wayne, and they are aware of the construction. Wayne Fire Department, Winthrop Ambulance, Kennebec County Sheriff's Office, Maine State Police, School District and the Post Office have been made aware of the road construction and they all are prepared for the delays.

Please bear with us, while we work toward improving the Town roads. This will only be temporary and in the end, the Town will have smooth and safe road to travel. Thank you in advance for your cooperation.

If you have any questions, please don't hesitate to contact me at (207) 685-4983 or townmanager@waynemaine.org.

Sincerely,



Aaron Chrostowsky

Town Manager/ Road Commissioner

To: Board of Selectmen
From: Aaron Chrostowsky, Town Manager
Re: Mount Pisgah Wilson Pond Access
Date: 6/28/2016

Project Description:

This project serves three purposes: 1) protects water quality; 2) protects shoulder of road; and 3) eliminates a safety concern.

The current Wilson Pond Access (this was never a formal boat ramp)

- Endangers the water quality by soil erosion;
- Damages the edge of pavement;
- Creates a safety concern when people to launch boats;

In order, to resolve the above conflicts, we propose the following measures:

- Stabilize shoreline (4"-6" stone);
- Repair road shoulder (3/4" base gravel); ***This project repairs road shoulders on causeway. It will remove winter sand built-up over the years to allow water to shed of roadway. Currently, traveling down side of road to access point (washout) allow phosphorus to be discharged into pond.***
- Install new guardrail from existing guardrail (75ft); ***This project does not completely block access to Wilson Pond. It allows residents to carry in boats/ kayaks/ and canoes by leaving a five foot gap in the guardrail.***

Both the Cobbossee Watershed District and the Berry, Dexter & Wilson Pond Association supports eliminating this access point at this location to Wilson Pond. There is another boat ramp on the North Monmouth side of Wilson Pond much safer.

Project Location:

This project is located on Mount Pisgah Road just before the Winthrop Town Line between Dexter and Wilson Ponds.

Project Budget:

Shoreline Stabilization	\$1,200	Bruen Construction
Guardrail	\$1,650	Maine Line Fence Co.
Contingency (10%)	\$285	
Total	\$3,135	

This project is reimbursable up to 60% (State), 40% (Town) of the total cost of this project through a grant through the Cobbossee Watershed District.

State share: \$1,881 / Town share: \$1,254

The Town's share can come from the Town's Water Quality Capital Reserve Fund. **Cobboossee Watershed's grant from the State Section 319 grant program closes this year.**

Project Status:

- Should hear back shortly from the state regarding this project. I am hopeful by this week.
- Would like to proceed with this project as soon as possible.

Citizen Petition (see attachment):

- Requests that the Town install concrete boat ramp sections (similar to those installed at AYC); ***MaineDEP will not approve such ramp at this location; Maine Department of Conservation will not pay for the installation and maintenance of another boat ramp on this pond and at this location. Cobboossee Watershed grant will not pay for the installation of a concrete boat ramp.***
- Requests ditching on causeway. ***Ditching cannot be done on causeway; unnecessary; even not recommended.***
- Suggest paving causeway this fiscal year like the Town of Winthrop this fiscal year. ***Not in budget. Scheduled to repave all of Mt. Pisgah Road from Fairbanks Road to Winthrop Town line for FY 16-17 (next year). This project would include ditching, shoulder repair and brush removal.***



Commissioner District #1
Philip Roy

Commissioner District #2
Robert A. Dunphy

Commissioner District #3
Dean Cray

Commissioner District #4
Newell Graf, Chair

Commissioner District #5
Lloyd Trafton

Administration Office

Dawn DiBlasi, County Administrator
41 Court Street

Skowhegan, Maine 04976

Telephone: (207)474-9861

Fax: (207)474-7405

Email: ddibiasi@somersetcounty-ME.org

PSAP Call Handling Agreement

Somerset County PSAP to Winthrop Police Department and/or Central Maine Regional
Communication Center for the Town of Wayne

This agreement made this 28th day of June, 2016, by and between the
Somerset County Commissioners, hereinafter referred to as "Owner" and the Town of
Wayne, hereinafter referred to as the "Town," and collectively known as the "Parties",
for the purposes of PSAP call handling services.

WHEREAS, the installation of the Enhanced 9-1-1 telephone system will provide one
common number to call to receive public safety assistance and is intended to assure the
caller that his/her request for assistance will be answered and that the appropriate agency
will be notified as a result of dialing 9-1-1; and

WHEREAS, the parties desire to formalize an arrangement whereby 9-1-1 calls are
properly routed; and

WHEREAS, the parties desire to set forth in writing the terms and conditions of said
arrangements for call handling;

NOW THEREFORE, the parties agree as follows:

1. It is the purpose of this agreement to establish call-handling procedures for 9-1-1 calls taken at the PSAP that must be transferred to the Town of Wayne's Dispatch-Only-Agency, hereinafter known as the Winthrop Police Department Dispatch (WPD) and/or Central Maine Regional Communication Center (CMRCC), to assure that proper assistance will be rendered to a 9-1-1 caller.
2. Definitions:
PSAP – Public Safety Answering Point as defined by the Emergency Services Communications Bureau.

Dispatch-Only-Agency – An entity, either public or private, which is duly authorized to dispatch emergency services within a designated area.

Relayed Transfer Method – A process by whereby the telephone answerer receives the call takes the information from the caller and thereafter transfers essential information to the proper emergency responder. In this procedure, the caller does not speak to the emergency responder.

3. The services provided as a result of this agreement are considered services to the general public and this agreement shall not be construed to create an employer-employee, principal-agent or co-partnership relationship between the parties.
4. The cost of operating the PSAP, WPD, and CMRCC shall remain the responsibilities of the respective agencies.
5. This agreement applies to Enhanced 9-1-1 telephone calls that are answered by the PSAP and need to be rerouted to the WPD and/or CMRCC.
6. 9-1-1 calls will be handled in accordance with the provisions set forth in the PSAP Call Handling Agreement.
7. TTY calls must be handled using the Relayed Transfer Method. In the event that the address of the location where the emergency services are required cannot be clearly identified, the PSAP receiving the call shall attempt to keep the 9-1-1 callers on the line until the WPD or CMRCC has identified the caller's location.
8. **Relationship Between the Parties:**
In consideration of the mutual services provided herein, both parties agree that nothing contained herein is intended to be or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting an agency relationship in any manner whatsoever. The individual parties are and shall remain independent entities with respect to all services performed under this agreement. Each party represents that it has, or will secure all its expenses, all personnel required in performing its service obligation under this agreement and that the acts of its employees performing the service under this agreement shall be the acts of the employees of that entity alone. Each entity agrees that in the performance of this mutual service, its employees shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the other entity to this agreement, including, but not limited to, tenure rights, medical and hospital care, sick and vacation leave, disability, Worker's Compensation, Unemployment Compensation, or severance pay.
9. **Agreement of the Parties:**
Both parties entering into this agreement acknowledge that any modifications to this agreement must be by mutual consent, in writing, and will be treated as an amendment to this agreement.

