

**Town of Wayne, Maine**  
**Select Board Meeting Minutes**  
**Tuesday February 26, 2013**  
**Wayne Elementary School**

The Board convened at 6:35 PM with the following members present: Stephanie Haines, Gary Kenny, Carroll Paradis, and Stephen Saunders. Ray Giglio was absent. Aaron Chrostowsky, Town Manager and Cathy Cook, Clerk were present.

Audience: Peter Ault, Ken Bate, and Bob Stephenson

**Opened Meeting – determined quorum**

- a. The Board approved the minutes of the February 12, 2013 Wayne Board of Selectmen meeting. (Paradis/Haines) (4/0)
- b. The Board approved Warrant #18 in the amount of \$156,777.62. (Paradis/Saunders) (4/0)

**Business Agenda**

- a. Ken Bate gave an update on the renovation plans for the Cary Memorial Library. The Board voted to waive all town fees associated with the library's building permit application. (Paradis/Haines) (4/0)
- b. The Board voted to pursue a joint meeting with neighboring Board of Selectmen (Readfield, Fayette, Mt. Vernon, and Manchester) to discuss the Governor's Proposed Impacts on the Budget and further avenues of regional cooperation. (Paradis/ Saunders) (4/0)
- c. The Board discussed the Town Manager's proposed Budget Adoption and Town Meeting Timeline and suggested the meetings be scheduled for the off Tuesdays starting March 19<sup>th</sup>, and that the number of meetings be consolidated.
- d. The Board authorized the Town Manager to hire another Per Diem Deputy Clerk/Collector for when the other Per Diem Clerk is not available. (Saunders/Paradis) (4/0)
- e. The Board made a motion to accept the proposed Per Diem Job Description, with minor wording change. (Paradis/Haines) (4/0)
- f. The Board made a motion to impose the Restricting Vehicle Weight on Posted Ways beginning March 6<sup>th</sup>, 2013 to May 15, 2013. Aaron agreed to call and inform those on the Posted Ways Permit Notification List. (Paradis/Haines) (4/0)
- g. The Board discussed honoring a local person, project or group to receive the 2013 Wayne Spirit of America Foundation Tribute.

**Other Business**

- a. Aaron stated he received a letter from Stephen Pakulski, Readfield Town Manager, requesting the Town of Wayne participate in a proposed Boundary Survey.

**Town Manager Report**

**Town's Financial Audit**

I scheduled a meeting with RHR Smith & Company and Vicki Braley, Bookkeeper on Wednesday February 27, 2013 at 5:00 PM in the Town Office regarding the Town's audit. We will be going over the draft audit and over several changes that I would like to make to the Accounts Payable process, banking and account structure.

**Managers Interchange**

I will be out of the office to attend the Manager's Interchange on Friday March 1st, 2013 in Bangor.

## **IF&W Moses Training**

I will be of the office to attend Moses Training on March 4th, and 5th, 2013 in Lewiston. This will allow me to become a Moses (Hunting & Fishing) agent for the Town.

## **Planning Board and Conservation Commission Comprehensive Meeting**

Both the Planning Board and the Conservation Commission will be meeting to further discuss the Town's Comprehensive Plan on Wednesday March 6, 2013 at 7:00 PM at the Wayne Elementary School Gym. I will be in attendance to discuss the proposed timeline and process.

## **Tax Foreclosures**

I am getting a legal opinion from Lee Bragg, Town Attorney regarding a few issues surrounding several tax foreclosures. (See attached email)

## **Bureau of Motor Vehicles Training**

I will be out of the office to attend Bureau of Motor Vehicle – Truck training in Augusta on Thursday March 28, 2013. This will be the final required BMV training to become an agent for the Town. They cancelled this training on February 14, 2013 due to the lack of registrants.

## **Website**

I am updating the Town's website. It is under construction. If you have any comments please don't hesitate to let me know. Please be patient with me while I update the website.

## **General Assistance / Employee Complaint**

I was informed by a local resident that she heard from an employee and from several others who heard from that same employee about a local resident receiving General Assistance. The resident wouldn't put her complaint in writing; I will not be able to provide the appropriate discipline. I spoke to all employees involved reminding them of the confidential nature of general assistance and that it is not public information. As a result I will be circulating a memo reminding all Town staff about the confidential nature of conversations in the Town Office.

## **Town Office Lease**

I informed the school of the Town's intent to renew our lease for another two years. Does anyone want to be a part of the negotiations or just let me handle the negotiations?

## **Next Meeting – March 12, 2013**

- Agreement between Town and RJD Appraisal for Assessing Services
- Invitation to Bid Plow Contracts – Highways
- Invitation to Bid Plow Contract – Fire Station
- Invitation to Bid Plow Contract – Ladd Recreation, Town Office
- Comprehensive Plan Committee Appointments Process and Timeline
- Tax Foreclosures

## **Miscellaneous**

a. Requests from citizens present:

1. Peter Ault wished everyone Happy Engineer's week.

b. Requests from the members of the Board:

1. Steve Saunders stated Aaron did a good job on the Expense Report.

The meeting was adjourned at 8:30 PM. (Saunders/Paradis) (4/0)

The **next Select Board Meeting** is scheduled for **Tuesday, March 12, 2013** at 6:30 p.m. at the Wayne Elementary school.

Recorded by:  
Cathy Cook, Town Clerk

*Select board Members*

\_\_\_\_\_  
Gary Kenny

\_\_\_\_\_  
Carroll Paradis

\_\_\_\_\_  
Ray Giglio

\_\_\_\_\_  
Stephanie Haines

\_\_\_\_\_  
Stephen Saunders