

Town of Wayne, Maine
Select Board Meeting Minutes
Tuesday February 12, 2013
Wayne Elementary School

The Board convened at 6:35 PM with the following members present: Ray Giglio, Stephanie Haines, Gary Kenny, Carroll Paradis, and Stephen Saunders. Aaron Chrostowsky, Town Manager and Cathy Cook, Clerk were present.

Audience: Peter Ault, and Bob Stephenson

Opened Meeting – determined quorum

- a. The Board approved the minutes of the January 29, 2013 Wayne Board of Selectmen meeting. (Paradis/Giglio) (5/0)
- b. The Board approved Warrant #17 in the amount of \$46,642.75. (Paradis/Haines) (5/0)

Business Agenda

- a. The Board agreed that the Resolution 13-01: Opposition to the Governor's Proposal State Budget, which resident Louis Sigel drafted and presented to the Board was very well written, but decided a letter was a preferred way to present the Town's issues. The Board voted to adopt the letter drafted by Town Manager Aaron, opposing the Governor's Proposed State Budget, to be sent to the Governor, the Speaker of the House, our State Representative and to Senators Saviello and Alford. (Paradis/Giglio) (5/0)
- b. The Board voted to have the Town Manager develop a formal agreement with RJD Appraisal. (Saunders/Paradis) (5/0)
- c. The Board voted to authorize the Town Manager to begin negotiations for an updated RSU#38 Lease for the Wayne Town Office. (Paradis/Haines) (5/0)
- d. A discussion about purchasing Town Line signs resulted in a motion for the Town Manager to further research signs and costs. (Giglio/Haines) (5/0)
- e. The Board made a motion to adopt the Protested Checks Policy, contingent upon the auditor's approval. (Paradis/Giglio) (5/0)
- f. The Board discussed the Current FY 2012-2013 Budget and the Town Manager suggested several ideas to improve and organize the current format used on the expense and revenue reports.
- g. Discussion and review of the next steps for the Comprehensive Plan, included having the Town Manager draft a schedule, and a decision was made to limit the group to 7 members, with each of the committees nominating 1 member to be represented. A motion was made to have Stephen Saunders represent the Board of Selectmen. (Paradis/Haines) (4/1) Saunders abstained.

Other Business

- a. Sign Order 13-01: Order of Municipal Officers
- b. Sign Interlocal Agreement for Shared Services

Town Manager Report – February 12, 2013:

MMA Risk Management Site Visit - Thursday January 31, 2013

John Waterbury from MMA Risk Management conducted an annual audit of selected town properties in Wayne. He reviewed each property/ department for compliance with the Bureau of Labor Standards and general maintenance/ upkeep. He reviewed each Fire Station, the Town House, North Wayne Schoolhouse and the old Wayne Town Office.

We should be expecting a letter shortly from him, outlining any deficiencies and concerns. He did point out several maintenance concerns – roofing/ siding problems at each fire station and the old Wayne Town Office. I do have some concerns about the fire department's compliance with BLS standards. As soon as I get the report I will work with the department head and you to resolve any issues.

Wayne Farmer's Market - Friday February 1, 2013

Theresa Kerchener and Jane Davis met with me regarding the Wayne Farmers Market. We discussed a number of items including their grant with the State for an EBT machine to accept food stamps at the market. I had to resubmit some incomplete paperwork. Also, the Town will be receiving a reimbursement from the State for the new EBT machine very shortly.

Elections Training - Tuesday February 5, 2013

I attended elections training with Cathy in Augusta at MMA. This workshop was worthwhile for both attended. For next meeting I will be drafting a timeline for Town Meeting.

Code Enforcement Violations - Wednesday February 6, 2013

Ken Pratt and I toured Wayne to look at a number of code violations in Town. The Town Office received a number of telephone calls from neighbors of Bill Branaghan's property on Fairbanks Road. It is our understanding that his property is going through foreclosure. It would be prudent for the neighbors to keep quiet about his property until the bank forecloses on the property. However, I am satisfied with Ken's approach to this matter – monitor the property and keep lines of communication open with Mr. Branaghan. Also, Mr. Barber's doesn't appear to be in violation at this time but it appears the problem has died this week.

Comprehensive Plan - Wednesday February 6, 2013

I attended the Planning Board's Comprehensive Plan workshop. This was nicely attended with concerned residents, members of the Board of Appeals, Board of Selectmen and Conservation Commission. In attendance was MacGregor Stocco from the State Department of Environmental Conservation, Municipal Planning Assistance Program. He explained to the attendees, that as a result of changes in the state law, the Comprehensive Plan is not required to be updated every 10 years. However, if you would like your Town's Comprehensive to be in congruence with the State Growth Act, it must be updated every 12 years. Our plan is set to expire in June 2014. For Town's that have zoning, it is best to keep the Town's Comprehensive Plan in congruence with the State Growth Act, to better withstand zoning appeals. It appears that Wayne would like to update the Town's Comprehensive Plan. The Town is looking for several members to participate in the process. Very shortly the Board of Selectmen will be developing a Comprehensive Plan Committee and working with them to set a framework to update the Town's Comprehensive Plan by June 2014.

General Assistance Training - Friday February 8, 2013

Today I met with Gerard Biron from the State General Assistance Program at the Town Office. He trained with General Assistance. I can now assist Cathy with Town's General Assistance needs.

Bureau of Motor Vehicles Training

Next week, I will be out of the office to attend Bureau of Motor Vehicle training in Augusta. Once, I complete this training I will be able to work behind the counter by myself and handle Bureau of Motor Vehicle transactions. I will still need MOSES training. I will be out of the Tuesday February 12, 2013, Wednesday Thursday February 14, 2013

Presidents' Day - Monday February 18, 2013

The Town Office will be closed in observance of Presidents' Day on Monday February 18, 2013.

Tax Foreclosures

I am still working with several landowners to get them to pay up. At the next meeting I will be prepared to begin the process.

Town's Financial Audit

I am still waiting to hear back from RHR Smith regarding the Town's audit. I would like to make several changes to the Accounts Payable process, banking and account structure.

Miscellaneous

- a. Requests from citizens present: Peter Ault complimented the good job with plowing the roads during the blizzard on 2/9/13.
- b. Requests from the members of the Board:
 - 1. Gary Kenny mentioned that the roads will need to be posted soon and suggested Aaron check the policy on posting roads.

The meeting was adjourned at 9:00 PM. (Paradis/Saunders) (5/0)

The **next Select Board Meeting** is scheduled for **Tuesday, February 26, 2013** at 6:30 p.m. at the Wayne Elementary school.

Recorded by:
Cathy Cook, Town Clerk

Select board Members

Gary Kenny

Carroll Paradis

Ray Giglio

Stephanie Haines

Stephen Saunders