10. Either party hereto may withdraw from this contract. Withdrawal shall be effective Thirty (30) days after receipt of written notice of withdrawal has been received, by certified mail, return receipt requested, by the withdrawing party to the other party of this agreement. If withdrawal is requested before the expiration of the current year's contract, the per capita payment will not be refunded to the withdrawing agency.
11. Effective July 1, 2016 the County shall bill the Town of Wayne the rate of \$2.10 per capita, for the period through June 30, 2017. Effective July 1, 2017, the County shall bill the Town of Wayne the rate of \$2.20 per capita for the period through June 30, 2018. The charge will be based on the 2010 census figures showing the population of Wayne to be 1189.
12. This agreement shall cover the period through June 30, 2018 and will be renewed upon acceptable negotiations by each agency 30 days prior to expiration.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement on the 28th day of June, 2016.

Somerset County:



Michael Smith, RCC Director

Town of Wayne:



Wayne Town Manager

Town of Wayne, Maine

PSAP & Dispatch Services
FY 2016-2017

**Somerset County
Communication Center
Skowhegan, ME**

FY 2015-2016
\$2.10 per capita x 1,189 (2010 Census) = \$2,497
FY 2016-2017
\$2.10 per capita x 1,189 (2010 Census) = \$2,497
FY 2017-2018
\$2.20 per capita x 1,189 (2010 Census) = \$2,616

Public Safety Answering Point (PSAP)

- Dial 911

**Central Maine Regional Communication Center
Augusta, ME**

FY 2015-2016
\$7,916
FY 2016-2017
\$6,795.00

Law Enforcement Rural Patrol Dispatch

- Kennebec Sheriff's Office

**Winthrop Communication Center
Winthrop, ME**

FY 2015-2016
\$1.85 per capita x 1,189 (2010 Census) = \$2,197
FY 2016-2017
\$1.94 per capita x 1,189 (2010 Census) = \$2,307

Fire/Ambulance Dispatch

- Wayne Fire Department
- Winthrop Ambulance



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

Memorandum

To: Key Municipal Officials of MMA's Member Municipalities
From: Stephan Bunker, President, Maine Municipal Association
Date: June 23, 2016
Re: Ballots for Election to MMA'S Legislative Policy Committee



MMA's member municipalities have made their nominations for the 2016-2018 Legislative Policy Committee (LPC). It is now time to elect your representatives to serve on the Committee. The election ballot is enclosed. The ballot must be completed by the Board of Selectmen or Town or City Council of your municipality.

Number of votes

Most municipalities are asked to vote for two candidates, because there are two elected LPC members for most districts. Some municipalities only vote for one candidate, because the other LPC member in that district is appointed. *You are instructed on the ballot (above the list of candidates) whether to vote for two candidates or just one.*

Candidate profiles

If you are not familiar with any of the candidates, please review the Candidate Profiles on the back of the ballot. Feel free, also, to contact the candidates directly.

Write-in candidates

In addition to the candidates listed on the ballot, you may vote for a candidate whose name you write in. The write-in candidate need not be from your municipality, but must be an elected or appointed official from a municipality in your Senate/LPC district. *Check to be sure the write-in candidate is willing to serve if elected!* Write-in candidates should be communicating their interest in serving among the municipal officers within their district.

If you are instructed to vote for two candidates and only one candidate is on the ballot, please use the "write-in" line for your second vote if you know of someone who is willing to serve.

Deadline for returning ballot

Return ballot by 5:00 p.m. on **August 5, 2016** to:

State and Federal Relations Dept.
Maine Municipal Association
60 Community Drive, Augusta, ME 04330
FAX: 624-0129

Your participation is important - Thank You!

OFFICIAL BALLOT – District 22

Maine Municipal Association's Legislative Policy Committee
July 1, 2016 – June 30, 2018

VOTE FOR TWO:

Aaron Chrostowsky, Manager, Town of Wayne

_____ (name) _____ (position) _____ (municipality) (✍ write in)

Candidate Profiles Are On Reverse Side

MUNICIPALITY: _____ DATE: _____

✍ BY SELECTMEN/COUNCILORS:

_____ signature	_____ print name

Return by 5:00 p.m., August 5, 2016 to:

Laura Ellis, Maine Municipal Association
60 Community Drive, Augusta, ME 04330
Fax: 624-0129

(over)

Please take a moment and complete this form naming two official representatives to serve on the KVCOG General Assembly. **At least one** of the official representatives must be a municipal officer – an **ELECTED OFFICIAL** of the board of selectmen, town or city council. Please return the form to KVCOG by mail, email or fax.

Please give us the best way to contact each representative (home or work address and/or home, work or cell phone numbers). PLEASE INCLUDE AN EMAIL ADDRESS FOR EACH REPRESENTATIVE.

Please return this form by August 31st

Representative 1 - ELECTED OFFICIAL

Name	
Title/Committee	
Mailing Address	
City, State, Zip	
Phone	
Alternate Phone	
Email	
Interested in KVCOG Board of Directors? <i>(please circle)</i>	YES NO
Interested in officer position?	President Vice-President Secretary Treasurer

Representative 2

Name	
Title/Committee	
Address	
City, State, Zip	
Phone	
Alternate Phone	
Email	
Interested in KVCOG Board of Directors? <i>(please circle)</i>	YES NO
Interested in officer position?	President Vice-President Secretary Treasurer

Krista Rogers, Office Assistant
 Kennebec Valley Council of Governments
 17 Main Street, Fairfield, ME 04937
 Phone: 207-453-4258, Ext. 211 Fax: 207-453-4264
 info@kvkog.org

TOWN OFFICIALS
July 1, 2016

Appointed Town Officials

Animal Control Officer
Mark Birtwell

Assessor Agent (RJD Appraisal)
Matt Caldwell

Code Enforcement Officer and Local Plumbing Inspector
Kenneth Pratt

E-911 Addressing Officer
Bruce Mercier

Fence Viewer
Charles King

Fire Department

Andrew Knight, Fire Chief Emeritus

Bruce Mercier, Fire Chief, Fire Warden and Emergency Management Director

~~Brian Roche, Deputy Fire Chief and Fire Warden~~

James Welch, Assistant Fire Chief and Fire Warden

Mark Bachelder

Andy Blais

Steve Booth

Jillian Booth

John Christopher

Elaine Christopher

Bill Coolidge

Pauline Coolidge

Matt Davenport

Jareb Dyer

Taylor Stevenson

Tim Sullivan

Tax Collector
Dawna Gardner

Town Clerk, Registrar of Voters
Cathy Cook

Town Manager, General Assistance Administrator, Health Officer and Road Commissioner
Aaron Chrostowsky

Treasurer
Bruce Mercier

Wayne Village Dam Keeper
Wayne Bryant

Boards, Commissions, and Committees

Archival Board

Leo Behrendt
Judy Danielson

~~Ed Kallop~~

Carroll Paradis
Gerry Paradis

Board of Appeals

David Ault
Laura Briggs, Chair
Anne Huntington
Theresa Kerchner
Vacancy

Cemetery Association

Peter Ault
Warren Davenport, President
George Draper, Secretary
Ken Foss, Sexton
Tom Fylstra, Treasurer
Britt Norton
Vacancy

Cobbosse Watershed District Trustee

Jane Andrews

Comprehensive Plan Committee

Teco Brown
Anne Huntington, Board of Appeals Rep.
Lloyd Irland, Co-Chair, Conservation Commission Rep.
Theresa Kerchner, Co-Chair
Jon Lamarche, Selectboard Rep.
Steve McLaughlin, Planning Board Rep.
Bruce Mercier
Dave Petell

not needed

Conservation Commission

Pamela Green

Anne Huntington
Lloyd Irland, Chair
Leslie Latt
Ken Spalding

Farmers' Market Committee

Tammy Birtwell
Leslie Burhoe
Jane Davis
Sandra Dwight-Barris
Theresa Kerchner
Emily Perkins, Emeritus

Facilities Committee

Norm Barris
Ken Bate
Fred Duplisea
Dallas Folk
Gary Kenny

North Wayne Schoolhouse Preservation Committee

Linda McKee

Planning Board

Fred Duplisea
Seth Emery
Reed Lee
~~Robert McKee~~
Steve McLaughlin
Ford Stevenson, Chair

Memorial Day Committee

David Ault
Peter Ault
John Estrada
Ernie Farrar
Doug Stevenson
Holly Stevenson
Don Welsh

Readfield/ Wayne Solid Waste Committee

Mark Birtwell
Mary Farnham
Stephanie Haines, Selectboard Representative

Village Center Development Committee

Margot Gyorgy

Martha Hoddinot

Carol Ladd

Sam Saunders

Nancy Teachout

Selectmen's Office

MUNICIPALITY OF WAYNE

June 28, 2016

To **Aaron Chrostowsky** of **Winthrop**, Maine: There being a vacancy in the position of **Town Manager, Road Commissioner, General Assistance Administrator and Health Officer**, the Selectmen of the Municipality of Wayne do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as the **Town Manager, Road Commissioner, General Assistance Administrator and Health Officer** within and for the Municipality of Wayne, such appointment to be effective July 1st, 2016 through June 30th, 2017.

Given under our hand this 28th day of June 2016.

By The Board of Selectmen of Wayne, Maine

STATE OF MAINE

County of Kennebec

June 28, 2016

Personally appeared the above named **Aaron Chrostowsky** who has been duly appointed by the Selectmen as the **Town Manager, Road Commissioner, General Assistance Administrator and Health Officer** in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

_____ Municipal Clerk

This Certificate and the Certificate of Oath shall be returned to the Municipal Clerk for filing.

Selectmen's Office

MUNICIPALITY OF WAYNE

June 28, 2016

To **Matt Caldwell** (RJD Appraisal) of **Pittsfield**, Maine: There being a vacancy in the position of **Assessor Agent**, the Selectmen of the Municipality of Wayne do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as the **Assessor Agent** within and for the Municipality of Wayne, such appointment to be effective July 1st, 2016 through June 30th, 2017.

Given under our hand this 28th day of June 2016.

By The Board of Selectmen of Wayne, Maine

_____	_____
_____	_____

STATE OF MAINE

County of Kennebec

June 28, 2016

Personally appeared the above named **Matt Caldwell** (RJD Appraisal) who has been duly appointed by the Selectmen as the **Assessor Agent** in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

_____ Municipal Clerk

This Certificate and the Certificate of Oath shall be returned to the Municipal Clerk for filing.

Selectmen's Office

MUNICIPALITY OF WAYNE

June 28, 2016

To **Charles King** of **Wayne**, Maine: There being a vacancy in the position of **Fence Viewer**, the Selectmen of the Municipality of Wayne do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as the **Fence Viewer** within and for the Municipality of Wayne, such appointment to be effective July 1st, 2016 through June 30th, 2017.

Given under our hand this 28th day of June 2016.

By The Board of Selectmen of Wayne, Maine

_____	_____
_____	_____

STATE OF MAINE

County of Kennebec

June 28, 2016

Personally appeared the above named **Charles King** who has been duly appointed by the Selectmen as the **Fence Viewer** in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

_____ Municipal Clerk

This Certificate and the Certificate of Oath shall be returned to the Municipal Clerk for filing.

Town Manager's Office

MUNICIPALITY OF WAYNE

June 28th, 2016

To **Dawna Gardner** of Wayne, Maine: There being a vacancy in the position of **Tax Collector I**, Aaron Chrostowsky, the Town Manager of the Municipality of Wayne do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a **Tax Collector** within and for the Municipality of Wayne, such appointment to be effective July 1st, 2016 through June 30th, 2017.

Given under my hand this 28th day of June, 2016

Town Manager of Wayne

STATE OF MAINE

County of Kennebec

June 28th, 2016

Personally appeared the above named, **Dawna Gardner** who has been duly appointed by the Town Manager as a **Tax Collector** in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned
to the Municipal Clerk for filing.**

Town Manager's Office

MUNICIPALITY OF WAYNE

June 28th, 2016

To **Mark Birtwell** of Wayne, Maine: There being a vacancy in the position of **Animal Control Officer I**, Aaron Chrostowsky, the Town Manager of the Municipality of Wayne do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as an **Animal Control Officer** within and for the Municipality of Wayne, such appointment to be effective July 1st, 2016 through June 30th, 2017.

Given under my hand this 28th day of June, 2016

Town Manager of Wayne

STATE OF MAINE

County of Kennebec

June 28th, 2016

Personally appeared the above named, **Mark Birtwell** who has been duly appointed by the Town Manager as a **Animal Control Officer** in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned
to the Municipal Clerk for filing.**

Town Manager's Office

MUNICIPALITY OF WAYNE

June 28th, 2016

To **Bruce Mercier** of Wayne, Maine: There being a vacancy in the position of **E-911 Addressing Officer I**, Aaron Chrostowsky, the Town Manager of the Municipality of Wayne do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a **E-911 Addressing Officer** within and for the Municipality of Wayne, such appointment to be effective July 1st, 2016 through June 30th, 2017.

Given under my hand this 28th day of June, 2016

Town Manager of Wayne

STATE OF MAINE

County of Kennebec

June 28th, 2016

Personally appeared the above named, **Bruce Mercier** who has been duly appointed by the Town Manager as a **E-911 Addressing Officer** in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

Municipal Clerk

This Certificate and the Certificate of Oath shall be returned
to the Municipal Clerk for filing.

CERTIFICATE OF APPOINTMENT
(Title 30A, M.R.S.A. 2636)

Town Manager's Office

MUNICIPALITY OF WAYNE

June 28th, 2016

To **Taylor Stevenson** of Wayne, Maine: There being a vacancy in the position of **Deputy Animal Control Officer I**, Aaron Chrostowsky, the Town Manager of the Municipality of Wayne do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a **Deputy Animal Control Officer** within and for the Municipality of Wayne, such appointment to be effective July 1st, 2016 through June 30th, 2017.

Given under my hand this 28th day of June, 2016

Town Manager of Wayne

STATE OF MAINE

County of Kennebec

June 28th, 2016

Personally appeared the above named, **Taylor Stevenson** who has been duly appointed by the Town Manager as a **Deputy Animal Control Officer** in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

Municipal Clerk

This Certificate and the Certificate of Oath shall be returned
to the Municipal Clerk for filing.

CERTIFICATE OF APPOINTMENT
(Title 30A, M.R.S.A. 2636)

Town Manager's Office

MUNICIPALITY OF WAYNE

June 28th, 2016

To **Ken Pratt** of Greene, Maine: There being a vacancy in the position of **Code Enforcement Officer** and **Local Plumbing Inspector I**, Aaron Chrostowsky, the Town Manager of the Municipality of Wayne do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a **Code Enforcement Officer** and **Local Plumbing Inspector** within and for the Municipality of Wayne, such appointment to be effective July 1st, 2016 through June 30th, 2017.

Given under my hand this 28th day of June, 2016

Town Manager of Wayne

STATE OF MAINE

County of Kennebec

June 28th, 2016

Personally appeared the above named, **Ken Pratt** who has been duly appointed by the Town Manager as a **Code Enforcement Officer** and **Local Plumbing Inspector** in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

Municipal Clerk

This Certificate and the Certificate of Oath shall be returned
to the Municipal Clerk for filing.

CERTIFICATE OF APPOINTMENT
(Title 30A, M.R.S.A. 2636)

Town Manager's Office

MUNICIPALITY OF WAYNE

June 28th, 2016

To **Cathy Cook** of Wayne, Maine: There being a vacancy in the position of **Town Clerk and Registrar of Voters I**, Aaron Chrostowsky, the Town Manager of the Municipality of Wayne do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a **Town Clerk and Registrar of Voters** within and for the Municipality of Wayne, such appointment to be effective July 1st, 2016 through June 30th, 2017.

Given under my hand this 28th day of June, 2016

Town Manager of Wayne

STATE OF MAINE

County of Kennebec

June 28th, 2016

Personally appeared the above named, **Cathy Cook** who has been duly appointed by the Town Manager as a **Town Clerk and Registrar of Voters** in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

Municipal Clerk

This Certificate and the Certificate of Oath shall be returned
to the Municipal Clerk for filing.

CERTIFICATE OF APPOINTMENT
(Title 30, M.R.S.A. 2253)

Selectmen's Office

MUNICIPALITY OF WAYNE

June 28, 2016

To **Wayne Bryant** of **Wayne**, Maine: There being a vacancy in the position of **Wayne Village Dam Keeper**, the Selectmen of the Municipality of Wayne do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as the **Wayne Village Dam Keeper** within and for the Municipality of Wayne, such appointment to be effective July 1st, 2016 through June 30th, 2017.

Given under our hand this 28th day of June 2016.

By The Board of Selectmen of Wayne, Maine

STATE OF MAINE

County of Kennebec

June 28, 2016

Personally appeared the above named **Wayne Bryant** who has been duly appointed by the Selectmen as the **Wayne Village Dam Keeper** in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

_____ Municipal Clerk

This Certificate and the Certificate of Oath shall be returned
to the Municipal Clerk for filing.

CERTIFICATE OF APPOINTMENT
(Title 30, M.R.S.A. 2253)

Selectmen's Office

MUNICIPALITY OF WAYNE

June 28, 2016

To **Bruce Mercier** of **Wayne**, Maine: There being a vacancy in the position of **Treasurer**, the Selectmen of the Municipality of Wayne do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as the **Treasurer** within and for the Municipality of Wayne, such appointment to be effective July 1st, 2016 through June 30th, 2017.

Given under our hand this 28th day of June 2016.

By The Board of Selectmen of Wayne, Maine

STATE OF MAINE

County of Kennebec

June 28, 2016

Personally appeared the above named **Bruce Mercier** who has been duly appointed by the Selectmen as the **Treasurer** in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

Municipal Clerk

This Certificate and the Certificate of Oath shall be returned
to the Municipal Clerk for filing.

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
100 - General Admin	228,109.00	227,402.91	706.09	99.69
01 - Salaries	147,219.00	150,375.21	-3,156.21	102.14
01 - Selectmen	7,162.00	7,162.20	-0.20	100.00
05 - Town Manager	46,752.00	48,556.80	-1,804.80	103.86
10 - Bookkeeper	0.00	750.00	-750.00	----
15 - Treasurer	3,000.00	3,000.00	0.00	100.00
20 - Tax Collector	21,805.00	23,330.03	-1,525.03	106.99
25 - Town Clerk	22,619.00	24,535.63	-1,916.63	108.47
35 - Meeting Clerk	1,257.00	0.00	1,257.00	0.00
70 - Med/Fica	7,907.00	7,970.79	-63.79	100.81
75 - Health Insurance	33,360.00	34,505.76	-1,145.76	103.43
80 - Retirement	2,480.00	0.00	2,480.00	0.00
81 - Income Protection plan	877.00	564.00	313.00	64.31
02 - Operating Expense	27,250.00	28,560.74	-1,310.74	104.81
01 - Office Expense	4,000.00	6,032.49	-2,032.49	150.81
05 - Travel expenses	2,000.00	1,107.43	892.57	55.37
10 - Training Expense	3,000.00	1,534.69	1,465.31	51.16
15 - Maintenance and Repairs	0.00	145.31	-145.31	----
20 - MMA Dues	2,300.00	2,310.00	-10.00	100.43
25 - Computer Repairs	1,500.00	1,748.45	-248.45	116.56
30 - Computer Software	8,500.00	9,436.32	-936.32	111.02
35 - Website	750.00	1,101.64	-351.64	146.89
40 - Town Report	1,000.00	956.40	43.60	95.64
45 - Sunshine Fund	200.00	160.88	39.12	80.44
50 - Tax Administration	4,000.00	3,993.56	6.44	99.84
55 - Election supplies	0.00	33.57	-33.57	----
03 - Contractual	50,840.00	45,652.24	5,187.76	89.80
01 - Legal Services	15,000.00	10,137.22	4,862.78	67.58
05 - Audit Services	5,040.00	5,040.00	0.00	100.00
07 - Bookkeeping Assistance	1,000.00	0.00	1,000.00	0.00
15 - Insurance	20,000.00	18,541.00	1,459.00	92.71
20 - Rent	6,700.00	6,656.00	44.00	99.34
25 - Copier lease	3,100.00	5,278.02	-2,178.02	170.26
05 - Utilities	2,800.00	2,712.72	87.28	96.88
01 - Telephone	2,800.00	2,712.72	87.28	96.88
65 - Unclassified	0.00	102.00	-102.00	----
01 - Contigent	0.00	102.00	-102.00	----
101 - Debt Service	103,785.00	103,774.38	10.62	99.99
15 - Debt Service	103,785.00	103,774.38	10.62	99.99
05 - North Wayne Road Bond	37,155.00	37,144.39	10.61	99.97
15 - Old Winthrop Road Bond	66,630.00	66,629.99	0.01	100.00
102 - Elections & Hearings	2,500.00	1,184.49	1,315.51	47.38
01 - Salaries	1,500.00	993.37	506.63	66.22
41 - Elections clerk	1,500.00	964.64	535.36	64.31
70 - Med/Fica	0.00	28.73	-28.73	----
02 - Operating Expense	1,000.00	191.12	808.88	19.11
01 - Office Expense	1,000.00	191.12	808.88	19.11
103 - General Assistance	3,000.00	2,045.13	954.87	68.17
10 - Social Services/Community Serv	3,000.00	2,045.13	954.87	68.17

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
103 - General Assistance CONT'D				
85 - General Assistance	2,500.00	1,545.13	954.87	61.81
87 - Ladd Alternative GA	500.00	500.00	0.00	100.00
104 - Fire Department				
01 - Salaries	13,995.00	9,602.75	4,392.25	68.62
50 - Chief Officers stipends	6,000.00	4,420.27	1,579.73	73.67
52 - Firefighter stipends	7,000.00	4,500.00	2,500.00	64.29
70 - Med/Fica	995.00	682.48	312.52	68.59
02 - Operating Expense	40,000.00	39,999.79	0.21	100.00
60 - Fire Operations	22,000.00	24,680.19	-2,680.19	112.18
61 - Fire Communications	4,000.00	2,855.70	1,144.30	71.39
62 - Fire Equipment	14,000.00	12,463.90	1,536.10	89.03
105 - Assessing				
02 - Operating Expense	1,800.00	1,800.00	0.00	100.00
75 - GIS Maps	1,800.00	1,800.00	0.00	100.00
03 - Contractual	20,200.00	20,200.00	0.00	100.00
30 - Assessing/Mapping	14,400.00	20,200.00	-5,800.00	140.28
35 - Quarterly review	5,800.00	0.00	5,800.00	0.00
106 - Animal Control				
01 - Salaries	3,230.00	3,229.50	0.50	99.98
75 - Animal control officer	3,000.00	3,000.00	0.00	100.00
Med/Fica	230.00	229.50	0.50	99.78
10 - Social Services/Community Serv	1,950.00	1,890.52	59.48	96.95
90 - Humane Society	1,950.00	1,890.52	59.48	96.95
107 - Code Enforcement				
01 - Salaries	12,514.00	13,220.82	-706.82	105.65
56 - Code Enforcement Officer	11,625.00	12,281.22	-656.22	105.64
70 - Med/Fica	889.00	939.60	-50.60	105.69
02 - Operating Expense	2,700.00	2,570.00	130.00	95.19
21 - KVCOG Dues	2,700.00	2,570.00	130.00	95.19
65 - Unclassified	1,000.00	295.00	705.00	29.50
30 - Ordinance & Mapping	1,000.00	295.00	705.00	29.50
108 - Public Safety				
03 - Contractual	26,420.00	25,582.31	837.69	96.83
40 - Ambulance	9,810.00	9,809.25	0.75	99.99
45 - Sheriff Dept	4,000.00	4,260.00	-260.00	106.50
50 - PSAP Dispatching	12,610.00	11,513.06	1,096.94	91.30
05 - Utilities	6,500.00	6,846.55	-346.55	105.33
20 - Street lights	6,500.00	6,846.55	-346.55	105.33
109 - Roads				
03 - Contractual	163,593.00	161,234.80	2,358.20	98.56
- Parking Lot Plowing	3,600.00	3,435.00	165.00	95.42
- Road Plowing	155,493.00	155,492.60	0.40	100.00
75 - Roadside mowing	3,500.00	2,307.20	1,192.80	65.92
80 - Landfill mowing	1,000.00	0.00	1,000.00	0.00

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
109 - Roads CONT'D				
05 - Utilities	500.00	460.62	39.38	92.12
05 - Electricity	500.00	460.62	39.38	92.12
25 - ROADS	142,250.00	156,839.04	-14,589.04	110.26
01 - Roads Administration	2,000.00	1,990.26	9.74	99.51
05 - Brush/Tree removal	13,000.00	16,552.98	-3,552.98	127.33
10 - Calcium chloride	8,000.00	13,119.66	-5,119.66	164.00
15 - Sweeping	3,500.00	3,663.00	-163.00	104.66
20 - Patching	4,000.00	4,282.65	-282.65	107.07
30 - Signs	3,000.00	4,904.85	-1,904.85	163.50
35 - Painting	750.00	2,051.84	-1,301.84	273.58
40 - Culverts	15,000.00	8,199.38	6,800.62	54.66
45 - Gravel	25,000.00	30,589.27	-5,589.27	122.36
46 - Winter salt	20,000.00	6,383.15	13,616.85	31.92
70 - Grading	8,000.00	14,146.50	-6,146.50	176.83
75 - Ditching	40,000.00	45,974.50	-5,974.50	114.94
80 - Catch Basin	0.00	4,981.00	-4,981.00	---
110 - Transfer Station	118,498.00	104,979.36	13,518.64	88.59
02 - Operating Expense	4,250.00	4,838.20	-588.20	113.84
80 - Hazardous waste	1,000.00	1,744.45	-744.45	174.45
85 - TS Backhoe Rental	3,250.00	3,093.75	156.25	95.19
03 - Contractual	114,248.00	100,141.16	14,106.84	87.65
65 - Transfer Station Operations	107,998.00	100,141.16	7,856.84	92.73
66 - Transfer Station CIP	6,250.00	0.00	6,250.00	0.00
111 - Outside Agencies	25,698.00	25,113.09	584.91	97.72
10 - Social Services/Community Serv	25,698.00	25,113.09	584.91	97.72
01 - Library	6,000.00	6,000.00	0.00	100.00
10 - Archival board	600.00	15.59	584.41	2.60
15 - Messenger	2,000.00	2,000.00	0.00	100.00
20 - Cemetery Association	3,500.00	3,500.00	0.00	100.00
25 - Rural Community Action	3,700.00	3,700.00	0.00	100.00
30 - Senior Spectrum	1,004.00	1,004.00	0.00	100.00
35 - Hospice	1,000.00	1,000.00	0.00	100.00
40 - Family Violence	1,000.00	1,000.00	0.00	100.00
45 - Maine Public Broadcasting	100.00	100.00	0.00	100.00
50 - Kennebec Valley Behavioral Hea	1,600.00	1,600.00	0.00	100.00
60 - Red Cross	1,200.00	1,200.00	0.00	100.00
65 - Sexual Assault Crisis Support	417.00	416.50	0.50	99.88
66 - Crisis & Counseling Center	1,977.00	1,977.00	0.00	100.00
67 - Community Health and Counselin	100.00	100.00	0.00	100.00
94 - Winthrop Food Pantry	1,500.00	1,500.00	0.00	100.00
112 - Recreation	18,233.00	13,631.74	4,601.26	74.76
02 - Operating Expense	4,300.00	0.00	4,300.00	0.00
90 - Ladd Operational expenses	4,300.00	0.00	4,300.00	0.00
03 - Contractual	5,583.00	5,581.74	1.26	99.98
70 - Park Mowing	2,244.00	2,243.30	0.70	99.97
71 - Ladd Mowing	3,339.00	3,338.44	0.56	99.98
10 - Social Services/Community Serv	8,350.00	8,050.00	300.00	96.41
91 - Kennebec Land Trust	250.00	250.00	0.00	100.00
92 - Friends of Cobbossee Watershe	1,300.00	1,300.00	0.00	100.00

ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
112 - Recreation CONT'D				
93 - Memorial Day	300.00	500.00	-200.00	166.67
96 - Athletic League	500.00	0.00	500.00	0.00
97 - Andro Lake Improve Corp	1,500.00	1,500.00	0.00	100.00
98 - Andro Yacht club	500.00	500.00	0.00	100.00
99 - 30 Mile Watshed	4,000.00	4,000.00	0.00	100.00
113 - Land and Buildings	2,540.00	2,899.28	359.28	114.14
02 - Operating Expense	1,600.00	1,960.27	-360.27	122.52
15 - Maintenance and Repairs	1,000.00	1,429.35	-429.35	142.94
95 - NW Schoolhouse	200.00	157.45	42.55	78.73
96 - NW Building	200.00	192.75	7.25	96.38
97 - Town House	200.00	180.72	19.28	90.36
03 - Contractual	940.00	939.01	0.99	99.89
72 - Historic Property Mowing	940.00	939.01	0.99	99.89
114 - Capital Reserves transfers	117,000.00	117,000.00	0.00	100.00
52 - CAPITAL RESERVE	117,000.00	117,000.00	0.00	100.00
05 - Fire Truck	25,000.00	25,000.00	0.00	100.00
45 - Land and Buildings	2,500.00	2,500.00	0.00	100.00
50 - Road Recon. & Pav. Project	50,000.00	50,000.00	0.00	100.00
65 - Town Office	15,000.00	15,000.00	0.00	100.00
70 - Village Improvement Projects	2,500.00	2,500.00	0.00	100.00
75 - Technology Replacement Plan	2,000.00	2,000.00	0.00	100.00
Water Quality	5,000.00	5,000.00	0.00	100.00
90 - Former Pettengill Property Leg	15,000.00	15,000.00	0.00	100.00
15 - School RSU #38	1,871,059.00	1,871,059.00	0.00	100.00
60 - INTER GOVERNMENT	1,871,059.00	1,871,059.00	0.00	100.00
15 - RSU #38	1,871,059.00	1,871,059.00	0.00	100.00
16 - County Tax	183,969.00	183,968.47	0.53	100.00
60 - INTER GOVERNMENT	183,969.00	183,968.47	0.53	100.00
20 - Kennebec County Tax	183,969.00	183,968.47	0.53	100.00
17 - Cobbossee Watershed District	2,345.00	2,345.00	0.00	100.00
60 - INTER GOVERNMENT	2,345.00	2,345.00	0.00	100.00
25 - Cobbossee Watershed District	2,345.00	2,345.00	0.00	100.00
18 - Overlay	15,223.71	0.00	15,223.71	0.00
60 - INTER GOVERNMENT	15,223.71	0.00	15,223.71	0.00
30 - Overlay	15,223.71	0.00	15,223.71	0.00
20 - Selectboard Contingency	5,000.00	4,121.38	878.62	82.43
01 - Salaries	0.00	542.55	-542.55	----
70 - Med/Fica	0.00	542.55	-542.55	----
65 - Unclassified	5,000.00	3,578.83	1,421.17	71.58
01 - Contigent	5,000.00	3,578.83	1,421.17	71.58
Final Totals	3,133,611.71	3,103,295.93	30,315.78	99.03

ALL

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
100 - General Admin	3,035,572.86	2,944,466.37	91,106.49	97.00
01 - Banking Interest	0.00	252.31	-252.31	----
03 - Lien costs	5,000.00	2,519.64	2,480.36	50.39
04 - Interest on taxes	12,000.00	9,469.52	2,530.48	78.91
05 - MV Agent fees	4,000.00	4,678.00	-678.00	116.95
06 - IFW Agent fees	500.00	661.25	-161.25	132.25
07 - Motor Vehicle excise	200,000.00	223,884.38	-23,884.38	111.94
08 - Boat Excise	2,000.00	4,839.00	-2,839.00	241.95
09 - Vitals	500.00	663.20	-163.20	132.64
13 - Cable TV Franchise	4,200.00	3,805.74	394.26	90.61
14 - Misc revenue	10,000.00	1,435.11	8,564.89	14.35
15 - Surplus	100,000.00	0.00	100,000.00	0.00
20 - Insurance Dividends/Reimburse	0.00	1,269.00	-1,269.00	----
21 - State revenue sharing	44,726.00	48,341.95	-3,615.95	108.08
25 - Tax Commitment	2,642,646.86	2,642,647.27	-0.41	100.00
26 - Supplemental Taxes	10,000.00	0.00	10,000.00	0.00
103 - General Assistance	1,250.00	0.00	1,250.00	0.00
01 - GA Reimbursement	1,250.00	0.00	1,250.00	0.00
105 - Assessing	31,256.85	31,556.30	-299.45	100.96
01 - Tree Growth	4,000.00	3,914.30	85.70	97.86
02 - Homestead Exemption	25,716.05	26,136.00	-419.95	101.63
03 - Veteran reimbursement	1,540.80	1,463.00	77.80	94.95
04 - BETE Reimbursement	0.00	43.00	-43.00	----
106 - Animal Control	750.00	737.00	13.00	98.27
01 - Dog fees	750.00	684.00	66.00	91.20
02 - Dog late fees	0.00	53.00	-53.00	----
107 - Code Enforcement	2,000.00	807.50	1,192.50	40.38
01 - Building permits	2,000.00	797.50	1,202.50	39.88
02 - Yard Sale Permit	0.00	10.00	-10.00	----
109 - Roads	30,532.00	30,848.00	-316.00	101.03
01 - Local Road Assist Program	30,532.00	30,848.00	-316.00	101.03
110 - Transfer Station	6,250.00	0.00	6,250.00	0.00
15 - Transfer from Cap. Reserve Fnd	6,250.00	0.00	6,250.00	0.00
119 - Snowmobile	0.00	635.52	-635.52	----
01 - State Reimbursement	0.00	635.52	-635.52	----
120 - Selectboard Contingency	0.00	500.00	-500.00	----
14 - Misc. Revenue	0.00	500.00	-500.00	----
Final Totals	3,107,611.71	3,009,550.69	98,061.02	96.84

Account	Beg Bal Net	Y T D			Pending Activity	Balance Net
		Debits	Credits	Net		
General Fund	0.00	15,749,877.48	15,749,877.48	0.00	123.62	123.62
Assets	1,180,860.34	6,686,426.05	6,752,064.09	-65,638.04	-4,707.62	1,110,514.68
100-00 Cash / Checking	1,045,091.47	3,537,515.46	3,546,615.10	-9,099.64	-6,775.47	1,029,216.37
110-00 Debit Card Account-Androscogg	1,377.44	0.00	0.00	0.00	0.00	1,377.44
110-01 Cash Drawers	400.00	0.00	0.00	0.00	0.00	400.00
110-03 Andro Savings 1600191314	243,025.32	0.00	0.00	0.00	0.00	243,025.32
116-00 NSF CHECK	2,611.50	1,005.75	2,767.26	-1,761.51	0.00	849.99
121-00 PAYROLL TAXES RECEIVABLE	1,277.60	0.00	0.00	0.00	0.00	1,277.60
150-05 2005 Real Estate Taxes	0.00	0.00	0.00	0.00	0.00	0.00
150-12 2012 Real Estate Taxes	5,612.92	0.00	0.41	-0.41	0.00	5,612.51
150-13 2013 Real Estate Taxes	3.86	0.00	3.76	-3.76	0.00	0.10
150-14 2014 Real Estate Taxes	82,601.05	2,316.64	84,729.27	-82,412.63	0.00	188.42
150-15 2015 Real Estate Taxes	-6,286.39	2,635,296.19	2,543,398.58	91,897.61	0.00	85,611.22
150-16 2016 Real Estate Taxes	0.00	750.67	3,186.97	-2,436.30	0.00	-2,436.30
155-04 2004 pp Taxes	1,268.36	0.00	1,268.36	-1,268.36	0.00	0.00
155-05 2005 pp Taxes	168.81	0.00	0.00	0.00	0.00	168.81
155-06 2006 pp Taxes	250.19	0.00	0.00	0.00	0.00	250.19
155-07 2007 pp Taxes	261.03	0.00	0.00	0.00	0.00	261.03
155-08 2008 pp Taxes	421.05	0.00	0.00	0.00	0.00	421.05
155-09 2009 pp Taxes	554.20	0.00	0.00	0.00	0.00	554.20
155-10 2010 pp Taxes	880.67	0.00	0.00	0.00	0.00	880.67
155-11 2011 pp Taxes	1,504.76	0.00	0.03	-0.03	0.00	1,504.73
155-12 2012 pp Taxes	1,761.53	0.00	0.03	-0.03	0.00	1,761.50
155-13 2013 pp Taxes	2,154.16	0.00	0.05	-0.05	0.00	2,154.11
155-14 2014 pp Taxes	6,082.73	0.00	2,811.81	-2,811.81	0.00	3,270.92
155-15 2015 pp Taxes	-0.04	15,203.85	8,675.71	6,528.14	0.00	6,528.10
155-16 2016 pp Taxes	0.00	0.00	0.02	-0.02	0.00	-0.02
160-09 2009 Liens	5,411.87	0.00	0.00	0.00	0.00	5,411.87
160-10 2010 Liens	5,611.57	0.00	0.00	0.00	0.00	5,611.57
160-11 2011 Liens	5,611.57	0.00	0.00	0.00	0.00	5,611.57
160-12 2012 Liens	-20.51	20.51	0.00	20.51	0.00	0.00
160-13 2013 Liens	44,161.95	1,914.16	40,200.16	-38,286.00	0.00	5,875.95
160-14 2014 Liens	0.00	54,207.65	17,281.52	36,926.13	0.00	36,926.13
165-00 Write off	0.00	0.00	0.00	0.00	0.00	0.00
199-02 Due to/from Ladd Rec	-26,196.69	88,565.43	62,770.65	25,794.78	1,708.93	1,307.02
199-03 Due to/from Special Revenues	-11,978.79	15,502.16	19,470.82	-3,968.66	358.92	-15,588.53
199-04 Due to/from Capital Projects	-225,651.49	320,666.13	412,533.50	-91,867.37	0.00	-317,518.86
199-05 Due to/from Trust Funds	-7,111.36	13,461.45	6,350.09	7,111.36	0.00	0.00
Liabilities	94,996.63	186,188.87	187,492.85	1,303.98	-4,831.24	91,469.37
310-01 BMV	2,235.45	104,877.23	105,562.40	685.17	-2,881.52	39.10
310-03 State Vital Fees	0.00	59.60	108.80	49.20	-52.80	-3.60
310-15 IFW	4,123.00	22,730.37	22,619.24	-111.13	0.00	4,011.87
310-30 Dog License State	-4.00	870.00	903.00	33.00	0.00	29.00
310-35 State Plumbing Fee 25%	286.25	247.50	645.00	397.50	-337.50	346.25
310-36 DEP Plumbing Fee \$15.00	15.00	357.50	120.00	-237.50	-60.00	-282.50
320-05 LPI Plumbing Fee 75%	-436.25	1,500.00	1,935.00	435.00	-1,012.50	-1,013.75
330-10 Federal withholding	0.00	43,040.66	43,040.66	0.00	0.00	0.00
330-15 State withholding	0.00	5,072.12	5,069.47	-2.65	0.00	-2.65
330-40 Retirement withholding	0.00	2,306.72	2,306.72	0.00	0.00	0.00
330-50 MMEHT with holding	18.65	5,127.17	5,182.56	55.39	-486.92	-412.88

Account	Beg Bal Net	----- Y T D -----			Pending Activity	Balance Net
		Debits	Credits	Net		
General Fund CONT'D						
400-00 Deferred Tax Revenues	88,758.53	0.00	0.00	0.00	0.00	88,758.53
Fund Balance	1,085,863.71	8,877,202.56	8,810,260.54	-66,942.02	0.00	1,018,921.69
500-00 Expense control	0.00	3,088,386.21	3,145,505.21	57,119.00	0.00	57,119.00
510-00 Revenue control	0.00	3,120,636.35	3,022,575.33	-98,061.02	0.00	-98,061.02
520-00 Undesignated fund balance	1,085,863.71	2,668,180.00	2,642,180.00	-26,000.00	0.00	1,059,863.71
2 - Paid Rec Operations						
Assets	26,196.69	62,770.65	88,565.43	-25,794.78	-1,708.93	-1,307.02
199-01 Due to/from	26,196.69	62,770.65	88,565.43	-25,794.78	-1,708.93	-1,307.02
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	26,196.69	88,565.43	62,770.65	-25,794.78	0.00	401.91
500-00 Expense Control	0.00	88,565.43	135.00	-88,430.43	0.00	-88,430.43
510-00 Revenue Control	0.00	0.00	62,635.65	62,635.65	0.00	62,635.65
520-00 Fund Balance	26,196.69	0.00	0.00	0.00	0.00	26,196.69
3 - Special Revenues						
Assets	14,586.76	19,470.82	15,502.16	3,968.66	-358.92	18,196.50
120-01 No. Wayne School House KSB	2,607.97	0.00	0.00	0.00	0.00	2,607.97
199-01 Due to/from	11,978.79	19,470.82	15,502.16	3,968.66	-358.92	15,588.53
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	14,586.76	30,631.07	34,599.73	3,968.66	0.00	18,555.42
500-00 Expense Control	0.00	15,502.16	666.00	-14,836.16	0.00	-14,836.16
510-00 Revenue Control	0.00	0.00	33,391.58	33,391.58	0.00	33,391.58
525-00 Animal Control	2,100.03	2,100.03	0.00	-2,100.03	0.00	0.00
531-00 Farmers Market	754.52	754.52	0.00	-754.52	0.00	0.00
532-00 Wayne History Project	3,973.42	3,973.42	0.00	-3,973.42	0.00	0.00
534-00 TOWN BOAT LAUNCH	-542.15	0.00	542.15	542.15	0.00	0.00
535-00 Soccer	1,881.59	1,881.59	0.00	-1,881.59	0.00	0.00
536-00 Softball	635.48	635.48	0.00	-635.48	0.00	0.00
537-00 Baseball	452.36	452.36	0.00	-452.36	0.00	0.00
539-00 Community Directory	70.00	70.00	0.00	-70.00	0.00	0.00
540-00 No. Wayne School House	2,607.97	2,607.97	0.00	-2,607.97	0.00	0.00
541-00 Water Quality	2,653.54	2,653.54	0.00	-2,653.54	0.00	0.00
4 - Capital Reserves						
Assets	242,103.85	412,533.50	320,666.13	91,867.37	0.00	333,971.22
109-00 Fire Truck - WAFCU - 24852-00	25.00	0.00	0.00	0.00	0.00	25.00
110-00 Fire Truck - WAFCU - 24852-64	16,427.36	0.00	0.00	0.00	0.00	16,427.36
199-01 Due to/from	225,651.49	412,533.50	320,666.13	91,867.37	0.00	317,518.86

Account	Beg Bal Net	Y T D			Pending Activity	Balance Net
		Debits	Credits	Net		
Capital Reserves (CONTD)						
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	242,103.85	570,522.48	662,389.85	91,867.37	0.00	333,971.22
500-00 Expense Control	0.00	328,418.63	206.98	-328,211.65	0.00	-328,211.65
510-00 Revenue Control	0.00	0.00	662,182.87	662,182.87	0.00	662,182.87
521-00 Transfer Station	43,572.00	43,572.00	0.00	-43,572.00	0.00	0.00
522-00 Voting Machine	6,500.00	6,500.00	0.00	-6,500.00	0.00	0.00
523-00 Roads	47,314.15	47,314.15	0.00	-47,314.15	0.00	0.00
524-00 Fire Truck	16,427.36	16,427.36	0.00	-16,427.36	0.00	0.00
525-00 Sand Salt Shed	2,918.64	2,918.64	0.00	-2,918.64	0.00	0.00
526-00 Footbridge	3,767.44	3,767.44	0.00	-3,767.44	0.00	0.00
529-00 Building maintenance	152.50	152.50	0.00	-152.50	0.00	0.00
530-00 Fire Station	1,591.74	1,591.74	0.00	-1,591.74	0.00	0.00
531-00 Lord Road Paving	30,410.48	30,410.48	0.00	-30,410.48	0.00	0.00
532-00 Hardscrabble Road	2,810.53	2,810.53	0.00	-2,810.53	0.00	0.00
533-00 Lovejoy Pond Dam	18,183.53	18,183.53	0.00	-18,183.53	0.00	0.00
534-00 Land/Building	4,327.61	4,327.61	0.00	-4,327.61	0.00	0.00
535-00 Cemetery Stone Cleaning	9,900.00	9,900.00	0.00	-9,900.00	0.00	0.00
536-00 Town Office	32,250.00	32,250.00	0.00	-32,250.00	0.00	0.00
537-00 Besse Road Chip Seal	4,800.00	4,800.00	0.00	-4,800.00	0.00	0.00
538-00 Fire Equipment	6,246.00	6,246.00	0.00	-6,246.00	0.00	0.00
539-00 Village Improvements	2,281.29	2,281.29	0.00	-2,281.29	0.00	0.00
540-00 Technology	717.58	717.58	0.00	-717.58	0.00	0.00
541-00 GIS Map	1,100.00	1,100.00	0.00	-1,100.00	0.00	0.00
542-00 Emergency Management	5,200.00	5,200.00	0.00	-5,200.00	0.00	0.00
543-00 Fire Pond/Dry Hydrant	1,633.00	1,633.00	0.00	-1,633.00	0.00	0.00
544-00 North Wayne School House	0.00	0.00	0.00	0.00	0.00	0.00
Trust Funds	0.00	41,740.53	41,740.53	-0.00	0.00	0.00
Assets	75,537.40	12,652.58	13,461.45	-808.87	0.00	74,728.53
101-00 Jaworski Andro 45107709	1,140.06	0.00	0.00	0.00	0.00	1,140.06
103-00 Ruth Lee Andro 45107645	8,473.68	0.00	0.00	0.00	0.00	8,473.68
104-00 Ladd Worthy Poor Andro 4510761	21,120.12	2,517.49	0.00	2,517.49	0.00	23,637.61
105-00 Ladd WAFUCU 25542-ID 00	25.04	0.00	0.00	0.00	0.00	25.04
106-00 Ladd WAFUCU 25542-ID 10 CD	14,788.35	0.00	0.00	0.00	0.00	14,788.35
107-00 Ladd WAFUCU 25542-ID 64 Savings	22,878.79	3,785.00	0.00	3,785.00	0.00	26,663.79
199-01 Due to/from	7,111.36	6,350.09	13,461.45	-7,111.36	0.00	0.00
Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance	75,537.40	29,087.95	28,279.08	-808.87	0.00	74,728.53
500-00 Expense Control	0.00	4,608.32	0.00	-4,608.32	0.00	-4,608.32
510-00 Revenue Control	0.00	33.15	28,279.08	28,245.93	0.00	28,245.93
521-00 Jaworski Fund Balance	1,140.06	0.00	0.00	0.00	0.00	1,140.06
522-00 Ladd Recreation Capital FB	41,477.18	0.00	0.00	0.00	0.00	41,477.18
541-00 Ruth Lee FB	8,473.68	0.00	0.00	0.00	0.00	8,473.68
542-00 Ladd Worthy Poor FB	24,446.48	24,446.48	0.00	-24,446.48	0.00	0.00
Final Totals	0.00	16,976,051.96	16,976,051.96	0.00	-1,944.23	-1,944.23

Town News – July 2016

The Board of Selectmen would like to thank everyone who participated in the **Annual Town Meeting and Election** this June 14 and June 15. Annual Town Meeting is special privilege and tradition of this community that makes Wayne, so special. The Board of Selectmen would like to welcome new member Trent Emery. Joan Farrar was elected to the RSU #38 Board of Directors. Also, Theresa Kerchner was re-elected to the Wayne School Committee. A special congratulation goes to our awardees at Annual Town Meeting. Anne Huntington was presented the Helen Hicks Healy award for their many years of service to the community. The Board of Selectmen honored Jane Andrews, Holly Stevenson and Comprehensive Plan Committee: Lloyd Irland, Theresa Kerchner, Stephen McLaughlin, Anne Huntington, Bruce Mercier, Stephen Saunders, Dave Petell, and Teco Brown with the Spirit of America Foundation Award for their many years of volunteerism to the community. The Board of Selectmen dedicated the Annual Town Report to Thomas Lane for their many years of service. For a copy of the Town Report, visit the Town Office. Lastly, the Board of Selectmen would like to thank Peter Ault for years of service to the Board of Selectmen. He is stepping down to enjoy retirement.

The Town would like to thank all Town residents who paid their taxes. Any accounts with unpaid balances after June 28th, 2016, will receive a 30-Day Notice of Tax Lien. Taxes may be paid in the office or online. A tax lien will be placed on all unpaid tax accounts July 28th, 2016.

This month the **Board of Selectmen** will be meeting on **July 12th** and **July 26th** at **6:30 PM** at the **Wayne Elementary School Gymnasium**.

This month the **Planning Board** will be meeting on **Wednesday July 6th** at **7:00 PM** at the **Wayne Elementary School Gymnasium**.

The Town of Wayne will be conducting a **major road reconstruction and paving project** on the **Mount Pisgah Road** this summer. Roadwork has already begun on Mount Pisgah Road. During the construction process, the roads will be closed to thru traffic; however, will be open for local traffic (residents, emergency vehicles, post office and school buses) you might experience temporary road closures and delays, be prepared to stop and obey all flaggers and signs for your safety and the contractors. Please bear with us, while we work toward improving the Town roads. This will only be temporary and in the end, the Town will have smooth and safe road to travel. Thank you in advance for your cooperation. If you have any questions, please don't hesitate to contact the Town Office.

During the month of July, the Town of Wayne will be using the services of the Town of Readfield to conduct **roadside mowing** again this year. They will be mowing all roadsides about 6 feet in from the roadway. If you have anything valuable, within the Town's Right-of-Way and concerned might get hit by the mower, please don't hesitate to contact the Town Office.

In observation of **Independence Day, Monday July 4, 2016**, the Town Office will be closed. It will re-open on Tuesday July 5, 2016, during our regularly scheduled hours.

The Town's **Assessor Agent** Matt Caldwell from RJD Appraisal will be available by appointment on **Monday July 29, 2016** to answer any questions you might have about your assessment or tax bill. Please contact, the Town Office to schedule an appointment.